



# Miami Township Fire & EMS

5888 McPicken Drive - Milford, Ohio 45150-4904

Phone: 513.248.3700 [www.miamitwpoh.gov/fd/](http://www.miamitwpoh.gov/fd/)

## Fire Inspections

Miami Township Fire & EMS is committed to making our Township a safe place to live, work, and play. We appreciate all businesses, homeowners, and organizations that commit to our community and work to develop the land within it.

As Fire Code Officials, we are responsible for assisting owners in ensuring the safety of those within our community, especially in commercial and multifamily occupancies. To help inform you of potential needs for your business, I wanted to share these recurring expectations. Ultimately, the property owner is responsible for maintaining a safe environment for those in their building.

- Reports generated by all noted contractors should be available on-site
  - Send electronic reports to MTFEMS
  - Submit at [www.miamitwpoh.gov/fire-prevention](http://www.miamitwpoh.gov/fire-prevention) or via QR Code below
- Current Building Department Issued Occupancy Permit posted/available
- Regular Fire Alarm inspection and service by a licensed contractor
- Regular Fire Sprinkler / Fire Riser inspection and service by a licensed contractor
  - This includes the pit on the outside of the building
    - FDC Connections must be clear, intact, and properly labeled
  - Gauge replacement every 5 years
  - Internal pipe checks every 5 years
- Every 6 months, Kitchen cooking equipment protection inspection and service by licensed contractor. It must also be cleaned regularly.
- Rooms/doors with utilities, such as main electrical panels or breaker boxes, sprinkler risers, or fire alarm systems, should be labeled. FDC and address signs visible and correct.
- Exit Signs, egress lights, and fire extinguishers are serviced annually and tested/checked monthly.
  - Fire Door maintenance in accordance with door manufacturer recommendations
- MSDS sheets are up-to-date and stored in an accessible location (not just online)
- Exit doors, fire doors, and egress pathways should never be blocked
- Fire lanes must be clearly marked and unobstructed
- The Knox Boxes should always have current keys/access codes
- Storage in all areas of the building must be maintained per the Fire Code
- Facilities requiring emergency plans or hazmat information submissions, that they have been submitted to the Fire Department and County EMA

Please let us know if you have any questions or concerns regarding these requirements. Messages can be sent to [FirePrevention@miamitwpoh.gov](mailto:FirePrevention@miamitwpoh.gov).

Fire Prevention Resources / Forms / Email Link available via QR Code:

