

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Steve Kelly, Township Administrator
DATE: July 21, 2026
SUBJECT: **Business Meeting Agenda**
OTHER: Trustee Meeting Room, 7:00 p.m.

- I. Call to Order and Pledge of Allegiance** – Chairperson Ken Tracy
- II. Invocation** – Chairperson Ken Tracy
- III. Roll Call** – Mr. Eric Ferry
- IV. Agenda Item # 1** – Personnel – Mrs. Asher
- V. Ceremony** – Nathan Hermes and Ashley Valco will be sworn in as the newest Miami Township Police Officers.
- VI. Presentation** – Funbury Music Festival Concept by Bill Donabedian
- VII. Approval of Minutes** –
 - June 8, 2026 Work Session
 - June 19, 2026 Business Meeting
- VIII. Department Reports** –

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- A. Community Development – Mr. McCormack
- B. Finance – Mr. Ferry
- C. Fire & EMS – Chief Jetter
- D. Police – Chief Hirsch
- E. Recreation – Mr. Himes
- F. Service – Mr. Burdsall
- G. Administration – Mr. Kelly

XI. Old Business – None.

XII. New Business –

Agenda Item # 2 – Payment of Bills – Administrator Kelly

Agenda Item # 3 – Then and Now (**R2026-26**) – Administrator Kelly

Agenda Item # 4 – Surplus List (**R2026-27**) – Administrator Kelly

Agenda Item # 5 – Health Insurance Renewal – Mrs. Asher

Agenda Item # 6 – PD Admin Asst. Job Description Update – Mrs. Asher

Agenda Item # 7 – Station 28 Weather Siren Repair – Administrator Kelly

Agenda Item # 8 – Police Dept. Garage Door – Chief Hirsch

Agenda Item # 09 – Police Dept. Out of Township Travel – Chief Hirsch

Agenda Item # 10 – Happy Hollow Culvert Repair – Mr. Burdsall

Agenda Item # 11 – Road Sensors – Mr. Burdsall

Agenda Item # 12 – Small Salt Truck Purchase – Mr. Burdsall

Agenda Item # 13 – Miamiville Sidewalk Phase 2 Bid Award – Mr. Burdsall

Agenda Item # 14 – Ambulance Wrap – Chief Jetter

Agenda Item # 15 – Opticomm Traffic System – Chief Jetter

Agenda Item # 16 – Station 26 Network Upgrades – Chief Jetter

Agenda Item # 17 – Station Mattresses – Chief Jetter

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Agenda Item # 18 – Credit Card Fees – Administrator Kelly

Add Ons –

[THIS CONCLUDES THE BUSINESS PORTION OF OUR MEETING].

Public Comment –

Executive Session – None

SPECIAL NEEDS ACCOMMODATION –

If you have a disability and you require assistance while attending this meeting, please contact the Township Offices at (513) 248-3725 at least 72 hours before the meeting to ensure arrangements for accommodation by Miami Township.

NOTE –

The full meeting packet is available for download on the Township website.