OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR

TO:	Board of Trustees
CC:	Eric Ferry, Fiscal Officer
FROM:	Steve Kelly, Township Administrator
DATE:	August 10, 2026
SUBJECT:	**Work Session Agenda**
OTHER:	Trustee Meeting Room, 7:00 p.m.

I. **Call to Order** – Chairperson Ken Tracy

II. **Pledge of Allegiance** – Chairperson Ken Tracy

III. **Roll Call** – Mr. Eric Ferry

IV. **Correspondence** –

- Liquor License Requests: El Taco Veloz 2 LLC transfer to Las Catrinas Milford LLC; New Request for Kroger SR 28 Bypass (Fuel Station).
- Authorized Signatory Letter for BMV - Revised

V. **Minutes for Approval** –

- July 21, 2026 Special Meeting
- July 21, 2026 Business Meeting

VI. **Work Session Agenda** –

Agenda Item # 1 – Personnel – Mrs. Asher

Agenda Item # 2 – OPWC Grant Application – Administrator Kelly

Agenda Item # 3 – State Capital Grant for Community Park – Administrator Kelly

Agenda Item # 4 – PD Job Descriptions – Mrs. Asher

Agenda Item # 5 – Strategic Master Plan – Administrator Kelly

Agenda Item # 6 – 2026-27 Salt Bid Results – Mr. Burdsall

Agenda Item # 7 – Ballistic Vest Replacement – Chief Hirsch

Agenda Item # 8 – Truck Bed Replacement – Mr. Burdsall

Agenda Item # 9 – Station 27 & 29 Landscaping – Chief Jetter

Agenda Item # 10 – Road Line Striping – Mr. Burdsall

Agenda Item # 11 – Station 26 Network Upgrade Version 2 – Chief Jetter

Add Ons – None.

[THIS CONCLUDES THE BUSINESS PORTION OF OUR MEETING].

Public Comment

Executive Session – The Board will enter into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance that is directly related to a request for economic development assistance to be administered under Ohio law that is necessary to protect the interests of the applicant and the investment of public funds in connection with the project.

SPECIAL NEEDS ACCOMMODATION –
If you have a disability and you require assistance while attending this meeting, please contact the Township Offices at (513) 248-3725 at least 72 hours before the meeting to ensure arrangements for accommodation by Miami Township.

NOTE –

The full meeting packet is available for download on the Township website.

MIAMI TOWNSHIP TRUSTEES
ATTN TOWNSHIP FISCAL OFFICER
6101 MEIJER DR
MILFORD OH 45150

NOTICE TO LEGISLATIVE AUTHORITY

TO

10018854-1 PERMIT NUMBER	**TRFO** TYPE	**LAS CATRINAS MILFORD LLC** **Las Catrinas Milford LLC** **922 SR28** **Milford OH 45150** **Muni/Village/Twp: Miami Twp**
ISSUE DATE:		
FILING DATE: **7/23/2026**		
PERMIT CLASSES: **D-5**		
13920 TAX DISTRICT / **JUN**	RECEIPT NO	

FROM **7/24/2026**

02498053-1 PERMIT NUMBER	TYPE	**EL TACOVELOZ 2 LLC** **EL TACO VELOZ** **922 SR28** **MILFORD OH 45150** **Muni/Village/Twp: Miami Twp**
ISSUE DATE:		
FILING DATE:		
PERMIT CLASSES:		
13920 TAX DISTRICT / **JUN**	RECEIPT NO	

MAILED 7/24/2026 **RESPONSES MUST BE POSTMARKED NO LATER THAN 08/24/2026**

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES: **JUN TRFO 10018854-1**
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT ☐ IN COLUMBUS

WE DO NOT REQUEST A HEARING ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title) - ☐ Clerk of City Council ☐ Township Fiscal Officer (Date)

(Printed Name) (Email Address) (Telephone No.)

MIAMI TOWNSHIP TRUSTEES
ATTN TOWNSHIP FISCAL OFFICER
6101 MEIJER DR
MILFORD OH 45150

NOTICE TO LEGISLATIVE AUTHORITY

TO

04888888-108 PERMIT NUMBER		NEW TYPE	KROGER LIMITED PARTNERSHIP I LP Kroger 921 1093 SR 28 Bypass (Fuel Station) Milford OH 45150 Muni/Village/Twp: Miami Twp
ISSUE DATE:			
FILING DATE: 7/13/2026			
PERMIT CLASSES: C-1			
13920 TAX DISTRICT	JUN	RECEIPT NO	

FROM 7/20/2026

PERMIT NUMBER		TYPE	
ISSUE DATE:			
FILING DATE:			
PERMIT CLASSES:			
TAX DISTRICT		RECEIPT NO	

MAILED 7/20/2026 **RESPONSES MUST BE POSTMARKED NO LATER THAN** 08/20/2026

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES: JUN NEW 04888888-108
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT ☐ IN COLUMBUS

WE DO NOT REQUEST A HEARING ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title) - ☐ Clerk of City Council (Date)
☐ Township Fiscal Officer

(Printed Name) (Email Address) (Telephone No.)

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR

Miami Township
Clermont County OH

TO:	Bureau of Motor Vehicles
CC:	Carrie A. Taylor
FROM:	Miami Township Board of Trustees
DATE:	August 10, 2026
SUBJECT:	**Authorized Signatory; Revised for Name Change**

To whom it may concern,

This letter hereby authorizes Kelly Ryan, Executive Assistant to the Miami Township Administrator and Board of Trustees, as the authorized signatory for the Township Board of Trustees.

Please accept any signatures provided by Kelly Ryan on our behalf for a period of one (1) year.

SIGNED AND ATTESTED,

____
Mary Makley Wolff, Trustee

____
Ken Tracy, Chairperson

____
Mark Schulte, Trustee

MIAMI TOWNSHIP BOARD OF TRUSTEES

JULY 21, 2026

The Miami Township Board of Trustees met in a Business Session on Tuesday, July 21, 2026, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Ken Tracy called the meeting to order and led the Pledge of Allegiance.

INVOCATION

Chaplain Brian Wikoff joined attendees in prayer.

ROLL

Mr. Eric Ferry called the roll. Attending were: Trustees Mary Makley Wolff, Mark Schulte and Ken Tracy. Law Director Joseph Braun and Administrator Kelly were also in attendance.

AGENDA ITEM #1 — PERSONNEL

Mrs. Emily Asher, HR Director, recommended the following action for personnel:

Police Department

- Make a final offer of employment for the position of full-time Police Officer to Nathan Hermes with a rate of $40.00 per hour effective July 26, 2026.
- Make a final offer of employment for the position of full-time Police Officer to Ashley Valco with a rate of $37.81 per hour effective July 27, 2026.
- Reclassify Police Clerk Danielle Panek to the position of full-time Police Officer at a rate of $42.30 per hour effective July 22, 2026.
- Accept the resignation of James Korzan from the position of full-time Police Officer effective July 30, 2026.

Fire Department

- Accept the resignation of Paul Eckert from the position of full-time Fire Inspector effective July 2, 2026.
- Accept the retirement notice of full-time Firefighter/Paramedic, Dene Riggenbach. Dene's final day of employment with Miami Township will be July 27, 2026. We would like to recognize and thank Dene for over 30 years of dedicated service in the community, with the last 25 years being here in Miami Township and wish him all the best in his retirement.

Service Department

- Promote Seth Pitman to the position of Maintenance Worker 4-2 with a rate of $39.77 per hour effective July 7, 2026.
- Remove Jacob Brown from probationary status and promote him to the position of Maintenance Worker 1-2 with a rate of $26.74 per hour effective July 7, 2026.

Administration Department

- Make a final offer of employment for the position of Multimedia Intern to Adah Muck with a rate of $15.00 per hour effective June 17, 2026.
- Make a final offer of employment for the position of Finance Director to Maura Gray with an annual salary of $135,000.00 paid on a bi-weekly basis effective August 3, 2026.

Trustee Wolff made a motion to accept the personnel recommendations as stated, seconded by Trustee Schulte. All voted "AYE."

CEREMONY

Nathan Hermes and Ashley Valco were sworn in as Miami Township's newest police officers.

PRESENTATION

Bill Donabedian gave a presentation regarding a Funbury Music Festival concept for Miami Meadows Park. The Trustees had several questions and concerns regarding noise levels, potential for smoking, adjacent resident feedback, rental fees, restoration processes, transportation, and parking. Mr. Donabedian said that he could put together more information and get it to the

Administrator, and Mr. Kelly stated that staff would gather more information about Township fees and cost recuperation. This information will be presented to the Trustees at a later time.

APPROVAL OF MINUTES

Trustee Schulte made a motion to approve Minutes for the June 8, 2026 Work Session, June 16, 2026 Special Meeting, and June 16, 2026 Business Meeting. Trustee Wolff seconded the motion. All voted "AYE."

DEPARTMENT REPORTS

Each Department Head gave a report for the previous month. Key highlights included:

Community Development

Mark McCormack, Community Development Director, gave a permit summary for June and discussed remediation efforts on Kay Drive as well as a New Tire Discounters coming to the Township which will be in the empty lot next to Kohl's.

Finance

Mr. Ferry briefly introduced his report as complete and mentioned that the new Finance Director will be taking over reports starting now.

Fire & EMS

Fire Chief Dave Jetter highlighted the department's Look Before You Lock campaign and stated that Miami Township has not had any incidents involving children or animals left in hot cars this year. Further, Jetter highlighted that the Ohio Revised Code does offer protection to individuals who, in good faith, damage a vehicle while rescuing a child or animal during a dangerous weather situation.

Police Department

Police Chief Rob Hirsch highlighted Project Lifesaver and Take Me Home, programs that help at-risk residents. Chief Hirsch also discussed upcoming event, National Night Out on August 4th, and assured residents that Miami Township remains a very safe community despite a recent string of car break-ins and thefts that occurred, however residents should always ensure cars and valuables are locked up, and keys/fobs are removed from vehicles.

Recreation Department

Mr. Ryan Himes, Director, highlighted summer camps over the month of June. The Elvis tribute was a success, and the Concert & Movie in the Park(ing) Lot America 250 celebration is coming up July 31st. Additionally, 1.21 Gigawatts will perform at Community Park on August 8th and the annual Vintage Baseball Game & Car Show will occur September 12th.

Service Department

Mr. Chris Burdsall, Director, highlighted projects and events including the 2026 Road Improvement Program and Community Park re-paving project and internal manlift training.

Administration Department

Mr. Steve Kelly, Administrator, thanked the Trustees and Leadership Team for their participation in a Strategic Planning Session which occurred earlier in the day and stated that the goal of the meeting was to ensure we are working toward the goals of the community. According to Mr. Kelly, the training emphasized the importance of existing plans as well as the creation and implementation of a Comprehensive Master Plan for the community.

OLD BUSINESS

None.

NEW BUSINESS

New Business was discussed as follows:

AGENDA ITEM #2 — PAYMENT OF BILLS

Trustee Wolff made a motion to pay the bills of the Township from June 5, 2026 through July 15, 2026, including ACH/electronic payments totaling $3,405,348.01 and checks totaling $595,559.06 for the total amount of $4,000,907.07.

In addition, the motion approves the following gross payroll expenses:

Direct Deposit Date			Gross Wages
P/R #12 – June 12			$ 674,973.40
P/R #13 June 26			$ 643,379.37
P/R #14 July 10			$ 643,924.58

Trustee Schulte seconded the motion. All voted "AYE."

AGENDA ITEM #3 — THEN AND NOW (R2026-26)

Trustee Schulte made a motion to adopt Resolution 2026-26 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling $24,709.00, and dispensing with the second reading.

Trustee Wolff seconded the motion. All voted "AYE."

AGENDA ITEM #4 — SURPLUS LIST (R2026-27)

Administrator Kelly identified Exhibit A, a list of surplus Township property, from Resolution 2026-27 for disposal.

Trustee Wolff made a motion to adopt Resolution 2026-27, a resolution authorizing the disposal or sale of unneeded or obsolescent personal property no longer necessary for township use and dispensing with the second reading.

Trustee Schulte seconded the motion. All voted "AYE."

AGENDA ITEM #5 — HEALTH INSURANCE RENEWAL

Mrs. Asher indicated to the Trustees that it is time for the Township's annual renewal of Health Insurance Benefits for benefit year September 1st – August 31st.

To minimize the rate increase for our employees and the Township, Mrs. Asher requested that the following policies be offered during the 2026 Open Enrollment:

2025-2026 Plan Year		2026-2027 Plan Year Renewal – Proposed Changes
Medical	Anthem	**Anthem** 2.5% Increase with possible 1% discount
Dental	Anthem	**Anthem** Rate Hold
Vision	Anthem	**Anthem** 0% Increase
Basic Life, AD&D, Voluntary Life	The Standard	**The Standard** Rate Hold
Short-Term and Long-Term Disability	The Standard	**The Standard** Rate Hold
Accident Insurance and Critical Illness Insurance	Anthem	**Anthem** Critical Illness-Rate Hold Accident-0% Increase

Mrs. Asher further indicated that, over the last 12 months, we have a loss ratio of 83.2%, which is an improvement over the103.2% at this time last year. Anthem originally presented a 12% renewal increase for medical insurance which was negotiated down to a **2.5%** increase.

The Employee Health Insurance Committee met recently with Marsh McLennan to discuss renewal options and recommends that the Township stay with Anthem for medical insurance. We have been given an additional opportunity to further reduce the renewal increase. Currently, our health plan provides coverage for GLP-1 medications prescribed for weight loss purposes. If we amend the plan to eliminate coverage for GLP-1 medications used solely for weight loss while continuing to cover these medications when prescribed for other medically necessary conditions, the renewal increase would be reduced to **1.5%**.

Mrs. Asher stated that the Committee was divided on this issue and, as a result, will defer to the Board for a final decision.

The Board ran the numbers and determined that with a renewal increase of 1.5%, employees using the drug for weight loss would still be able to use and afford the drug without insurance coverage due to the lower rate.

Trustee Wolff made a motion to renew the Township's Medical, Dental, Vision, Accident, and Critical Illness insurance coverage with Anthem, and to renew Basic Life, Accidental Death & Dismemberment (AD&D), Voluntary Life, Short-Term Disability, and Long-Term Disability insurance coverage with The Standard, moving from 2.5% to 1.5% renewal rate.

Trustee Schulte seconded the motion. All voted “AYE.”

AGENDA ITEM #6 — PD ADMIN ASST. JOB DESCRIPTION UPDATE

Mrs. Asher introduced a request for approval of an updated job description: Police Department Administrative Assistant.

Trustee Schulte made a motion to approve the updated job description as stated.

Trustee Wolff seconded the motion. All voted “AYE.”

AGENDA ITEM #7 — STATION 28 WEATHER SIREN REPAIR

Mr. Kelly discussed the need to repair the weather siren located at Station 28. The outdoor storm siren, which serves 131 residents within a 2-mile radius, is currently out of service. According to Mr. Kelly, although the County activates the sirens, each local jurisdiction is responsible for the repair, maintenance, and replacement of its own equipment, consistent with the practice in neighboring counties. Costs for repair and maintenance of the Township’s 13 active sirens are expected to increase in the near future as the sirens are now approximately 25 years old.

Mr. Kelly stated that the estimated cost to repair the Station 28 storm siren is approximately $10,000.00 through Werden Electric. The department budgets $9,000.00 annually for storm siren repair and maintenance; however, due to repairs completed earlier this year, only $5,700.00 remains available in the current budget. With the elimination of the Code Red mass notification system earlier this year, we were able to realize a cost saving of over $16,000.00. We intend to apply those funds to this repair to still allow for additional maintenance needs to other sirens throughout the remainder of this year.

The Trustees and leadership team discussed at length the need to stay current for the safety of residents and develop a plan for the effective replacement of these systems.

Trustee Wolff made a motion to approve the repair of the weather siren at Fire Station 28 through Werden Electric at a cost not to exceed $10,000.00.

Trustee Schulte seconded the motion. All voted “AYE.”

AGENDA ITEM #8 — POLICE DEPARTMENT GARAGE DOOR

Chief Hirsch requested approval to repair the Police Department's garage door system, including replacement of the garage door panels. He explained that the existing system has deteriorated over time and is experiencing frequent operational issues due to its age and regular use.

Chief Hirsch noted that the garage provides secure access for patrol vehicles and emergency response equipment. He stated that the repairs would improve reliability, enhance security, increase energy efficiency, and reduce future maintenance costs.

Finally, Chief Hirsch reported that the Police Department received quotes from PDQ for $4,330.00, Mike's Garage Doors for $5,600.00, and Overhead Door Company for $6,420.00. He noted that the project was included in the 2026 capital improvement budget and recommended awarding the project to PDQ as the lowest responsive bidder.

Trustee Schulte inquired about which specific parts of the mechanical system would be replaced. Chief Hirsch stated that the tracks and door panels would be replaced and the opener would be evaluated and replaced as necessary. Chief Hirsch stated that the opener had already been replaced several times. The quote provided by PDQ will not increase should the opener need to be replaced.

Trustee Schulte made a motion to approve and proceed with the repair work of the Police Department's garage door system from PDQ at a cost not to exceed $4,330.00.

Trustee Wolff seconded the motion. All voted "AYE."

AGENDA ITEM #9 — POLICE DEPARTMENT OUT OF TOWNSHIP TRAVEL

Chief Hirsch requested approval for Detective Justin Kuhn, Officer Andrew Ryan, and Officer James Murphy to attend the Goshen Police Department Honor Guard Training Camp in Goshen, Indiana, from September 27 through October 2, 2026. He explained that the training would prepare the officers to perform Honor Guard duties in accordance with national standards and enable them to participate in multi-jurisdictional Honor Guard details.

Finally, Chief Hirsch stated that the total anticipated cost of attendance is $3,464.00, which includes lodging, meals, registration, and travel expenses. He noted that approval is requested at this time to allow reservations to be made for the annual training event.

Trustee Wolff expressed concerns about the cost of training on something she considers to be low priority. However, she said, the Township has already made investments toward the program.

Trustee Wolff made a motion to authorize the out-of-town travel request for Detective Kuhn, Officer Ryan and Officer Murphy to attend the Goshen Police Department Honor Guard Training Camp at a cost not to exceed $3,464.00.

Trustee Schulte seconded the motion. All voted "AYE."

AGENDA ITEM #10 — HAPPY HOLLOW CULVERT REPAIR

Mr. Burdsall reported that a deteriorated metal culvert at 5798 Happy Hollow Road had developed rust along the bottom and sides, creating a void beneath a portion of the roadway. He explained that a small sinkhole was discovered during inspections of the nearby pier wall project and noted that the culvert replacement will also include a new catch basin and outfall wall.

Finally, Mr. Burdsall stated that the Township received estimates from JTM Smith Construction for $46,565.00 and Ford Development for $52,093.00. He recommended awarding the project to

JTM Smith Construction based on the lower bid and the contractor's existing presence on site, which will allow the work to proceed efficiently following completion of the pier wall project.

Trustee Schulte made a motion to approve the proposal from JTM Smith Construction for the Happy Hollow Culvert Replacement for an amount not to exceed $46,565.00.

Trustee Wolff seconded the motion. All voted "AYE."

AGENDA ITEM #11 — X WEATHER ROAD SENSORS

Mr. Burdsall reported that the Service Department is requesting the purchase of five road sensors to improve winter road maintenance operations. He explained that the sensors would provide more accurate and up-to-date roadway conditions than the existing ODOT network by monitoring surface temperature, subsurface temperature, moisture, and treatment levels on Township roads.

Mr. Burdsall stated that the sensors would provide real-time information through a mobile application, support localized weather forecasting, and allow staff to receive alerts for changing road conditions.

Finally, Mr. Burdsall noted that the proposed agreement with Vaisala X Weather is a three-year contract at a cost of $8,000.00 per year for five sensors. He added that the purchase was included in the 2026 budget, with $8,500.00 appropriated for the project.

The Trustees asked if any neighboring towns utilize the technology and expressed that while we want to be at the forefront of technology, we do not always have to be first. Trustee Wolff asked Mr. Burdsall to conduct more research and bring the item back for consideration at a later date.

Additionally, Trustee Tracy asked if the sensors would ultimately save us $80k+ in salt costs (the yearly cost of the sensors over a ten-year period). He also mentioned concerns about reliability.

AGENDA ITEM #12 — SMALL SALT TRUCK PURCHASE

Mr. Burdsall reported that the Service Department is requesting approval to purchase a new 2025 Ford F-600 to replace an aging 2015 GMC 3500 salt truck included in the 2026 budget. He explained that years of winter operations have caused significant corrosion to the truck's bed, frame, and salt spreader, making replacement necessary.

Mr. Burdsall stated that the proposed Ford F-600 features a stainless-steel bed and undergate salt spreader to improve durability and reduce future corrosion. He noted that the vehicle is available for delivery within the next month.

Finally, Mr. Burdsall reported that the Township received a Sourcewell quote from Rush Truck Centers for $124,169.37 and a comparison quote for a similar Knapheide-built truck for $125,874.95. He recommended purchasing the Ford F-600 through Rush Truck Centers based on the lower cost and immediate availability.

Trustee Wolff made a motion to approve the Service Department's request to purchase a new 2025 Ford F-600 Salt Truck from Rush Truck Centers at a cost not to exceed $124,169.37.

Trustee Schulte seconded the motion. All voted "AYE."

AGENDA ITEM #13 — MIAMIVILLE SIDEWALK PHASE 2 BID AWARD

Mr. Burdsall reported that bids were opened on July 7, 2026, for the State Route 126 Loveland-Miamiville Sidewalk Phase 2 Project. He noted that Belgray Inc. submitted the lowest bid of $168,663.50 and that Choice One Engineering provided positive feedback regarding the company's previous work.

Finally, Mr. Burdsall recommended awarding the project to Belgray Inc. as the lowest and best bidder. He stated that the project will utilize the remaining $55,775.92 in Community Development Block Grant funding, along with $120,000.00 in TIF funds allocated for the project.

Trustee Schulte made a motion to award the contract for the State Route 126 Loveland-Miamiville Road Sidewalk Phase 2 to Belgray Inc. in the amount of $168,663.50.

Trustee Wolff seconded the motion. All voted “AYE.”

AGENDA ITEM #14 — AMBULANCE WRAP

Chief Jetter requested approval to fund the installation of a vinyl wrap on Ambulance 20. He explained that the ambulance was purchased as a demonstration unit and, because it was not available with the department's custom paint scheme, a vinyl wrap is needed to provide a consistent appearance across the fleet and maintain the department's established branding.

Finally, Chief Jetter stated that the cost to install the vinyl wrap by Vivid Wraps is $4,400.00.

Trustee Wolff made a motion to approve the vehicle wrap for Ambulance 20 to be done by Vivid Wraps at a cost not to exceed $4,400.00.

Trustee Schulte seconded the motion. All voted “AYE.”

AGENDA ITEM #15 — OPTICOM TRAFFIC SYSTEM

Chief Jetter requested approval to purchase three phase selectors from Traffic Control Products for use in the Fire Department's Traffic Signal Preemption System. He explained that the purchase is part of the department's phased plan to replace and modernize the existing system, which was originally installed in 2009.

Finally, Chief Jetter stated that the total cost for the three units, including shipping, is $10,950.00. He noted that funding for the purchase has been included in the department's capital improvement budget.

Trustee Schulte made a motion to approve the purchase of three (3) phase selectors from Traffic Control Products at a total cost of $10,950.00.

Trustee Wolff seconded the motion. All voted “AYE.”

AGENDA ITEM #16 — STATION 26 NETWORK UPGRADES

Chief Jetter requested approval to utilize Cabling Specialists, Inc. to upgrade and reorganize the network equipment room at Station 26. He explained that the existing network switch has reached capacity and that the project will add a second switch to support current operations and future expansion.

Finally, Chief Jetter noted that the upgrade has been identified as a priority for several years but was deferred due to other Township capital projects. He stated that IT recommended completing the project this year and that the total cost is $3,720.00.

Trustee Wolff made a motion to approve an agreement with Cabling Specialists to perform work at Station 26 on the network switch room for a cost not to exceed $3,720.00.

Trustee Schulte seconded the motion. All voted “AYE.”

AGENDA ITEM #17 — STATION MATTRESSES

Chief Jetter requested approval to purchase nine new mattresses, bed frames, and mattress protectors for Stations 28 and 29. He explained that the existing mattresses are more than 10 years old and have deteriorated from regular use, making replacement necessary.
Chief Jetter noted that the purchase will complete the department's two-year mattress replacement plan for all four fire stations.

Finally, Chief Jetter reported that Mattress Firm submitted the lowest and best quote, including shipping and disposal of the old mattresses. He stated that the total project cost is $5,185.99 and that funding is included in the department's capital improvement budget.

Trustee Schulte made a motion to approve the purchase of nine (9) mattresses from Mattress Firm for Fire Stations 28 and 29 at a cost of $5,185.99.

Trustee Wolff seconded the motion. All voted "AYE."

AGENDA ITEM #18 — CREDIT CARD FEES

Mr. Kelly reported that the Administration and Fiscal Office have been reviewing the credit card processing fees paid by the Township for various transactions, including permits, recreation registrations, cemetery plots, and public records requests. He noted that the Township currently pays an average processing fee of approximately 3.5% through its payment providers.

Finally, Mr. Kelly stated that, at the direction of the Fiscal Officer, the Township plans to implement a fee recovery structure by the end of August. He explained that staff will coordinate the necessary system updates with the payment processors, communicate the changes to the public, and configure the Township's financial software to accurately account for the recovered fees.

Clover - does not include Recreation			
	total credit card revenue	monthly fee	fee %
26-Jun	5,420.00	191.90	3.54%
26-May	6,816.50	184.02	2.70%
26-Apr	3,067.00	108.74	3.55%
26-Mar	4,597.50	142.69	3.10%
26-Feb	2,610.00	113.82	4.36%
	Average Fee %		3.45%

Card Connect - Recreation only			
	total credit card revenue	monthly fee	fee %
26-Jun	16,800.00	673.80	4.01%
26-May	16,940.00	611.80	3.61%
26-Apr	20,725.00	840.25	4.05%
26-Mar	66,993.00	1,917.93	2.86%
26-Feb	18,825.00	660.51	3.51%
	Average Fee %		3.61%

Trustee Wolff asked why we are using two different credit card servicers. Mr. Kelly answered that he believes it is because of our use of RecTrac, which uses a very specific credit card servicing model, and won't interface with what we have through Huntington Bank. This has led to consideration of replacing RecTrac in 2027. Mr. Himes stated that we currently pay just under $5,000.00 per year for RecTrac, and that he has used comparable software, RecDesk, in the past and is also looking into Civic Plus, a software that other departments are looking into as well for several needs. According to Mr. Himes, RecTrac has not provided adequate customer service in the past and is antiquated and lacks user-friendliness.

Mr. Kelly stated that he would continue to work with Huntington to develop a solution.

Trustee Wolff made a motion to approve a credit card processing fee recovery program with our payment processing companies and authorize the Township Administrator to execute all necessary agreements.

Trustee Schulte seconded the motion. All voted "AYE."

PUBLIC COMMENT

Mr. Kevin McDarty, a representative of Clermont Seniors, said that a pool table had recently been removed from the Senior Center in the basement of the Civic Center, and asked for a meeting to determine where it went and if the Seniors could potentially get it back. Trustee Tracy said that the Trustees would get some answers for him. Further, all parties agreed to set up a meeting to discuss the issue.

Marv Hudson, a representative of St. Vincent de Paul Thrift Stores, thanked the Township for its support and said that the next SVDP race would be held in the 2nd or 3rd week of June, 2027.

EXECUTIVE SESSION

Trustee Schulte made a motion to enter executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to discuss the employment of a public employee.

Trustee Wolff seconded the motion. Upon roll call, all voted "AYE."

The Trustees came out of executive session at 9:29 p.m. and resumed normal session.

The meeting was adjourned at 9:30 p.m. on July 21, 2026.

ATTEST:

____
Eric Ferry, Fiscal Officer

____
Ken Tracy, Chairperson

MIAMI TOWNSHIP BOARD OF TRUSTEES

JULY 21, 2026

SPECIAL BUSINESS

The Special Meeting of the Miami Township Board of Trustees was called to order by Vice Chairperson Mary Makley Wolff at 9:05 a.m. on Tuesday, July 21, 2026. The meeting was held in the Oak Boardroom at the Oasis Conference Center in Miami Township, located at 902 Loveland-Miamiville Road, Loveland, Ohio for the purpose of conducting a strategic planning session for Township leadership and Trustees.

Members in attendance were:
- Trustees: Mary Makley Wolff and Mark Schulte
- Law Director Joe Braun and Township Staff: Steve Kelly, Kelly Ryan, Jennifer Ekey, Emily Asher, Ryan Himes, Will Menz, Rob Hirsch, Will Cates, Dave Jetter, Chris Burdsall, and Mark McCormack.
- Trustee Ken Tracy and Fiscal Officer Eric Ferry were absent.

Miami Township participated in a five-hour Strategic Planning Session facilitated by Ohio Plan Management Resources, Inc. (OPMR). The session served as a continuation of the strategic planning process initiated during two special meetings held in 2024.

The group was assembled to evaluate long-term priorities, strengthen organizational leadership, and establish a shared vision for both Township operations and the broader Miami Township community. The session was led by Michael Hinnenkamp, Executive Director of the Ohio Plan, Inc.

Activities throughout the session centered on leadership development and organizational effectiveness. Participants reviewed previously completed DiSC assessments and engaged in facilitated discussions, collaborative exercises, and small-group activities intended to:

- Review leadership DiSC assessments and leadership styles
- Discuss the group's career goals and ambitions
- Review key insights and results from previous sessions
- Explore how goals and opinions have shifted and/or remained the same
- Increase cohesiveness among the leadership team
- Discuss action plans including the creation of a Strategic Master Plan for the Township, as well as an internal Decision-Making and Planning Process

The meeting was adjourned at 2:15 p.m.

ATTEST:

____
Mary Makley Wolff, Vice Chairperson

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR

TO:	Board of Trustees
CC:	Eric Ferry, Fiscal Officer
FROM:	Emily Asher, HR Director
DATE:	August 10, 2026
SUBJECT:	Personnel

Fire Department

Remove Deputy Chief Ross Pawlak from probationary status effective July 19, 2026.

RECOMMENDATION

Make a motion to accept the personnel recommendations as stated.

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR

TO:	Board of Trustees
CC:	Eric Ferry, Fiscal Officer
FROM:	Steve Kelly, Township Administrator
DATE:	August 10, 2026
SUBJECT:	Joint Application for OPWC Funding

The latest round of funding from the Ohio Public Works Commission (OPWC) opened for applications at the end of June. We intended to apply for three slide projects we currently have as part of the Clermont County Engineer's Land Stabilization package that they submit for most years. Unfortunately, we found out in early July that the Engineer's Office did not have other slide projects to compile for a joint application, which left us working with Choice One Engineering to figure out a way to submit our projects on our own.

Fortunately for us, Union Township was in the same position and as we talked about the need for funding for both communities, we agreed that we would probably have a better chance of being funded if we submitted a joint application to OPWC. We have engaged the Law Directors for both agencies to come up with a cooperative agreement for handling the application and funding, and they will have that to us shortly for your review and consideration.

Choice One Engineering is looking to finalize our costs for the three (3) slide projects and we should have those figures available by the business meeting. The three projects involve:

- Near 5310 Sugar Camp Road
- Dry Run Road at Galley Hill Road
- 5180 Dry Run Road about ¼ of a mile north of Galley Hill where we have been monitoring the erosion of an existing retaining wall and the area under the roadway behind the wall

The only action we are asking for at this time is for approval to enter into a joint application and cooperative agreement with Union Township to submit for OPWC funds for the projects listed above. Final versions of the cost and agreements will be brought back to you for your review at the business meeting.

RECOMMENDATION
Make a motion to allow the Administrator to enter into a joint application and cooperative agreement with Union Township to submit for OPWC funds for the projects indicated.

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR

TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Steve Kelly, Township Administrator
DATE: August 10, 2026
SUBJECT: State Capital Bill Award

We applied for and received notice of award for the FY2027-2028 State Capital Bill in the amount of $100,000.00 towards the replacement of the playground structure and equipment at Community Park. We are seeking the Board's permission to receive these funds and coordinate with the Ohio Department of Natural Resources on this program. Additionally, we are seeking the Board's guidance for the 2027 budget at this time, so we can plan accordingly for this project.

As part of our work with the Kleingers Group on the assessment of our parks and their structures, we originally applied for $350,000.00 towards this playground project. We were also working with Kleingers to pursue a grant through Game Time, the manufacturer of the playground equipment, but found out we must do that in the year we start the project. This grant could also help provide up to $100,000.00 toward this project. We have also identified that there are existing TIF funds to support this type of capital project in 2027.

We are asking for permission to budget the full amount of this project for 2027 at an estimated cost of $550,000.00 with the understanding that we will pursue a grant through Game Time, and that the State Capital Bill funds must be spent by us first, then will be reimbursed. We will also explore additional grant funding that may be available in 2027. We welcome any guidance or input regarding this project.

No action is necessary at this time. This will be brought back for the business meeting.

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR

TO:	Board of Trustees
CC:	Eric Ferry, Fiscal Officer
FROM:	Emily Asher, HR Director
DATE:	August 10, 2026
SUBJECT:	Police Department Job Descriptions

Over the past several months, I have been working closely with members of the Police Department to review and update the job descriptions for all Police Department positions. This effort is intended to ensure that job descriptions accurately reflect current duties, responsibilities, reporting relationships, and qualifications.

Updated job descriptions for the following positions have been sent to you and are presented to you tonight for your review:

Chief of Police
Chaplain
Crime Prevention /Community Relations /Accreditation
Detective
Lieutenant
DEA Task Force Officer (Narcotics Task Force)
Patrol Corporal
Patrol Officer
Patrol Sergeant
Records Clerk
School Resource Officer

I am happy to answer any questions you have tonight and these documents will be brought back to you for approval at the next Business Meeting.

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR

TO:	Board of Trustees
CC:	Eric Ferry, Fiscal Officer
FROM:	Steve Kelly, Township Administrator
DATE:	August 10, 2026
SUBJECT:	Authorization to Execute Master Plan Consultant Contract

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A Master Plan is a foundational tool for guiding the long-term growth, development, and sustainability of the Township. It provides a shared vision, a framework for decision-making, and a roadmap for aligning future investments, policies, infrastructure, and community priorities.

The Township previously authorized staff to issue a Request for Proposals for a Master Plan. Following that process, staff reviewed consultant qualifications, proposed approaches, project understanding, scope of services, timeline, and overall value. Based on that review, the Yard & Company team has been selected as the consultant team best positioned to help the Township move the master planning process forward.

Entering into a contract with the Yard & Company team, at a cost not to exceed $175,000.00, will allow the Township to formally begin the master plan process, including project scoping and kickoff, review of prior planning efforts, public and stakeholder engagement, development of goals and priorities, and preparation of an implementation-focused plan. These costs were incorporated into our 2026 budget and will be covered by existing TIF funds.

The Master Plan will build upon existing and recent Township planning efforts and will provide an overarching framework that connects land use, parks, housing, economic development, facilities, infrastructure, transportation, and quality-of-life initiatives into one cohesive planning document. The plan is intended to avoid duplicating prior work, identify gaps, establish priorities, and provide clear direction for future decision-making.

Summary Table

Reason	Why It Matters
Contract Authorization	Allows staff to formally engage the Yard & Company team at a cost not to exceed $175,000.00
Project Kickoff	Begins the master plan process and establishes the project scope and schedule
Community Engagement	Provides a structure for public input and stakeholder participation
Planning Integration	Connects existing Township plans into one comprehensive framework
Implementation Focus	Identifies priorities, responsibilities, and next steps for future action
Consistency	Supports stable decision-making across future budgets and administrations

A Master Plan is more than a policy document—it is the Township's blueprint for coordinated growth, investment, preservation, and implementation. Authorizing the contract with the Yard & Company team will allow the Township to move from consultant selection into the active planning phase and begin the work necessary to develop a shared long-term vision for the community. We will continue to update the Board as the scoping process begins, and then throughout the various stages involved with the creation of our master plan.

No action is necessary at this time. This request will be brought back to you at next week's business meeting.

OFFICIAL MEMO
SERVICE DEPARTMENT

TO:	Board of Trustees
CC:	Eric Ferry, Fiscal Officer and Steve Kelly, Township Administrator
FROM:	Chris Burdsall, Service Director
DATE:	August 10, 2026
SUBJECT:	2026-2027 Winter Highway Salt Supply

Winter Highway Salt

We are members of a regional consortium SWOP4G (Southwest Ohio Purchasers for Government). They seek bids for the winter salt supply for nearly 100 government entities with the goal of getting competitive prices for those entities.

We received two bids this year:

American Rock Salt-	Declined Renewal
Champion Landscape Supply-	$ 119.00 per ton
Morton Salt-	$ 115.12 per ton

The best price was submitted by Morton Salt. We had all of our 2025-2026 contract delivered to refill the salt dome after winter. Based on the quantities of salt we have used for the past couple of years; we submitted an amount of 2,500 tons of salt for this bid. The total purchase cost of the 2026-2027 Winter Highway Salt would be $287,800.00. The bid tab sheet is attached.

No action is needed at this time, and this will be brought back at the next Business Meeting.

ROCK SALT BID NO. 26-010SWOP4G BID TAB
SEASON 2026-2027

Low Bid

Delivered price
Pick-up price

Item No.	Organization	Estimated Total Tons	American Rock Salt		Champion Landscape Supply		Morton Salt Inc	
			Delivered Price	Pick-up Price	Delivered Price	Pick-up Price	Delivered Price	Pick-up Price
1	Batavia Township	1,000			$119.00	$116.00	$125.41	$110.00
2	Bath Township	500	$120.43		$124.00	$121.00		
3	Beavercreek Township Public Service	1,500	$122.52		$122.50	$119.50		
4	Beavercreek, City of	3,000	$122.52		$122.50	$119.50		
5	Bellbrook, City of	400			$124.00	$121.00		
6	Bexley, City of	200	$108.65					
7	Blendon Township	500	$110.02					
8	Blue Ash, City of	3,000			$119.00	$116.00	$113.04	$110.00
9	Brookville, City of	300			$122.50	$119.50		
10	Butler Township	500			$122.50	$119.50		
11	Caesarscreek Township	300	$122.52		$121.50	$118.50		
12	Cardington, Village of	75	$116.57					
13	Cedarville, Village of	500	$118.35		$122.50	$119.50		
14	Central Ohio Transit Authority (COTA)	600	$108.65					
15	Champaign County Engineer	3,000			$134.00	$131.00		
16	Clayton, City of	1,500			$122.50	$119.50		
17	Clermont County Engineer	1,500			$119.00	$116.00	$125.41	$110.00
18	Clinton Township	200	$109.31					
19	Concord Township	750	$106.81					
20	Dayton Public Schools	200	$121.92		$121.50	$118.50		
21	Dayton, City of	5,000			$121.50	$118.50		
22	Dublin, City of	2,000	$110.85					
23	Englewood, City of	1,200			$124.00	$121.00		
24	Enon, Village of	100	$113.77		$127.00	$124.00		
25	Evendale, Village of	400			$121.50	$118.50	$113.38	$110.00
26	Fairborn, City of	1,600	$120.73		$122.50	$119.50		
27	Farmersville, Village of	100			$121.50	$118.50		
28	Gahanna, City of	2,000	$109.25					
29	Genoa Township	400	$105.79					
30	German Township	250			$121.50	$118.50		
31	Germantown, City of	400			$121.50	$118.50		
32	Goshen Township	600			$119.00	$116.00	$116.36	$110.00
33	Grandview Heights, City of	300	$108.77					
34	Greater Dayton RTA	300			$122.50	$119.50		
35	Greene County Engineer	7,500	$121.03		$122.50	$119.50		
36	Hamilton, City of	3,000			$121.50	$118.50		
37	Harlem Township	600	$105.79					
38	Harrison Township	1,000			$122.50	$119.50		
39	Huber Heights, City of	6,000	$115.73		$122.50	$119.50		
40	Indian Hill, Village of	2,500			$119.00	$116.00		
41	Jackson Township Road Department	150						
42	Jamestown, Village of	120	$120.73					
43	Kettering, City of	5,500	$121.92		$122.50	$119.50		
44	Lebanon, City of	1,000			$121.50	$118.50		
45	Mason, City of	5,500			$121.50	$118.50		
46	Miami County Engineers Office	6,000			$127.00	$124.00		
47	Miami Township (Clermont County)	2,500			$119.00	$116.00	$115.12	$110.00
48	Miami Township (Montgomery County)	3,000			$122.50	$119.50		

49	Miamisburg, City of	2,000			$122.50	$119.50		
50	Middletown, City of	3,500			$121.50	$118.50		
51	Milford, City of	750			$119.00	$116.00	$115.12	$110.00
52	Monroe, City of	3,000			$121.00	$118.00	$115.78	$110.00
53	Montgomery County Engineer's Office	10,000			$122.50	$119.50		
54	Montgomery County Parks	1.5			$122.50	$119.50		
55	Moraine, City of	1,500			$122.50	$119.50		
56	Mount Gilead, Village of	200	$116.57					
57	New Carlisle, City of	300	$116.62		$127.00	$124.00		
58	New Jasper Township	400	$121.92					
59	New Lebanon, Village of	50						
60	Oakwood, City of	900			$122.50	$119.50		
61	Obetz, City of	800	$110.02					
62	Perry Township	300	$110.91					
63	Pierce Township	1,200			$119.00	$116.00	$113.43	$110.00
64	Piqua, City of	3,000			$127.00	$124.00		
65	Powell, City of	1,500	$105.79					
66	Riverside, City of	1,800	$116.33		$122.50	$119.50		
67	St. Bernard, Village of	400			$119.00	$116.00	$122.37	$110.00
68	Sharonville, City of	1,500			$121.00	$118.00	$123.38	$110.00
69	Sidney, City of	1,500			$142.00	$139.00		
70	Spring Valley Township	300			$122.50	$119.50		
71	Stonelick Township	200			$121.00	$118.00	$125.41	$110.00
72	Sugarcreek Township	1,500			$122.50	$119.50		
73	Tate Township	250			$119.00	$116.00	$125.94	$110.00
74	Trenton, City of	600			$121.00	$118.00	$116.24	$110.00
75	Trotwood, City of	2,000			$122.50	$119.50		
76	Troy, City of	500			$126.00	$123.00		
77	Union Township Trustees	2,400			$119.00	$116.00	$122.74	$110.00
78	Union, City of	700			$127.00	$124.00		
79	Upper Arlington, City of	500	$109.25					
80	Vandalia, City of	2,000	$121.92		$124.00	$121.00		
81	Washington Township (Clermont County)	200			$124.00	$121.00	$125.94	$110.00
82	Washington Township (Montogmery County)	2,500			$122.50	$119.50		
83	West Carrollton, City of	1,250			$122.50	$119.50		
84	West Jefferson, Village of	400	$110.79					
85	West Milton	300			$127.00	$124.00		
86	Whitehall, City of	3,000	$109.37					
87	Williamsburg Township	120					$127.30	$110.00
88	Woodlawn, Village of	300			$124.00	$121.00		
89	Worthington, City of	2,000	$110.02					
90	Wright-Patterson AFB ***See item 15.0 in General Specifications*	2,100			$180.00	$177.00	$143.36	$110.00
91	Xenia Township	900	$121.33		$124.00	$121.00		
92	Xenia, City of	1,500	$121.92		$124.00	$121.00		
93	Yellow Springs, Village of	150	$120.25		$129.00	$126.00		

OFFICIAL MEMO
POLICE DEPARTMENT

TO:	Board of Trustees
CC:	Eric Ferry, Fiscal Officer Steve Kelly, Township Administrator
FROM:	Robert Hirsch, Chief of Police
DATE:	August 10, 2026
SUBJECT:	Ballistic Vest Replacement

The police department requests to purchase five new ballistic vests for existing personnel whose ballistic vests are expiring. Four of the ballistic vests needed are for duties related to normal patrol work, and one of the ballistic vests is needed for duties related to the multi-jurisdictional Special Weapons and Tactics (SWAT) team.

Ballistic vests are critical safety equipment that police officers need to help mitigate one of the most dangerous threats they face. According to the National Institute of Justice, ballstic vests have saved the lives of nearly 3,000 police officers in the United States over the last three decades.

A quote was obtained from Ray O'Herron to purchase the four ballistic vests and vest carriers needed for patrol duties at Ohio State Contract Pricing at $1,773.88 each. A quote was also obtained from Kiesler Police Supply to purchase the one ballistic vest and carrier for SWAT duties at $5,364.00. The total price to replace the ballistic vests that are expiring is $12,459.52 which was a budgeted expense for the police department in 2026.

If approved, the police department will also be pursuing partial grant reimbursement to attempt to offset this expense through the Ohio Law Enforcement Bulletproof Vest Program.

No action is required at this time. This item will be presented to the Board for final approval at the next business meeting.

RAY O'HERRON

3549 N Vermilion St
Danville, IL 61832
www.oherron.com
rayoherron@oherron.com
1-800-223-2097

Quote

Quote # 3296377
Customer No: 00-45150PD
Date: 7/29/2026

BILL TO:

MIAMI TOWNSHIP POLICE DEPARTMENT
5900 MCPICKEN DRIVE
MIAMI TOWNSHIP, OH 45150

SHIP TO:

MIAMI TOWNSHIP POLICE DEPARTMENT
5900 MCPICKEN DRIVE
ATTN: JORDAN HAGGERTY
MIAMI TOWNSHIP, OH 45150

BADGE NO:	PAYMENT TERMS:	ORDERED BY:	ORDER COMMENT:
	NET 30 DAYS	LT TOBIAS	MILLS, RYAN, GRATSCH, BUNNELL

ITEM NO	DESCRIPTION	QUANTITY	PRICE	EXT PRICE
	JW/MLL OHIO STATE CONTRACT PRICING *****BID PRICING--NO FREIGHT*****			
HL6EX3BV0M	EXKIIIA, 1 HL, STP CARRIER TO BE NAVY WITH TAILS NICK MILLS 48L1/48L1 ANDREW RYAN 48L2W1/48L2 JOHN GRATSCH 54L1W1/54L1W1 ROBERT BUNNELL 60R/60L1	4.00	1,320.00	5,280.00
GDAM001B0J	Guard Gen-3,ZIP PKT,1/2 MOLLE, CARRIER TO BE MID NAVY. LETTERING TO BE SILVER REFLECTIVE. NAME TAG: LAST NAME ONLY BACK TAG: POLICE NICK MILLS 48L1/48L1 ANDREW RYAN 48L2W1/48L2 JOHN GRATSCH 54L1W1/54L1W1 ROBERT BUNNELL 60R/60L1	8.00	226.94	1,815.52

---- BODY ARMOR & CARRIERS ARE CUSTOM, NON-RETURNABLE ----
AFTER 24 HRS NO CHANGES OR CANCELLATIONS CAN BE ACCEPTED

ANY ALTERATION REQUEST MUST BE RECEIVED WITHIN 30 DAYS
OF THE INVOICE DATE

ALL CHARGES ARE THE RESPONSIBILITY OF THE CUSTOMER

Sales Tax:	0.00
Quote Total:	**7,095.52**

THIS IS NOT AN INVOICE. ADDITIONAL SHIPPING CHARGES MAY APPLY.
Quoted prices are good until 30 days from date of quote or until otherwise noted.
If you have questions or are ready to place an order please email orders@oherron.com
or call 1-800-223-2097

Sales Quote

KIESLER POLICE SUPPLY, INC.
2802 SABLE MILL RD
JEFFERSONVILLE, IN 47130

Bill-to Customer
MIAMI TOWNSHIP POLICE
5900 MCPICKEN DRIVE
MILFORD, OH 45150

Ship-to Address
MIAMI TOWNSHIP POLICE DEPT
DAN TOBIAS #(513) 248.3721
5900 MCPICKEN DRIVE
MILFORD, OH 45150

Your Reference	
Bill-to Customer No.	L08553
Tax Registration No.	
No.	Q177499
Document Date	July 30, 2026
Due Date	August 29, 2026
Payment Terms	
Payment Method	
Tax Identification Type	Legal Entity
Shipment Method	Standard

Salesperson	TIFANY
Email	
Home Page	
Phone No.	

Tobias, Daniel <Daniel.Tobias@miamitwpoh.gov>
(513) 248.3721

No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
SAFA1362222	SAFARILAND HYPER X FULL COVERAGE TACTICAL CARRIER SYSTEM, ADVANCED WEBLESS SYSTEM, INTERCHANGEABLE SYSTEM FIRSTSPEAR TUBES & VELCRO CLOSURE ATTACH TYPE: QUICK CLIPS COLOR: BLACK SIZE: SEE BELOW RROCR (25-QUO-008619) (DS)	1	EACH	512.00	512.00
SAFA1361340	SAFARILAND HYPER X FC BALLISTIC PANEL SET, HARDWIRE 68 LEVEL IIIA HLRTE (25-QUO-008619) (DS)	1	EACH	881.00	881.00
SAFA1354674	SAFARILAND HYPER X CUMMERBUND BALLISTICS, HW 68 LVL IIIA, STANDARD 5" HEIGHT, SET OF (2) COLOR: BLACK LENGTH SIZE: LMRHE (25-QUO-008619) (DS)	1	EACH	357.00	357.00
SAFA1354139	SAFARILAND HYPER X EXTERNAL SHOULDERS, HARDWIRE 68 LEVEL IIIA SIZE: REGULAR COLOR: BLACK CHAEK (25-QUO-008619) (DS)	1	EACH	209.00	209.00
SAFA1361603	SAFARILAND G3 FST STRUCTURED UPPER ARM, HARDWIRE 68 LEVEL IIIA COLOR: BLACK RMHKE (25-QUO-008619) (DS)	1	EACH	606.00	606.00

KIESLER POLICE SUPPLY Since1972

No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
SAFA1362458	SAFARILAND RADIO/MAGAZINE POUCH, RIGHT & LEFT KIT COLOR: BLACK RMRK (25-QUO-008619) (DS)	1	EACH	63.00	63.00
SAFA1368299	SAFARILAND HYPERX LOWER ABDOMEN/SPINE, AWS, HARDWIRE 68 LVL IIIA COLOR: BLACK CLHTE (25-QUO-008619) (DS)	1	EACH	155.00	155.00
SAFA1356383	SAFARILAND HYPER X FRONT AWS SHORT DUAL M4 UTILITY/MEDIC QUICK CLIP ATTACH PLACARD COLOR: BLACK KTHE (25-QUO-008619)(DS)	1	EACH	72.00	72.00
SAFA1363271	SAFARILAND HYPERX FRONT AWS QUICK CLIP ATTACH PLACARD, COLOR: TACTICAL GREEN OEEE (25-QUO-008619) (DS)	1	EACH	39.00	39.00
SAFA1354719	SAFARILAND HYPER X AWS ZIP-ON BACK AWS PLACARD COLOR: BLACK KTLK (25-QUO-008619) (DS)	1	EACH	65.00	65.00
SAFA1347562	SAFARILAND IMPAC C1 SPECIAL THREAT ICW, MULTI-CURVE SAPI X-LARGE PLATE, 11" X 14" RALTE (25-QUO-008619) (DS) (NEED TO KNOW EXACT SIZE TO ORDER)	2	EACH	578.00	1,156.00
SAFA1347561	SAFARILAND IMPAC-C1 LARGE 10.25" X 13.25" ATKKK (25-QUO-008619) (DS)	1	EACH	427.00	427.00
SAFA1347560	SAFARILAND IMPAC C1 SPECIAL THREAT ICW, MULTI-CURVE SAPI MEDIUM PLATE, 9.25" X 12.5" AKERE (25-QUO-008619) (DS)	1	EACH	399.00	399.00
SAFA1354150	SAFARILAND HYPER X COLLAR, HARDWIRE 68 LVL IIIA COLOR: BLACK CKCRK (25-QUO-008619) (DS)	1	EACH	185.00	185.00
SAFA1362395	SAFARILAND HYPER X THROAT, HARDWIRE 68 LVL IIIA COLOR: BLACK CATME (25-QUO-008619) (DS)	1	EACH	155.00	155.00
SAFA1223589-S	SAFARILAND HYPER-X ID PATCH, CORDURA, HEAT TRANSFER, 5.5 X 3 - SMALL TEXT: COLOR: BLACK TEE (25-QUO-008619) (DS)	3	EACH	9.50	28.50
SAFA1223589-L	SAFARILAND HYPER-X ID PATCH, CORDURA, HEAT TRANSFER, 8.5 X 3 - LARGE TEXT: COLOR: BLACK TEE (25-QUO-007501) (DS)	1	EACH	9.50	9.50
SHIPPING	SHIPPING CHARGE	1	EACH	45.00	45.00
KIESLER NOTE	OFFICER VEST SIZING	0	EACH	0.00	0.00
	VEST COLOR: BLACK				

No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
	VEST SIZE:				
	CUMMBERBUND SIZE:				
	SHOULDER STRAPS: REGULAR				

Amount Subject to Sales Tax	0.00
Amount Exempt from Sales Tax	5,364.00

Subtotal	**5,364.00**
Total Tax	0.00
Total $ Incl. Tax	**5,364.00**
Tax Amount	**0.00**

KIESLER POLICE SUPPLY, INC. FFL# 4-35-019-11-7M-08220

RETURNED GOODS POLICY

No returned goods will be accepted without prior consent. Any packages returned without properly displaying a return authorization number will be refused. Returns subject to up to 25% restocking fee

DEFECTIVE MERCHANDISE POLICY

We are not a warranty repair station for any manufacturer. Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

DAMAGED GOODS POLICY

Claims of shortages or damaged shipments must be made immediately upon receipt of shipment.

OFFICIAL MEMO
SERVICE DEPARTMENT

Miami Township
Clermont County OH

TO:	Board of Trustees
CC:	Eric Ferry, Fiscal Officer and Steve Kelly, Township Administrator
FROM:	Chris Burdsall, Service Director
DATE:	August 10, 2026
SUBJECT:	Truck 1502 Bed Replacement

At the Trustee Business Meeting in July, the Board approved the purchase of a new small salt truck. During the discussion about the truck we currently have, Truck 1502, I mentioned that originally, we had planned to sell this truck. However, due to ongoing issues with the 1997 Ford F-350 that is used as a dump truck for the cemetery, we are requesting to replace the bed on Truck 1502 and move it to the cemetery truck. Truck 1502 is a 2015 GMC 3500 with lower miles. This truck was being replaced due to failing salt systems and rotting bed.

Attached is a quote from Knapheide to replace the bed on truck 1502. The total is $12,375.00 for the bed replacement; we have $54,000.00 left on the budget for the small salt truck purchase. Truck 1502 will not have a salt system reinstalled, to keep the steel bed in good condition for years to come.

No action is needed at this time, and this will be brought back to the next Business Meeting.

KNAPHEIDE SINCE 1848

Seller: Knapheide Truck Equipment Center Cincinnati
3260 E KEMPER RD
CINCINNATI, OH 45241-1519
1 (513) 772-6800
www.knapheide.com

QUOTE: QU-90-1117292-1

Quote Expiration: 08/16/2026

Contact(s):

Rob Rosen (Outside Sales)
rrosen97@knapheide.com
5134773296

Daniel Carter (Inside Sales)
dcarter62@knapheide.com
5137726803

Rob Rosen
rrosen97@knapheide.com

Customer: Miami Township

ID: 371462
Address: 6007 MEIJER DR

MILFORD, OH 45150-1575
Description: Replacement 9' dump

Phone: 5132483727
Contact: Chris Burdsall
Contact Phone: 5132833183
Email: chris.burdsall@miamitwpoh.gov

Terms: NET 30 DAYS
Bid Spec:

Quote Information:

Customer Request Date:
Quote Completed Date: 07/17/2026
Date: 07/17/2026 09:32 AM CDT
# of Units: 1

Delivery Information:

Total Price Includes F.O.B.:
Ship Via:
Ship To: Miami Township
5132483727
6007 MEIJER DR
MILFORD, OH 45150-1575

Vehicle Information:

Make: GMC
Chassis Type: Chassis Cab
Rear Axle Type: DRW
Fuel Type: Gas
GVWR: 13200

Model: 3500HD
Cab Type: Crew
Drivetrain: 4x4
Transmission Type: Auto

Year: 2015
Cab to Axle: 60
Engine Size: 6.0
Wheelbase: 171.5

Seq.	Description	Item	Quantity	Total
1	KDBF916 9' Dump Body with 16" High Fixed Sides Inside Bed Length: 111" Outside Bed Length: 114" Inside Width: 86.9" Outside Width: 95.88" Side Height: 16" Tailgate Height: 22" Long Sill Height: 7" Side Type - Fixed Sides Capacity - 3.29 Yards Paint: Prime Only Warranty: Stan	KDBF916	1.00	
2	Tapered 1/4 Cab Protector, KCP-025T19-P E-Coated Prime Ford F350-F600 GM 3500HD Ram 3500-5500	KCP-025T19-P	1.00	
3	CHAMPION SCISSOR HOIST 8-11'	36260924	1.00	
4	Color Amber / White Mount Grommet Connection PL3 Directional Type STTR + Warning Combo Flash Pattern 69 Approval SAE Class I, CA T13, DOT, IP67, IP69K, RoHS Height 2.3 Length / Width 7.5 Voltage 12-24 V mounted in rear corner posts of dump bed	35590066	2.00	

5	Miscellaneous Hoses and Fittings for Hydraulics replacement of hoist hydraulic hoses	34995113	1.00	
6	Prep Labor	34997150	3.00	
7	Paint Labor	34996438	3.00	
8	Labor	34995222	20.00	
Total does not include any applicable taxes or transportation charges unless specifically noted herein:			**Subtotal:**	**$12,375.00**
			Total:	**$12,375.00**

Customer PO

Total Price

***Credit Card Policy:** Knapheide accepts MasterCard, American Express, Visa and Discover cards for payment. Invoices greater than or equal to $10,000 will include a 3% handling fee when paid by credit card beginning May 4, 2026.

Liability for product on Knapheide property with terms Customer Pickup: Product must be picked up within (14) days of notification of product available for customer pickup. Customer shall assume all responsibility for the Product, including but not limited to damage due to Acts of God or vandalism following 14 days of notification of product available for Customer pickup. Knapheide reserves the right to assess a storage fee of $25/day for each day goods remain on Knapheide property beyond (14) days of notification of product available for Customer pickup.

Cancellation Policy: All cancellation requests must be made in writing. Upon any request for cancellation, any costs incurred by Knapheide during the fulfillment of Orders placed pursuant to this Quote shall be paid at 100%. Payments for cancellation are due in full at time of cancellation and/or upon cancellation of installation. Quoted prices are only guaranteed for orders placed as of the date specified on the Quote unless otherwise stated herein.

Payment Policy: Payment Terms are due upon receipt of signed quote unless prior credit agreement has been established at the time of order. Payment terms for customers with an established credit account will be Net 30 from date of invoice. Seller has right to assess late charges at 1.5% per month on all invoices that are 60 days or more past due.

Pricing Policy: All prices reflect the latest price in U.S. Dollars. Any order placed pursuant to this Quote shall be subject to these Terms and Conditions contained herein. These Conditions shall serve to exclude all other terms or conditions of purchase or other conflicting terms or conditions which may be issued, provided or referred to by Customer, all of which are hereby disclaimed or rejected, except insofar as any terms are expressly accepted in writing with an Authorized Knapheide Representative’s written signature. Pricing quoted applies to chassis make/model originally provided and quantity quoted. Any deviation therefrom may result in price change. In addition, additional costs may be incurred in the process of fulfilling orders placed pursuant to this Quote and Knapheide reserves the right to adjust costs accordingly, including but not limited to, reprogramming fees, etc. Orders are subject to all applicable state, local and federal excise taxes. Applicable taxes will be applied on final billing to customer upon completion of order. Seller must be in possession of the vehicle for this order within 90 days of quote acceptance or the order can be subject to price adjustments due to cost increases for materials, labor, and shop supplies.

Return Policy: All sales are final. Purchased parts or products are non-returnable.

By signing and accepting this quotation, Customer agrees to accept Knapheide Truck Equipment Center Cincinnati terms and conditions as stated above.

Customer Signature | Print Name | Title | Date

Dealer Code | Dealership | Location

VIN

If the chassis is customer supplied, Knapheide may require a chassis spec sheet

OFFICIAL MEMO
FIRE AND EMS

TO:	Board of Trustees
CC:	Eric Ferry, Fiscal Officer Steve Kelly, Township Administrator
FROM:	David Jetter, Fire Chief
DATE:	August 10, 2026
SUBJECT:	Station 27 and 29 Landscaping

REQUEST
The fire department requests approval for Bzak Landscaping to replace the existing mulch in the landscape beds at fire stations 27 and 29 with landscape rock. These are the final two stations to receive this improvement, following installations at fire stations 26 and 28.

Landscape rock offers a clean, long-lasting look with minimal maintenance, unlike mulch, which fades quickly and must be replaced annually. Over the life of the stations, this project will reduce ongoing maintenance costs and improve the appearance of our facilities. Currently, both fire stations require landscape improvements to maintain the professional appearance expected of highly visible public safety facilities.

COST
Quotes were requested from several contractors, but only two replied.

Contractor	Fire Station 27	Fire Station 29	TOTAL
Wimberg Landscaping	$10,620.00	$8,845.00	**$19,465.00**
Bzak Landscaping	$7,996.95	$3,398.98	**$11,395.93**

To reduce project costs, the Service Department will help prepare the beds before the contractor installs the rock.

We recommend Bzak Landscaping at a cost not to exceed $11,395.93. Additionally, they previously completed installations at fire stations 26 and 28.

This request will be presented for final approval at the upcoming business meeting.

Bzak Landscaping Design
931 Round Bottom Rd.
MILFORD OH 45150
(513) 831-0907
Fax: (513) 831-3260

QUOTE

2503-655883 R4

SOLD TO	JOB ADDRESS
MIAMI TOWNSHIP FIRE & EMS MIAMI TOWNSHIP FIRE & EMS/ NET 5888 MCPICKEN DR MILFORD OH 45150	MIAMI TOWNSHIP FIRE & EMS MIAMI TOWNSHIP FIRE & EMS/ NET 5888 MCPICKEN DR MILFORD OH 45150 513-248-3700

ACCOUNT	JOB
1017648	0
CREATED ON	07/29/2026
EXPIRES ON	07/29/2027
BRANCH	5000
CUSTOMER PO#	STATION 27 BRANCHILL
STATION	0013
CASHIER	TRISH
SALESPERSON	TRISH
ORDER ENTRY	TRISH
MODIFIED BY	TRISH

Remittance Address:
931 Round Bottom Rd
Milford Oh 45150

Item	*Description*	*D*	*Quantity*	*U/M*	*Price*	*Per*	*Amount*
13681	STATION 27 6492 BRANCH HILL GUINEA PIKE Labor Maintenance Install fabric and Creekrock		1	EA	4180.0000	EA	4,180.00
14946	Creek Gravel 1"-4"		16	TON	45.0000	TON	720.00
13909	GF 3 Weed Fabric 3 X 100		5	EA	52.9900	EA	264.95
13647	Steel / Aluminum edging per (lineal foot) installed		273	EA	9.0000	EA	2,457.00
COMMENT	EDGING: OPTIONAL BUT RECOMMENDED						
DELV45140	DELIVERY CHARGE DRIVER:____________________ DATE DELIVERED: ________________		5	EA	75.0000	EA	375.00

This is an estimate; prices vary based on market conditons. This is NOT a legally binding contract between parties. Customer is responsible for quantity, specifications, code requirements, pricing errors, and lead times. PLEASE EXAMINE CAREFULLY.

NON 0.00%
EXE: ON FILE

Subtotal	7,996.95
Sales Tax	0.00
Total	7,996.95

Buyer:

Signature

Bzak Landscaping Design
931 Round Bottom Rd.
MILFORD OH 45150
(513) 831-0907
Fax: (513) 831-3260

QUOTE

2503-655876 R2

SOLD TO	JOB ADDRESS
MIAMI TOWNSHIP FIRE & EMS MIAMI TOWNSHIP FIRE & EMS/ NET 5888 MCPICKEN DR MILFORD OH 45150	MIAMI TOWNSHIP FIRE & EMS MIAMI TOWNSHIP FIRE & EMS/ NET 5888 MCPICKEN DR MILFORD OH 45150 513-248-3700

ACCOUNT	JOB
1017648	0
CREATED ON	07/29/2026
EXPIRES ON	07/29/2027
BRANCH	5000
CUSTOMER PO#	STATION 29 SUGAR CAM
STATION	0013
CASHIER	TRISH
SALESPERSON	TRISH
ORDER ENTRY	TRISH
MODIFIED BY	TRISH

Remittance Address:
931 Round Bottom Rd
Milford Oh 45150

Item	Description	D	Quantity	U/M	Price	Per	Amount
13681	STATION 29 5644 SUGAR CAMP RD MILFORD Installation of fabric and creekrock along the front of foundation bed only.		1	EA	2060.0000	EA	2,060.00
14946	Creek Gravel 1"-4"		7	TON	45.0000	TON	315.00
13909	GF 3 Weed Fabric 3 X 100		2	EA	52.9900	EA	105.98
13647	Steel / Aluminum edging per (lineal foot) installed		102	EA	9.0000	EA	918.00

This is an estimate; prices vary based on market conditons. This is NOT a legally binding contract between parties. Customer is responsible for quantity, specifications, code requirements, pricing errors, and lead times. PLEASE EXAMINE CAREFULLY.

NON 0.00%
EXE: ON FILE

Subtotal	3,398.98
Sales Tax	0.00
Total	3,398.98

Buyer:

Signature

Wimberg Landscaping

Wimberg Landscaping

1354 US Route 50
Milford, OH 45150
513-271-2332

Proposal #18517

Proposal Date: 06/19/2026
From: Josh Clock

Proposal For

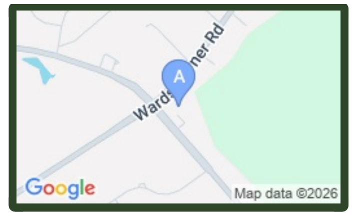
Jetter, Dave

6492 Branch Hill-Guinea Pike
Loveland, OH 45140

Location

6492 Branch Hill-Guinea Pike

Loveland, OH 45140



This job requires a deposit of $5668.43

6492 Branch-Hill - 2026 Install

Terms

Due Upon Receipt

PLANTING & HARDSCAPE INSTALLATION	SUBTOTAL
Hardscape Installation Creek Rock & Edging Install: Scope of Work Creek gravel will be installed in all existing landscape beds throughout the property. Any beds that border lawn areas will receive metal edging along the exterior edge to properly contain the gravel and create a clean, defined transition. No edging included for any beds surrounded by concrete. Exclusions & Conditions All landscape beds must be fully weeded, and existing plants must be cut back and/or removed prior to the start of our work. This proposal includes labor for creek gravel installation and metal edging only. Plant removal, weeding, or any additional preparation is not included and will incur additional charges if required beyond the scope outlined above.	$ 10,620.00

The customer, by accepting this contract, agrees to all the terms and conditions listed on both the additional pages and enumerated below.

SUBTOTAL	$ 10,620.00
SALES TAX	$ 716.85
TOTAL	$ 11,336.85
DEPOSIT AMOUNT (50.0%)	$ 5,668.43

Signature

x Date:

Please sign here to accept the terms and conditions

Wimberg Landscaping
1354 US Route 50
Milford, OH 45150
513-271-2332

Proposal #18517
Proposal Date: 03/19/2026
From: Josh Clock

Landscape Designer / Sales Representative

Josh Clock
Office: 513-271-2332 ext. 21
Mobile: 513-978-3207
jclock@wimbergco.com

Wimberg Landscaping

Terms & Conditions

Updated 12/08/2025

Acceptance: The customer, by accepting this contract, agrees to all the terms and conditions listed on both the additional pages and enumerated below.

Alteration in this Contract: Any alteration or deviation from the stated specifications will be executed by an additional agreement signed by both parties which will outline the new specifications and list any additional costs. This may be by alterations to the contract, a new contract, an email with confirmation, etc. Any additional verbal requests require a written change order or proposal. Verbal agreements must be confirmed in writing. Maintenance work is invoiced at $75.00 per hour. Irrigation work is invoiced at $78.00 per hour. Installation work is invoiced at $95.00 per hour.

Workmanship by Contractor: All lawn/landscape operations will be performed in compliance with the standards adopted by the Ohio Standardized Landscape Specifications. All work is guaranteed to be as specified. All agreements are contingent upon accidents or delays beyond Peter A. Wimberg Co. Inc. (hereinafter PAWCO)'s control. While mowing, fertilizing, periodic bed maintenance and other regular services may start within 1-14 days, other projects can be from 8-12 weeks out. Please see your salesperson/designer for more specific information on scheduling.

Conditions of Job Site: If between the times of the inspection and the date the work is to be performed there is a change in the conditions of the physical surroundings of the job site which requires additional labor to complete the work, PAWCO reserves the right to adjust the contract price to reflect the additional cost. If the new price is unacceptable to the customer, he or she may cancel the contract. Time and material charges already incurred will be the responsibility of the customer. The customer guarantees to provide PAWCO with the exclusive use of the entire job site and to keep access areas unobstructed during the performance of the proposed work. Should the performance of the work specified require that PAWCO enter and make use of the adjoining property, it is the responsibility of the customer to obtain permission from the adjoining property owner.

Permits: If permits are required for any part of a project, it will be the responsibility of the property owner to obtain them. It may be necessary for the property owner to engage the services of an architect and/or engineer depending on the scope of the project and permits required. We can recommend qualified architects and engineers if needed. Additional design time and/or time required by our designer to assist in obtaining permits will be invoiced at $125.00 per hour.

Concealed Contingencies: The customer agrees to pay for additional time and material on PAWCO's present schedule of rates for any additional work, or any time required due to concrete or other foreign matter in the ground, active hornet, wasp nests or beehives, or any other conditions not readily apparent in estimating the work specified. Additional labor is billed at $95.00 per hour, plus any needed materials. Alterations to the original estimate, a new estimate, an email confirmation or other written confirmation is required. Clients not requesting these will be invoiced at time and materials. All clients will be charged a 15-30 minutes per person drive time fee for each visit. A gasoline surcharge from $1-5 may be added per job or per day when the regional average price per gallon exceeds $4.00. The price provided in this proposal may be renegotiated depending on unforeseen economic circumstances or if it is determined by PAWCO that the price provided does not provide the needed margins to continue. The customer will be notified in writing and may accept or reject the new price within 5 days. In the case of mowing and periodic bed maintenance services, we will service the property at the previously agreed upon price two times after the price adjustment notification.

Insurance: PAWCO is fully insured under the Ohio Bureau of Workers Compensation. Copies of all insurance coverage are available upon request.

Underground Utilities: Public utilities will be marked by the required state agency. In Ohio, this is OUPS and in Kentucky, Kentucky811. PAWCO will handle this at least 48 hours before the start of the work. The location of all lighting, irrigation, invisible dog fences, etc. must be provided by the homeowner through the installing or maintaining company. For any lines marked by PAWCO, we will assume all responsibility for any damage. If we are not informed of lighting, irrigation, and invisible dog lines and they are not marked, we will not assume any responsibility for any damage. The repair of invisible dog fences, irrigation systems, landscape lighting, and other underground amenities damaged during work on-site will be repaired and invoiced at time and materials if handled by PAWCO. The homeowner may elect to have their installing/maintain company handle repairs at their own expense. Any buried sewer or water lines that we were not informed of and are damaged will be repaired by a contractor of the property owner's choice and paid for by the property owner.

Drainage Issues: PAWCO does not employ any hydraulic engineers or drainage specialists. We are also not experts in the field of basement wall/foundation repair and water problems involving structures. We can recommend specialists in these fields. We assume no responsibility for water that may enter homes through existing cracks or other imperfections. When plants are installed along foundations, we will be changing the soil structure. This may or may not change the flow of water around the structure. We will always grade soil away from the structure but unusual rainfalls for our area or soil structures that inhibit water flow cannot be predicted or accounted for without the aid of a specialist or expert in these areas. It is the property owners' responsibility to make us aware of any concerns and to hire a professional in the field.

Payment: Deposits on all services are required and vary by the type of services chosen. All installation jobs require a 50% deposit as the materials are considered special order. Final payments for installation jobs are due upon completion of the work. Payment may be made by credit card. If paying by check, checks may be mailed to our office or we can arrange pickup. Lawn and maintenance services require a 20% deposit and those services will be invoiced at 30 day intervals with payment due upon receipt. These may be made by check or credit card. No jobs are scheduled until deposits are received. All accounts are subject to a monthly finance charge of 1.5% on invoices overdue by more than 30 days, equivalent to an 18% annual percentage rate (APR). Clients with a history of past due payments (past due more than twice in twelve months) will be required to keep a credit card on file. In the event of a returned check, a $35 fee will apply. Refunds made to credit cards will have up to 6% withheld to cover processing fees. Most of our services are subject to sales tax under Ohio law. Credit cards cannot be used on any discounted prepays.

Progress Payments: Progress payments will be required on all jobs over $40,000. The initial deposit will be 50% for PAWCO to schedule the project and special order all materials. An additional 20% will be due when the project is at 75% completion. The remaining 30% of the invoice will be due upon completion of the project.

Plant Guarantee: The plant guarantee is void unless job is paid for within five days of completion. PAWCO will guarantee all plants to be in satisfactory growing condition and to live for a period of 30 days from date of planting except: annuals, boxwoods, roses, transplants, replacement plants, plants in raised pots or planters, plants under an overhang, plants receiving mechanical damage, plants damaged by an act of God, plants subjected to extreme weather conditions not typical of the area. Plants will be replaced once within the 30-day guarantee period, and client will be charged for labor for replacements. Periodic bed maintenance clients of Wimberg Landscaping with regular maintenance visits of two per month (minimum of four hours per visit) from April through November are given a one-year guarantee covering installed plants and labor. Plants will be replaced once within the one-year guarantee period. Any further replacements within the one-year guarantee will be billed for labor and cost of plants. There would be no periodic bed maintenance service from December through February unless arranged. You can cancel at any time via email, letter, or other written format. The one-year guarantee would stop with the cancellation. All plants are replaced at the original size. Client is responsible for proper watering. Watering information is included in this proposal and can also be requested from our office. Grass seed is guaranteed to germinate if properly watered. Sod is guaranteed to be in excellent condition upon arrival at job site. Any plant materials damaged or killed from neglect, improper care, or by wild or domesticated animals are not covered. Replacement plants are not guaranteed. If you have any questions concerning any plant material, please call our office and someone will stop by to assess the situation. All materials are subject to substitution. We will always choose the next closest size, variety, dimension, etc. Your price will not change unless you are notified prior to the start of the job.

Wimberg Landscaping

Terms & Conditions

Hardscape Warranty: The warranty period for hardscape projects begins from date of completed construction for a period of 5 years. Payment must also be made in full within 5 days of completion either by check, cash or credit card. Failure to pay within 5 days will void this guarantee. The warranty covers broken or cracked wall units that are damaged during installation, loose paver and stair treads and settlement of components in excess of 3/8" compared to adjacent surfaces. The warranty does not cover any of the following during the five year warranty period: naturally occurring efflorescence of patio components, stains, or any damage due to uncontrollable circumstances or a method of cleaning contrary to manufacturer recommendations (i.e. corrosive chemical treatment, excessively high pressure water treatment); changes or alterations made to the patio system from new excavation, digging, or soil removal occurring within one foot of finished patio systems of the walls; movement of soil and /or subsoil caused by rainfall, naturally occurring geological situations such as landslides, slippage, earthquakes etc.

Landscape Lighting and Irrigation Guarantee: All labor is guaranteed for one year. All parts are subject to the manufacturer's warranty. See your salesperson for details.

Outdoor Textiles Disclaimer: Please note that we cannot be held responsible for the condition, damage, or wear of any outdoor textiles on your property during or after the completion of our landscaping services. While we take great care in performing our work, factors such as weather conditions, water exposure, foot traffic, and interaction with natural elements may affect outdoor textiles, and these are beyond our control. We recommend removing or safeguarding textiles, such as outdoor rugs, as necessary before any service.

Scheduling & Delays: All project schedules are subject to change due to weather, site conditions, crew availability, or other factors beyond our control. While we will provide an estimated timeframe for your project, exact start dates and arrival times are not guaranteed. The customer acknowledges that this is not an appointment-based service and agrees to allow reasonable flexibility in scheduling. PAWCO will make reasonable efforts to notify the customer of any significant changes in scheduling.

Use of Images & Marketing Rights: PAWCO reserves the right to photograph, video record, and otherwise document any work performed on your property. These images may be used for marketing and promotional purposes, including but not limited to our website, social media, print materials, digital advertising, proposals, and educational publications. By accepting this contract, the customer grants PAWCO permission to capture and use such images without requiring additional consent and without any compensation, discount, or other consideration owed to the customer. No identifying personal information will be disclosed in connection with these materials.

Time of Contract: The prices on this estimate are guaranteed for thirty (30) days from the date on the estimate.

Member: Ohio Nurseryman & Landscape Association, Ohio Certified Landscape Installer, Department of Agriculture Licensed Pesticide Applicator.

Customer's Right to Cancel: You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. All cancellations must be made in writing and sent to our office.

Installation Service Information

- We typically schedule eight weeks out on any install projects, but this lead time can change depending on the time of year. You will be notified of any changes to this lead time. **Lead time does not start until both the signed contract and deposit payment have been received.**
- Wimberg Landscaping is responsible for calling O.U.P.S. to have underground utilities marked 48 hours before a project is started. Please note that the only utilities marked are water, electric, gas, cable, and telephone. It is the responsibility of the homeowner to arrange for irrigation, lighting, and invisible dog fence lines to be marked prior to the start of the project. Damage to any unmarked or improperly marked lines will be repaired at the homeowner's and/or utility company's expense.
- Watering instructions are included for review prior to the start of work.
- All proposals are written to the best of our ability, but do not cover unforeseen labor expenses, excess in materials needed, additional plants, or any changes in the scope or work outlined in the original proposal. If any of these items come up during the course of the job, a change order will be written within a 24-hour period and given to the client for review. All change orders need to be written, reviewed, and approved in a timely fashion as to not interrupt the progress of a job. These can be in the form of new proposals or emails.

General Plant Care Instructions

Groundcover: Make sure that all groundcover receive at least 1" of water each week. A slow release balanced fertilizer, such as 10-10-10, should be applied in the spring and throughout the growing season to help the groundcover fill out faster. Myrtle and Pachysandra may need regular applications of Mir-acid throughout the summer to maintain a healthy color. Euonymus responds well to periodic trimming. Do not fertilize during hot, dry periods unless adequate watering is maintained.

Ornamental & Shade Trees: These also require 1" of water each week and more in dry periods (July - September). If leaves are wilting, check the moisture of the ground 2-8 inches deep and water as necessary. We recommend hand watering trees not incorporated into a planting bed to ensure a thorough watering. Place a hose (not a sprinkler attachment) at the base of the tree and apply water at a slow rate to allow water to penetrate deeply in the soil instead of running off. Use a shovel to turn the soil or a piece of rebar to check for soil moisture. A piece of rebar will penetrate the ground further in wet, damp soils than in dry soils. Too much water can cause leaf defoliation also. If you're not sure, please call. A good rule of thumb is to water frequently and lightly at first (for the first week) and gradually reduce frequency and increase dosage (time spent watering) over the next 2-4 weeks.

Evergreen & Deciduous Shrubs: Like groundcover and trees these need about 1" of each week.Azaleas, Hollies and Rhododendrons will need regular applications of Mir-acid throughout the season. It is also helpful to apply an anti-desiccant to these plants in the winter to prevent cold winds drying the leaves faster than the plant can absorb water at this time of year.

Lawns: Newly seeded lawns will need light, daily watering for the first 2 weeks. After this time, you should reduce the frequency and increase the dosage (i.e. 3-4 times the third week, 2-3 times the fourth week and 1-2 times thereafter as needed). In the early stages, the lawn should never be allowed to dry out. Mow the lawn as soon as it is high enough and don't worry about removing the straw as it will disappear on its own. In hot, dry weather, watering twice daily may be necessary. Don't water late at night or early morning before 5am, as this may lead to molds and fungal diseases. New sod will need daily watering for 2 weeks. Where new seed needs a light watering, sod needs a good soaking.

Transplants: Any plants moved on the property will need extra attention for the first season. These plants are most likely going through shock and therefore will need frequent watering for the first few months. Large plant materials should be watered immediately after transplanting and daily until they can hold their own without looking depleted. Water with an open-ended hose (not a sprinkler attachment) for deeper penetration. Don't be surprised if a plant loses some leaves immediately after transplanting. Most plants have the ability to leaf out again in the same season if necessary. Some thinning out of the canopy can be expected. During hot summer weather (80 and above) more frequent watering is necessary. After the first year, the plants have established roots and may not need as much water but they should still be monitored for any apparent stress (wilting leaves, thinning out, etc.)

The easiest way to a mature landscape is through proper care of your plants from the beginning. With proper maintenance your plants should last for many years, providing you with a more pleasant living environment and increased property value. At the first sign of any problems with any of your plants, please call our office and we will send a staff member out to assess the situation and make recommendations.

Snow Removal Terms & Conditions

Acceptance: The customer, by accepting a contract offering snow removal services, agrees to all the terms and conditions listed below.

Alteration in this Contract: Any alteration or deviation from the stated specifications will be executed by an additional agreement signed by both parties which will outline the new specifications and list any additional costs or client may make notations on estimate and both parties will initial such changes.

Workmanship by Contractor: PAWCO warrants that the work is guaranteed to be as specified. All agreements are contingent upon accidents or delays beyond PAWCO's control and prevailing weather conditions.

Conditions of Job Site: If between the time of the inspection and the date the work is to be performed there is a change in the conditions of the physical surroundings of the job site which requires additional labor to complete the work, PAWCO reserves the right to adjust the contract price to reflect the additional cost. If the new price is unacceptable to the customer, he or she may cancel the contract. Time and material charges already incurred will be the responsibility of the customer. The customer guarantees to provide PAWCO with the exclusive use of the entire job site, and to keep access areas unobstructed during the performance of the proposed work. Should the performance of the work specified require that PAWCO enter and make use of the adjoining property, it is the responsibility of the customer to obtain permission from the adjoining property owner.

Liabilities: Customer agrees to hold PAWCO harmless for any and all liabilities due to slips, falls, or other accidents on the property prior to or after the service has been performed. Dangerous conditions may exist even after the service is performed. Damage to concrete or other paved areas due to salt, chemicals or plows is not covered. PAWCO will not be held responsible for damage to lawns, sprinkler systems, plants, lights, etc that are covered by snow and therefore cannot be seen.

Payment: Client will be billed for each service after completion. Payment is due within 10 days. Accounts which are past due will not be plowed until account is brought up to date. **Down-payments are non-refundable and can only be applied to snow removal services for the current winter season, approximately November through April.**

Holiday Charge: Client will be billed double the normal fee for services rendered on holidays. Holidays will be defined as any time after 3:00 pm on Christmas Eve or New Year's Eve, or any time during Christmas Day or New Year's Day. If you do not want service on holidays, please notify our office. Otherwise, we will service the account.

Insurance: PAWCO is fully insured under the Ohio Bureau of Workers Compensation. Copies of all insurance coverage are available upon request.

Guarantee: The contractor agrees to remove snow in a timely manner. Specific time requirements can be arranged. Unless otherwise stated, the customer agrees to allow the contractor to decide if snow removal is warranted. In the event of mechanical breakdowns, very dangerous weather conditions etc. that may alter the scheduling of our services, specific times may not be met. In the event more than one visit is needed to keep areas clean, the client will be billed for each visit based on the time and materials used. Applications of ice melter will only be made when conditions may be dangerous enough to warrant such applications. Salt will be used on all roads and asphalt drives. Non-salt products will be used on all concrete surfaces. Prices for ice melter products may fluctuate if shortages are encountered. Customer understands that plowing or salting of a particular location may not clear the area to "bare pavement" and that slippery conditions may continue to prevail even after plowing or application of ice melting products. Customer understands that PAWCO assumes no liability for this naturally occurring condition. Customer agrees to defend and hold the contractor harmless for any and all trespasses or suits that may arise as a result of this natural occurring condition. If sidewalk snow removal is selected as an option, customer understands that sidewalk crews may not work safely if temperature and wind conditions combine to make the wind chill factor below zero degrees Fahrenheit. Customer agrees and understands that PAWCO reserves the right to stop working in these severe conditions so as not to force unsafe working conditions upon our employees.

Time of Contract: The prices on this estimate are guaranteed for thirty (30) days from the date on the estimate.

Member:, Ohio Nurseryman & Landscape Association, Professional Grounds Maintenance Society and the Better Business Bureau. We invite you to call the Better Business Bureau to check our credentials.

Customer's Right to Cancel: You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See attached notice of cancellation for an explanation of this right.

Snow Removal Service Information:

- For steep roads and driveways, we may pre-treat with salt with snow and/or ice are imminent. This can help prevent an ice accumulation.
- Crews start around the time the snow ends or several hours prior to rush hour. Each crew has 15-20 sites to service, so it may take time after the snow stops to service a property. This could be from 2-24 hours depending on the severity of the snow.
- Our crews will start at almost any time of the day depending on the timing of the snow event.
- Conditions may still be dangerous even after snow has been cleared and ice melting products applied. We are happy to re-treat areas that may have melted and then froze again.
- Salt needs to have sun and/or traffic to form the water necessary to fully activate the product. Salt loses its effectiveness in temperatures below 10-15 degrees.

Wimberg Landscaping

Terms & Conditions

Please retain this page for your records.

NOTICE OF CANCELLATION

You, the client, may cancel this transaction, without penalty or obligation, within three business days from the date of contract signing. If paying the deposit by credit card, the transaction is subject to a cancellation fee of up to 3% of the total transaction amount.

If executed in that time, we will refund your deposit in full, less any applicable cancellation fee. If not executed in that time, part or all of the deposit may be kept depending on special order materials.

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instruments executed by you will be returned within 10 working days following receipt by the seller of your cancellation notice. However, please be aware that the refund may be issued via check at the company's discretion, regardless of the original payment method.

Any security interest arising out of the transaction will be cancelled. If you cancel, you must make available to the seller at your residence, in substantially as good a condition as received, any goods delivered to you under this contract or sale, or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk.

If you do make the goods available to the seller and the seller does not pick them up within 20 days of the date of your notice of cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation or any other written notice not later than midnight of the third business day from the date of contract signing.

To:
Peter A. Wimberg Co. Inc.
1354 US Route 50
Milford, OH 45150

I hereby cancel this contract.

Date______________________ Buyers Signature______________________________

Name of Seller___________________________________, Peter A. Wimberg Co. Inc.
Seller's Address: 1354 US Route 50, Milford, OH 45150

Date Buyer Signed Contract:_____________

Date by which notice must be given is no later than three business days from date of contract signing.

Wimberg Landscaping
1354 US Route 50
Milford, OH 45150
513-271-2332

Proposal #19227

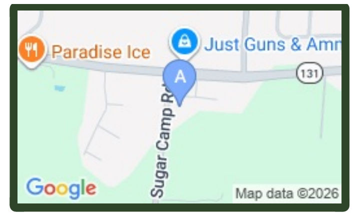
Proposal Date: 06/01/2026
From: Josh Clock

Proposal For

Jetter, Dave
6492 Branch Hill-Guinea Pike
Loveland, OH 45140

Location

5644 Sugar Camp Rd
Milford, OH 45150



This job requires a deposit of $4721.02

5644 Sugar Camp Rd - 2026 Install

Terms
Due Upon Receipt

PLANTING & HARDSCAPE INSTALLATION	SUBTOTAL
Hardscape Installation Creek Rock & Edging Install:	$ 8,845.00

Scope of Work
Creek gravel will be installed in all existing landscape beds throughout the property. Any beds that border lawn areas will receive metal edging along the exterior edge to properly contain the gravel and create a clean, defined transition. No edging included for any beds surrounded by concrete.

Exclusions & Conditions
All landscape beds must be fully weeded, and existing plants must be cut back and/or removed prior to the start of our work. This proposal includes labor for creek gravel installation and metal edging only. Plant removal, weeding, or any additional preparation is not included and will incur additional charges if required beyond the scope outlined above.

The customer, by accepting this contract, agrees to all the terms and conditions listed on both the additional pages and enumerated below.

SUBTOTAL	$ 8,845.00
SALES TAX	$ 597.04
TOTAL	$ 9,442.04
DEPOSIT AMOUNT (50.0%)	$ 4,721.02

Signature

x Date:

Please sign here to accept the terms and conditions

Landscape Designer / Sales Representative

Josh Clock
Office: 513-271-2332 ext. 21
Mobile: 513-978-3207
jclock@wimbergco.com

Wimberg Landscaping

Terms & Conditions

Updated 12/08/2025

Acceptance: The customer, by accepting this contract, agrees to all the terms and conditions listed on both the additional pages and enumerated below.

Alteration in this Contract: Any alteration or deviation from the stated specifications will be executed by an additional agreement signed by both parties which will outline the new specifications and list any additional costs. This may be by alterations to the contract, a new contract, an email with confirmation, etc. Any additional verbal requests require a written change order or proposal. Verbal agreements must be confirmed in writing. Maintenance work is invoiced at $75.00 per hour. Irrigation work is invoiced at $78.00 per hour. Installation work is invoiced at $95.00 per hour.

Workmanship by Contractor: All lawn/landscape operations will be performed in compliance with the standards adopted by the Ohio Standardized Landscape Specifications. All work is guaranteed to be as specified. All agreements are contingent upon accidents or delays beyond Peter A. Wimberg Co. Inc. (hereinafter PAWCO)'s control. While mowing, fertilizing, periodic bed maintenance and other regular services may start within 1-14 days, other projects can be from 8-12 weeks out. Please see your salesperson/designer for more specific information on scheduling.

Conditions of Job Site: If between the times of the inspection and the date the work is to be performed there is a change in the conditions of the physical surroundings of the job site which requires additional labor to complete the work, PAWCO reserves the right to adjust the contract price to reflect the additional cost. If the new price is unacceptable to the customer, he or she may cancel the contract. Time and material charges already incurred will be the responsibility of the customer. The customer guarantees to provide PAWCO with the exclusive use of the entire job site and to keep access areas unobstructed during the performance of the proposed work. Should the performance of the work specified require that PAWCO enter and make use of the adjoining property, it is the responsibility of the customer to obtain permission from the adjoining property owner.

Permits: If permits are required for any part of a project, it will be the responsibility of the property owner to obtain them. It may be necessary for the property owner to engage the services of an architect and/or engineer depending on the scope of the project and permits required. We can recommend qualified architects and engineers if needed. Additional design time and/or time required by our designer to assist in obtaining permits will be invoiced at $125.00 per hour.

Concealed Contingencies: The customer agrees to pay for additional time and material on PAWCO's present schedule of rates for any additional work, or any time required due to concrete or other foreign matter in the ground, active hornet, wasp nests or beehives, or any other conditions not readily apparent in estimating the work specified. Additional labor is billed at $95.00 per hour, plus any needed materials. Alterations to the original estimate, a new estimate, an email confirmation or other written confirmation is required. Clients not requesting these will be invoiced at time and materials. All clients will be charged a 15-30 minutes per person drive time fee for each visit. A gasoline surcharge from $1-5 may be added per job or per day when the regional average price per gallon exceeds $4.00. The price provided in this proposal may be renegotiated depending on unforeseen economic circumstances or if it is determined by PAWCO that the price provided does not provide the needed margins to continue. The customer will be notified in writing and may accept or reject the new price within 5 days. In the case of mowing and periodic bed maintenance services, we will service the property at the previously agreed upon price two times after the price adjustment notification.

Insurance: PAWCO is fully insured under the Ohio Bureau of Workers Compensation. Copies of all insurance coverage are available upon request.

Underground Utilities: Public utilities will be marked by the required state agency. In Ohio, this is OUPS and in Kentucky, Kentucky811. PAWCO will handle this at least 48 hours before the start of the work. The location of all lighting, irrigation, invisible dog fences, etc. must be provided by the homeowner through the installing or maintaining company. For any lines marked by PAWCO, we will assume all responsibility for any damage. If we are not informed of lighting, irrigation, and invisible dog lines and they are not marked, we will not assume any responsibility for any damage. The repair of invisible dog fences, irrigation systems, landscape lighting, and other underground amenities damaged during work on-site will be repaired and invoiced at time and materials if handled by PAWCO. The homeowner may elect to have their installing/maintain company handle repairs at their own expense. Any buried sewer or water lines that we were not informed of and are damaged will be repaired by a contractor of the property owner's choice and paid for by the property owner.

Drainage Issues: PAWCO does not employ any hydraulic engineers or drainage specialists. We are also not experts in the field of basement wall/foundation repair and water problems involving structures. We can recommend specialists in these fields. We assume no responsibility for water that may enter homes through existing cracks or other imperfections. When plants are installed along foundations, we will be changing the soil structure. This may or may not change the flow of water around the structure. We will always grade soil away from the structure but unusual rainfalls for our area or soil structures that inhibit water flow cannot be predicted or accounted for without the aid of a specialist or expert in these areas. It is the property owners' responsibility to make us aware of any concerns and to hire a professional in the field.

Payment: Deposits on all services are required and vary by the type of services chosen. All installation jobs require a 50% deposit as the materials are considered special order. Final payments for installation jobs are due upon completion of the work. Payment may be made by credit card. If paying by check, checks may be mailed to our office or we can arrange pickup. Lawn and maintenance services require a 20% deposit and those services will be invoiced at 30 day intervals with payment due upon receipt. These may be made by check or credit card. No jobs are scheduled until deposits are received. All accounts are subject to a monthly finance charge of 1.5% on invoices overdue by more than 30 days, equivalent to an 18% annual percentage rate (APR). Clients with a history of past due payments (past due more than twice in twelve months) will be required to keep a credit card on file. In the event of a returned check, a $35 fee will apply. Refunds made to credit cards will have up to 6% withheld to cover processing fees. Most of our services are subject to sales tax under Ohio law. Credit cards cannot be used on any discounted prepays.

Progress Payments: Progress payments will be required on all jobs over $40,000. The initial deposit will be 50% for PAWCO to schedule the project and special order all materials. An additional 20% will be due when the project is at 75% completion. The remaining 30% of the invoice will be due upon completion of the project.

Plant Guarantee: The plant guarantee is void unless job is paid for within five days of completion. PAWCO will guarantee all plants to be in satisfactory growing condition and to live for a period of 30 days from date of planting except: annuals, boxwoods, roses, transplants, replacement plants, plants in raised pots or planters, plants under an overhang, plants receiving mechanical damage, plants damaged by an act of God, plants subjected to extreme weather conditions not typical of the area. Plants will be replaced once within the 30-day guarantee period, and client will be charged for labor for replacements. Periodic bed maintenance clients of Wimberg Landscaping with regular maintenance visits of two per month (minimum of four hours per visit) from April through November are given a one-year guarantee covering installed plants and labor. Plants will be replaced once within the one-year guarantee period. Any further replacements within the one-year guarantee will be billed for labor and cost of plants. There would be no periodic bed maintenance service from December through February unless arranged. You can cancel at any time via email, letter, or other written format. The one-year guarantee would stop with the cancellation. All plants are replaced at the original size. Client is responsible for proper watering. Watering information is included in this proposal and can also be requested from our office. Grass seed is guaranteed to germinate if properly watered. Sod is guaranteed to be in excellent condition upon arrival at job site. Any plant materials damaged or killed from neglect, improper care, or by wild or domesticated animals are not covered. Replacement plants are not guaranteed. If you have any questions concerning any plant material, please call our office and someone will stop by to assess the situation. All materials are subject to substitution. We will always choose the next closest size, variety, dimension, etc. Your price will not change unless you are notified prior to the start of the job.

Wimberg Landscaping

Terms & Conditions

Hardscape Warranty: The warranty period for hardscape projects begins from date of completed construction for a period of 5 years. Payment must also be made in full within 5 days of completion either by check, cash or credit card. Failure to pay within 5 days will void this guarantee. The warranty covers broken or cracked wall units that are damaged during installation, loose paver and stair treads and settlement of components in excess of 3/8" compared to adjacent surfaces. The warranty does not cover any of the following during the five year warranty period: naturally occurring efflorescence of patio components, stains, or any damage due to uncontrollable circumstances or a method of cleaning contrary to manufacturer recommendations (i.e. corrosive chemical treatment, excessively high pressure water treatment); changes or alterations made to the patio system from new excavation, digging, or soil removal occurring within one foot of finished patio systems of the walls; movement of soil and /or subsoil caused by rainfall, naturally occurring geological situations such as landslides, slippage, earthquakes etc.
Landscape Lighting and Irrigation Guarantee: All labor is guaranteed for one year. All parts are subject to the manufacturer's warranty. See your salesperson for details.
Outdoor Textiles Disclaimer: Please note that we cannot be held responsible for the condition, damage, or wear of any outdoor textiles on your property during or after the completion of our landscaping services. While we take great care in performing our work, factors such as weather conditions, water exposure, foot traffic, and interaction with natural elements may affect outdoor textiles, and these are beyond our control. We recommend removing or safeguarding textiles, such as outdoor rugs, as necessary before any service.
Scheduling & Delays: All project schedules are subject to change due to weather, site conditions, crew availability, or other factors beyond our control. While we will provide an estimated timeframe for your project, exact start dates and arrival times are not guaranteed. The customer acknowledges that this is not an appointment-based service and agrees to allow reasonable flexibility in scheduling. PAWCO will make reasonable efforts to notify the customer of any significant changes in scheduling.
Use of Images & Marketing Rights: PAWCO reserves the right to photograph, video record, and otherwise document any work performed on your property. These images may be used for marketing and promotional purposes, including but not limited to our website, social media, print materials, digital advertising, proposals, and educational publications. By accepting this contract, the customer grants PAWCO permission to capture and use such images without requiring additional consent and without any compensation, discount, or other consideration owed to the customer. No identifying personal information will be disclosed in connection with these materials.
Time of Contract: The prices on this estimate are guaranteed for thirty (30) days from the date on the estimate.
Member: Ohio Nurseryman & Landscape Association, Ohio Certified Landscape Installer, Department of Agriculture Licensed Pesticide Applicator.
Customer's Right to Cancel: You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. All cancellations must be made in writing and sent to our office.

Installation Service Information

- We typically schedule eight weeks out on any install projects, but this lead time can change depending on the time of year. You will be notified of any changes to this lead time. **Lead time does not start until both the signed contract and deposit payment have been received.**
- Wimberg Landscaping is responsible for calling O.U.P.S. to have underground utilities marked 48 hours before a project is started. Please note that the only utilities marked are water, electric, gas, cable, and telephone. It is the responsibility of the homeowner to arrange for irrigation, lighting, and invisible dog fence lines to be marked prior to the start of the project. Damage to any unmarked or improperly marked lines will be repaired at the homeowner's and/or utility company's expense.
- Watering instructions are included for review prior to the start of work.
- All proposals are written to the best of our ability, but do not cover unforeseen labor expenses, excess in materials needed, additional plants, or any changes in the scope or work outlined in the original proposal. If any of these items come up during the course of the job, a change order will be written within a 24-hour period and given to the client for review. All change orders need to be written, reviewed, and approved in a timely fashion as to not interrupt the progress of a job. These can be in the form of new proposals or emails.

General Plant Care Instructions

Groundcover: Make sure that all groundcover receive at least 1" of water each week. A slow release balanced fertilizer, such as 10-10-10, should be applied in the spring and throughout the growing season to help the groundcover fill out faster. Myrtle and Pachysandra may need regular applications of Mir-acid throughout the summer to maintain a healthy color. Euonymus responds well to periodic trimming. Do not fertilize during hot, dry periods unless adequate watering is maintained.

Ornamental & Shade Trees: These also require 1" of water each week and more in dry periods (July - September). If leaves are wilting, check the moisture of the ground 2-8 inches deep and water as necessary. We recommend hand watering trees not incorporated into a planting bed to ensure a thorough watering. Place a hose (not a sprinkler attachment) at the base of the tree and apply water at a slow rate to allow water to penetrate deeply in the soil instead of running off. Use a shovel to turn the soil or a piece of rebar to check for soil moisture. A piece of rebar will penetrate the ground further in wet, damp soils than in dry soils. Too much water can cause leaf defoliation also. If you're not sure, please call. A good rule of thumb is to water frequently and lightly at first (for the first week) and gradually reduce frequency and increase dosage (time spent watering) over the next 2-4 weeks.

Evergreen & Deciduous Shrubs: Like groundcover and trees these need about 1" of each week.Azaleas, Hollies and Rhododendrons will need regular applications of Mir-acid throughout the season. It is also helpful to apply an anti-desiccant to these plants in the winter to prevent cold winds drying the leaves faster than the plant can absorb water at this time of year.

Lawns: Newly seeded lawns will need light, daily watering for the first 2 weeks. After this time, you should reduce the frequency and increase the dosage (i.e. 3-4 times the third week, 2-3 times the fourth week and 1-2 times thereafter as needed). In the early stages, the lawn should never be allowed to dry out. Mow the lawn as soon as it is high enough and don't worry about removing the straw as it will disappear on its own. In hot, dry weather, watering twice daily may be necessary. Don't water late at night or early morning before 5am, as this may lead to molds and fungal diseases. New sod will need daily watering for 2 weeks. Where new seed needs a light watering, sod needs a good soaking.

Transplants: Any plants moved on the property will need extra attention for the first season. These plants are most likely going through shock and therefore will need frequent watering for the first few months. Large plant materials should be watered immediately after transplanting and daily until they can hold their own without looking depleted. Water with an open-ended hose (not a sprinkler attachment) for deeper penetration. Don't be

Wimberg Landscaping

Terms & Conditions

surprised if a plant loses some leaves immediately after transplanting. Most plants have the ability to leaf out again in the same season if necessary. Some thinning out of the canopy can be expected. During hot summer weather (80 and above) more frequent watering is necessary. After the first year, the plants have established roots and may not need as much water but they should still be monitored for any apparent stress (wilting leaves, thinning out, etc.)

The easiest way to a mature landscape is through proper care of your plants from the beginning. With proper maintenance your plants should last for many years, providing you with a more pleasant living environment and increased property value. At the first sign of any problems with any of your plants, please call our office and we will send a staff member out to assess the situation and make recommendations.

Snow Removal Terms & Conditions

Acceptance: The customer, by accepting a contract offering snow removal services, agrees to all the terms and conditions listed below.

Alteration in this Contract: Any alteration or deviation from the stated specifications will be executed by an additional agreement signed by both parties which will outline the new specifications and list any additional costs or client may make notations on estimate and both parties will initial such changes.

Workmanship by Contractor: PAWCO warrants that the work is guaranteed to be as specified. All agreements are contingent upon accidents or delays beyond PAWCO's control and prevailing weather conditions.

Conditions of Job Site: If between the time of the inspection and the date the work is to be performed there is a change in the conditions of the physical surroundings of the job site which requires additional labor to complete the work, PAWCO reserves the right to adjust the contract price to reflect the additional cost. If the new price is unacceptable to the customer, he or she may cancel the contract. Time and material charges already incurred will be the responsibility of the customer. The customer guarantees to provide PAWCO with the exclusive use of the entire job site, and to keep access areas unobstructed during the performance of the proposed work. Should the performance of the work specified require that PAWCO enter and make use of the adjoining property, it is the responsibility of the customer to obtain permission from the adjoining property owner.

Liabilities: Customer agrees to hold PAWCO harmless for any and all liabilities due to slips, falls, or other accidents on the property prior to or after the service has been performed. Dangerous conditions may exist even after the service is performed. Damage to concrete or other paved areas due to salt, chemicals or plows is not covered. PAWCO will not be held responsible for damage to lawns, sprinkler systems, plants, lights, etc that are covered by snow and therefore cannot be seen.

Payment: Client will be billed for each service after completion. Payment is due within 10 days. Accounts which are past due will not be plowed until account is brought up to date. **Down-payments are non-refundable and can only be applied to snow removal services for the current winter season, approximately November through April.**

Holiday Charge: Client will be billed double the normal fee for services rendered on holidays. Holidays will be defined as any time after 3:00 pm on Christmas Eve or New Year's Eve, or any time during Christmas Day or New Year's Day. If you do not want service on holidays, please notify our office. Otherwise, we will service the account.

Insurance: PAWCO is fully insured under the Ohio Bureau of Workers Compensation. Copies of all insurance coverage are available upon request.

Guarantee: The contractor agrees to remove snow in a timely manner. Specific time requirements can be arranged. Unless otherwise stated, the customer agrees to allow the contractor to decide if snow removal is warranted. In the event of mechanical breakdowns, very dangerous weather conditions etc. that may alter the scheduling of our services, specific times may not be met. In the event more than one visit is needed to keep areas clean, the client will be billed for each visit based on the time and materials used. Applications of ice melter will only be made when conditions may be dangerous enough to warrant such applications. Salt will be used on all roads and asphalt drives. Non-salt products will be used on all concrete surfaces. Prices for ice melter products may fluctuate if shortages are encountered. Customer understands that plowing or salting of a particular location may not clear the area to "bare pavement" and that slippery conditions may continue to prevail even after plowing or application of ice melting products. Customer understands that PAWCO assumes no liability for this naturally occurring condition. Customer agrees to defend and hold the contractor harmless for any and all trespasses or suits that may arise as a result of this natural occurring condition. If sidewalk snow removal is selected as an option, customer understands that sidewalk crews may not work safely if temperature and wind conditions combine to make the wind chill factor below zero degrees Fahrenheit. Customer agrees and understands that PAWCO reserves the right to stop working in these severe conditions so as not to force unsafe working conditions upon our employees.

Time of Contract: The prices on this estimate are guaranteed for thirty (30) days from the date on the estimate.

Member:, Ohio Nurseryman & Landscape Association, Professional Grounds Maintenance Society and the Better Business Bureau. We invite you to call the Better Business Bureau to check our credentials.

Customer's Right to Cancel*:* You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See attached notice of cancellation for an explanation of this right.

Snow Removal Service Information:

- For steep roads and driveways, we may pre-treat with salt with snow and/or ice are imminent. This can help prevent an ice accumulation.
- Crews start around the time the snow ends or several hours prior to rush hour. Each crew has 15-20 sites to service, so it may take time after the snow stops to service a property. This could be from 2-24 hours depending on the severity of the snow.
- Our crews will start at almost any time of the day depending on the timing of the snow event.
- Conditions may still be dangerous even after snow has been cleared and ice melting products applied. We are happy to re-treat areas that may have melted and then froze again.
- Salt needs to have sun and/or traffic to form the water necessary to fully activate the product. Salt loses its effectiveness in temperatures below 10-15 degrees.

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NOTICE OF CANCELLATION

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If executed in that time, we will refund your deposit in full, less any applicable cancellation fee. If not executed in that time, part or all of the deposit may be kept depending on special order materials.

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instruments executed by you will be returned within 10 working days following receipt by the seller of your cancellation notice. However, please be aware that the refund may be issued via check at the company's discretion, regardless of the original payment method.

Any security interest arising out of the transaction will be cancelled. If you cancel, you must make available to the seller at your residence, in substantially as good a condition as received, any goods delivered to you under this contract or sale, or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk.

If you do make the goods available to the seller and the seller does not pick them up within 20 days of the date of your notice of cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation or any other written notice not later than midnight of the third business day from the date of contract signing.

To:
Peter A. Wimberg Co. Inc.
1354 US Route 50
Milford, OH 45150

I hereby cancel this contract.

Date______________________ Buyers Signature______________________________

Name of Seller___________________________________, Peter A. Wimberg Co. Inc.
Seller's Address: 1354 US Route 50, Milford, OH 45150

Date Buyer Signed Contract:_____________

Date by which notice must be given is no later than three business days from date of contract signing.

OFFICIAL MEMO
SERVICE DEPARTMENT

TO:	Board of Trustees
CC:	Eric Ferry, Fiscal Officer and Steve Kelly, Township Administrator
FROM:	Chris Burdsall, Service Director
DATE:	August 10, 2026
SUBJECT:	2026 Road Line Repainting

Attached is a Quote from A&A Safety for the repainting of pavement marking throughout Miami Township. We will be focusing on eight streets this year and we plan to set up a rotation of all the pavement markings under Miami Township maintenance. The streets we are repainting this year were last repainted in 2020.

The quote total is $21,189.70 to complete the repainting through A&A Safety. We did attempt to contact another vendor and did not receive a quote from them.

No action is needed at this time, and this will be brought back to the next Business Meeting.

A&A SAFETY

Cincinnati (513) 943-6100
Dayton (937) 912-9590
Cleveland (216) 283-8040

To:	Miami Township	**Contact:**	Chris Burdsall
Address:	6101 Meijer Drive	**Phone:**	(513) 248-3725
	Milford, OH 45150	**Fax:**	(513) 248-3730
Project Name:	Miami Township 2026 Paint Striping Program	**Bid Number:**	2026-2283
Project Location:	Various, Miami Township, OH	**Bid Date:**	7/27/2026
Addendum #:	0		

COMPLETION DATE: SUMMER 2026

-

Please Reference Bid Number Above When Calling About Quote Or Writing A PO/Contract For Pricing Below

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
BASE BID						
	642	DOUBLE YELLOW CENTER LINE, TYPE 1 PAINT	21,378.000	LF	$0.35	$7,482.30
	642	DOUBLE YELLOW WITH NEUTRAL AREA SLASHES, TYPE 1 PAINT	142.000	LF	$6.15	$873.30
	642	SOLID SINGLE YELLOW CENTER LINE, TYPE 1 PAINT	0.000	LF	$0.20	$0.00
	642	SOLID WHITE LANE DIVIDER, TYPE 1 PAINT	519.000	LF	$1.30	$674.70
	642	SOLID WHITE EDGE LINE, TYPE 1 PAINT	29,103.000	LF	$0.20	$5,820.60
	642	STOP LINE, TYPE 1 PAINT	7.000	EACH	$92.00	$644.00
	642	THROUGH & RIGHT TURN ARROW, TYPE 1 PAINT	2.000	EACH	$230.00	$460.00
	642	RIGHT TURN ARROW, TYPE 1 PAINT	1.000	EACH	$225.00	$225.00
	642	LEFT TURN ARROW, TYPE 1 PAINT	8.000	EACH	$225.00	$1,800.00
	642	CROSSWALK, TYPE 1 PAINT	2.000	EACH	$735.00	$1,470.00
	642	ONLY, TYPE 1 PAINT	3.000	EACH	$250.00	$750.00
	642	SCHOOL ZONE, TYPE 1 PAINT	2.000	EACH	$400.00	$800.00
	642	SOLID WHITE LANE DIVIDER FOR LEFT TURN, TYPE 1 PAINT	146.000	LF	$1.30	$189.80
	642	SOLID WHITE LANE DIVIDER FOR RIGHT TURN, TYPE 1 PAINT	0.000	LF	$1.30	$0.00
		Total Price for above BASE BID Items:				**$21,189.70**

Bid Price Subtotal: **$21,189.70**

Total Bid Price: **$21,189.70**

Notes:

- CLICK LINK FOR STANDARD BID CONDITIONS 04/30/2026
  https://aasafetyinc.com/2026_04_30_standardconditions/

Payment Terms:

Prompt payment law requires Contractors to pay lower tier subcontractors or suppliers that portion of the payment to the Contractor that represents the work done by the Contractor or supplies provided by the Supplier, minus Retainage, within ten (10) days of receiving payment for the lower tier subcontractor's work. Ohio Rev. Code 4113.61.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. **Buyer:** ______ **Signature:** ______ **Date of Acceptance:** ______	**CONFIRMED:** **A&A Safety, Inc** **Authorized Signature:** ______ **Estimator:** Shawn Davy (513) 943-6100 estimating@aasafetyinc.com

OFFICIAL MEMO
FIRE AND EMS

TO:	Board of Trustees
CC:	Eric Ferry, Fiscal Officer Steve Kelly, Township Administrator
FROM:	David Jetter, Fire Chief
DATE:	August 10, 2026
SUBJECT:	Station 26 Network Upgrade_Version 2

REQUEST

The Fire Department requests approval for Intrust IT to upgrade the Station 26 network equipment.

Following your approval of the network infrastructure upgrade at last month's Business Meeting, we learned of an additional project cost. During discussions with Intrust IT about the project scope, it became clear that this additional work is necessary to complete the network upgrade as intended. This cost was not clearly reflected in the original proposal for the Board's consideration.

This upgrade has been identified as a priority for several years but has been deferred due to other Township capital projects. Intrust IT believes it is an appropriate time to complete this long-needed improvement.

COST

The total cost for this project is **$14,911.26**.

This request will be submitted for final approval at the upcoming Business Meeting.

Main: (513) 469-6500
Email: matt.santa@intrust-it.com
Web: www.intrust-it.com

We have prepared a quote for you

MTW - Network Upgrades Project 3015494

Quote # 2392

Prepared for:

Miami Township - Clermont County

Prepared by:

Matt Santa

Statement of Work

[IIT:3015494] - MTWP - 2026 Network Upgrades

Prepared for Miami Township - Clermont County

Intrust IT

Sales Executive:

Pre-sales Engineer: Matt Kopp

SOW Generated on September 18, 2025, Version 1

Quote # 2392

Project Summary

Client Contact Information

Client Name	**Miami Township - Clermont County**
Project Name	[IIT:3015494] - MTWP - 2026 Network Upgrades
Client Contact	
Client Contact Email	

Locations in Scope

Civic Center: 6101 Mejier Drive, Milford OH 45150 US
Fire Station 26: 5888 McPicken Drive, Milford OH 45150 US
Training Center: 5900 McPicken Drive, Milford OH 45150 US

Executive Summary

Additional cabling clean-up and switch installation to accommodate extra runs.
Fiber WIC to be moved into cabinet. If unable to move, additional patch cables will be required for adequate (10') length.

Solution Description

Coordinate cabinet installation.
Provision and install switch (and stack).
Install replacement rack-mounted UPS.
Move equipment into cabinet.

Client Responsibilities

Cabling Specialists will be required to reterminate all runs from current panel, and excess runs, into modular jack (Panduit-style) panels.
Space will be required, in closet, to accommodate 12U cabinet. Proposed placement is where current wooden shelving with NVR is located. NVR and equipment should move into cabinet.
Provide downtime time frame of approximately 6-hours to allow for cabinet installation and cabling retermination, redressing, and cleanup.

Out of Scope

Retermination of cabling by Intrust IT.
Installation of cabinet by Intrust IT.

Scope of Work

In-Scope Services

Design Phase

Coordinate Cabling

Coordinate with Cabling Specialists, Inc., to facilitate structured and fiber optic cabling specification and installation.

- (1) Coordinate Structured Cabling Installation
  - Review location readiness.
  - Review run distance(s).
  - Determine if additional intermediate distribution frames (IDF) are necessary.
  - Confirm necessity for shielded cabling.
  - Confirm patch panel viability and readiness.
  - Confirm switchport availability.
- (1) Coordinate Rack/Cabinet Installation
  - Review location readiness.
  - Confirm rack/cabinet placement.

Implement Phase

Additional Switch - MTWP-FDS26-SW02

Configure and implement a global system configuration per device best practices by disabling unneeded services and/or by following the specified customer provided standards.

- (1) Initial Switch Configuration, Updates, Registration, and Documentation
  - Perform initial power-on
  - Upgrade switch operating system to latest stable release
  - Register switch with vendor/support
  - Configure system backups
- (1) Physical Installation
  - After-Hours Physical Switch Installation by Engineer
- (1) Configure Management Access
  - Perform management and monitoring configuration

- Perform initial IP addressing for LAN connectivity
    - Document switch hardware, support, and credentials
- (1) Configure VLAN(s), VTP (Where Applicable), and Spanning Tree (STP)
    - Configure and Implement VLAN(s)
    - Configure and Implement VLAN Trunking Protocol (VTP), Where Applicable
    - Configure and Implement Spanning Tree (STP)

Rack Cleanup / Installation

Cleanup rack and immediate environment surrounding network hardware.

- (1) Remove Old Patch Cabling
    - Review current ports and cabling.
    - Record cable mapping, where necessary.
    - Physical removal of old patch cabling.
- (1) Install New Patch Cabling
    - Physical installation of new patch cabling into patch panels.
- (1) Install Shelves
    - Physical installation of rack shelving.
    - Move hardware peripherals to new shelves, where necessary.

Install New UPS

A key component in providing smooth operation of your Server and Network equipment is clean, reliable power. Battery backups are used to keep power spikes and brownouts from touching your production environment. The UPS device will keep your servers running long enough to shut down your backend applications cleanly in the event of a major power outage.

- (1) Provision UPS
    - Network Configuration.
    - Time Configuration.
    - Monitoring.
    - Documentation.
- (1) Onsite Installation (After-Hours)
    - Physical Installation.
    - Connect Networking.
    - Move Peripherals to UPS.
    - Ensure Successful Peripheral Boot.
    - Separate Service Ticket(s) Will Be Opened for Failed Peripherals.

Out of Scope

The Company is responsible to perform only the Services described in this Statement of Work Agreement. Any additional services discussed or implied that are not defined explicitly by this SOW will be considered out of scope. All services requested outside of this SOW as detailed above will require a "Change Order" before any services are performed. "Change Order" must be agreed upon by all parties and signed. Specific examples from this project may be listed below.

- Termination of Cabling by Intrust IT.
- Testing/Verification of Cabling by Intrust IT; Such As For Lines Running Under Current Standard Speed (1Gbps).
- Termination of Cabling by Intrust IT.
- Testing/Verification of Cabling by Intrust IT; Such As For Lines Running Under Current Standard Speed (1Gbps).
- Access to VLAN Information is Available for Voice VLAN.
- Reconfiguration of equipment managed by 3rd parties.
- Disposal of old patch cabling.
- Disposal of equipment.

Client Responsibilities

Client responsibilities for this project are:

- The client is providing an appropriate amount of rack space to physically install the switch(es)
- The client is able to provide information regarding L2 environment
- Disposal of old patch cabling.
- Disposal of equipment.

Key Assumptions

The key assumptions for this project are:

- Cabling Will Be Run, Terminated, and Tested to Meet TIA/EIA-568 or Newer Equivalent by 3rd Party Cabling Vendor.
- Cabling Will Be Run to Modular Jack (Panduit) Patch Panels and Jacks, Unless Otherwise Specified.

- Adequate Electrical Power and Connections (NEMA 5-15) are Available for Equipment.
- Electrical Power has Adequate Conditioning and Surge Suppression to Prevent Equipment Damage.
- Cabling Will Be Run, Terminated, and Tested to Meet TIA/EIA-568 or Newer Equivalent by 3rd Party Cabling Vendor.
- Cabling Will Be Run to Modular Jack (Panduit) Patch Panels and Jacks, Unless Otherwise Specified.
- Physical space is available in the approved IDF or MDF.
- License for Cloud Controller is required.
- Intrust must have administrative access to Cloud Controller.
- Cisco hardware is required for implementation of VTP.
- Spanning Tree Root will be placed on CORE of network, or hop nearest CORE, when CORE is not implemented.
- VLAN information is documented and available.

Deliverables

The Company will have completed its responsibilities to this Statement of Work when the following deliverables are complete:

- Switch as-built documentation

(513) 469-6500
service@intrust-it.com
www.intrust-it.com

Products and Services

Products

All Mandatory

Description	Price	Qty.	Amount
Cisco Meraki MS150-48FP-4X Ethernet Switch - 48 Ports - Manageable - Gigabit Ethernet, 10 Gigabit Ethernet - 10/100/1000Base-T, 10GBase-X - 2 Layer Supported - 740 W PoE Budget - Twisted Pair, Optical Fiber - PoE Ports - White - 1U - Rack-mountable - Lifetime Limited Warranty	$7,410.50 Each	1	$7,410.50
Cisco Meraki MS150-48 Enterprise License and Support - 5 Year	$815.25 Each	1	$815.25
Cisco Meraki - Stacking cable - QSFP to QSFP - 1.6 ft - for Cloud Managed MS Series Switches	$125.00 Each	2	$250.00
Tripp Lite Series SmartRack 12U UPS-Depth Wall-Mount Small Rack Enclosure, Hinged Back - For UPS - 12U Rack Height x 19" Rack Width x 24.50" Rack Depth - Wall Mountable - Black - 200 lb Maximum Weight Capacity - 200 lb Static/Stationary Weight Capacity	$700.55 Each	1	$700.55
APC Smart-UPS, Line Interactive, 500VA, Lithium-ion, Rackmount 1U, 120V, 4x NEMA 5-15R outlets, Network Card, Short Depth	$1,209.99 Each	1	$1,209.99
APC - Rack shelf - black (pack of 2) - for NetShelter 2 Post Open Frame Rack, 4 Post Open Frame Rack	$165.85 Each	1	$165.85

SlimRun Cat6A Ethernet Patch Cable - Snagless RJ45, UTP, Pure Bare Copper Wire, 10G, 30AWG, 1ft, Black, 10-Pack	$26.99 Each	7	$188.93
SlimRun Cat6A Ethernet Patch Cable - Snagless RJ45, UTP, Pure Bare Copper Wire, 10G, 30AWG, 5ft, Blue, 10-Pack	$30.99 Each	1	$30.99

Shipping

All Mandatory

Description	Price	Qty.	Amount
Shipping	$100.00 Each	1	$100.00

Professional Services

All Mandatory

Description	Price	Qty.	Amount
Intrust IT Professional Services - Fixed Fee	$4,039.20 Each	1	$4,039.20

One-Time	$14,911.26
Tax	$0.00
Total	$14,911.26

All applicable taxes will be applied.

Review and Authorization

AUTHORIZATION

This SOW and the accompanying Quote For Services ("Quote") are governed under, and subject to, all of the terms and provisions of the Master Service Agreement (the "Agreement") located at https://www.intrust-it.com/msa and becomes binding only after acceptance by an authorized representative of Client and approved by an authorized representative of Intrust as evidenced by their signatures below, electronically, or otherwise. This SOW and referenced Quote sets forth all the terms and provisions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Intrust which is not expressed herein. If there is a specific, material difference or a direct conflict between the language in the Quote or this SOW on the one hand and the Agreement on the other, then the language of the Quote or this SOW (as applicable) will control. If there is a direct conflict between the language in a Quote and this SOW, then the Quote will control.

LIMITED WARRANTIES; LIMITATIONS OF LIABILITY

Hardware / Software Purchased Through Intrust. All hardware, software, peripherals, or accessories purchased through Intrust ("Third Party Products") are generally nonrefundable once the product is obtained from Intrust's third party provider or reseller. If you require a refund, then the third party provider's or reseller's return policies shall apply. We do not guarantee that purchased Third Party Products will be returnable, exchangeable, or that re-stocking fees can or will be avoided. You will be responsible for the payment of all re-stocking or return-related fees charged by the third party provider or reseller. We will use reasonable efforts to assign, transfer and facilitate all warranties (if any) and service level commitments (if any) for the Third Party Products to you, but will have no liability whatsoever for the quality, functionality, or operability of any Third Party Products, and we will not be held liable as an insurer or guarantor of the performance, uptime or usefulness of any Third Party Products. All Third Party Products are provided "as is" and without any warranty whatsoever as between Intrust and you (including but not limited to implied warranties).

Acceptance and Incorporation by Reference

This Order together with the Master Services Agreement and Service Attachments and other terms and conditions identified on Exhibit A, all of which are incorporated herein by reference (collectively, the "Agreement") is between Intrust IT (sometimes referred to as "we," "us," "our," or "Provider"), and the customer found on the signature block at the end of this Order (sometimes referred to as "you," "your," or "Client"). This Agreement is effective as of the date Client accepts the Order (the "Effective Date").

By signing or accepting this Order, Client acknowledges, represents, and warrants that it has read and agrees to the terms and conditions identified on Exhibit A to this Order which are incorporated as if fully set forth herein.

The parties hereby agree that electronic signatures to this Order shall be relied upon and will bind them to the obligations stated herein. Each party hereby warrants and represents that it has the express authority to execute this Agreement(s).

Provider may make changes to the Agreement at any time. If there are changes, Provider will revise the date at the top of the document. Provider may or may not provide Client with additional notice regarding such changes. Client should review the terms and conditions regularly. Unless otherwise noted, the amended terms and conditions will be effective immediately, and your continued use of the Services thereafter constitutes your acceptance of the changes. If you do not agree to the amended terms and conditions, you must stop using the Services immediately. Please note, you may incur a termination fee or other third-party fees, if applicable.

(513) 469-6500
service@intrust-it.com
www.intrust-it.com

intrust IT

MTW - Network Upgrades Project 3015494

Prepared by:
INTRUST IT
Matt Santa
513-824-6830
fax(513) 828-6935
matt.santa@intrust-it.com

Prepared for:
Miami Township - Clermont County
6101 Meijer Drive
Milford
OH
45150
Steve Kelly
5139656809
Steve.Kelly@miamitwpoh.gov

Quote Information:
Quote#: 2392
Version: 1
Sent:

Services provided under the Scope of Work contained in the PDF attached to this quote.

By digitally approving quote, the CLIENT accepts the terms of our MSA and the SOW contained herein.

Steve Kelly

Miami Township - Clermont County

Date:

(Steve Kelly)