

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Steve Kelly, Township Administrator
DATE: July 21, 2026
SUBJECT: **Business Meeting Agenda**
OTHER: Trustee Meeting Room, 7:00 p.m.

I. Call to Order and Pledge of Allegiance – Chairperson Ken Tracy

II. Invocation – Chairperson Ken Tracy

III. Roll Call – Mr. Eric Ferry

I . Agenda Item # 1 – Personnel – Mrs. Asher

- . **Ceremony** – Nathan Hermes Ashley also will be sworn in as the newest Miami Township Police Officers.

I. e entat n – Funbury Music Festival Concept by Bill Donabedian

II. Approval of Minutes –

- June 8, 2026 Work Session
- June 19, 2026 Business Meeting

III. Department Reports –

OFFICE OF THE ADMINISTRATOR

- A. Community Development – Mr. McCormack
- B. Finance – Mr. Ferry
- C. Fire & EMS – Chief Jetter
- D. Police – Chief Hirsch
- E. Recreation – Mr. Himes
- F. Service – Mr. Burdsall
- G. Administration – Mr. Kelly

XI. Old Business – None.

XII. New Business –

Agenda Item # 2 – Payment of Bills – Administrator Kelly

Agenda Item # 3 – Then and Now (**R2026-26**) – Administrator Kelly

Agenda Item # 4 – Surplus List (**R2026-27**) – Administrator Kelly

Agenda Item # 5 – Health Insurance Renewal – Mrs. Asher

Agenda Item # 6 – PD Admin Asst. Job Description Update – Mrs. Asher

Agenda Item # 7 – Station 28 Weather Siren Repair – Administrator Kelly

Agenda Item # 8 – Police Dept. Garage Door – Chief Hirsch

Agenda Item # 09 – Police Dept. Out of Township Travel – Chief Hirsch

Agenda Item # 10 – Happy Hollow Culvert Repair – Mr. Burdsall

Agenda Item # 11 – Road Sensors – Mr. Burdsall

Agenda Item # 12 – Small Salt Truck Purchase – Mr. Burdsall

Agenda Item # 13 – Miamiville Sidewalk Phase 2 Bid Award – Mr. Burdsall

Agenda Item # 14 – Ambulance Wrap – Chief Jetter

Agenda Item # 15 – Opticomm Traffic System – Chief Jetter

Agenda Item # 16 – Station 26 Network Upgrades – Chief Jetter

Agenda Item # 17 – Station Mattresses – Chief Jetter

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Agenda Item # 18 – Credit Card Fees – Administrator Kelly

Add Ons –

[THIS CONCLUDES THE BUSINESS PORTION OF OUR MEETING].

Public Comment –

Executive Session – None

SPECIAL NEEDS ACCOMMODATION –

If you have a disability and you require assistance while attending this meeting, please contact the Township Offices at (513) 248-3725 at least 72 hours before the meeting to ensure arrangements for accommodation by Miami Township.

NOTE –

The full meeting packet is available for download on the Township website.

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 08, 2026

The Miami Township Board of Trustees met in a Work Session on Monday, June 08, 2026, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Ken Tracy called the meeting to order and led the Pledge of Allegiance.

ROLL

Mr. Eric Ferry called the roll. Trustees Mary Makley Wolff, Mark Schulte, and Ken Tracy were in attendance. Also attending were Township Administrator Steve Kelly, and Township Law Director Joe Braun.

CORRESPONDENCE

A liquor license request for the VFW was approved by the Fiscal Officer.

MINUTES APPROVED

Trustee Schulte made a motion to approve the minutes from the April 13, 2026 Special Meeting and the April 21, 2026 Special Meeting. The motion was seconded by Trustee Wolff. Upon roll call, all voted "AYE."

AGENDA ITEM #1 — PERSONNEL

Emily Asher, HR Director, recommended the following action for personnel:

Police Department

Accept the retirement notice of full-time Police Officer, Skip Rasfeld. Skip's final day of employment with Miami Township was May 30, 2026. We would like to recognize and thank Skip for his 19 years of dedicated public service to Miami Township and wish him all the best in his retirement.

Recreation Department

Make a final offer of employment for the position of Camp Leader to Ella Sizemore with the rate of \$15.00 per hour effective June 9, 2026.

Adjust the rate for the following Camp Supervisors to \$16.00 per hr. effective May 24, 2026:

- Sara Wanamaker
- Megan Poppe

Administration Department

Approve a position change for Katie Pohl to Finance Associate at a rate of \$36.00 per hour effective June 21, 2026.

Trustee Wolff made a motion to accept the personnel recommendations as stated.

Trustee Schulte seconded the motion. Upon roll call, all voted "AYE."

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AGENDA ITEM #2 — OKI TRANSPORTATION GRANT

Mr. Kelly reported that the Township was seeking Board approval to apply for the 2026 OKI Transportation Alternatives Grant and noted that the Township had successfully secured OKI funding in 2025 for pedestrian and crosswalk improvements at the intersection of Loveland-Miamiville Road and Branch Hill–Guinea Pike.

As part of recent updates to the Safe Routes to Schools Plan, several potential pedestrian improvement projects were identified along Branch Hill–Guinea Pike, particularly near Jer-Les Drive and Boyd E. Smith Elementary School. Mr. Kelly explained that the proposed grant project would extend the existing sidewalk on the northeastern side of Branch Hill–Guinea Pike from north of Cedar Drive to Belle Meadows Drive, improving pedestrian connectivity and safety.

Mr. Kelly stated that the project was estimated to cost approximately \$770,959.00, with a required local match of approximately \$178,910.00. Additional design, engineering, and environmental costs of approximately \$152,000.00 would not be covered by the grant, resulting in a total Township commitment of approximately \$330,910.00. Finally, Mr. Kelly noted that existing TIF fund balances in the area would support the project.

Area sidewalk illustrations were shown to the Board for consideration.

No action was necessary at this time, and comments from the Board were welcomed.

Trustee Schulte asked for clarification on the location of the crosswalk, and asked Mr. Burdsall if Branch Hill–Guinea Pike was a township or county road. Mr. Burdsall stated that it is a county road. Trustee Schulte mentioned a concern with crosswalks on this particular road due to the speed of motorists there. Further, he cautioned that part of the study should potentially address lowering the speed limit and stated that the Township should make sure attention is given to this concern.

Trustee Wolff asked if there aren't 20 mile per hour school zones in place there and was told that there is not one at the intersection of Branch Hill–Guinea Pike and Jer-Les Street for Boyd E. Smith, though there is one farther up the road for Ohio Valley Voices. Trustee Wolff suggested petitioning for one at Boyd E. Smith.

Trustee Tracy shared concern over the sidewalk and crosswalk placements. Mr. Kelly stated that he had verified with the county there are no plans to widen that particular stretch of road, which would impact potential sidewalks there. Mr. Kelly also stated that if we were to receive the funds, it would not be until 2029-2030, leaving plenty of time to iron out placements and engage with the county on certain issues.

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Mr. Ferry asked if a Police Officer would be stationed at the Boyd E. Smith intersection. Chief Hirsch stated that if traffic were to be a concern, the Department would certainly have an officer over there.

AGENDA ITEM #3 — CYBER SECURITY PROGRAM

Mr. Kelly reported that the Township had been working with InTrust to develop a comprehensive cybersecurity program in accordance with the requirements of Ohio Revised Code 9.64. Mr. Kelly explained that the program incorporates findings and recommendations from a recent network assessment and is designed to align with generally accepted cybersecurity best practices.

Mr. Kelly noted that the Board adopted a cybersecurity and ransomware policy in the previous year and that the Township recently implemented a cybersecurity training program through the Ohio Persistent Cyber Initiative and the Ohio Cyber Range.

Mr. Kelly presented two documents for the Board's review and consideration for adoption: the Miami Township Cybersecurity Incident Response Plan and the Miami Township Business Continuity Plan. Mr. Kelly explained that the Incident Response Plan establishes procedures for identifying, responding to, and managing cybersecurity incidents, while the Business Continuity Plan outlines procedures for maintaining critical operations during emergencies or disruptions to normal business activities. Mr. Kelly further noted that the two plans are designed to complement one another and provide comprehensive coverage.

Finally, Mr. Kelly stated that both documents would be incorporated into the next revision of the Township's Continuity of Operations Plan, which was last updated in 2023. Mr. Kelly noted that the plans would be reviewed and updated periodically as procedures, technologies, and operational needs evolve, with an initial review scheduled within one year of adoption to ensure continued compliance with Ohio Revised Code requirements and alignment with Township operations.

Trustee Wolff asked if the existing Business Continuity Plan was used as a building block for these documents. Mr. Kelly answered that it had, and that mainly the only changes are those that address the technological side of things. Trustee Wolff also mentioned that AI is an additional technological advancement that needs to be addressed. Mr. Kelly agreed and stated that he is looking to Mr. Braun and other entities for guidance on how to address this appropriately in policy. Trustee Wolff mentioned a local group who is working on this and stated Mr. Kelly should reach out to them.

No action was necessary at this time, and the item will be brought back to the next Business Meeting for formal consideration.

AGENDA ITEM #4 — SUGAR CAMP CULVERT REHAB

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Mr. Burdsall reported that the metal culvert located at 5461 Sugar Camp Road had begun to rust along the bottom and that significant erosion had developed near the headwall and outfall wall. Mr. Burdsall explained that the deterioration could lead to additional issues if left unaddressed. He noted that the culvert measures 36 inches high by 58 inches wide and is approximately 50 feet long.

Mr. Burdsall stated that the Township had received a proposal from National Gunitite to rehabilitate the culvert using a shotcrete lining on the bottom one-third of the structure. He further explained that the headwall and outfall wall would also be lined to help prevent further deterioration of the road berms and creek bank.

Finally, Mr. Burdsall noted that the total estimated cost of the project is \$36,808.00 and that funding is available within the budgeted allocation for contracted pipe repairs. Mr. Burdsall recommended awarding the contract to National Gunitite based on the company's history of satisfactorily completing similar projects for the Township. He added that scheduling the work concurrently with the Dry Run culvert project would eliminate one of the mobilization fees and result in cost savings.

No action was needed at this time, and the item will be taken to the next Business Meeting for formal consideration and approval.

AGENDA ITEM #5 — FLOCK SAFETY RENEWAL

Chief Hirsch reported that the Police Department implemented Flock Safety cameras throughout the Township in 2022 to assist with criminal investigations. He noted that the original 25 cameras were funded through a grant from the Ohio Office of Criminal Justice Services, while subsequent expansions have been supported through grant funding and OneOhio Opioid Settlement funds to minimize costs to Township taxpayers.

Chief Hirsch explained that the Police Department currently maintains two contracts with Flock Safety and is requesting approval to realign them into a single 24-month term using OneOhio Opioid Settlement funds. He stated that the annual cost is \$3,000.00 per camera, for a total annual cost of \$99,000.00.

Finally, Chief Hirsch noted that renewing and realigning the contracts before June 30, 2026, would make the Township eligible for \$12,500.00 in grant reimbursements through the Ohio Office of Criminal Justice Services.

Trustee Schulte asked how many cases are being solved with the cameras. Chief Hirsch stated that during the winter it is around a dozen per month, and during the busier summer seasons it is around two dozen per month.

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No action was taken at this time, and the request will be brought back for formal consideration at the next Business Meeting.

AGENDA ITEM #6 — NEW FIRE ENGINE PURCHASE

Chief Jetter requested approval to order a new E-ONE fire engine through Vogelpohl Fire Equipment to replace the 2013 Rosenbauer Engine 10. He explained that Engine 10 is 13 years old with more than 105,000 miles and is scheduled to be placed into reserve service upon delivery of Engine 14 before being retired when the new apparatus arrives.

Chief Jetter noted that the proposed replacement aligns with the department's apparatus replacement schedule. Due to industry-wide manufacturing delays, delivery is expected approximately 30 to 36 months after ordering, with the new engine anticipated to arrive in 2029. He added that the proposed apparatus is identical to the engine ordered in 2024, reducing customization costs while maintaining operational flexibility.

Chief Jetter explained that the discounted prepayment option would reduce the apparatus cost to \$1,094,538.00, with an additional \$75,000.00 for equipment upfitting, resulting in a total project cost of \$1,169,538.00. He noted that the discounted purchase price is only \$11,268.00 higher than the engine ordered in 2024 and remains approximately \$80,000.00 less than a comparable apparatus from Pierce Manufacturing.

Finally, Chief Jetter stated that a Letter of Intent must be submitted in June and prepayment made in August to secure the discount. He added that funding and financing options would be reviewed with Mr. Ferry to determine the most advantageous approach for the Township.

Trustee Tracy asked about the typical mileage that a fire engine is expected to get before end of life. Chief Jetter stated that newer engines would get more mileage than Engine 10 had due to run volume, but that the department has a robust maintenance program and attempts to lessen the amount of mileage the trucks get by rotating them in and out of service.

Trustee Tracy asked what would happen to Engine 10 after Engine 14 is delivered. Chief Jetter stated that it would enter a reserve capacity for the next three years. After that, it would be sold for an estimated amount of \$40,000.00 given its age and mileage reading.

Chief Jetter further emphasized that normally he would not have brought this request to the Board so early but thought it best to do so given the discounted pricing and an imminent 5% increase in pricing.

No action was taken at this time, and the request will be brought back for formal consideration at the next Business Meeting.

AGENDA ITEM # 7 — AXON ASSISTANT TRANSLATE

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Chief Hirsch reported that the Police Department frequently encounters individuals who do not speak English, creating communication challenges during calls for service. He explained that existing translation tools are often ineffective during crisis situations or other time-sensitive incidents.

Chief Hirsch stated that Axon Assistant Translation uses the Department's existing body-worn cameras to provide real-time translation in more than 50 languages. He noted that the technology will improve communication during traffic stops, emergency calls, and other community interactions while helping to reduce misunderstandings and support de-escalation efforts.

Finally, Chief Hirsch requested approval for the service agreement, noting that the cost will not exceed \$4,542.08 for September through December 2026 and \$18,168.32 for 2027, for a total of \$22,710.40. He added that Axon will provide the service at no cost from contract execution through the September 2026 start date.

Trustee Wolff asked what other departments are using the technology. Chief Hirsch answered that the service is very new and that Miami Township having it would be cutting-edge for the region. However, Hirsch stated that he had seen demos and that the product appears to work well in real time. Trustee Wolff stated that she is uncertain whether the product would be fully accurate, given that there are many different dialects present in all languages.

Trustee Wolff stated that we already have a translation service. Chief Hirsch stated that we do, but that it has no application in a crisis setting, explaining that it does not work in real time, and the alternative of bringing an officer onto the scene of a crime or crisis situation takes time that is unfortunately of the essence.

Trustee Wolff clarified with Chief Hirsch that this is indeed an AI service, and voiced concern about that. Trustee Wolff asked the Chief if he could provide data about any situations where the department has not had translation available, and Chief Hirsch responded that he estimates his officers encounter at least 100 people a week who do not speak English. Trustee Wolff reiterated her concern with the AI aspect of the service and cautioned Hirsch to research the downsides of the technology.

Trustee Tracy asked Hirsch to further explain the difference between Axon Translate and other services such as Google Translate. Hirsch responded that Axon would automatically detect the language being spoken, translate it verbally to the officer, and translate the officer's language back to the individual, all in real time, through the officer's already existing body-worn camera.

The Board asked Hirsch to gather any regional testimonials and show them a demo.

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No action was taken at this time, and the request will be brought back for formal consideration at the next Business Meeting.

AGENDA ITEM #8 — EVERGREEN CEMETERY ROAD ADDITION

Mr. Burdsall reported that a budgeted 2026 project includes the installation of an additional roadway within Evergreen Cemetery. He explained that the new road will complete the boundaries of Section 9 and begin development of Section 10, creating additional burial plots to address the limited availability of complete grave sites.

Mr. Burdsall stated that quotes were solicited from three contractors, with bids received from JK Meurer Paving and Neyra Paving. He noted that JK Meurer Paving submitted the low quote of \$63,480.00, compared to Neyra Paving's quote of \$75,909.41.

Finally, Mr. Burdsall recommended awarding the project to JK Meurer Paving based on its competitive pricing and history of completing Township projects in a timely and satisfactory manner.

Trustee Tracy asked when the cemetery would run out of available gravesites. Mr. Burdsall responded that even with the addition of the road, there are two more sections available to be built out, so he estimates 15-20 years at least.

No action was taken at this time, and the request will be brought back for formal consideration at the next Business Meeting.

AGENDA ITEM #9 — IACP CONFERENCE OUT OF TOWNSHIP TRAVEL

Chief Hirsch requested approval for Sergeant Brian Mehne to attend the International Association of Chiefs of Police Impaired Driving and Traffic Safety Conference in Anaheim, California, from August 20–24, 2026. He explained that Sergeant Mehne's attendance would allow him to remain current on impaired driving research, enforcement techniques, case law, and prosecution trends necessary to maintain his certification as a Drug Recognition Expert Instructor.

Chief Hirsch noted that Sergeant Mehne has enabled the Miami Township Police Department to host several Drug Recognition Expert training courses for Township officers at no cost. Finally, Chief Hirsch stated that the Ohio Department of Public Safety has agreed to sponsor Sergeant Mehne's attendance by covering all travel-related expenses, including airfare, lodging, meals, and registration, for a total anticipated cost of \$2,722.00.

No action was taken at this time, and the request will be brought back for formal consideration at the next Business Meeting.

AGENDA ITEM #10 — OFCA CONFERENCE OUT OF TOWNSHIP TRAVEL

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Chief Jetter requested approval for Lieutenant Greg Ortman, Battalion Chief Jon McKinnish, and himself to attend the Ohio Fire Chiefs' Association 2026 Officer Development Conference in Columbus, Ohio, from July 13–16, 2026. He explained that the conference provides leadership, management, and operational training, as well as opportunities to network with fire service professionals and learn about new equipment and technology.

Chief Jetter noted that he and Lieutenant Ortman will present a session titled *Collaborative Leadership Between Labor and Management* during the conference.

Finally, Chief Jetter stated that the total estimated cost to attend the conference is \$3,975.00, which includes registration, meals, and lodging.

Trustee Wolff asked if the department would be receiving any comps for presenting. Chief Jetter answered that he would check into this.

No action was taken at this time, and the request will be brought back for formal consideration at the next Business Meeting.

AGENDA ITEM #11 — COMMUNITY PARK SHADE STRUCTURES

Mr. Burdsall reported that the Township was awarded a Clermont County Park District Community Park Improvement Grant in the amount of \$15,000.00 for the installation of shade structures near the Performance Pavilion at Community Park. He noted that the project has been incorporated into the Township's Parks Plan with Kleingers Group.

Mr. Burdsall stated that Game Time submitted a proposal of \$33,365.39 for the shade structures and installation based on the company's successful work on previous Township park projects.

Finally, Mr. Burdsall explained that the grant is reimbursement-based, requiring the Township to approve the full project cost upfront. Upon completion, the Township will seek reimbursement, resulting in a final Township cost of \$18,365.39.

Trustee Wolff asked why Kleingers needed to be involved at all. Mr. Burdsall responded that the project was originally a part of the Parks Master Plan that the Township had engaged Kleingers for previously, and that Kleingers is working the engineering side of things. Trustee Wolff stated that she doesn't get why we need an outside company to come and tell us what we already know i.e.) where the shade structures need to go, etc. Finally, Trustee Wolff asked Mr. Burdsall to let the Board know how soon the shade structures would be installed following approval, since the summer concert series is coming up.

Mr. Kelly stated that this was a piece of an overall project involving the Parks Master Plan and that this particular piece was used to apply for the grant.

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No action was taken at this time, and the request will be brought back for formal consideration at the next Business Meeting.

AGENDA ITEM #12 — E-ONE INSPECTIONS OUT OF TOWNSHIP TRAVEL

Chief Jetter requested approval for Lieutenant Jordan Hall, Battalion Chief Jeff Moore, Deputy Chief Jon McKinnish, and himself to attend the midpoint and final inspection meetings for a new fire apparatus in Ocala, Florida, during July and August 2026. He explained that the inspections will ensure the apparatus is built according to specifications and will include review of the completed vehicle and operational testing.

Chief Jetter noted that each inspection trip will span three days and that the exact dates have not yet been finalized, although the manufacturer anticipates the midpoint inspection in July and the final inspection in August.

Finally, Chief Jetter stated that travel and lodging expenses are included in the cost of the apparatus. He noted that meal expenses will not exceed \$352.00 per trip.

Trustee Wolff asked if we really need 4 people to attend the inspections. Chief Jetter answered that there will be less people needed in the future as Deputy Chief McKinnish is being trained to control operations on these types of trips so that the Chief will not need to attend in person.

No action was taken at this time, and the request will be brought back for formal consideration at the next Business Meeting.

AGENDA ITEM #13 — LEMING HOUSE WALL COVERINGS

Mr. Burdsall reported that the wallpaper in the main room and hallway of the Leming House has deteriorated due to age, peeling, and staining. He noted that the project to remove the wallpaper and repaint the walls was included in the 2026 budget.

Mr. Burdsall stated that the Township received quotes from All Around Joe for \$18,879.00 and DBA Home Services for \$19,209.50 to remove the wallpaper, complete necessary drywall repairs, and paint the affected areas. He noted that additional drywall repairs may be required once the wallpaper is removed.

Finally, Mr. Burdsall recommended awarding the project to All Around Joe based on its lower bid and history of successfully completing projects for the Township.

Trustee Wolff asked why we would stay with wallpaper instead of painted walls. Mr. Burdsall clarified that switching to painted walls is his intention with this project. Trustee Wolff said the price seemed high for just painting the walls. Mr. Burdsall emphasized that the contractor

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would also be removing existing wallpaper and repairing drywall damage beforehand. Trustee Wolff asked why there are only two quotes instead of three. Mr. Burdsall answered that several different vendors were contacted, and these two were the only two to deliver a quote. Trustee Wolff asked what color we would be painting the walls, stating that since it is a rental space we would want to keep it neutral and easy to clean. Mr. Burdsall responded that he plans to go with a beige tone that would hide some imperfections but would not darken the room.

No action was taken at this time, and the request will be brought back for formal consideration at the next Business Meeting.

AGENDA ITEM #14 — FEMA GRANT

Chief Jetter requested approval for the Fire Department to apply for two FEMA grant opportunities before the June 22, 2026, application deadline. He noted that the application period is shorter than in previous years due to delays in the federal budget process.

Chief Jetter explained that the department intends to pursue a Fire Prevention and Safety Grant to support future Community Risk Reduction initiatives, with specific projects currently under evaluation. He also requested approval to apply for an Assistance to Firefighters Grant to replace the department's 12-year-old self-contained breathing apparatus, which no longer meets current standards and is no longer covered by the manufacturer's warranty.

Finally, Chief Jetter stated that the total cost of the SCBA replacement project is \$770,189.00, with federal funding of \$700,045.45 and a required Township match of \$70,004.55. He added that optional escape waist belt accessories would cost an additional \$58,760.00, bringing the total Township contribution to \$128,764.55.

Trustee Wolff asked if anyone had been in touch with Senator Moreno regarding his potential help to get federal grants. Administrator Kelly stated that typically for federal grants, we reach out to State Representative Dave Taylor's office, both Senators Moreno and Husted, and utilize the Township's lobbyist group, Government Strategies Group, to help push our applications at the federal level.

No action was taken at this time, and the request will be brought back for formal consideration at the next Business Meeting.

AGENDA ITEM #15 — CIVIC CENTER CHILLER PUMP / MOTOR

Mr. Burdsall reported that, following the failure of both chiller pump motors at the Civic Center earlier this year, one motor was replaced to restore cooling while staff evaluated long-term solutions for the second unit.

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Mr. Burdsall explained that both the pump and motor are original to the building and that two vendors recommended replacing the entire skid assembly rather than only the motor. He noted that replacing the complete assembly would provide greater reliability and reduce the risk of future pump failure.

Finally, Mr. Burdsall stated that the Township received quotes from Bachman's HVAC for \$12,335.00 and AMS for \$8,850.00. He recommended awarding the contract to AMS based on the lower quote.

Trustee Schulte asked how old the equipment is if it is original to the building. Mr. Burdsall responded that it would have been installed in 1974.

Fiscal Officer Ferry asked if we had utilized AMS before. Mr. Burdsall said that AMS helped with at least two projects in the last year.

No action was taken at this time, and the request will be brought back for formal consideration at the next Business Meeting.

AGENDA ITEM #16 — PD JOB DESCRIPTIONS

Mrs. Asher reported that she has been working with members of the Police Department to review and update job descriptions for all Police Department positions. She explained that the revisions are intended to ensure the descriptions accurately reflect current duties, responsibilities, reporting relationships, and qualifications.

Mrs. Asher noted that the review process is in its final stages and that the updated job descriptions will be presented to the Board for consideration and approval following completion of the departmental review.

Finally, Mrs. Asher advised the Board that a request for approval is anticipated to appear on the July or August meeting agenda. She added that the revised job descriptions will be provided to the Board in advance to allow sufficient time for review.

No action was taken at this time.

AGENDA ITEM #17 — SAFE ROUTES TO SCHOOLS GRANT APPLICATION

Mr. Kelly reported that the Township received a request from ODOT District 8 regarding the Safe Routes to Schools grant application submitted earlier this year. He explained that the original request sought \$625,626.00 to fund sidewalks and crosswalks connecting Jer-Les Drive and Boyd E. Smith Elementary School.

Mr. Kelly stated that ODOT is willing to support the project if the Township provides a local contribution of \$75,811.50 for Phase 1 engineering, environmental, and design work. He

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noted that ODOT would fund the remaining \$549,814.50 for design, right-of-way acquisition, and construction and requested a timely decision to allow for the final funding determination.

Finally, Mr. Kelly advised that existing TIF funds are available to cover the Township's share. He noted that the funding could be addressed through a year-end appropriation adjustment or included in the FY2027 TIF budget, depending on the timing of the grant award.

Mr. Ferry asked what the difference was between this request and the sidewalk project discussed earlier (Agenda Item #2). Mr. Kelly responded that they are two different grant projects, both in the same area. The OKI Transportation application was due on the 5th of July, so the Township has applied for it but has not yet heard back, and the request was for support in case we were to receive the funds. Conversely, the Safe Routes to School grant has received a response from ODOT that they are willing to support the project if the Township is willing to fund the phase one engineering work.

Trustee Wolff emphasized that the Safe Routes to School program was how the Township was able to put in many invaluable sidewalks near the high school and junior high in years past which now help students get to school safely.

Trustee Wolff made a motion to agree to fund the Phase 1 costs associated with a grant award from ODOT to support the installation of pedestrian improvements along Branch Hill–Guinea Pike and Jer-Les Drive in accordance with our Safe Routes to Schools grant application.

Trustee Schulte seconded the motion. Upon roll call, all voted “AYE.”

PUBLIC COMMENT

None.

EXECUTIVE SESSION

Trustee Schulte made a motion to enter Executive Session pursuant to Ohio Revised Code Section 121.22(G)(8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance that is directly related to a request for economic development assistance to be administered under Ohio law that is necessary to protect the interests of the applicant and the investment of public funds in connection with the project.

Trustee Wolff seconded the motion. Upon roll call, all voted “AYE.”

The Trustees came out of executive session at 8:39 p.m. and resumed normal session.

The meeting was adjourned at 8:40 p.m. on June 08, 2026.

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ATTEST:

Eric C. Ferry, Fiscal Officer

Ken Tracy, Chairperson

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 16, 2026

The Miami Township Board of Trustees met in a Business Session on Tuesday, June 16, 2026, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Ken Tracy called the meeting to order and led the Pledge of Allegiance.

INVOCATION

Matt Cameron of River Hills Christian Church joined attendees in prayer.

ROLL CALL

Fiscal Officer Eric Ferry called the roll. Attending were: Chairperson Ken Tracy, Trustee Mark Schulte and Trustee Mary Makley Wolff. Law Director Joseph Braun was also in attendance along with Township Administrator Steve Kelly.

PROCLAMATION

The Trustees proclaimed the month of July as Parks and Recreation month in Miami Township.

PRESENTATION

Administrator Steve Kelly, together with the Board of Trustees, Chief of Police Rob Hirsch, and Fire Chief Dave Jetter, publicly honored and recognized several community members who took part in Miami Township's Community Action Team ("CAT" Team) project, which helped the Township pass a successful Safety Services levy in May. CAT Team members in attendance were Jeff Johnson, Dan Prem, Ron Burke, and John Rademacher. Josh House, Jim Whitworth, and Trish Day were also honored but were not present.

AGENDA ITEM #1 — PERSONNEL

Mrs. Emily Asher, HR Director, recommended the following action for personnel:

Police Department

- Accept the retirement notice of full-time Police Officer, Craig Heintzelman. Craig's final day of employment with Miami Township will be July 1, 2026. We would like to recognize and thank Craig for over 27 years of dedicated service in law enforcement, with the last three years being here in Miami Township and wish him all the best in his retirement.
- Make a final offer of employment for the position of full-time Police Officer to Chase Barnett with a rate of \$47.27 per hour effective June 21, 2026.

Recreation Department

- Add a rate for the following Camp Leaders of \$15.00 per hour effective May 24, 2026:
 - Kendall Mason
 - Mackenzie Asher
 - Lauren Tamarius
 - Josie Bland

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Trustee Wolff made a motion to accept the personnel recommendations as stated. Trustee Schulte seconded the motion. Upon roll call, all voted “AYE.”

CEREMONY

Chase Barnett was sworn in as Miami Township’s newest Police Officer.

CORRESPONDENCE

A liquor license request from Branch Hill Brews was approved.

APPROVAL OF MINUTES

Trustee Schulte made a motion to approve the following minutes:

- ☐ May 11, 2026 Work Session
- ☐ May 19, 2026 Business Meeting

Trustee Wolff seconded the motion. Upon roll call, all voted “AYE.”

DEPARTMENT REPORTS

Each Department Head gave a report for the previous month. Key highlights included:

Community Development

Mr. McCormack, Community Development Director, highlighted that permit applications are up by 16 since last year, and stated that the zoning co-op, Matthew Sheppard, is busy making an impact in the community and Zoning Department. Additionally, Mr. McCormack noted that the Zoning Application online platform is now available online.

Finance

Mr. Ferry briefly introduced the Finance Report as complete. There were no questions from the Board.

Fire & EMS

Fire Chief Dave Jetter highlighted fire prevention measures such as dryer maintenance, and making sure that old or damaged surge protectors and power trips are not used, routinely checked, and that these devices are plugged directly into a wall outlet.

Police Department

Police Chief Rob Hirsch highlighted the community’s low crime rates and shared that Miami Township maintains its position as one of the safest communities in Ohio per the 2026 Safest Cities in Ohio report from safewise.com.

Recreation Department

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 16, 2026

Mr. Ryan Himes, Recreation Director, shared highlights from recent events including the first ever Mother's Day Sweat, Sip, and Shop which was a success with over 20 vendors, and discussed summer camp preparations during the last part of May, including basic first-aid training for summer camp counselors.

Service Department

Mr. Chris Burdsall, Director, highlighted the near completion of the 2026 Paving Program as well as important vehicle training that took place for Service Department personnel.

Administration

Mr. Kelly extended an invitation to the community to participate in an America 250 kick-off event at the Spirit of 76' Memorial inside Miami Meadows Park on July 2nd. Mr. Himes also spoke regarding several other America 250-themed upcoming events in the Township.

OLD BUSINESS

None.

NEW BUSINESS

New Business was discussed as follows:

AGENDA ITEM #2 — PAYMENT OF BILLS

Trustee Wolff made a motion to pay the bills of the Township from May 8, 2026 through June 4, 2026, including ACH/electronic payments totaling \$1,594,935.57 and checks totaling \$750,030.39 for the total amount of \$2,344,965.96. In addition, the motion approves the following gross payroll expenses:

Direct Deposit Date			Gross Wages
P/R #11 – May 29			\$ 610,381.16

Trustee Schulte seconded the motion. Upon roll call, all voted "AYE."

AGENDA ITEM #3 — THEN AND NOW (R2026-24)

Mr. Kelly introduced the Then and Now Certificate and noted that the \$522,904.06 for Administration is the Township's annual obligation to the Clermont County Transportation Improvement District.

Trustee Schulte made a motion to adopt Resolution 2026-24 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$528,327.62, and dispensing with the second reading.

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 16, 2026

THEN AND NOW CERTIFICATE

Administration			\$522,904.06
Fire			
Service (Roads/Parks/Cemetery)			
Recreation			
Police			\$5,423.56
Combined Department Totals			\$528,327.62

Trustee Wolff seconded the motion. Upon roll call, all voted “AYE.”

AGENDA ITEM #4 — SURPLUS LIST (R2026-25)

Administrator Kelly introduced a Surplus List as Exhibit A to the Board.

Department	Item	Make	Model	Serial Number	QTY
FEMS	Mobile Data Computer	Motorola		1CKYA56099	1
	Mobile Data Computer	Motorola		1CKYA56740	1
	Mobile Data Computer	Motorola		1JTYA22724	1
	Mobile Data Computer	Motorola		1JTYA22647	1
	Mobile Data Computer	Motorola		3BTYB27955	1
	Mobile Data Computer	Motorola		2GTYA80839	1
	Mobile Data Computer	Motorola		2GTYA89972	1
	Mobile Data Computer	Motorola		4CTYA94896	1
	Mobile Data Computer	Motorola		4CTYA94774	1
	Mobile Data Computer	Motorola		4CTYA94899	1
	Mobile Data Computer	Motorola		6DKSA68838	1
	Mobile Data Computer	Motorola		6DKSA68871	1
	Mobile Data Computer	Motorola		7EKSA16226	1
	Mobile Data Computer	Motorola		7EKSA16214	1
	Mobile Data Computer	Motorola		7EKSA16227	1
	Mobile Data Computer	Motorola		7KKKA30949	1
	Mobile Data Computer	Motorola	Black	7KKKA30939	1
	MDC Docks	Motorola		0514-P110-44622	1
	MDC Docks	Motorola		0511-P110-1734	1
	MDC Docks	Motorola		01113-P110-35791	1
	MDC Docks	Motorola		0511-P110-1746	1
	MDC Docks	Motorola		0511-P110-1735	1
	MDC Docks	Motorola		0213-P110-27122	1
	MDC Docks	Motorola		01113-P110-35790	1
	MDC Docks	Motorola		01113-P110-35792	1
	MDC Docks	Motorola		0213-P110-27128	1
	MDC Docks	Motorola		0514-P110-44624	1
ADMIN	Old / Broken Trustee Room Chairs		Black		12
PD	Vehicle	Ford	P.I. Utility	1FM5K8AR2GGA72021	1
	Vehicle	Ford	Fusion Maroon	3FAHP0GA0CR289176	1

Trustee Wolff made a motion to adopt Resolution 2026-25, a resolution authorizing the disposal or sale of unneeded or obsolescent personal property no longer necessary for township use and dispensing with the second reading.

Trustee Schulte seconded the motion. Upon roll call, all voted “AYE.”

AGENDA ITEM #5 — CYBER SECURITY PROGRAM

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 16, 2026

Regarding the Cyber Security Program agenda item as presented at the Work Session, Trustee Schulte made a motion to approve the Administration's request for approval and adoption of the Cyber Security Program.

Trustee Wolff seconded the motion. Upon roll call, all voted "AYE."

AGENDA ITEM #6 — SUGAR CAMP CULVERT REHAB

Regarding the Sugar Camp Culvert Rehab agenda item as presented at the Work Session, Trustee Wolff made a motion to approve the Service Department's request to contract with National Gunite at a price not to exceed \$36,808.00 for the culvert rehabilitation at 5461 Sugar Camp Road.

Trustee Schulte seconded the motion. Upon roll call, all voted "AYE."

AGENDA ITEM #7 — FLOCK SAFETY RENEWAL

Regarding the Flock Safety Renewal agenda item as presented at the Work Session, Trustee Schulte made a motion to enter a contract with Flock Safety for 24 months at a cost not to exceed \$99,000.00 per year.

Trustee Wolff seconded the motion. Upon roll call, all voted "AYE."

AGENDA ITEM #8 — NEW FIRE ENGINE PURCHASE

Regarding the New Fire Engine Purchase agenda item as presented at the Work Session, Trustee Wolff made a motion to approve the Fire Department's request to purchase and upfit a new fire engine for a total project cost of \$1,169,538.00.

Trustee Schulte seconded the motion. Upon roll call, all voted "AYE."

AGENDA ITEM #9 — EVERGREEN CEMETERY ROAD ADDITION

Regarding the Evergreen Cemetery Road Addition agenda item as presented at the Work Session, Trustee Schulte made a motion to approve the Evergreen Cemetery road addition by JK Meurer Paving at a cost not to exceed \$63,480.00.

Trustee Wolff seconded the motion. Upon roll call, all voted "AYE."

AGENDA ITEM #10 — IACP OUT OF TOWNSHIP TRAVEL

Regarding the IACP Out of Township Travel agenda item as presented at the Work Session, Trustee Wolff made a motion to authorize Sergeant Brian Mehne to attend the IACP Impaired Driving and Traffic Safety Conference with all travel costs being sponsored by the Ohio Department of Public Safety.

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 16, 2026

Trustee Schulte seconded the motion. Upon roll call, all voted “AYE.”

AGENDA ITEM #11 — OFCA OUT OF TOWNSHIP TRAVEL

Regarding the OFCA Out of Township Travel agenda item as presented at the Work Session, Chief Jetter noted that he had reached out to the organization and was able to receive a 50% discounted registration rate for both Greg Ortman and himself, who are presenting at the conference. This reduced the overall cost to \$3,425.00.

Trustee Schulte made a motion to approve the Fire Department’s request for approval to send Lieutenant Greg Ortman, Battalion Chief Jon McKinnish, and Chief Jetter to attend the Ohio Fire Chiefs’ Association 2026 Officer Development Conference, held July 13-16 at the Hilton Hotel, Easton, in Columbus, Ohio.

Trustee Wolff seconded the motion. Upon roll call, all voted “AYE.”

AGENDA ITEM #12 — COMMUNITY PARK SHADE STRUCTURES

Regarding the Community Park Shade Structures agenda item as presented at the Work Session, Mr. Burdsall noted that due to lead times of 8-10 weeks, project completion is estimated for late August/early September. Trustee Schulte asked Mr. Burdsall if it would be appropriate to hold off on the project until next year given the lead times leading into the fall season. Mr. Burdsall responded that we would lose the grant funding for the project if we were to delay it. Fiscal Officer Ferry asked how many shade structures there would be, and Mr. Burdsall clarified that there would be two.

Trustee Wolff made a motion to approve the Service Department’s request to utilize Game Time for the installation of shade structures at Community Park for an initial cost of \$33,365.39 before reimbursement grant funds are received from Clermont County Park District in the amount of \$15,000.00, bringing the total cost to the Township to \$18,365.39.

Trustee Schulte seconded the motion. Upon roll call, all voted “AYE.”

AGENDA ITEM #13 — E-ONE INSPECTIONS OUT OF TOWNSHIP TRAVEL

Regarding the E-One Inspections Out of Township Travel agenda item as presented at the Work Session, Trustee Schulte made a motion to approve the Fire Department’s request to send Lieutenant Jordan Hall, Battalion Chief Jeff Moore, Deputy Chief Jon McKinnish, and Chief Jetter to attend midpoint and final inspection meetings in Ocala, Florida, in July and August, respectively, and provide meal costs not to exceed \$352.00 (\$88.00 per person), per trip.

Trustee Wolff seconded the motion. Upon roll call, all voted “AYE.”

AGENDA ITEM #14 — KAY DRIVE NUISANCE UPDATE

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 16, 2026

Community Development Director Mark McCormack brought an update to the Kay Drive nuisance case to the Board's attention. Mr. McCormack stated that at the May 19th Business meeting, the Trustees approved Township staff's request to move forward with Grayling Homes' estimate of \$8,095.00 to remediate all identified issues on the property. Since that time, a large tree has fallen on the property—causing additional issues (to remove the fallen tree, which damaged utility lines during a recent storm), and prompting another complaint from a neighbor.

Mr. McCormack stated that, to be efficient with time and financial resources, staff has delayed remediation of the property so that the property does not require two (2) separate remediation efforts. Therefore, staff has received an updated estimate from Grayling Homes to include the additional work associated with removing the recently fallen tree from the property (on top of the original scope of work). The original, approved estimate for this property was \$8,095.00 (total). The new estimate, to include the removal of the recently fallen tree, is \$10,095.00 (total). Staff is requesting approval for the updated scope of work and the estimate received on June 8th, 2026.

Trustee Wolff made a motion to approve Community Development's request to accept the updated quote from Grayling Homes to remediate the property at 5547 Kay Drive at a cost of \$10,095.00.

Trustee Schulte seconded the motion. Upon roll call, all voted "AYE."

AGENDA ITEM #15 — LEMING HOUSE WALL COVERINGS

Regarding the Leming House Wall Coverings agenda item as presented at the Work Session, Trustee Schulte made a motion to approve the Service Department's request to utilize All Around Joe for the removal of Leming House Wall Coverings, drywall repairs, and painting of the main room and hallway, at a cost not to exceed \$18,879.00.

Trustee Wolff seconded the motion. Upon roll call, all voted "AYE."

AGENDA ITEM #16 — FEMA GRANT

Regarding the FEMA Grant agenda item as presented at the Work Session, Trustee Wolff asked when we would know if we would receive the grant. Chief Jetter responded that he would estimate notification to be either by the end of the year or possibly early 2027. Chief Jetter also noted that several State Representatives and Senators have offered their support of the initiative.

Trustee Wolff made a motion to approve the Fire Department's request to apply for FEMA's Fire Prevention & Safety grant, as well as their Assistance to Firefighters grant for a total of \$770,189.00, with the total cost to the Township being \$128,764.55.

Trustee Schulte seconded the motion. Upon roll call, all voted "AYE."

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 16, 2026

AGENDA ITEM #17 — CIVIC CENTER CHILLER PUMP

Regarding the Civic Center Chiller Pump agenda item as presented at the Work Session, Trustee Schulte made a motion to approve the Service Department's request to contract with AMS for the replacement of the skid assembly for Civic Center chiller pump #2 at a cost not to exceed \$8,850.00.

Trustee Wolff seconded the motion. Upon roll call, all voted "AYE."

ADD ONS

None.

PUBLIC COMMENT

Jim Denu notified the Board that there is an arrow for a left turn lane into Eagles Way from Wolfpen Pleasant Hill, but there are signs posted which state "no left turn." Trustee Wolff stated that since Wolfpen Pleasant Hill is a county road, the resident would need to contact Clermont County.

EXECUTIVE SESSION

Trustee Wolff made a motion to enter executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to discuss the employment and compensation of a public employee and Ohio Revised Code Section 121.22(G)(8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance that is directly related to a request for economic development assistance to be administered under Ohio law that is necessary to protect the interests of the applicant and the investment of public funds in connection with the project.

Trustee Schulte seconded the motion. Upon roll call, all voted "AYE."

The Trustees came out of executive session at 9:05 p.m. and resumed normal session.

The meeting was adjourned at 9:06 p.m. on June 16, 2026.

ATTEST:

Eric Ferry, Fiscal Officer

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 16, 2026

Ken Tracy, Chairperson

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Emily Asher, HR Director
DATE: July 21, 2026
SUBJECT: Personnel

POLICE DEPARTMENT

Make a final offer of employment for the position of full-time Police Officer to Nathan Hermes with a rate of \$40.00 per hour effective July 26, 2026.

Make a final offer of employment for the position of full-time Police Officer to Ashley Valco with a rate of \$37.81 per hour effective July 27, 2026.

Reclassify Police Clerk Danielle Panek to the position of full-time Police Officer at a rate of \$42.30 per hour effective July 22, 2026.

Accept the resignation of James Korzan from the position of full-time Police Officer effective July 30, 2026.

FIRE DEPARTMENT

Accept the resignation of Paul Eckert from the position of full-time Fire Inspector effective July 2, 2026.

Accept the retirement notice of full-time Firefighter/Paramedic, Dene Rigganbach. Dene's final day of employment with Miami Township will be July 27, 2026. We would like to recognize and thank Dene for over 30 years of dedicated service in the community, with the last 25 years being here in Miami Township, and wish him all the best in his retirement.

MIAMI TOWNSHIP

6101 Meijer Drive Milford, OH 45150

OFFICE OF THE ADMINISTRATOR

SERVICE DEPARTMENT

Promote Seth Pitman to the position of Maintenance Worker 4-2 with a rate of \$39.77 per hour effective July 7, 2026.

Remove Jacob Brown from probationary status and promote him to the position of Maintenance Worker 1-2 with a rate of \$26.74 per hour effective July 7, 2026.

ADMINISTRATION DEPARTMENT

Make a final offer of employment for the position of Multimedia Intern to Adah Muck with a rate of \$15.00 per hour effective June 17, 2026.

Make a final offer of employment for the position of Finance Director to Maura Gray with an annual salary of \$135,000 paid on a bi-weekly basis effective August 3, 2026.

RECOMMENDATION

Make a motion to accept the personnel recommendations as stated.

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric C. Ferry, Fiscal Officer
FROM: Steve Kelly, Administrator
DATE: July 21, 2026
SUBJECT: Payment of Bills - **DRAFT**

RECOMMENDATION

Make a motion to pay the bills of the Township from , 2026 through , 2026, including ACH/ electronic payments totaling \$ and checks totaling for the total amount of \$.

In addition, the motion approves the following gross payroll expenses:

Direct Deposit Date			Gross Wages
P/R #11 – May 29			\$ 610,381.16

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric C. Ferry, Fiscal Officer Steve
FROM: Kelly, Administrator July 21, 2026
DATE: Then and Now Resolution - **DRAFT**
SUBJECT:

Please find attached resolution authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$528,327.62.

THEN AND NOW CERTIFICATE

Administration			
Fire			
Service (Roads/Parks/Cemetery)			
Recreation			
Police			
Combined Department Totals			\$

RECOMMENDATION

Make a motion to adopt Resolution 2026-26 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$528,327.62, and dispensing with the second reading.

BOARD OF TRUSTEES
MARY MAKLEY WOLFF
KENDAL A. TRACY
MARK C. SCHULTE

FISCAL OFFICER
ERIC C. FERRY

ADMINISTRATOR /
PUBLIC SAFETY DIRECTOR
STEPHEN M. KELLY



ADMINISTRATION
513-248-3725
513-248-3730 (FAX)
COMMUNITY DEVELOPMENT
513-248-3731
SERVICE DEPARTMENT
513-248-3728
POLICE DEPARTMENT
513-248-3721
FIRE & EMS
513-248-3700
RECREATION
513-248-3727

MIAMI TOWNSHIP

6101 MEIJER DRIVE • MILFORD, OH 45150-2189

RESOLUTION 2026-26

The Board of Trustees of Miami Township, Clermont County, Ohio met in regular session at the Miami Township Civic Center on July 21, 2026, with the following members present: Mark Schulte, Ken Tracy and Mary Makley Wolff.

A motion was made to adopt the following Resolution:

RESOLUTION AUTHORIZING THE TOWNSHIP FISCAL OFFICER TO ISSUE A THEN AND NOW CERTIFICATE FOR PAYMENT OF VARIOUS EXPENDITURES AND DISPENSING WITH THE SECOND READING

WHEREAS, Section 5705.41 of the Ohio Revised Code permits a taxing authority to issue a “Then and Now Certificate” if the Fiscal Officer can certify that both at the time that a contract or purchase order was made and at the time that he is completing his certification, sufficient funds were available or in the process of collection to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the taxing authority can authorize the drawing of a warrant; and

WHEREAS, the Board of Trustees of Miami Township, Clermont County, Ohio (“Board of Trustees”) desires to issue a Then and Now Certificate for payment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Miami Township, Clermont County, Ohio by authority of Section 5705.41 of the Ohio Revised Code, as follows:

SECTION 1: That the Board of Trustees hereby authorizes the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of \$528,327.62.

SECTION 2: The Board does hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to Section 504.10 of the Ohio Revised Code, and authorizes the adoption of this Resolution upon its first reading.

SECTION 3: That this Board hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Resolution shall take effect at the earliest period allowed by law.

First Reading: July 21, 2026

Second Reading: Dispensed with

Effective: July 21, 2026

Trustee _____ made the Motion and it was seconded by _____. On the roll call being called the vote resulted as follows:

Mr. Schulte _____

Mr. Tracy _____

Ms. Wolff _____

Resolution 2026-26 was adopted July 21, 2026.

ATTEST:

APPROVED AS TO FORM:

Eric C. Ferry, Fiscal Officer

Joseph J. Braun,
Township Law Director

CERTIFICATION OF FUNDS:

I hereby certify that at the time of making of this certification the amount required to meet the obligations set forth in this Resolution has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrance.

Eric C. Ferry
Fiscal Officer, Miami Township

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Steve Kelly, Township Administrator
DATE: July 21, 2026
SUBJECT: Surplus Items

The items in “Exhibit A” of the attached resolution have been identified for disposal.

RECOMMENDATION

Make a motion to adopt Resolution 2026-27, a resolution authorizing the disposal or sale of unneeded or obsolescent personal property no longer necessary for township use and dispensing with the second reading.

Exhibit A

2026 Gun Sale - Surplus Duty Glock

Surplus Duty Glock

1	Glock	BMFH981
2	Glock	BMFH978
3	Glock	BMFH952
4	Glock	BMFH985
5	Glock	BMFH945
6	Glock	BMFH968
7	Glock	BMFH941
8	Glock	BMFH974
9	Glock	BMFH937
10	Glock	BMFH980
11	Glock	BMFH942
12	Glock	BMFH979
13	Glock	BMFH970
14	Glock	BMFH944
15	Glock	BMFH954
16	Glock	BMFH947
17	Glock	BMFH975
18	Glock	BMFH973
19	Glock	BMFH972
20	Glock	BMFH958
21	Glock	BMFH948
22	Glock	BMFH939
23	Glock	BMFH950
24	Glock	BMFH940
25	Glock	BMFH951
26	Glock	BMFH957
27	Glock	BMFH943
28	Glock	BMFH938
29	Glock	BMFH984
30	Glock	BMFH983

31	Glock	BPLY995
32	Glock	BVDU851
33	Glock	BVDU850
34	Glock	BVDU852
35	Glock	BPLY999
36	Glock	BPYV807
37	Glock	BTZG819
38	Glock	BTZG816
39	Glock	BTZG817
40	Glock	BTZG818
41	Glock	BPLY997
42	Glock	BTUD854
43	Glock	BTUD853
44	Glock	CBSH493 (or)
45	Glock	BVMT806
46	Glock	BTUD855
47	Glock	BVMT808
48	Glock	BTUD852
49	Glock	BVMT809
50	Glock	BMFH977
51	Glock	BVMT807
52	Glock	BMFH969
53	Glock	CCMY937 (or)
54	Glock	CBSH492 (or)
55	Glock	CBSH494 (or)
56	Glock	CCMY939 (or)
57	Glock	CBSH491 (or)
58	Glock	CCMY936 (or)
59	Glock	CCMY938 (or)
60	Glock 43x	BXCH896

2026 Gun Sale - Surplus Duty Rifles

Surplus Duty Rifles

1	Rock River	AV4065836
2	Rock River	CM277391
3	Rock River	CM277362
4	Rock River	CM242863
5	Rock River	KT1020856
6	Rock River	AV4065835
7	Rock River	AV4054495
8	Rock River	KT1066706

2026 Gun Sale - Surplus Property Room Guns

Surplus Property Room Guns

1	Taurus Mod. 709	9mm	TJS20503
2	Sig P365	9mm	66B855598
3	Glock 15 Gen5	9mm	BMWN702
4	Lorcin L25	.25 Auto	172621
5	S&W Bodyguard 380	.380 cal	EAV5666
6	S&W SD9 VE	9mm	FYU0573
7	Glock 23	.40 cal	AAC1364
8	Glock 23	.40 cal	CAKT836
9	Glock 45	9mm	CCEV417
10	Glock 19	9mm	BXYG365
11	Hi-Point Model C9	9mm	P1911716
12	Maverick Arms Model 88	12Ga	MV1079876
13	S&W M&P Shield	9mm	HDJ0762
14	Ruger RP 9	9mm	RP008428H
15	Sig Sauer P365	9mm	66B899096
16	Diamondback Firearms DB9R	9mm	DB9M11100

BOARD OF TRUSTEES
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ADMINISTRATION
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POLICE DEPARTMENT
513-248-3721
FIRE & EMS
513-248-3700
RECREATION
513-248-3727

MIAMI TOWNSHIP

6101 MEIJER DRIVE • MILFORD, OH 45150-2189

RESOLUTION 2026- 27

The Board of Trustees of Miami Township, Clermont County, Ohio met in regular session at the Miami Township Civic Center on July 21, 2026, with the following members present: Mark Schulte and Mary Makley Wolff.

A motion was made to adopt the following Resolution:

RESOLUTION AUTHORIZING THE DISPOSAL OR SALE OF UNNEEDED OR OBSOLEScent PERSONAL PROPERTY NO LONGER NECESSARY FOR TOWNSHIP USE AND DISPENSING WITH A SECOND READING

WHEREAS, Section 505.10 of the Ohio Revised Code permits the Board of Township Trustees (the “Board”) to dispose of unneeded, obsolete or unfit personal property which it determines to no longer be necessary for Township use by disposing of it or selling or auctioning it.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Miami Township, Clermont County, Ohio by authority of Section 505.10 of the Ohio Revised Code, as follows:

SECTION 1: The Board determines that the property identified in the attached Exhibit A is incorporated by reference and determined to no longer be of value and service to Miami Township and the Board authorizes it to be disposed of or sold by internet auction.

SECTION 2: The Board does hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to Section 504.10 of the Ohio Revised Code, and authorizes the adoption of this Resolution upon its first reading.

SECTION 3: That this Board hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Resolution shall take effect at the earliest period allowed by law.

First Reading: July 21, 2026

Second Reading: Dispensed with

Effective: July 21, 2026

Trustee _____ made the Motion and it was seconded by _____. On the roll call being called the vote resulted as follows:

Mr. Schulte _____

Mr. Tracy _____

Ms. Wolff _____

Resolution 2026- 27 was adopted July 21, 2026.

ATTEST:

Eric C. Ferry, Fiscal Officer

APPROVED AS TO FORM:

Joseph J. Braun,
Township Law Director

CERTIFICATION OF FUNDS

I hereby certify that at the time of making of this certification the amount required to meet the obligations set forth in this Resolution has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrance.

Eric C. Ferry

Fiscal Officer, Miami Township

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Emily Asher, Human Resources Director
DATE: July 21, 2026
SUBJECT: Health Insurance Renewal

ADMINISTRATION DEPARTMENT

It is time for the Township's annual renewal of its Health Insurance Benefits. The benefit year starts on September 1st and ends August 31st.

To minimize the rate increase for our employees and the Township, we are requesting the following policies be offered during the 2026 Open Enrollment:

2025-2026 Plan Year		2026-2027 Plan Year Renewal – Proposed Changes
Medical	Anthem	Anthem 2.5% Increase with possible 1% discount
Dental	Anthem	Anthem Rate Hold
Vision	Anthem	Anthem 0% Increase
Basic Life, AD&D, Voluntary Life	The Standard	The Standard Rate Hold
Short-Term and Long-Term Disability	The Standard	The Standard Rate Hold
Accident Insurance and Critical Illness Insurance	Anthem	Anthem Critical Illness-Rate Hold Accident-0% Increase

MIAMI TOWNSHIP

6101 Meijer Drive Milford, OH 45150

MEDICAL INSURANCE

Over the last 12 months, we have a loss ratio of 83.2%, which is an improvement over the 103.2% at this time last year. Anthem originally presented a 12% renewal increase for medical insurance which was negotiated down to a **2.5%** increase.

The Employee Health Insurance Committee met recently with Marsh McLennan to discuss renewal options and recommends that the Township stay with Anthem for medical insurance.

We have been given an additional opportunity to further reduce the renewal increase. Currently, our health plan provides coverage for GLP-1 medications prescribed for weight loss purposes. If we amend the plan to eliminate coverage for GLP-1 medications used solely for weight loss while continuing to cover these medications when prescribed for other medically necessary conditions, the renewal increase would be reduced to **1.5%**.

The Committee was divided on this issue and, as a result, will defer to the Board for a final decision.

DENTAL INSURANCE

Miami Township's dental insurance is with Anthem, and we have a rate hold until 9/1/27.

VISION INSURANCE

Miami Township's vision insurance is with Anthem, and we have been offered a renewal with no changes to the plan with a 0% increase.

BASIC AND VOLUNTARY LIFE INSURANCE

Miami Township's basic and voluntary life insurance is with the Standard, and we have a rate hold until 9/1/28.

SHORT-TERM DISABILITY AND LONG-TERM DISABILITY INSURANCE

Miami Township offers STD and LTD as voluntary plans that are 100% employee paid. We have a rate hold with The Standard until 9/1/28.

CRITICAL ILLNESS AND ACCIDENT INSURANCE

Miami Township offers Critical Illness and Accident Insurance as voluntary plans that are 100% employee paid. Both plans are currently with Anthem. We have been offered a renewal with a 0% increase for Accident Insurance and have a rate hold for Critical Illness Insurance.

RECOMMENDATION

Make a motion to renew the Township's Medical, Dental, Vision, Accident, and Critical Illness insurance coverage with Anthem, and to renew Basic Life, Accidental Death & Dismemberment (AD&D), Voluntary Life, Short-Term Disability, and Long-Term Disability insurance coverage with The Standard.

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Emily Asher, Human Resources Director
DATE: July 21, 2026
SUBJECT: Job Description Update

We are requesting your approval to update the job description for the Administrative Assistant position within the Police Department. After a recent review this job description, it was determined that the current document requires some revisions to ensure that it accurately reflects the responsibilities, required qualifications, and performance expectations of the role.

In addition, the Administrative Assistant position will be posted soon to begin the recruitment process for that role.

Attached is the revised job description for your review and consideration. We welcome your feedback and are available to discuss any questions or recommendations you may have.

RECOMMENDATION

Make a motion to approve the updated job descriptions as stated.



JOB TITLE: Administrative Assistant
DEPARTMENT: Police
CLASSIFICATION: Full-Time
FSLA STATUS: Non-Exempt

MIAMI TOWNSHIP Job Description

POSITION SUMMARY

The Administrative Assistant is a professional position that performs a variety of executive level administrative duties in support of the Police Chief and the Miami Township Police Department. The position is responsible for coordinating the budgeting and fiscal planning for the Police Department; and research and analysis.

MINIMUM QUALIFICATIONS

1. A U.S. Citizen or Naturalized U.S. Citizen
2. Minimum 18 years of age
3. Successfully pass departmental testing and oral boards
4. Successfully pass full criminal background check

MINIMUM CERTIFICATION REQUIREMENTS

1. High School Diploma or General Equivalency Diploma.
2. Must hold a valid Driver's License.
3. Must obtain and maintain a valid LEADS NCIC/CJIS certification within six months of hire.
4. Must obtain and maintain a Notary Public Commission.
5. An Associate Degree from an accredited university or college is preferred.
6. Three years administrative experience in a public safety or government setting is preferred.

POSITION REQUIREMENTS

1. Must be able to demonstrate the ability to use Microsoft Office Applications including Outlook, Word, PowerPoint and Excel.
2. Reports to the Chief of Police.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Ability to read, write, and speak effectively.
2. Ability to perform basic math functions including using fractions, decimals, percentages, draw and interpret graphs.
3. Ability to understand, follow, and provide written and/or oral instructions.
4. Knowledge of Miami Township Police Directives, Policies and Standard Operating Procedures.
5. Knowledge of general police methods.
6. Basic knowledge of applicable Collective Bargaining Agreements.
7. Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations.
8. Ability to write reports, business correspondence, and procedure manuals.
9. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the public.
10. Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
11. Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.
12. Ability to handle confidential information in a sensitive manner.
13. Effective oral and written communication skills.



JOB TITLE: Administrative Assistant
DEPARTMENT: Police
CLASSIFICATION: Full-Time
FSLA STATUS: Non-Exempt

MIAMI TOWNSHIP

Job Description

14. Excellent interpersonal/customer service skills.
15. Ability to develop and maintain effective working relationships with associates, officials, and the public.
16. Excellent organizational skills.
17. Ability to handle multiple priorities and direction from multiple department members.
18. Ability to work independently in the absence of supervision.
19. Ability to type at a speed necessary for successful job performance.
20. Ability to take and transcribe dictation at a speed necessary for successful job performance.
21. Ability to perform responsible and difficult administrative support work involving the use of independent judgment and personal initiative.
22. Ability to independently prepare correspondence, reports, newsletters, and memoranda.
23. Ability to implement and maintain filing systems.
24. Knowledge of modern police administration and management practices.
25. Knowledge of budgetary practices.
26. A working familiarity and knowledge of labor law.
27. A working knowledge of basic accounting and internal control.
28. A basic knowledge of Ohio Public Records Laws.
29. Ability to adapt to changing political, administrative and legal conditions.
30. Ability to plan short term and long-range projects.
31. Ability to assist with the preparation of and administer annual and multi-year operating and capital budgets.
32. Ability to develop and meet goals and objectives.
33. Ability to maintain records and prepare reports.
34. Ability to withstand criticism while maintaining personal standards and integrity, and remaining objective, honest, loyal, fair and professional.
35. Ability to use standard office computer applications including word processing, spreadsheets, internet web browsers, search engines, and E-mail.
36. Ability to use social media platforms.

ESSENTIAL FUNCTIONS

1. Provides customer service in Chief's Office matters and services both over the phone and in person.
2. Explains department policies and procedures.
3. Examines data and submits statistical reports to the Police Chief and Miami Township Administration.
4. Assist with preparation of annual budget requests and monthly performance reports for review by the Police Chief.
5. Monitors all expenditures to ensure sound fiscal management and serves as budget analyst for the police department.
6. Ensures proper payment and accounting for payment of police department invoices.
7. Coordinates the administration of various grants and reimbursement agreements including cost and invoice tracking, billings, reimbursement requests and contract administration and compliance.
8. Coordinates purchasing of supplies, material, uniforms, and equipment.
9. Assists with the CALEA Accreditation process within the department. Assists in the development of agency policy and proof files. Assists with required accreditation reports.
10. Assists with the personnel promotion and recruitment processes as needed.
11. Assists with Extra-Duty employment process including billing and reconciliation.



JOB TITLE: Administrative Assistant
DEPARTMENT: Police
CLASSIFICATION: Full-Time
FSLA STATUS: Non-Exempt

MIAMI TOWNSHIP Job Description

12. Assists with documentation of department training program, external training applications and personnel training records.
13. Conducts research on a wide variety of topics at the direction of the Chief of Police.
14. Composes and prepares a wide variety of correspondence and reports at the direction of the Police Chief.
15. Maintains department license plate log and makes application for license plate renewals.
16. Assists with payroll and other employee pay or time related records.
17. Is assigned various projects by the Chief or designee.
18. Assists records clerks when directed.

WORKING CONDITIONS AND PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. While performing the duties of this job, the employee is frequently required to talk, hear and communicate.
2. This position requires prolonged computer use including typing, mouse use and repetitive hand motions.
3. There will be prolonged periods of sitting at a desk.
4. The employee is occasionally required to stand, walk, reach with hands and arms; stoop, kneel, crouch or crawl.
5. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds.
6. Specific vision abilities required by this job include close vision, distance vision, color vision, and the ability to adjust focus.

DEPARTMENT OVERVIEW AND PROFESSIONAL STANDARDS

The Miami Township Police Department is a service-oriented police department. All typical police services, other than dispatch and corrections, are provided by the department. These services are provided by agencies from the Clermont County, Ohio government. The Miami Township Police Department is internationally accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA®). High levels of individual performance are expected. Employees are expected to always render exceptional customer service. Respect for and cooperation with all fellow employees is considered standard performance. Personal discipline and continuous professional development are hallmarks of our workforce.

DISCLAIMER AND EMPLOYEE ACKNOWLEDGMENT

The information provided in this job description is intended to indicate the general nature and level of work performed by an incumbent within this position. It is not to be interpreted as a comprehensive inventory of all functions, responsibilities, duties, qualifications, working conditions and physical demands required of employees assigned to this position. Management has the sole discretion to



JOB TITLE: Administrative Assistant
DEPARTMENT: Police
CLASSIFICATION: Full-Time
FSLA STATUS: Non-Exempt

MIAMI TOWNSHIP

Job Description

add, modify and/or designate functions, responsibilities, duties, qualifications, working conditions and physical demands of the position at any time. This job description does not constitute an employment agreement between the employer and the incumbent. By signing below I acknowledge that I have read and understand this Job Description and the provisions of this Disclaimer.

Signature

Printed Name

Date

DATES AND APPROVALS

Authorized by:

Signature

Printed Name

Date

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Steve Kelly, Township Administrator
DATE: July 21, 2026
SUBJECT: Fire Station 28 Weather Siren Repair

The Fire Department requests approval to repair the outdoor storm siren located at Station 28, which is currently out of service. Currently, there are 131 residents within a 2-mile radius of that Fire Station. Miami Township maintains 13 storm sirens that serve as the primary means of outdoor severe weather notification for residents within Clermont County's outdoor warning system. Although the County activates the sirens, each local jurisdiction is responsible for the repair, maintenance, and replacement of its own equipment, consistent with the practice in neighboring counties, including Brown, Butler, Hamilton, and Warren.

The Township's sirens were installed in March 2001 and are now approximately 25 years old. As these systems continue to age, the frequency of repairs and need for more in-depth maintenance has increased. We anticipate that the other sirens will require repairs or complete replacement in the coming years and will work to budget accordingly.

The estimated cost to repair the Station 28 storm siren is approximately \$10,000.00. The department budgets \$9,000 annually for storm siren repair and maintenance; however, due to repairs completed earlier this year, only \$5,700 remains available in the current budget. With the elimination of the Code Red mass notification system earlier this year, we were able realize a cost saving of over \$16,000. We intend to apply those funds to this repair to still allow for additional maintenance needs to other sirens throughout the remainder of this year.

Attached is a quote from Werden Electric to complete the repairs to this weather siren. Werden Electric has performed regular maintenance and repairs on all our weather sirens since they were installed.

Recommendation

Make a motion to approve the repair of the weather siren at Fire Station 28 through Werden Electric at a cost not to exceed \$10,000.00.

6256 WIEHE ROAD



CINCINNATI, OHIO 45237

**Division Chief Joe Stoffolano
Miami Township
6101 Meijer Dr.
Milford Ohio, 45150**

July 8, 2026

Re: Siren repair Station 28

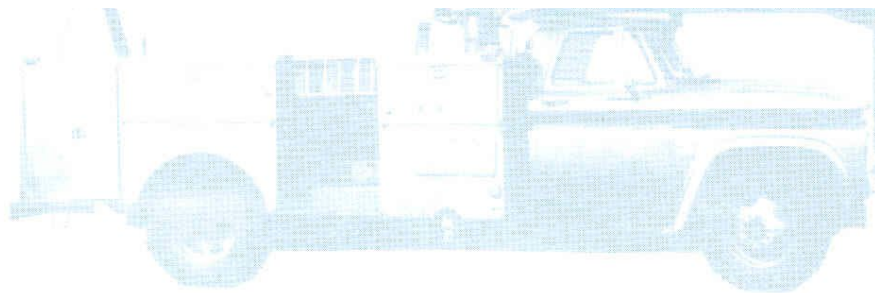
Dear Chief Stoffolano:

Complete repairs to Miami Township, Clermont County, Station 28 storm siren. Including parts, labor, equipment required to complete repair and return siren to service.

Cost not to exceed \$10,000.

Thank You

**Clayt Werden
Werden Electric
513 225 2380**



Our trucks are radio dispatched for efficient, dependable service.

OFFICIAL MEMO
POLICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
Steve Kelly, Township Administrator
FROM: Robert Hirsch, Chief of Police
DATE: July 21, 2026
SUBJECT: Garage Door System Repair Work

The police department requests approval to make repairs to the garage door system at the police department, which will include the replacement of the garage door panels. The garage door has deteriorated over time and is experiencing frequent operational problems due to the age of the garage door system and the frequency that it is used.

The garage is a critical component of the police department's operations and provides secure access for patrol vehicles and emergency response equipment. Repairing the garage door system will improve reliability, reduce delays in emergency response, and enhance security for police department equipment. An added benefit by completing the repair work will be improved energy efficiency through better insulation and weather sealing. The repair work is expected to provide many years of dependable service while reducing future maintenance costs.

The police department received three quotes for this project: PDQ for \$ 4,330.00, Overhead Door Company for \$6,420.00, and Mike's Garage Doors for \$5,600.00. The repair of the garage door system was budgeted for in the police department's capital improvement budget for 2026, and we are asking to proceed with the repairs from PDQ.

RECOMMENDATION

Make a motion to approve and proceed with the repair work of the police department's garage door system from PDQ at a cost not to exceed \$4,330.00.



PDQ Doors
805 US 50, Milford, OH 45150
513-737-3667
www.mypdqdoor.com

BILL TO

EVERGREEN CEMETERY
234 CENTER ST
LOVELAND, OH 45140 US

ESTIMATE
238360555

ESTIMATE DATE
May 28, 2026

JOB ADDRESS

EVERGREEN CEMETERY
234 CENTER ST
LOVELAND, OH 45140 US

Job: 227293472

Technician: Jeff Deuter

ESTIMATE DETAILS

PD new door : Remove existing door and install new "best" insulated (R-Value 17.54) white double sided steel door with (3) 24" x 6" windows in the 3rd section, with high lift (need to measure to verify exact amount) extended solid shaft to connect existing opener.

SERVICE	DESCRIPTION	QTY	PRICE	TOTAL
NDO Rev Angle 2" Trak	Reverse Angle 2" Track Specially designed reverse angle 2" track ensures precise alignment and smooth operation in unique installation scenarios reverse clip angle to steel	1.00	\$0.00	\$0.00
NDO 15" Radius 2" Trak	15" Radius 2" Track Offers a 15" radius for improved door tracking and smoother operation in standard installations	1.00	\$0.00	\$0.00
NDO High Lift 2" Trak to 36"	High Lift 2" Track Up to 36" Perfect for smaller high-lift setups, this 2" track system supports lifts up to 36" **30" high lift???	1.00	\$0.00	\$0.00
NDO Solid Shaft	Solid Shaft Offers a sturdy, reliable shaft designed to enhance the durability and performance of your garage door system 1" extended solid shaft	1.00	\$0.00	\$0.00
NDO Window Option	Window options tailored to your specific needs and garage door style (1) row 24" x 6" insulated plain glass 3rd section	1.00	\$0.00	\$0.00
Inst Jamb Seal	Installation of jamb seal sold per foot to enhance weather resistance	26.00	\$0.00	\$0.00

and energy efficiency
white clip mount

Inst Top Seal	Installation of top seal sold per foot to enhance weather resistance and energy efficiency	13.00	\$0.00	\$0.00
12'x12' CHI 3216 Prem SB	12' Wide CHI 3216 Steel Back C.H.I. (CHI OHD) - Sectional Garage Door Construction: Triple Layer - [Steel / Insulation / Steel] R-Value: 17.54 (For models) Polyurethane Foam Insulation True Width: 12' 2" True Height: 12' Style: _____ Color: White Includes Complete Door Assembly with Standard Track and Basic 10k Minimum Cycle Torsion System ***Optional Upgrades Available on All Door Models*** *Optional Upgrades Sold Separately: *Mid Level Hardware / *Premium Hardware / *Glass Options / *Perimeter Seal / *Decorative Hardware) *Operator Sold Separately (Triple Layer Construction, Steel Back Insulated, Enhanced Durability) [12x12 CHI 3216 Prem SB Single Wide]	1.00	\$4,330.00	\$4,330.00

CHI CHI 3216

SUB-TOTAL	\$4,330.00
TAX	\$0.00
TOTAL	\$4,330.00

Thank you for choosing PDQ Doors!

CUSTOMER AUTHORIZATION

This document serves as an estimate and not a binding contract for services. The overview provided by PDQ Doors represents a good faith estimation of the work intended to be carried out at the specified location. It is based on our assessment and does not encompass potential increases in material costs or additional labor and materials that may be necessary should unforeseen issues arise during the project. I acknowledge that the project's final cost may deviate from the initial estimate, potentially significantly. This estimate does not guarantee the ultimate price of the services to be rendered. By agreeing to these estimated terms, I authorize the outlined work and commit to paying the full amount for all completed services.

Sign here

Date

The Genuine. The Original.



Overhead Door Company of Northern Kentucky
2571 Ritchie Ave
Crescent Springs, KY, 41017
Phone: 859-341-6646

QUOTE

Quote Nbr.:	NQU0009058
Quote Date:	5/27/2026
Valid Until:	6/6/2026
Sales Representative:	Dave Phelps
Sales Rep Email:	davep@ohdcvg.com
Customer ID:	CNKY001427

CUSTOMER INFORMATION:

MIAMI TOWNSHIP MAINTENANCE

INSTALLATION ADDRESS:

MC PICKEN
MIAMI TOWNSHIP MAINTENANCE
MIAMI TOWNSHIP MAINTENANCE
5900 McPicken Dr
MILFORD OH 45150

Description: Series 591 Thermacore 12x12 (Reuse existing operator)

QTY	DESCRIPTION	UOM	PRICE	AMOUNT
1.00	Furnish and install (1) door. Reuse existing operator. DOOR: 591, 12' 2" x 12' 1", Ribbed Panel, White, 6 Sect, SES, Std Btm Seal, Dual Flap LITES: Third Section Only, 25" x 12" Clear Acrylic, EVEN Spacing, Window Qty: 3, Full Row TRK/HDW: Metal Step Plate/Lift Handle, Gray, 2", 15"R, RoofPitch: 2, ExtendVertical: 8, Angle In, Steel, 0.055 V.Trk, 0.055 H.Trk, 1" X 1.750" X .099" H.Ang, 164.125 FTSC SPRING: Torsion, Qty: 2, Front, 10K, 1" Solid, Two-Piece Split Solid Shaft w/Coupler, 2" x 0.244 x 52, 14.75 Turns, D400-144, 1/8" x 172", Bal Wt: 295.57 OPERATION: JackShaft, Side Mount ----- NOTE: If quote is accepted field verification is required before an order can be placed.	EA	6,420.00	6,420.00

Quote Total: 6,420.00

Total (USD): 6,420.00

Note: This proposal may be withdrawn if not accepted within 10 days.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner in accordance to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by workers compensation insurance.

Acceptance of Proposal

The above prices are satisfactory and are hereby accepted. You are authorized to do the work as specified. Unless credit is extended a 50% deposit is required prior to ordering material. The remaining balance due is to be made upon completion of the job. When credit is extended the terms are: Net 30 days. Any payments received after 30 days may be subject to a 2% per month (24% annual) finance charge. 2% surcharge may apply to all credit card transactions.

Buyer's Right to Cancel

You, the buyer, may cancel this agreement. If this agreement was solicited to your residence and you do not want the goods or services, you may cancel this agreement by mailing a notice to the seller. The notice must say that you do not want the goods or services and must be mailed before midnight of the third business day after you sign this agreement. The notice must be mailed to: 2571 Ritchie Ave, Crescent Springs, KY 41017. By signing contract, I agree to pay for any and all collection and legal fees incurred by Overhead Door pertaining to the collection of monies owed on this contract.

Tariffs

The prices outlined in the quote are subject to change based on the impact of applicable tariffs on the quoted products. We remain dedicated to delivering the best value and, when possible, may present more cost-effective alternatives to help mitigate price fluctuations. Final pricing will be confirmed at the time of order placement. By signing below, you acknowledge and agree to pay any and all tariffs associated with the quoted products.

Date of Acceptance: _____

Signature: _____



Mikes Garage D...



looks like a 10 x 12 is that the measurement on it?

and do you want insulated or non-insulated

I measured the panel and they are 146" wide.
I would say insulated.

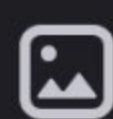
\$5600 insulated 12x12

Ok. Thanks. I will let you know about that one.

I am getting ready to get a PO for a garage door opener at station 26. Just wanted to give you a heads up. I will let you know as soon as the PO is approved.

10:53 AM 

RCS message



OFFICIAL MEMO
POLICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
Steve Kelly, Township Administrator
FROM: Robert Hirsch, Chief of Police
DATE: July 21, 2026
SUBJECT: Out of Town Travel – Honor Guard Training

The police department requests approval for Detective Justin Kuhn, Officer Andrew Ryan, and Officer James Murphy to attend the Goshen Police Department Honor Guard Training Camp in Goshen, Indiana September 27-October 2, 2026 (including travel days). This training will instill the knowledge and skills necessary to execute the duties and responsibilities associated with Honor Guard details. By attending this opportunity with officers from across the country, the officers will be trained to the same national standard that all other Miami Township Police Department Honor Guard members are already trained to, which will also enable them to seamlessly join multi-jurisdictional teams during events.

COST

The following costs are required to attend this course:

- Lodging: \$1,232.00 (\$616.00 per room)
- Meals (Per Diem): \$882.00 (\$294.00 per officer)
- Registration: \$1,200.00 (\$400.00 per officer)
- Travel: \$150.00 (gas only)

Total Anticipated Cost – \$3,464.00

In order to make reservations to ensure their attendance at this once-a-year training course, we are asking for authorization to proceed with this request at this time.

RECOMMENDATION

Make a motion to authorize the out-of-town travel request for Detective Kuhn, Officer Ryan and Officer Murphy to attend the Goshen Police Department Honor Guard Training Camp at a cost not to exceed \$3,464.00.

MIAMI TOWNSHIP

5900 McPicken Drive Milford, OH 45150

Travel Request and Estimated Expenses — Part I



FOR ALL OVERNIGHT TRAVEL REQUESTS

Important Instructions: Use this form to estimate expenditures for all overnight travel requests. Complete all applicable cells. Agenda must be attached.

NOTE: Prior to making travel plans, all travel requests of estimated expenditure exceeding \$750.00 (*excluding registration fees*) must go before the Board of Trustees for approval.

I. TRAVEL INFORMATION

Date of Request	07/16/26	Travel Location	Goshen, IN		
Employee Name	Justin Kuhn	Date(s) of Event	9/28/26	to	10/2/26
Department/Badge #	71	Date(s) of Travel	9/27/26	to	10/2/26
Is this required for your position?	☒ Y ☐ N	Name of Event	Goshen Police Department Honor Guard Training		
Receiving continuing education credits?	☐ Y ☒ N				

II. ESTIMATED EXPENSES

Use Table 1 to determine the Total GSA Per Diem Meal Amount for your trip prior to deductions (Table 2). Use the link provided and **attach a printout** of the GSA Meals and Incidental Expense (M&IE) table based on location: <https://www.gsa.gov/travel/plan-book/per-diem-rates>

Table 1. Meal Expense Calculator

Days	GSA Per Diem Rate	Total
# of Full Days	\$68.00	272
# of Travel Days *75% per diem limit	\$51.00	102
A. Total Meal Expense PRIOR to Deduction (B):		\$374.00

*Use the full day per diem amount from the M&IE based on location. M&IE is limited to 75% on travel days. Rates include gratuities (up to 20%). All meal receipts must be itemized to be eligible for reimbursement upon return.

OFFICE OF THE ADMINISTRATOR

Table 2. Meals Provided with Registration (as applicable)

Provided Meals	GSA Meal Amount \$
breakfast	\$16.00

*Use the GSA Rates link above to determine the specific, individual GSA meal rates for provided meals. The sum of these will become **B. Total Deduction Amount**.

B. Total Deduction Amount: \$80.00

Table 3. TOTAL Estimated Expenses

Expense Type	Amount \$	Payment Method	Notes
Registration	\$400.00	check	
Mileage to be Reimbursed *# of miles x 0.70 per mile (effective 01/25)	\$0.00		
Airfare *May not exceed the cost of single coach rate	\$0.00		
Baggage Fees	\$0.00		
Transportation *Taxi / Shuttle / Rental / Other	\$0.00		
Parking / Tolls	\$0.00		
Miscellaneous *Description required	\$50.00	fuel	
Lodging	\$410.67	credit card	
*Reservations should be made under the Government Rate or Conference Rate Code (whichever is more advantageous). Contact hotel to inquire about required tax exemption forms and obtain from S:\Finance Office\Tax Exemption Forms.			
Total Meals	*Table 1 Total (A) minus Table 2 Total (B).		\$294.00

C. Total WITH registration: \$1,154.67

*Be sure to have POs in place for all approved travel / registration costs.

D. Total WITHOUT registration: \$754.67

III. REQUIRED SIGNATURES

Employee Signature

Det [Signature]

Date

6/17/24

Department Approval

[Signature] #90

Date

6/26/2024

*If total estimated expense, excluding registration, is over \$750, Township Administrator signature AND **Trustee approval** are required.

Administrator Approval

[Signature]

Date

[Signature]

*Once approved, please return to employee. A copy will be included with Part II submission of actual expenditures.



Fairfield by Marriott Inn & Suites Goshen

📍 2110 Keystone Drive, Goshen, Indiana USA, 46526

Confirmation Room 1: 1W0E55Q1P2, Confirmation Room 2: 3XI6ZIV719

Your reservation is guaranteed to your Master Card card.

Stay Details

STAY DATES

Sun, Sep 27, 2026 - Fri, Oct 02, 2026

TOTAL FOR STAY

1,232.00 USD

ROOM TYPE

2 Queen Beds

ROOMS

2

ADULTS

2

ROOM PREFERENCES

ROOM 1

No room preferences were selected.

ROOM 2

No room preferences were selected.

RATE

GOSHEN HONOR GUARD

Summary of Charges

2 rooms for 5 night(s)

Sun, Sep 27, 2026	110.00 USD
Mon, Sep 28, 2026	110.00 USD
Tue, Sep 29, 2026	110.00 USD
Wed, Sep 30, 2026	110.00 USD
Thu, Oct 01, 2026	110.00 USD

Subtotal	550.00 USD
----------	------------

Estimated Government Taxes and Fees	66.00 USD
-------------------------------------	-----------

Total Per Room	616.00 USD
-----------------------	-------------------

Total for Stay	1,232.00 USD
-----------------------	---------------------

Cancellation Policy

Free cancellation until 06:00 PM hotel time on Thu, 24 Sep, 2026.

Cancellation fees will apply:

- After 06:00 PM hotel time on Thu, 24 Sep, 2026, 123.20 USD.



U.S. General Services Administration

FY 2026 per diem rates for goshen, Indiana

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00

$$\text{Sun \& Fri} = \$51 \times 2$$

$$\text{Mon-Thurs} = \$68 \times 4$$

$$+ \$16 \times 5 \text{ breakfast}$$

294



2026 Schedule

- September 28th - October 2nd.
- Tuition: \$400.00 per student.
- **Note: Camps usually fill up 6 - 8 months in advance.**
- Register [here](#).

What do you get for your tuition?

- 200+ page Student Manual & Reference Guide.
- 5 days of training with instruction from our Cadre.
- 2 Camp T-shirts, 1 sweatshirt, 1 cap (Uniform of the Day).
- Class Photo.
- Graduation Certificate.
- The knowledge and skills necessary to operate as a professional Honor Guard.

What should I bring?

- Plain colored BDU-style trousers (No cammies).
- Comfortable boots (you will be on your feet a lot).
- Flag & staff (1 per student).
- Ceremonial weapon (1 per student).
- 25 rounds of blank ammo for Ceremonial Firearms.
- Dress Uniform for the Simulated Funeral and Graduation.
- A willingness to learn new skills.

Contact

For additional information contact:

Tracy Wallace

📞 [574-533-8661](tel:574-533-8661)

✉️ tracywallace@goshencity.com

Lieutenant Jamie Hochstetler

Goshen Police Department

📞 [574-533-8661](tel:574-533-8661)

✉️ jamiehochstetler@goshencity.com

Travel Request and Estimated Expenses — Part I

FOR ALL OVERNIGHT TRAVEL REQUESTS



Important Instructions: Use this form to estimate expenditures for all overnight travel requests. Complete all applicable cells. Agenda must be attached.

NOTE: Prior to making travel plans, all travel requests of estimated expenditure exceeding \$750.00 (excluding registration fees) must go before the Board of Trustees for approval.

I. TRAVEL INFORMATION

Date of Request	07/16/26	Travel Location	Goshen, IN	
Employee Name	James Murphy	Date(s) of Event	9/28/26	to 10/2/26
Department/Badge #	17	Date(s) of Travel	9/27/26	to 10/2/26
Is this required for your position?	☒ Y ☐ N	Name of Event	Goshen Police Department Honor Guard Training	
Receiving continuing education credits?	☐ Y ☒ N			

II. ESTIMATED EXPENSES

Use Table 1 to determine the Total GSA Per Diem Meal Amount for your trip prior to deductions (Table 2). Use the link provided and **attach a printout** of the GSA Meals and Incidental Expense (M&IE) table based on location: <https://www.gsa.gov/travel/plan-book/per-diem-rates>

Table 1. Meal Expense Calculator

Days	GSA Per Diem Rate	Total
# of Full Days	\$68.00	272
# of Travel Days *75% per diem limit	\$51.00	102
A. Total Meal Expense PRIOR to Deduction (B):		\$374.00

*Use the full day per diem amount from the M&IE based on location. M&IE is limited to 75% on travel days. Rates include gratuities (up to 20%). All meal receipts must be itemized to be eligible for reimbursement upon return.

OFFICE OF THE ADMINISTRATOR

Table 2. Meals Provided with Registration (as applicable)

Provided Meals	GSA Meal Amount \$
breakfast	\$16.00

*Use the GSA Rates link above to determine the specific, individual GSA meal rates for provided meals. The sum of these will become **B. Total Deduction Amount.**

B. Total Deduction Amount: \$80.00

Table 3. TOTAL Estimated Expenses

Expense Type	Amount \$	Payment Method	Notes
Registration	\$400.00	check	
Mileage to be Reimbursed *# of miles x 0.70 per mile (effective 01/25)	\$0.00		
Airfare *May not exceed the cost of single coach rate	\$0.00		
Baggage Fees	\$0.00		
Transportation *Taxi / Shuttle / Rental / Other	\$0.00		
Parking / Tolls	\$0.00		
Miscellaneous *Description required	\$50.00	fuel	
Lodging	\$410.67	credit card	
*Reservations should be made under the Government Rate or Conference Rate Code (whichever is more advantageous). Contact hotel to inquire about required tax exemption forms and obtain from S:\Finance Office\Tax Exemption Forms.			
Total Meals	*Table 1 Total (A) minus Table 2 Total (B).	\$294.00	

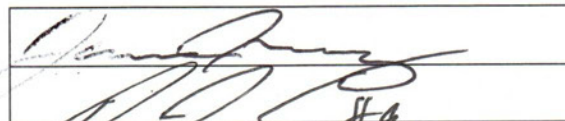
C. Total WITH registration: \$1,154.67

*Be sure to have POs in place for all approved travel / registration costs.

D. Total WITHOUT registration: \$754.67

III. REQUIRED SIGNATURES

Employee Signature



Date 7.2.24

Department Approval



Date 7/2/2024

*If total estimated expense, excluding registration, is over \$750, Township Administrator signature AND Trustee approval are required.

Administrator Approval



Date

*Once approved, please return to employee. A copy will be included with Part II submission of actual expenditures.



Fairfield by Marriott Inn & Suites Goshen

2110 Keystone Drive, Goshen, Indiana USA, 46526

Confirmation Room 1: 1W0E55Q1P2, Confirmation Room 2: 3XI6ZIV719

Your reservation is guaranteed to your Master Card card.

Stay Details

STAY DATES

Sun, Sep 27, 2026 - Fri, Oct 02, 2026

TOTAL FOR STAY

1,232.00 USD

ROOM TYPE

2 Queen Beds

ROOMS

2

ADULTS

2

ROOM PREFERENCES

ROOM 1

No room preferences were selected.

ROOM 2

No room preferences were selected.

RATE

GOSHEN HONOR GUARD

Summary of Charges

2 rooms for 5 night(s)

Sun, Sep 27, 2026	110.00 USD
Mon, Sep 28, 2026	110.00 USD
Tue, Sep 29, 2026	110.00 USD
Wed, Sep 30, 2026	110.00 USD
Thu, Oct 01, 2026	110.00 USD

Subtotal	550.00 USD
----------	------------

Estimated Government Taxes and Fees	66.00 USD
-------------------------------------	-----------

Total Per Room	616.00 USD
-----------------------	-------------------

Total for Stay	1,232.00 USD
-----------------------	---------------------

Cancellation Policy

Free cancellation until 06:00 PM hotel time on Thu, 24 Sep, 2026.

Cancellation fees will apply:

- After 06:00 PM hotel time on Thu, 24 Sep, 2026, 123.20 USD.



U.S. General Services Administration

FY 2026 per diem rates for goshen, Indiana

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00

$$\text{Sun \& Fri} = \$51 \times 2$$

$$\text{Mon-Thurs} = \$68 \times 4$$

$$- \$16 \times 5 \text{ breakfast}$$

294



2026 Schedule

- September 28th - October 2nd.
- Tuition: \$400.00 per student.
- **Note: Camps usually fill up 6 - 8 months in advance.**
- Register [here](#).

What do you get for your tuition?

- 200+ page Student Manual & Reference Guide.
- 5 days of training with instruction from our Cadre.
- 2 Camp T-shirts, 1 sweatshirt, 1 cap (Uniform of the Day).
- Class Photo.
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What should I bring?

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NOTE: Prior to making travel plans, all travel requests of estimated expenditure exceeding \$750.00 (*excluding registration fees*) must go before the Board of Trustees for approval.

I. TRAVEL INFORMATION

Date of Request	07/16/26	Travel Location	Goshen, IN		
Employee Name	Andrew Ryan	Date(s) of Event	9/28/26	to	10/2/26
Department/Badge #	20	Date(s) of Travel	9/27/26	to	10/2/26
Is this required for your position?	☒ Y ☐ N	Name of Event	Goshen Police Department Honor Guard Training		
Receiving continuing education credits?	☐ Y ☒ N				

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D. Total WITHOUT registration: \$754.67

*Be sure to have POs in place for all approved travel / registration costs.

III. REQUIRED SIGNATURES

Employee Signature

[Signature] #20

Date

6/20/2020

Department Approval

[Signature] #90

Date

6/26/2020

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Administrator Approval

Date

*Once approved, please return to employee. A copy will be included with Part II submission of actual expenditures.



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Goshen Police Department

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✉️ jamiehochstetler@goshencity.com

OFFICIAL MEMO
SERVICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer and Steve Kelly, Township Administrator
FROM: Chris Burdsall, Service Director
DATE: July 21, 2026
SUBJECT: Happy Hollow Culvert Replacement

At 5798 Happy Hollow Road there is a metal culvert under the road that is rusted along the bottom and sides. The rust holes in the culvert have created a void under a section of the road. A small sinkhole appeared at the edge of the street and was noticed during inspections on the pier wall project on Happy Hollow Road. The culvert is 24 inches in diameter and 120 feet long. This project will need to include the replacement of a catch basin and installation of an outfall wall.

We requested estimates from three contractors and received the two attached estimates.

JTM Smith Construction- \$46,565.00

Ford Development- \$52,093.00

JTM Smith is the contractor on site installing the pier wall. We are recommending JTM Smith as they have submitted the lowest and best estimate. They also have some equipment on site and plan to move to complete the culvert when they finish with the pier wall installation.

Recommendation

Make a motion to approve the proposal from JTM Smith Construction for the Happy Hollow Culvert Replacement for an amount not to exceed \$46,565.00.



P.O. Box 223
Fayetteville, OH 45118
smithconstruction@cinci.rr.com
513-260-3591

PROPOSAL

Drain Pipe Happy Hollow Rd.

Referring to the request for a drain pipe installation at Happy Hollow Rd., for furnishing equipment, operator, and materials, we do submit the following proposal:

ITEM	DESCRIPTION	COST
1	Saw and remove payment and curb as necessary.	
2	Dig and install 24" ADS pipe (Max 42")- 120' Max. Fill with #57 to subgrade and restore pavement	
3	Remove and replace 6'x18'x6" concrete drive	
4	Furnish and install 3'x3'x3' catch basin	
5	Furnish and install 1- ½ headwall	
6	Finish and install 12'x12' Type C rip rap 12"-18" deep	
Total Lump Sum		\$46,565.00

- **Permits by others**
- **Layout by others**
- **Engineering Design by others**
- **Bond can be provided at an additional cost**
- **One mobilization included, each additional mobile \$4,500.00**
- **Proposal valid for 30 Days**

Respectfully Submitted,

James E. Smith
President
6/18/2026

Please feel free to contact us with any questions.



FORD DEVELOPMENT CORPORATION

11148 Woodward Lane Sharonville, Ohio 45241 (513) 772-1521 Fax (513) 772-1556

7/8/2026

Miami Township

Attention: Mr. Chris Burdsall

Reference: Happy Hollow Road Storm Replacement

Dear Mr. Burdsall,

The Ford Development Corporation proposes to provide all necessary labor, equipment, and materials to perform the following items of work on the above-mentioned project.

The items of work are as follows:

1. Saw and remove existing pavement and curb
2. Install 120' of 24" ADS pipe including granular backfill and pavement restoration
3. Remove and replace concrete driveway apron
4. Furnish and install 1 precast 3x3x3 catch basin and 1 precast headwall
5. Furnish and install Rip Rap

Total Price: \$52,093

Sincerely,

Ford Development Corporation

Josh Kloenne

Project Engineer

This price excludes the following: inspection fees, permit fees, materials testing, compaction testing, Dewatering, rock excavation, performance bond, as built drawings.

HEAVY HIGHWAY CONSTRUCTION ● UNDERGROUND UTILITIES
EARTHWORK PLANT MAINTENANCE ● PRE-ENGINEERED BUILDINGS
WATER & SEWER PLANT CONSTRUCTION ● GENERAL CONTRACTING ● CAST-IN-PLACE CONCRETE
EQUAL OPPORTUNITY EMPLOYER

OFFICIAL MEMO
SERVICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer and Steve Kelly, Township Administrator
FROM: Chris Burdsall, Service Director
DATE: July 21, 2026
SUBJECT: Weather Road Sensors

Throughout the winter months the Service Department spends a lot of time researching weather and ground temperatures to combat the snow and ice. Tracking the temperature of the road surfaces is very important in this process. The surface temperature is the factor that we base decisions of how much salt or which liquid deicer to use. In the past we have relied on ODOT OHGO Road Sensor Network for this information. ODOT has only one sensor in Miami Township and that sensor is located on 275. The temperatures between a large highway and a small two lane or subdivision street can differ a lot. This information is also sometimes outdated, if their sensor did not update at the proper time. This leads us to use handheld temperature guns to check the surface temperature, but this is also flawed as we do not get a subsurface temperature.

Attached to this memo are a general information packet, a technical data sheet, and a quote from Vaisala X Weather for 5 GroundCast road sensors. These sensors would be installed in 5 location throughout Miami Township to give us up to date information on Miami Township Roads. These sensors record surface temp, ground temp. at 12" below, presence of moisture, and treatment percentage. All the information would be available through an app and we would also get access to all the XWeather Sensors nearby. The system helps create a weather forecast for Miami Township through all the sensors on the network and can be programed with alerts for different conditions.

The contract for the sensors is a 3 year agreement, the sensor have a 3 year warranty, and battery life is three years. The cost would be \$8,000.00 a year for the 5 sensors. The purchase of the road sensors is included in the 2026 Budget at a cost of \$8500.00.

MIAMI TOWNSHIP

6007 Meijer Drive Milford, OH 45150

SERVICE DEPARTMENT

Recommendation

Make a motion to approve the three-year Contract for Service Department to purchase and support five (5) GroundCast Road Sensor through X Weather at a cost not to exceed \$8,000.00 per year.



Xweather Horizon: The easiest way to make data-driven winter maintenance decisions

Quotation #: MIAM202601 06/11/2026

Anticipated contract start date: August 15, 2026

Term: 3 years

Xweather Horizon Edition: Pro

Vaisala Xweather Customer

Miami Township, OH

Primary Contact: Chris Burdsall, Service Director

Billing Contact	Shipping Contact
Name: Chris Burdsall	Name: Chris Burdsall
Email: chris.burdsall@miamitwpoh.gov	Email: chris.burdsall@miamitwpoh.gov
Address: 6007 Meijer Drive	Address: 6007 Meijer Drive
Miami Township, OH 45150	Miami Township, OH 45150

Proposed Solutions – Xweather Horizon Pro License

Product	Quantity	Annual Unit Price	Annual Price Extended
RWFPs	5	Included	Included
Additional RWFPs	0	\$0	\$0
Xcast data provisioned by (minimum of 5):			
GroundCast	5	\$1,600	\$8,000
TempCast	0	\$1,900	\$0
AtmoCast	0	\$3,100	\$0
Annual Subtotal			\$8,000
Total Contract Price (3 years)			*\$24,000

Be proactive and harness the power of turning observations and forecasts into insights and action, including peace of mind integrated alert notifications.

*30% discount included for 3-year term

If you have any questions, I'm here to help. You can reach me by email at kirk.johnson@vaisala.com or by phone/text at +1 (928) 830 2651

Assumptions and Stipulations

1. Quote is valid for 45 days from issuance
2. Installation materials including Fabick epoxy for GroundCast and a telescopic pole for TempCast are included
3. Subject to Vaisala General Conditions of Subscription Services (link) and Service description for Xcast sensors with Xweather Horizon Pro (below):
<https://docs.vaisala.com/v/u/DOC251468-C/en-US>
4. Xweather Horizon & Xcast sensor annual price is based on a 3-year term subscription commitment. Shorter terms may be considered at a higher price and can be quoted upon request
5. Excludes installation – a quote for installation by Vaisala can be provided upon request
6. Ground Cast Sensors require a minimum mounting depth of eighteen inches (18")
7. Customer is responsible for utility locates at desired Ground Cast installation locations
8. Cellular NB-IOT coverage should be available wherever Verizon has service but must be confirmed at each location prior to installation
9. Sensors with updated firmware have been available since June of 2024
10. Invoice frequency can be tailored to quarterly, semi-annual, or annual intervals with the default being annual billing

With signature below, Miami Township, OH (Customer) agrees to a 3-year contract commitment for a total of \$24,000 with an annual billing frequency (8,000/year).

Name & Title

Signature

Date

Service description

Vaisala Xcast™ Sensors with Xweather Horizon Pro

Vaisala Xcast™ Sensors complement the Vaisala Xweather Horizon Pro weather hazard information system with accurate observations from critical locations. With a single Xweather Horizon Pro subscription with predictable costs and continuous warranty, users can access both in-situ observations and road weather point forecasts from sensor locations. The Xcast Sensors wirelessly collect environmental data from key locations and provide this for Xweather Horizon to generate actionable information to help plan road winter maintenance operations.

1. Features

Vaisala Xweather Horizon Pro weather hazard information system for road condition situational awareness

- Leverages Vaisala industry-leading sensors and world-class forecasting capabilities
- Provides road weather condition forecasts using Vaisala proprietary road weather model
- Provides access to data through a web user interface optimized for providing support for winter maintenance decisions, and through a REST API

Vaisala Xcast™ Sensors

- Utilize Vaisala leading technology to measure key environmental parameters
- Wirelessly connect to Vaisala cloud
- Are fully autonomous with built-in power and communication
- Have minimum 3-year battery lifetime with no maintenance needs

Vaisala Xcast™ Connect mobile application for sensor activation

- Is available free of charge from Google Play Store and vaisala.com
- Intuitively guides the user through the sensor activation process
- Ensures adequate cellular field strength at the installation location

2. Communication

- Xcast Sensors are delivered together with a SIM-card for 24/7 connectivity
- Connectivity is subject to activating the sensors using the Xcast Connect mobile application to ensure adequate cellular field strength at installation location
- Cellular communication costs are included in the subscription fee
- Data availability is subject to the availability of cellular service

Note: choosing a location with good cellular field strength will increase the battery lifetime of the sensors and make replacement need less frequent. The Xcast Connect mobile application will assist by providing a visual indication of field strength before the activation.

3. Data license, access, and security

Vaisala grants the customer a non-exclusive license to use the sensor and the forecast data during the contract term for internal business purposes. A more complete description of the legal terms and conditions governing the subscription service is in the General Conditions of Subscription Services of Vaisala Group:

<https://www.vaisala.com/sites/default/files/documents/DOC250754-A-General-Conditions-of-Subscription-Services.pdf>.

A 3-year history dataset is stored at Vaisala and is available for the customer through the user interface and API.

The API is a cloud-hosted REST API deployed to multiple service regions for performance and resilience.

Data security is ensured in all parts of the data chain:

- Public key infrastructure (PKI) is used for managing device certificates
- TLS/DTLS secure protocols are used for data transmission
- Security audited SW components are used in cloud system software

4. Sensor shipping, installation, and replacement

- Upon reception and confirmation of a subscription order, Vaisala will ship the Xcast Sensor hardware to the customer. The sensor will remain the property of Vaisala.
- The customer is responsible for installing the sensor according to the instructions and using the tools provided by Vaisala. Vaisala has no responsibility for incorrectly installed sensors and the effects thereof. The customer is responsible for ensuring that all laws and local regulations related to safety, environmental compliance, road closures, and site installation procedures are followed.
- Vaisala will monitor the sensors 24/7/365 and will proceed to ship replacement sensors in case of data loss due to non-functional sensor hardware, for example loss of battery power.
- Before shipping a replacement unit, Vaisala will contact the customer for a confirmation.
- Replacements included in the subscription fee only apply to sensors with no physical damage beyond normal wear and tear. In the event there is physical damage, a fee may apply for the sensor replacement.
- De-installation of old sensors and installation of replacement sensors are not included in the subscription fee. Please contact Vaisala sales to discuss and get a quote for the installation work.
- The customer is responsible for the removal of sensors after their lifetime and recycling them according to local regulations and instructions provided by Vaisala. Failing to do this, the customer accepts full liability for any environmental or hazard-related issues. The customer will also have an option to ship the sensors at their own cost to Vaisala for recycling.

5. Invoicing

The invoicing period for the Xweather Horizon Pro subscriptions is 12 months, unless otherwise specified in purchase documentation. Invoicing period starts 30 days after the shipment of the Vaisala Xcast Sensors associated with the subscription.

6. Technical support

Vaisala support team is available 365 days a year to receive service requests through MyVaisala support channel. See the local contact details at www.vaisala.com/en/support.

The official language of the technical support is English.

7. Service availability

Vaisala strives to keep the service available 24/7, excluding necessary maintenance breaks or downtime caused by interruptions in services beyond Vaisala control, such as cloud or cellular service provider. For a more complete description, refer to the General Conditions of Subscription Services of Vaisala Group.

8. Maintenance and service breaks

We generally provide scheduled maintenance and updates of the Xweather Horizon service without breaks to service availability or data measurement collected from Vaisala products. If maintenance or updates cannot be carried out without a break to the service availability, we will notify customer of such breaks through email and/or the Xweather Horizon service itself. In case there are unexpected service breaks, we shall within normal office hours attempt to recover the service as soon as possible.

9. Summary of responsibilities

Vaisala responsibility	Customer's responsibility
• Delivers sensor units upon start of the subscription and in case of data loss due to faulty sensor hardware • Provides a SIM card and cellular data communication • Provides an account and credentials for cloud hosted Xweather Horizon software, with the Xweather Horizon Pro feature set • Monitors sensors and proactively reacts to data interruptions • Provides observation and point forecast data for sensor locations through an API and on the Xweather Horizon cloud user interface	• Adopts and pays periodic subscription fees, in accordance with the applicable terms and conditions • Installs sensors based on instructions and tools provided by Vaisala, observing laws and local regulations • Removes and recycles sensors according to local regulations

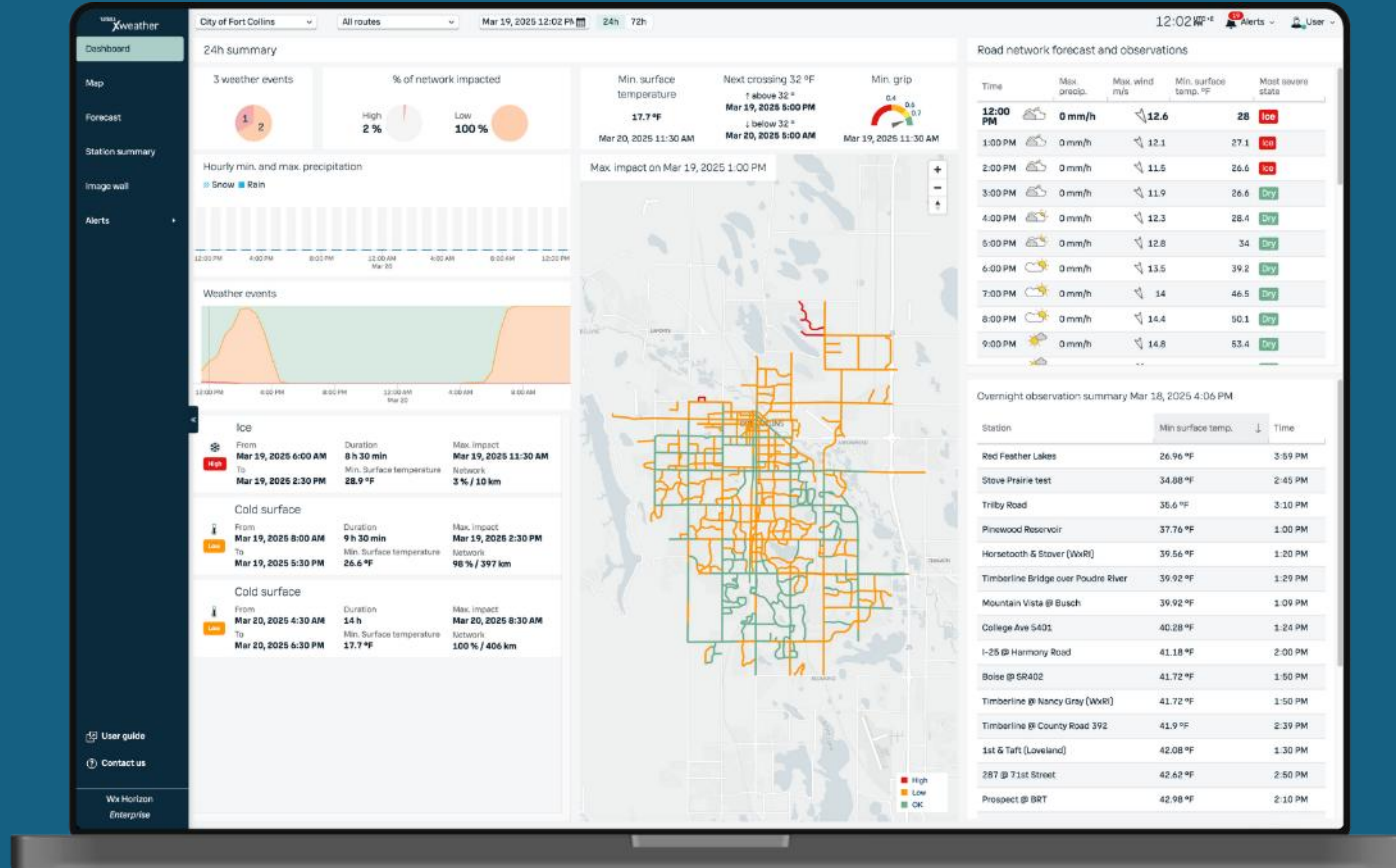
Safer Roads, Less Salt

With Horizon weather
intelligence

Vaisala Xweather Horizon

Web interface

Sensors



TempCast
Air temperature
Relative humidity
Surface temperature



GroundCast
Surface temperature
Subsurface temp (~6cm, -30cm)
Chemical amount
Dry / Not dry



AtmoCast
Air temperature
Relative humidity
Pressure
Wind
Precipitation

Safety: effective snow/ice control

Less surprises

- local road focused point forecasts adjusted with your sensor data
- Preparation for freezing rain/fog- dewpoint and air temp (with Tempcast)

Real time road temps!

- Proper treatment for live and forecasted conditions (salt, brine, MgCl_2 , CaCl_2 or sand/cinders or mix?)

When to treat again

- Sensor shows when no treatment present



Efficiency and cost savings

Less unnecessary callouts!

- accurate road forecasts and live data
- No pretreatment before rain

Partial callouts possible

- Targeted treatments based on live condition data
- Treat worst first and wait for the rest

Planning

- Alerts with agreed actions
- Level of service

Cost savings

- Manhours
- Equipment
- Treatment material



Less salt

Right amount for the job

- Less at higher temperatures
- Other treatments when too cold

Traction

- Calculated and forecasted grip



GroundCast

Surface temperature

Treatment material amount

Surface state
dry / not dry

Ground temperature
at -6cm and -30cm



Groundcast installation



Safer Roads, Less Salt

With Horizon weather
intelligence

GroundCast Vaisala Xcast sensor



Features

- Wireless NB-IoT communication
- Self-powered with 3+ year battery lifetime
- Measures:
 - Temperature at 3 levels: surface 0 cm, -6 cm, -30 cm (0 in, -2.4 in, -11.8 in)
 - Treatment material amount
 - Surface state (dry / not dry)
- Reports observations with enhanced point forecasts
- Installation takes less than 60 minutes
- Drilled to road
- Installation to any lane location, including wheel track
- Maintenance-free due to patented self-leveling cushion mechanism
- Data available through Vaisala Wx Horizon UI and API

Vaisala GroundCast provides an easy and affordable way to get key road weather measurements from critical locations that have not been covered before. It measures road temperature and the amount of treatment materials with the same performance as Vaisala road weather stations.

Stay ahead of winter weather

Efficient winter maintenance decision-making requires understanding of current and future road conditions. GroundCast measures the most important road weather parameters, such as surface temperature. This data automatically enhances road weather forecasts provided by Wx Horizon and allows you to make more accurate winter maintenance decisions.

Easy access to data

The measurement data from GroundCast is automatically available in Vaisala Wx Horizon and through an API. A map view helps to understand the overall road conditions, whereas location-specific graphs and forecasts provide insight into future conditions. You can also set up alerts and notifications to ensure you never miss important weather events again.

Measure from locations not possible before

GroundCast is wireless, self-powered, and operates as a standalone unit. It is a cost-effective way to add measurement locations to your current observation network. It is also an ideal starting point if you do not already have access to local observations.

GroundCast provides the same measurement accuracy as Vaisala road weather stations and sensors. This ensures all data from your road network is comparable and reliable.

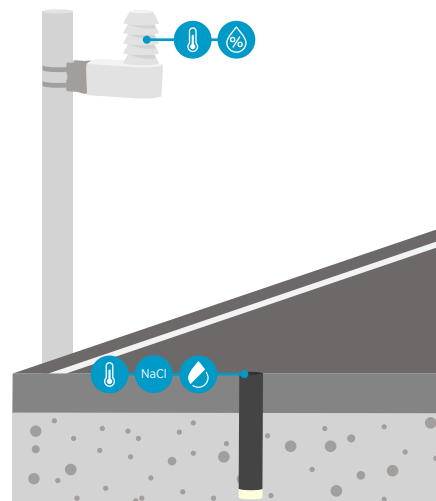
3+ year lifetime without maintenance

GroundCast includes a patented self-leveling mechanism that ensures the sensor stays leveled with the road surface, even in roads where studded winter tires are used.

The sealed construction makes the sensor incredibly robust and helps to minimize the risk of water leakage.

Combine with Vaisala TempCast

When you want to monitor frost formation more reliably and further enhance your road weather forecast, you can co-locate TempCast with Vaisala GroundCast.



Technical data

Measurement performance

Surface temperature	
Measurements	0, -6, -30 cm (0, -2.4, -11.8 in) (below surface)
Measurement range	-40 ... +70 °C (-40 ... +158 °F)
Measurement accuracy	±0.2 °C (±0.4 °F) at -40 ... +70 °C (-40 ... +158 °F)
Chemical amount	
Supported de-icing chemicals	Sodium chloride (NaCl) Calcium chloride (CaCl ₂) Sodium acetate (NaOOC ₂ H ₃), Potassium formate (KOOCH) Magnesium chloride (MgCl)
Reporting unit	g/m ² , lbs/lbm
Surface dryness	
Reported surface states	Dry, not dry ¹⁾

¹⁾ Sensor measures if there are any contaminants on top of it, but it does not differentiate between water, ice, and snow, for example. Situations other than dry are reported as "not dry".

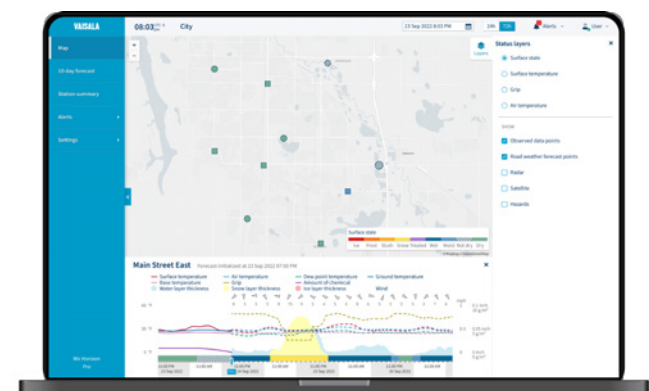
Operating environment

Operating temperature ¹⁾	-40 ... +70 °C (-40 ... +158 °F)
Storage temperature ²⁾	Recommended max. +30 °C (+86 °F)
Operating humidity	0-100 %RH
IP rating	IP68: Water immersion tested under the following conditions: - Immersion depth: 20 m (65 ft) - Immersion time: 140 hours

¹⁾ In extreme cold conditions where road temperature stays continuously below -20 °C (-4 °F) for multiple days, sensor battery operation might temporarily degrade.
²⁾ Recommendation of the battery manufacturer.

Communication and data collection

Communication standard	Narrowband IoT (NB-IoT)
SIM card type	Micro-SIM (3ff), provided by Vaisala
Local connection for sensor setup	NFC, disabled after installation
Software for sensor setup	Vaisala Xcast Connect (for iPhone and Android phone)
Data message interval	Every 10 minutes
Data storage location	Vaisala cloud
Data access options	Vaisala Wx Horizon UI and API Vaisala RoadDSS® UI

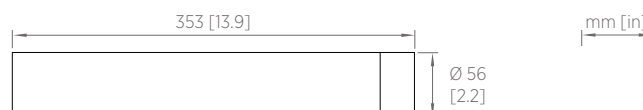


Sensor data visualization in Vaisala Wx Horizon

Mechanical specifications

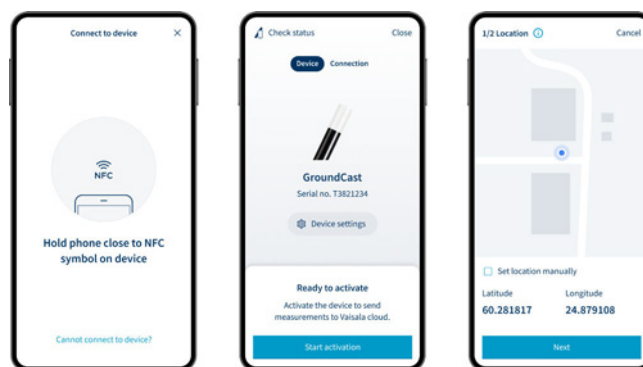
Sensor material	Polyurethane (PUR)
Weight	640 g (1.4 lb)
Battery type	Lithium-thionyl chloride
Battery lithium metal content	9 g per sensor, sensor includes 2 built-in, non-removable batteries (4.5 g / 0.010 lb each)
Recommended installation hole size	Ø 60 mm Depth: min. 360 mm (14.17 in)
Requirements for surface material ¹⁾	Paved (asphalt, concrete)
Recommended installation sealants ²⁾	Fabick® MP-55

¹⁾ Sensor is not designed to be installed in sand or gravel roads, as it will not stay on the surface level, and the sensor performance is optimized for paved surfaces.
²⁾ Vaisala recommends the use of Fabick sealant, but it is not available in all countries. For using locally available sealants, check the suitability with Vaisala.



Compliance

EU directives and regulations	RED, RoHS
Electromagnetic compatibility (EMC)	EN 61326-1, industrial environment EN 301 489-1, EN 301 489-52 CISPR 32 / EN 55032, Class B FCC part 15 B, Class B ICES-3 / NMB-3 (Class B)
Radio compatibility	EN 301 908-1
Radio acceptance	Contains FCC ID: 2ANPO00NRF9160 Contains IC: 24529-NRF9160
Safety	IEC 62368-1 RF exposure: FCC 47 CFR Part 2.1091, ISED RSS-102, EN 62311, 1999/519/EC
Cold	IEC 60068-2-1
Dry heat	IEC 60068-2-2
Vibration (sinusoidal)	IEC 60068-2-6
Vibration (random)	IEC 60068-2-64
Change of temperature	IEC 60068-2-14
Damp heat, cyclic	IEC 60068-2-30
Damp heat	IEC 60068-2-78
Compliance marks	CE, FCC, ICES, UKCA



Vaisala Xcast Connect mobile application

VAISALA

www.vaisala.com

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OFFICIAL MEMO
SERVICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer and Steve Kelly, Township Administrator
FROM: Chris Burdsall, Service Director
DATE: July 21, 2026
SUBJECT: Small Salt Truck Purchase

As part of the 2026 Budget, the Service Department included the purchase of a small salt truck to replace a 2015 GMC 3500 salt truck/dump truck. The GMC is now 11 years old but with low mileage as it only has around 41,000 miles on it. The largest issue with the truck is that it was built with a steel bed and a plastic salt v-box. Through the past 15 years of its life being used every winter, salt has rusted the bed and frame significantly. The bed has developed large rust holes, and all the bed supports are heavily rusted. The plastic V-box salt spreader has developed cracks in the body, while all the wiring has become corroded, and we had to repair the electric motors several times over last winter. This truck is used through the summer to haul a water tank for our road saw and other projects as well.

Attached are information and a quote through Sourcewell for a new 2025 Ford F-600 from Rush Truck Centers. The truck was built by K.E. Rose, I have included the build sheet from K.E. Rose as well. This truck has a stainless-steel bed and stainless under gate salt spreader, to last longer while dealing with salt. The total cost of this truck is \$124,169.37. They only have one truck still available out of three they built this year. The truck will be ready for delivery in the next month.

I have included another quote through Rush Truck Centers to have a truck purchased and built by Knapheide for a comparison. The cost of this truck would be \$125,874.95 and we would have to wait for the truck to be completed.

Recommendation

Make a motion to approve the purchase of a new 2025 Ford F-600 Salt Truck from Rush Truck Centers at a cost not to exceed \$124,169.37.

MIAMI TOWNSHIP

6007 Meijer Drive Milford, OH 45150

Customer Proposal Letter

Miami Township- Clermont County

6007 Meijer Drive

Milford, OH 45150

Thank you for trusting us with your business. Please review the proposal below, and if you approve, sign and return to us at your convenience. We look forward to working with you and will continue to do our best to earn your trust now and in the future.

VEHICLE INFORMATION

Year	2025	Make	Ford	Model	F-600	Stock #	2030141	Serial #	1FDFF6LT6SDA11366
------	------	------	------	-------	-------	---------	---------	----------	-------------------

Quantity

Truck Price per Unit

F.E.T. (Factory & Dealer Paid)

Net Sales Price

Optional Extended Warranty(ies)

State Sales Tax

Registration Fee

Documentary Fee

Total Sales Price

Trade Allowance (see DISCLAIMER Below)

Deposit / Down Payment

Unpaid Balance Due on Delivery

Total

\$ 123.941.37

\$ 123.941.37

\$ 18.00

\$ 210.00

\$ 124,169.37

\$ 124,169.37

Sales Representative

Signature _____

Joshua Huckery

Printed Name _____

Date _____

Purchaser

Signature _____

Printed Name / Title

Date _____

Accepted by Sales Manager

Signature _____

Printed Name _____

Date _____

or General Manager

Quote good until 12/31/2026

Note: The above Customer Proposal is a quotation only. Sale terms subject to approval of Sales Manager of Dealer.

DISCLAIMER: Any order based on this Proposal is subject to Customer executing Dealer's standard form Retail Sales Order and other required documents incorporating the above terms. Any documentary fees, FET, state tax, title, registration and license fees subject to adjustment and change. This Proposal is based upon Dealer's current and expected inventory, which is subject to change. Dealer is not obligated to retain any specific vehicles in stock, nor maintain any specific inventory levels. Dealer shall not be obligated to fulfill Proposal in event quoted vehicle(s) is not in stock or available within requested delivery schedule. **Manufacturer has reserved the right to change the price to Dealer of any vehicle not currently in Dealer's stock, without notice to Dealer. If a vehicle identified in this Proposal is not currently in Rush's stock at the time an order is placed by the Customer, Dealer reserves the right to change the vehicle price at any time to reflect any price increases imposed by the Manufacturer.** Dealer shall not be liable for any delay in providing or inability to provide Quoted Vehicle(s). Above listed Trade Value based upon current appraisal of Trade Vehicle(s). Dealer may adjust Trade Value of Trade Vehicle(s) to reflect changes in condition and/or mileage of Trade Vehicle(s) between date of current appraisal and acceptance of the Trade Vehicle by Customer.

(1) Includes subscription period for # of specified months. (2) Customer's use of RushCare Service is governed by the RushCare User Agreement located at <https://www.rushtruckcenters.com/rushcare-user-agreement>. (3) Customer's use of Telematics Services is governed by separate 3rd party license terms and Rush is not liable for the Telematic Service. (4) Gap Coverage is provided and administered by an independent 3rd party provider under a separate contract directly between Customer and the 3rd party provider.



4595 Chambersburg Rd
Huber Heights, OH 45424

PH: (937) 236-9702
FAX: (937) 236-9783

Serving All Of Your Upfitting Needs.

Estimate

Rush Truck Center Cincinnati
117754 Highway Dr.
Cincinnati, Oh 45241

Date	Estimate #
10/15/2025	25-43970

Cust P.O.#	Sales Rep	Project	Truck/License #	Contact & Phone #	
	CM				
Description			Qty	Cost	Total
Install rear spreader light with switch			1		0.00T
Install choice of Buyers Salt Dogg or Warren AC620 stainless steel undergate salt spreader, all stainless hardware, spinner assembly, poly spinner, direct drive auger motor, quick mount brackets, hoses, disconnects, 6" reverse flight auger.			1		0.00T
Furnish and install choice of Western 9 ft Pro Plus or Fisher 9 ft HDX blade, Minute Mount 2 quick hitch with one lever hookup, Intensifire halogen headlights, E force wiring allows alutomatic switching between plow and truck headlights, operating on above central hydraulics, stainless steel moldboard sheet, trip edge design for higher speed more efficient plowing, 4 compression trip springs require no adusting and offer lifetime of use, plow markers, 2 year warranty.			1		0.00T
Option: Upgrade to LED plow lights add \$500.00					0.00T
Furnish and install combination oval grommet mount stop/tail/turn lights and LED amber strobes recessed into rear corner post of dump body			1		0.00T
All wiring is heat shrink, soldered connections, weatherproof plugs, loomed.			1		0.00T
We look forward to your order. Should you wish to make any changes please call for quote.			Sales Tax (0.0%)		
All invoices over \$500.00 paid by CREDIT CARD are subject to a 3% CREDIT CARD FEE.			Total		

Signature



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Huber Heights, OH 45424

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Estimate

Rush Truck Center Cincinnati
117754 Highway Dr.
Cincinnati, Oh 45241

Date	Estimate #
10/15/2025	25-43970

Cust P.O.#	Sales Rep	Project	Truck/License #	Contact & Phone #	
	CM				
Description			Qty	Cost	Total
Furnish and install Fleet poly fenders over rear wheels			1		0.00T
Option: Incorporate stianless steel enclosures with amber LED strobes recessed into cab shield, forward, and side facing. Switched in cab Add \$1500.00					0.00T
Option: Furnish and install mini LED light bar, adjustable flash patterns, permanent mount on cab with switch in cab. \$750.00					0.00T
Option: Furnish and install LED strobe lights in grille of truck amber with switch in dash \$650.00					0.00T
Quote good for 30 days					
Quote reflects governmental pricing Proof of govt purchase required					
We look forward to your order. Should you wish to make any changes please call for quote.			Sales Tax (0.0%) \$0.00		
All invoices over \$500.00 paid by CREDIT CARD are subject to a 3% CREDIT CARD FEE.			Total \$48,500.00		

All invoices over \$500.00 paid by CREDIT CARD are subject to a 3% CREDIT CARD FEE.

If estimate is accepted, please circle any option which is needed but not shown in estimate total. A new estimate will be provided. Insert P.O. # in block provided. Please sign and date and return by fax at your convenience

Signature

Jordan T. Krebs x 3 Bodies

Prepared for: Chris Burdsall

Miami Township- Clermont

Prepared by: Josh Huckery

06/08/2026



Rush Truck Center, Cincinnati | 11775 Highway Drive Cincinnati Ohio | 452412005

2025 F-600 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F6L)

Price Level: 530 | Stock No: 2030141 | VIN: 1FDFF6LT6SDA11366 | Quote ID: MT_02

Selected Equip & Specs

Dimensions

- Conventional Capacity: 18,500 lbs.
- * **Fifth-wheel towing capacity: 34,300 lbs.**
- Front brake diameter: 15.4"
- Vehicle body length: 230.7"
- Vehicle body height: 82.4"
- Vehicle turning radius: 21.2'
- Rear track: 74.0"
- Rear tire outside width: 93.9"
- Frame section modulus: 12.7 cu.in.
- Frame rail width: 34.2"
- Front bumper to back of cab: 123.7"
- Max interior rear cargo volume: 11.6 cu.ft.
- Headroom first-row: 40.8"
- Shoulder room first-row: 66.7"
- * **GCWR: 43,500 lbs.**
- * **Gooseneck towing capacity: 34,400 lbs.**
- Rear brake diameter: 15.8"
- Vehicle body width: 80.0"
- Wheelbase: 145.0"
- Front track: 74.8"
- Cab to axle: 60.0"
- Axle to end of frame: 47.2"
- Frame yield strength (psi): 50000.0
- Front bumper to front axle: 38.3"
- Interior rear cargo volume: 11.6 cu.ft.
- Total passenger volume: 64.6 cu.ft.
- Leg room first-row: 43.9"
- Hip room first-row: 62.5"

Powertrain

- * **Compression ignition system**
- Engine cylinders: V-8
- * **Torque: 950 lb.-ft.@1800 RPM**
- Radiator
- Auxiliary power take-off
- Part-time 4WD
- * **Recommended fuel: diesel**
- Electronic transfer case shift
- Auto locking hub control
- * **Powerstroke 6.7L V-8 diesel direct injection, DEVCT intercooled turbo, diesel, engine with 330HP**
- * **Horsepower: 330 HP@2200 RPM**
- * **Engine block heater**
- * **Engine retarder system**
- 10-speed automatic
- Four-wheel drive
- Driveline managed traction control
- Mechanical limited slip differential

Fuel Economy and Emissions

- * **Diesel secondary fuel type**
- Federal emissions

Suspension and Handling

- Firm ride suspension
- Heavy-duty rear shock absorbers
- Heavy-duty front shock absorbers

Driveability

- 4-wheel disc brakes
- 4-wheel antilock (ABS) brakes
- Electronic parking brake
- Front and rear ventilated disc brakes
- Four channel ABS brakes
- Brake assist system

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

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Selected Equip & Specs (cont'd)

- Hill Start Assist
- Front anti-roll bar
- DANA M300 rigid axle rear suspension
- Leaf spring rear suspension
- Re-circulating ball steering
- Mono-beam rigid axle front suspension
- Front coil springs
- Rear anti-roll bar
- Hydraulic power-assist steering system
- 2-wheel steering system

Body Exterior

- Trailer wiring harness
- 2 doors
- Black fender flares
- Black door handles
- * **Chrome front bumper**
- * **Body-coloured front bumper rub strip**
- Convex spotter in driver and passenger side door mirrors
- Turn signal indicator in door mirrors
- * **LT245/70RS19.5 AT BSW front and rear tires**
- * **Running boards**
- Monotone paint
- Black side window trim
- Black windshield trim
- 2 front tow hooks
- * **Black grille with chrome accents**
- Manual extendable trailer mirrors
- Black door mirrors
- 19.5 x 6.75-inch front and dual rear argent steel wheels

Convenience

- Power door locks with 2 stage unlocking
- All-in-one remote fob and ignition key
- Cruise control with steering wheel mounted controls
- Day/Night rearview mirror
- Fixed rear windshield
- Locking glove box
- Instrument panel covered bin
- Retained accessory power
- Upfitter switches
- PRND in IP
- Keyfob activated door locks
- Auto-locking doors
- * **Keyfob remote vehicle start**
- Power first-row windows
- Front beverage holders
- 6 beverage holders
- Dashboard storage
- Trip computer
- Over the air updates

Comfort

- Manual climate control
- Cloth headliner material
- Full vinyl floor covering
- Urethane steering wheel
- Manual telescopic steering wheel
- Cabin air filter
- Full headliner coverage
- Full floor coverage
- Manual tilting steering wheel

Seats and Trim

- Seating capacity: 3
- Driver seat with 4-way directional controls
- 40-20-40 split-bench front seat
- Front passenger seat with 4-way directional controls

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Selected Equip & Specs (cont'd)

- Height adjustable front seat head restraints
- Split-bench front seat
- Front seat armrest storage
- Manual driver seat fore/aft control
- Manual passenger seat fore/aft control
- Vinyl front seat upholstery
- Manual front seat head restraint control
- Front seat center armrest
- Manual reclining driver seat
- Manual reclining passenger seat
- Manual driver seat lumbar

Entertainment Features

- 2 total number of 1st row displays
- Primary touchscreen display
- AM/FM
- AM radio
- Seek scan
- Standard grade speakers
- Steering wheel mounted audio controls
- Speed sensitive volume
- Fixed audio antenna
- 8 inch primary display
- AM/FM stereo radio
- In-vehicle audio
- FM radio
- SYNC 4 external memory control
- Speakers number: 4
- SYNC 4 voice activated audio controls
- Wireless audio streaming

Lighting, Visibility and Instrumentation

- Digital/analog instrumentation display
- Trip odometer
- Compass
- Driver information center
- Engine/electric motor temperature gauge
- Transmission fluid temperature gauge
- * **Diesel exhaust fluid (def) gauge**
- Light tinted windows
- Halogen headlights
- Multiple enclosed headlights
- DRL preference setting
- Illuminated entry
- Variable instrument panel light
- Cab clearance lights
- * **Front fog lights**
- Configurable instrumentation gauges
- Digital clock
- Exterior temperature display
- Tachometer
- * **Turbo/supercharger boost gauge**
- Engine hour meter
- Gauge cluster display size (inches): 4.20
- Reflector headlights
- Autolamp auto on/off headlight control
- Delay-off headlights
- Variable intermittent front windshield wipers
- Front reading lights
- Daytime running lights
- Remote activated perimeter approach lighting
- Fade interior courtesy lights

Technology and Telematics

- SYNC 4 911 Assist emergency SOS system via mobile device
- Smart device wireless mirroring
- FordPass Connect 5G mobile hotspot internet access
- SYNC 4 handsfree wireless device connectivity
- FordPass App mobile app access
- 2 USB ports

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Selected Equip & Specs (cont'd)

Safety and Security

- Driver front impact airbag
- Safety Canopy System curtain first-row overhead airbags
- Seat mounted side impact front passenger airbag
- Front height adjustable seatbelts
- Security system
- Lane Departure Warning
- * Rear mounted camera
- Seat mounted side impact driver airbag
- Cancellable front passenger air bag
- 6 airbags
- SecuriLock immobilizer
- Remote panic alarm
- Pre-Collision Assist with Automatic Emergency Braking (AEB) forward collision mitigation
- AdvanceTrac w/Roll Stability Control electronic stability control system with anti-rollover

Dimensions

General Weights

* Curb weight	7,786 lbs.	* Rear curb weight	3,212 lbs.
GVWR	22,000 lbs.	* Payload	14,130 lbs.

Trailer Weights

* Fifth-wheel towing capacity	34,300 lbs.	* Gooseneck towing capacity	34,400 lbs.
Conventional capacity	18,500 lbs.	* GCWR	43,500 lbs.

Front Weights

* Front curb weight	4,574 lbs.	GAWR front	7,500 lbs.
Axle capacity front	7,500 lbs.	Spring rating front	7,500 lbs.
Tire/wheel capacity front	9,080 lbs.		

Rear Weights

GAWR rear	15,500 lbs.	Axle capacity rear	15,500 lbs.
Spring rating rear	15,500 lbs.	Tire/wheel capacity rear	17,200 lbs.

Off Road

Min ground clearance	9.1"
----------------------	------

Exterior Measurements

Vehicle body length	230.7"	Vehicle body width	80.0"
Vehicle body height	82.4"	Wheelbase	145.0"
Front brake diameter	15.4"	Rear brake diameter	15.8"
Rear frame height loaded	30.6"	Rear frame height unloaded	35.7"
Front track	74.8"	Rear track	74.0"
Vehicle turning radius	21.2'	Cab to axle	60.0"
Rear tire outside width	93.9"	Axle to end of frame	47.2"
Frame section modulus	12.7 cu.in.	Frame yield strength (psi)	50000.0

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06/08/2026



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2025 F-600 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F6L)

Price Level: 530 | Stock No: 2030141 | VIN: 1FDFF6LT6SDA11366 | Quote ID: MT_02

Selected Equip & Specs (cont'd)

Frame rail width 34.2"

Front bumper to back of cab 123.7"

Front bumper to front axle 38.3"

Interior Measurements

Interior rear cargo volume 11.6 cu.ft.

Max interior rear cargo volume 11.6 cu.ft.

Interior Volume

Total passenger volume 64.6 cu.ft.

Headroom

Headroom first-row 40.8"

Legroom

Leg room first-row 43.9"

Shoulder Room

Shoulder room first-row 66.7"

Hip Room

Hip room first-row 62.5"

Powertrain**Engine***** Engine** **Powerstroke 6.7L V-8 diesel direct injection, DEVCT intercooled turbo, diesel, engine with 330HP**

Engine cylinders V-8

*** Ignition** **Compression ignition system**

Engine block material Iron engine block

*** Valves per cylinder** **4**

Engine location Front mounted engine

Engine mounting direction Longitudinal mounted engine

Cylinder head material Aluminum cylinder head

Engine Specs*** Displacement** **6.7L***** Bore** **3.9"***** Compression ratio** **15.2***** cc** **405.9 cu.in.***** Stroke** **4.25"**

SAEJ1349 AUG2004 compliant

Engine Power*** Horsepower** **330 HP@2200 RPM***** Torque** **950 lb.-ft.@1800 RPM****Alternator***** Alternator amps** **250A***** Alternator rating** **160A***** Alternator type** **Dual alternator****Battery**

Battery amps 68Ah

*** Battery type** **Dual lead acid battery**

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Price Level: 530 | Stock No: 2030141 | VIN: 1FDFF6LT6SDA11366 | Quote ID: MT_02

Selected Equip & Specs (cont'd)

Battery rating 750CCA

Battery run down protection Battery run down protection

Engine Extras

* **Block heater** **Engine block heater**

Radiator Radiator

Auxiliary power take-off Auxiliary power take-off

* **Engine retarder** **Engine retarder system**

Transmission

Transmission 10-speed automatic

Transmission electronic control Transmission electronic control

Overdrive transmission Overdrive transmission

Lock-up transmission Lock-up transmission

First gear ratio 4.615

Second gear ratio 2.919

Third gear ratio 2.132

Fourth gear ratio 1.773

Fifth gear ratio 1.519

Sixth gear ratio 1.277

Reverse gear ratio 4.695

Seventh gear ratio 1

Eighth gear ratio 0.851

Ninth gear ratio 0.687

Tenth gear ratio 0.632

Stall ratio 1.97

Selectable mode transmission Selectable mode transmission

Sequential shift control SelectShift Sequential shift control

Transmission oil cooler Transmission oil cooler

PTO transmission provision PTO transmission provision

Drive Type

4WD type Part-time 4WD

Drive type Four-wheel drive

Drivetrain

* **Axle ratio** **4.3**

Exhaust

Tailpipe Stainless steel single exhaust

Fuel

* **Fuel type** **diesel**

Fuel Tank

* **DEF capacity** **7.20 gal.**

Fuel tank capacity 40.00 gal.

Drive Feature

Limited slip differential Mechanical limited slip differential

Traction control Driveline managed traction control

Locking hub control Auto locking hub control

Transfer case Electronic transfer case shift

Provisions

* **Provisions** **Snow plow provisions**

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Miami Township- Clermont

Prepared by: Josh Huckery

06/08/2026



Rush Truck Center, Cincinnati | 11775 Highway Drive Cincinnati Ohio | 452412005

2025 F-600 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F6L)

Price Level: 530 | Stock No: 2030141 | VIN: 1FDFF6LT6SDA11366 | Quote ID: MT_02

Selected Equip & Specs (cont'd)

Fuel Economy and Emissions

Fuel Economy

*Secondary fuel type ... Diesel secondary fuel type

Emissions

Emissions ... Federal emissions

Suspension and Handling

Suspension

Suspension ... Firm ride suspension
Front shock absorbers ... Heavy-duty front shock absorbers
Rear shock absorbers ... Heavy-duty rear shock absorbers

Driveability

Brakes

Brake type ... 4-wheel disc brakes
Ventilated brakes ... Front and rear ventilated disc brakes
ABS brakes ... Four channel ABS brakes
Electronic parking brake ... Electronic parking brake
ABS brakes ... 4-wheel antilock (ABS) brakes

Brake Assistance

Hill start assist ... Hill Start Assist
Brake assist system ... Brake assist system

Front Suspension

Front anti-roll ... Front anti-roll bar
Suspension ride type front Mono-beam rigid axle front suspension

Front Spring

HD front springs ... Heavy-duty front springs
Springs front ... Front coil springs

Rear Spring

Springs rear ... Rear leaf springs
Rear springs ... Heavy-duty rear springs

Rear Suspension

Rear anti-roll ... Rear anti-roll bar
Suspension type rear ... Leaf spring rear suspension
Suspension ride type rear DANA M300 rigid axle rear suspension

Steering

Steering ... Hydraulic power-assist steering system
Steering type number of wheels ... 2-wheel steering system
Steering type ... Re-circulating ball steering

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Selected Equip & Specs (cont'd)**Exterior***Front Wheels*

Front wheels diameter 19.5" Front wheels width 6.8"

Rear Wheels

Rear wheels diameter 19.5" Rear wheels width 6.8"

Front And Rear Wheels

Appearance argent Material steel

Front Tires

Aspect	70	Diameter	19.5"
Sidewalls	BSW	Speed	S
*Tread	AT	Type	LT
Width	245mm	Front wheel - RPM	611

Rear Tires

Aspect	70	Diameter	19.5"
Sidewalls	BSW	Speed	S
*Tread	AT	Type	LT
Width	245mm	Rear wheel - RPM	611

Body Exterior*Trailer*

Towing wiring harness	Trailer wiring harness	*Towing brake controller	Trailer brake controller
Towing trailer sway	Trailer sway control		

Exterior Features

Number of doors	2 doors	*Running boards	Running boards
Front splash guards	Front splash guards	*License plate front bracket	Front license plate bracket

Body

Body panels Aluminum body panels with side impact beams

Mirrors

Convex spotter	Convex spotter in driver and passenger side door mirrors	Turn signal in door mirrors	Turn signal indicator in door mirrors
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Tires

Front tires LT load rating G Rear tires LT load rating G

Wheels

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Selected Equip & Specs (cont'd)

Dual rear wheels Dual rear wheels

Convenience

Door Locks

Door locks Power door locks with 2 stage unlocking
All-in-one key All-in-one remote fob and ignition key

Keyfob door locks Keyfob activated door locks
Auto door locks Auto-locking doors

Cruise Control

Cruise control Cruise control with steering wheel
mounted controls

Key Fob Controls

*Fob remote vehicle controls Keyfob remote
vehicle start

Rear View Mirror

Day/Night rearview mirror Day/Night rearview mirror

Exterior Mirrors

Door mirrors Power door mirrors
Heated door mirrors Heated driver and passenger
side door mirrors

Folding door mirrors Manual folding door mirrors

Front Side Windows

First-row windows Power first-row windows

Overhead Console

Overhead console Full overhead console

Overhead console storage Overhead console storage

Passenger Visor

Visor passenger mirror Passenger visor mirror

Power Outlets

12V power outlets 2 12V power outlets

* 120V AC power outlets 1 120V AC power outlet

Rear Windshield

Rear windshield Fixed rear windshield

Storage

Number of beverage holders 6 beverage holders
Glove box Locking glove box

Beverage holders Front beverage holders
Instrument panel storage Instrument panel covered
bin

Dashboard storage Dashboard storage

Windows Feature

One-touch up window Driver and passenger one-
touch up windows

One-touch down window Driver and passenger one-
touch down windows

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Selected Equip & Specs (cont'd)

Miscellaneous

Trip computer	Trip computer	PRND in IP	PRND in IP
Upfitter switches	Upfitter switches	Accessory power	Retained accessory power
Over the air updates	Over the air updates		

Comfort

Climate Control

Climate control	Manual climate control	Cabin air filter	Cabin air filter
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Headliner

Headliner material	Cloth headliner material	Headliner coverage	Full headliner coverage
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Floor Trim

Floor covering	Full vinyl floor covering	Floor coverage	Full floor coverage
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Steering Wheel

Steering wheel material	Urethane steering wheel	Steering wheel telescopic	Manual telescopic steering wheel
Steering wheel tilt	Manual tilting steering wheel		

Seats and Trim

Seat Capacity

Seating capacity	3
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Front Seats

Front seat type	Split-bench front seat	Driver seat direction	Driver seat with 4-way directional controls
Driver seat fore/aft control	Manual driver seat fore/aft control	Passenger seat direction	Front passenger seat with 4-way directional controls
Split front seats	40-20-40 split-bench front seat	Reclining passenger seat	Manual reclining passenger seat
Passenger seat fore/aft control	Manual passenger seat fore/aft control	Front head restraints	Height adjustable front seat head restraints
Front head restraint control	Manual front seat head restraint control	Armrests front center	Front seat center armrest
Armrests front storage	Front seat armrest storage	Reclining driver seat	Manual reclining driver seat

Lumbar Seats

Driver lumbar	Manual driver seat lumbar
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Front Seat Trim

Front seat upholstery	Vinyl front seat upholstery	Front seatback upholstery	Vinyl front seatback upholstery
-----------------------	-----------------------------	---------------------------	---------------------------------

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Selected Equip & Specs (cont'd)

Interior Accents

Interior accents Chrome interior accents

Gearshifter Material

Gearshifter material Urethane gear shifter material

Entertainment Features

Displays

Primary touchscreen display Primary touchscreen display	Number of first-row displays 2 total number of 1st row displays
Primary display size 8 inch primary display	

Radio Features

External memory SYNC 4 external memory control	Seek scan Seek scan
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Speakers

Speakers Standard grade speakers	Speakers number 4
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Audio Features

Steering mounted audio control Steering wheel mounted audio controls	Speed sensitive volume Speed sensitive volume
Voice activated audio SYNC 4 voice activated audio controls	Wireless streaming Wireless audio streaming

Lighting, Visibility and Instrumentation

Instrumentation

Trip odometer Trip odometer	Instrumentation display Digital/analog instrumentation display
Configurable instrumentation gauges Configurable instrumentation gauges	

Instrumentation Displays

Temperature display Exterior temperature display	Driver information center Driver information center
Clock Digital clock	Compass Compass

Instrumentation Gauges

Tachometer Tachometer	Transmission temperature gauge Transmission fluid temperature gauge
* Turbo gauge Turbo/supercharger boost gauge	Engine/electric motor temperature gauge Engine/electric motor temperature gauge
Gauge cluster display size (inches) 4.20	Engine hour meter Engine hour meter
* DEF fluid gauge Diesel exhaust fluid (def) gauge	

Instrumentation Warnings

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Selected Equip & Specs (cont'd)

Engine temperature warning Engine temperature warning
Low fuel warning Low fuel warning
Battery charge warning Battery charge warning
Key in vehicle warning Key in vehicle warning
Service interval warning Service interval indicator

*** Low diesel exhaust fluid (DEF) warningLow diesel exhaust fluid (DEF) warning**

Glass

Tinted windows Light tinted windows

Headlights

Headlights Halogen headlights
Auto headlightsAutolamp auto on/off headlight control
Delay off headlights Delay-off headlights

Front Windshield

Wipers... Variable intermittent front windshield wipers

Interior Lighting

Illuminated entry Illuminated entry
Front reading lights Front reading lights

Lights

Running lights Daytime running lights
*** Fog lights Front fog lights**
Perimeter approach lighting Remote activated perimeter approach lighting

Oil pressure warning Oil pressure warning
Low brake fluid warning Low brake fluid warning
Headlights on reminder Headlights on reminder
Door ajar warning Door ajar warning
Low tire pressure warning Tire specific low air pressure warning

Headlight type Reflector headlights
Multiple headlights Multiple enclosed headlights
DRL preference setting DRL preference setting

Variable panel light.... Variable instrument panel light

Interior courtesy lights Fade interior courtesy lights
Clearance lights Cab clearance lights

Technology and Telematics

Connectivity

Handsfree SYNC 4 handsfree wireless device connectivity
Emergency SOS SYNC 4 911 Assist emergency SOS system via mobile device

Smart device integration Smart device wireless mirroring

Internet Access

Internet access FordPass Connect 5G mobile hotspot internet access

USB Ports

USB ports 2 USB ports

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Selected Equip & Specs (cont'd)

Safety and Security

Airbags

Front impact airbag driver	Driver front impact airbag	Number of airbags	6 airbags
Front impact airbag passenger	Cancellable front passenger air bag	Front side impact airbag driver	Seat mounted side impact driver airbag
Front side impact airbag passenger	Seat mounted side impact front passenger airbag	Overhead airbags	Safety Canopy System curtain first-row overhead airbags

Seatbelts

Height adjustable seatbelts	Front height adjustable seatbelts
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Security System

Immobilizer	SecuriLock immobilizer	Remote panic alarm	Remote panic alarm
Security system	Security system		

Active Driving Assistance

Lane departure	Lane Departure Warning	Forward collision warning	Pre-Collision Assist with Automatic Emergency Braking (AEB) forward collision mitigation
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Cameras

* Rear camera	Rear mounted camera
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Traction Control

Electronic stability control	AdvanceTrac w/Roll Stability Control electronic stability control system with anti-rollover
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As Configured Vehicle

Code	Description
Base Vehicle	
F6L	Base Vehicle Price (F6L)
Packages	
680A	Order Code 680A <i>Includes:</i> - Transmission: TorqShift 10-Speed Automatic Includes SelectShift, selectable drive modes: normal, tow/haul, eco, slippery roads and off-road and transmission power take-off provision. - GVWR: 22,000 lbs Payload Package - Wheels: 19.5" X 6.75" Argent Painted Steel - HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar. - Radio: AM/FM Stereo w/MP3 Player Includes 4 speakers. - SYNC 4 Communication & Entertainment System Includes enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink and 1 smart-charging USB port.
Emissions	
425	50-State Emissions System
Powertrain	
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 Ford is restricting sales of 6.7L diesel (99T) to customers for registration outside of California. <i>Includes Operator Commanded Regeneration (OCR), Diesel Exhaust Fluid (DEF) tank and manual push-button engine-exhaust braking.</i> <i>Includes:</i> - Dual 68 AH/65 AGM Battery - Limited Slip w/4.30 Axle Ratio
44G	Transmission: TorqShift 10-Speed Automatic <i>Includes SelectShift, selectable drive modes: normal, tow/haul, eco, slippery roads and off-road and transmission power take-off provision.</i>
X4L	Limited Slip w/4.30 Axle Ratio
STDGV	GVWR: 22,000 lbs Payload Package
Wheels & Tires	
TGT	Tires: 245/70Rx19.5 BSW Traction (6) <i>Spare may not be the same as road tire.</i>

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As Configured Vehicle (cont'd)

Code	Description
64B	Wheels: 19.5" X 6.75" Argent Painted Steel
51D	Spare Tire & Wheel Delete (Regional) Only available to pool accounts for sales to Rhode Island.

Seats & Seat Trim

A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar.</i>
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Other Options

PAINT	Monotone Paint Application
145WB	145" Wheelbase
STDRD	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i> <i>Includes:</i> - SYNC 4 Communication & Entertainment System <i>Includes enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink and 1 smart-charging USB port.</i>
61J_	6-Ton Hydraulic Jack (Regional) Standard in Rhode Island.
96V	XL Chrome Package <i>Includes:</i> - Chrome Front Bumper - Bright Grille - Remote Start - Halogen Fog Lamps
473	Snow Plow Prep Package <i>Includes pre-selected springs (see order guide supplemental reference for springs/FGAWR of specific vehicle configurations). Note 1: Restrictions apply; see supplemental reference or body builders layout book for details. Note 2: Also allows for the attachment of a winch. Note 3: Highly recommended to add (86M) dual battery on 7.3L gas engine. Adding (67B) 410 amp dual alternators for diesel engine is highly recommended for max power output.</i>
41H	Engine Block Heater
86M	Dual 68 AH/65 AGM Battery
67B	410 Amp Dual Alternators <i>Includes 250 Amp + 160 Amp.</i>

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As Configured Vehicle (cont'd)

Code	Description
18B	Platform Running Boards
153	Front License Plate Bracket Standard in states requiring 2 license plates and optional to all others.
872	Rear View Camera & Prep Kit <i>Pre-installed content includes cab wiring and frame wiring to the rear most cross member. Upfitters kit includes camera with mounting bracket, 20' jumper wire and camera mounting/aiming instructions.</i>
52B	Trailer Brake Controller
43C	120V/400W Outlet <i>Includes 1 in-dash mounted outlet.</i>

Fleet Options

WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code. <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>
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Exterior Color

Z1_01	Oxford White
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Interior Color

AS_03	Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat
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Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

Additional Warranty

Diesel Engine Warranty

Diesel engine warranty 60 months/100,000 miles

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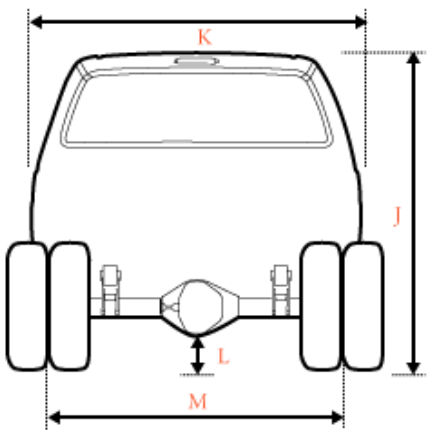
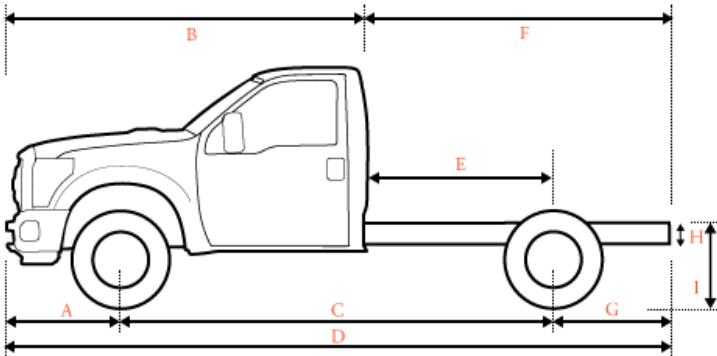


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Vehicle Dimension and Performance Summary

Performance predictions in this report represent an estimate of vehicle performance based on standard operating conditions. Variations in customer equipment, load configuration, ambient conditions, and/or operator driving techniques can cause significant variations in vehicle performance. These values are not representative of results that may be shown in actual dynamometer tests. This report should therefore be used as a guide for comparative vehicle performance.



Dimensions

A	Front of Bumper to Front Axle	38.30 in.
B	Front Bumper to Back of Cab (BBC)	123.70 in.
C	Wheelbase (WB)	145.00 in.
D	Overall Length (OAL)	230.70 in.
E	Back of Cab to Rear Axle (CA)	60.00 in.
F	Back of Cab to End of Frame	107.20 in.
G	Rear Axle to End of Frame (AF)	47.20 in.
H	Frame Section Height	N/A
I	Rear Frame Height Unloaded	35.70 in.
I	Rear Frame Height Loaded	30.60 in.
J	Cab Height	82.40 in.
K	Body Width	80.00 in.
L	Maximum Ground Clearance	N/A
L	Minimum Ground Clearance	9.10 in.
M	Front Tread	74.80 in.
M	Rear Tread	74.00 in.

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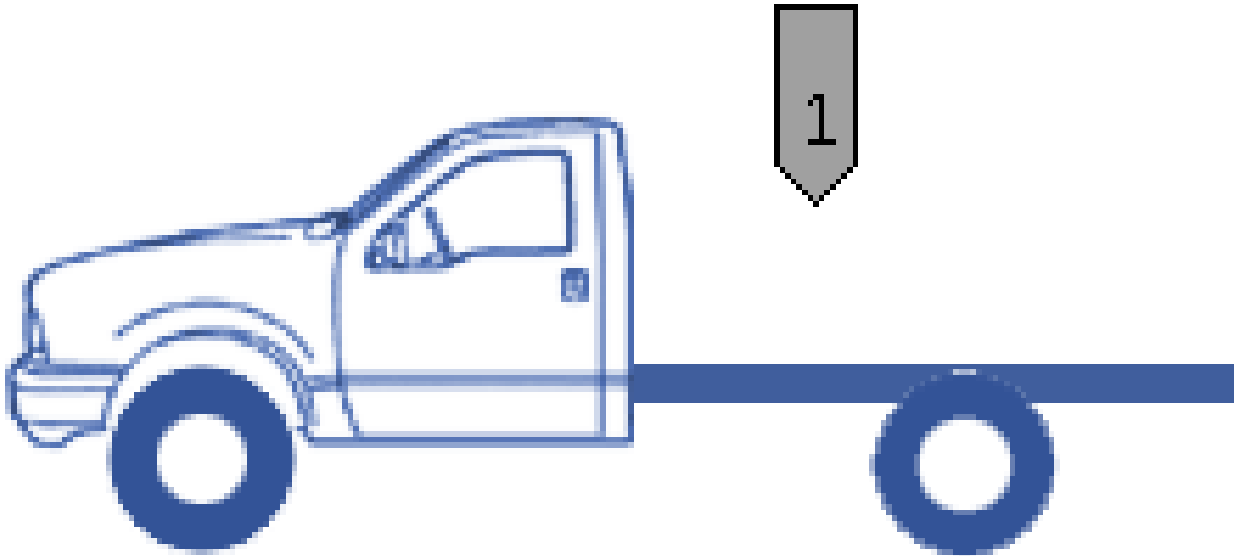


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Vehicle Dimension and Performance Summary (cont'd)



Weight

GVW	Front Axle	Rear Axle	Totals
Chassis	4,574 lbs	3,212 lbs	7,786 lbs
Body	0 lbs	0 lbs	0 lbs
Occupants Weight	300 lbs	150 lbs	450 lbs
1 Max Payload - (Max Payload)	2,626 lbs	12,138 lbs	14,764 lbs
TOTAL	7,500 lbs	15,500 lbs	23,000 lbs

Ratings	Front Axle	Rear Axle	GVWR
GAWR	7,500 lbs	15,500 lbs	22,000 lbs
Wheels/Tires	9,080 lbs	17,200 lbs	
Suspension	7,500 lbs	15,500 lbs	
Axle	7,500 lbs	15,500 lbs	
Legal Axle Limit	0 lbs	0 lbs	

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Vehicle Dimension and Performance Summary (cont'd)

Start, Grade and Speed

Start	Ratio	Desired	Calculated
Start grade capability in 1st gear	4.62	15.00 %	48.20 %
Start grade capability in reverse	4.70	15.00 %	49.03 %
Grade	Ratio	Desired	Calculated
Maximum grade in 8th gear	0.85	3.00 %	9.02 %
Maximum grade in 9th gear	0.69	3.00 %	7.28 %
Maximum grade in 10th gear	0.63	3.00 %	6.70 %
Speed		Desired	Calculated
Top Speed (level grade)		75 mph	95 mph
To meet your requirement you need a maximum axle ratio of 5.47			
Top Speed on 3% grade		55 mph	
To meet your requirement you need a maximum of 134 hp			
Cruise Speed		60 mph	83 mph
Engine RPM at desired cruise speed			1,660 rpm

Variables in Use

Start

Rear axle ratio:	4.30	Clutch engagement torque:	475 ft.lbs.
Tire size:	245/70R19.5 (611 rev/mile)	Torque conversion ratio:	1.97
Gross Vehicle Weight (GVW):	22,000 lbs		

Grade

Rear axle ratio:	4.30	Gross Vehicle Weight (GVW):	22,000 lbs
Tire size:	245/70R19.5 (611 rev/mile)	Peak engine torque:	950 ft.lbs.

Speed

Engine Power:	330 hp @ 2,200 rpm	Worst road surface	Typical Highway
Governed RPM:	2,640 rpm	Final Drive Ratio:	0.63
Frontal Area:	40.78 ft²	Drag Coefficient	0.80
Cruising RPM	2,300 rpm		

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06/08/2026



Rush Truck Center, Cincinnati | 11775 Highway Drive Cincinnati Ohio | 452412005

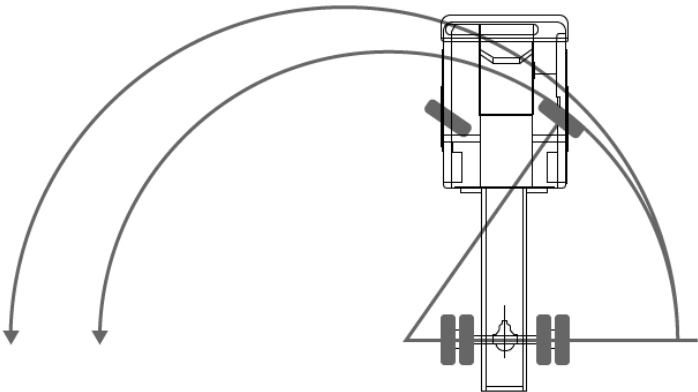
2025 F-600 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F6L)

Price Level: 530 | Stock No: 2030141 | VIN: 1FDFF6LT6SDA11366 | Quote ID: MT_02

Vehicle Dimension and Performance Summary (cont'd)

Turning Radius

Turning Radius..... 21.25 ft





Seller: Knapheide Truck Equipment Center Cincinnati
3260 E KEMPER RD
CINCINNATI, OH 45241-1519
1 (513) 772-6800
www.knapheide.com

QUOTE: QU-90-
1038362-2
Quote Expiration:
02/08/2026

Contact(s): Rob Rosen (Outside Sales)
rosen97@knapheide.com
5134773296

Daniel Carter (Inside Sales)
dcarter62@knapheide.com
5137726803

Rob Rosen
rosen97@knapheide.com

Customer: Miami Township

ID: 371462
Address: 6007 MEIJER DR

Phone: 5132483727
Contact: Chris Burdsall

Terms: NET 30 DAYS
Bid Spec:

MILFORD, OH 45150-1575
Description: Freightliner M2

Email: chris.burdsall@miamitwpoh.gov

Quote Information:

Customer Request Date:
Quote Completed Date: 04/29/2026
Date: 04/29/2026 08:59 AM CDT
of Units: 1

Delivery Information:

Total Price Includes F.O.B.:
Ship Via:
Ship To: Miami Township
6007 MEIJER DR
MILFORD, OH 45150-1575

Vehicle Information:

Make: Freightliner
Chassis Type: Chassis Cab
Rear Axle Type: DRW
Fuel Type: Diesel
GVWR: 33000

Model: M2-106
Cab Type: Crew
Drivetrain: 4x2
Transmission Type: Auto

Year: 2026
Cab to Axle: 84
Engine Size: 6.7
Wheelbase: 200

Seq.	Description	Item	Quantity	Total
1	Length of the body 120" Width of the body 84" HEIGHT OF THE SIDES 30" HEIGHT OF HEADSHEET 36" HEIGHT OF THE TAILGATE 36" FLOOR OPTION 7G AR500 TUF SIDE OPTION 7G 304 #4 HEADSHEET OPTION 7G 304 #4 TAILGATE OPTION 7G 304 #4 LONGSILL TYPE 100K LONGSILL (STANDARD) 100K LONGSILL 10": 7GA 100K FORMED (STD) FRONT POST NO FRONT POSTS (STANDARD) SIDE BRACING VERT SIDE BRACING (STANDARD) NUMBER OF ADDITIONAL OVALS 4 OVAL LIGHT HOLES IN CP LOCATIONS OF THE OVAL HOLES CP 2 FRONT FACING 2 SIDE FACING NO COAL DOOR TYPE OF CROSS SHAFT 1" STEEL CROSSHAFT (STANDARD) STEEL OR SS EXT PAN? NO EXTENSION PAN TARP RAIL 3/8" X 1-1/4" SS FLAT BAR 304 #4 FRONT BOARD GUSSET STANDARD BOARD GUSSET 304 #4 REAR BOARD GUSSET STANDARD BOARD GUSSET NUMBER OF PANELS ON TAILGATE 6 PANELS (STANDARD) TYPE OF TAILGATE HARDWARE SS TARP FRIENDLY CAST (STD) LOWER TAILGATE HARDWARE CASTING LOWER HDWE (STD) TYPE OF TAILGATE MECHANISM AIR TAILGATE TYPE OF CHAIN ON TAILGATE 5/16 GRADE 70 (STANDARD) NEED A WATERTIGHT TAILGATE? NO DIRT SHEDDER TOP BRACE ON TG NO DIRT SHEDDER TAILGATE AMOUNT OF OVALS IN REAR POST 1 OVAL (STANDARD) LADDER, STEPS, HANDLES YES - LADDER, STEPS, OR HANDLS LADDER DOUBLE FOLD SS STEEL LADDER AMOUNT OF INSIDE STEPS NO INSIDE STEPS AMOUNT OF OUTSIDE STEPS NO OUTSIDE STEPS	36171492	1.00	

	NO INSIDE GRAB HANDLES OUTSIDE GRAB HANDLE 1 OUTSIDE GRAB HANDLE NO SHOVEL HOLDER GALION BODY IS 28 WEEKS OUT FROM DATE OF ORDER			
2	Groeneveld-Beka Singleline Automated Lubrication System for Freightliner Truck 40 PTS INSTALLED BY GROENEVELD	35081005	1.00	
3	1662530301 PLOW,MUNI,J,10ftX42in,TE,POLY,COMP 3in NITRIDE,SWVL W/O HITCH ADAPTER 16500110 SWIVEL ADAPTOR, DROP PIN 16360100 MARKER KIT, MUNI PLOW, 36in ORANGE 16400102 HITCH ASSEMBLY, DROP PIN, W/ 4in CYL 16340210 MOUNT KIT, MUNI, CHEEK PLATE, FLAT PLATE HITCH 16340100 MOUNT KIT, MUNI FAB, BUMPER TO FRAME 16360200 DEFLECTOR KIT,10ft ,W/ CLAMP STRIP,MUNI	35081005	1.00	
4	Hydraulic Under Tailgate Spreader, Buyers 92420SSA for 96" Wide Dump Bodies Rugged 6" Auger with 3/8" Flighting Independent Hydraulic Auger and Spinner Motors Handles Bulk Salt or 50/50 Sand/Salt Mix 18" Poly Spinner can Cast Material up to 40' Stainless Steel Construction 96" Wide x 18" Long x 31.25" High Weight: 482lbs	34979345	1.00	
5	1079971 Hot Shift "278" Non-offset 12v DIN 5462 90% Md 129% Hd 154.900.56107 Based on Allison 3000 RDS trans 1063355 5.61cid - CW Rot - 4 Bolt Din - 8 X 32 X 35 Din Shaft - #24 x #12 RR ORB - Comp=2,250psi / Max 5800pis W/Fitting Kit TXV92-R-KIT 1097338 CFG-DEFAULT VT35G2-B-SS-CFG 1084357 Full Port 2" NPT Brass Ball Valve 600 PSI S95I41 1039496 Temp/level Sender 158 Degree F 30 Gal With Slosh Shield Vt-35 S2-TSM10-L212-AC-DN-SS 1090588 CFG-108349 AAF12-4(B@500)-AAF10-4-4-2-2-E AAF-VDM-GEN2-CFG FORCE America ADD-A-Fold 4020 Valve to Control: d/a hoist, d/a plow lift, d/a plow angle, auger, spinner, prewet 1022175 CFG-116735 Ohio, STD 2 Deutsche MPJC-6100-3-GEN5-ULTRA-CFG 1125394 ARC Wireless Sensor with Display and Power Cable ARC-WTS-DS-H2	36258729	1.00	
6	STAINLESS STEEL HYD. LINES	36259445	6.00	
7	Plate Hitch Reinforcement End Of Frame	36258461	2.00	
8	Tail Light Panel Sud-Frame Dump Body with Hitch 32" Long x 13.75" Wide Powder Coated Black 10 Gauge Hot Rolled Steel	36260596	1.00	
9	30 Ton Pintle Hitch Weldment Under Frame Mount Swivel or Fixed Pintle Mount	36259124	1.00	
10	7-Way Round Trailer Plug, Curt 58170	33208460	1.00	
11	FULL FENDERS PR	34989504	1.00	

12	FLEET ENGINEER MTG BRACKETS	36258301	1.00	
13	On-Spot Tire Chains	35703269	1.00	
14	BRACKET KIT PLOW LIGHT SST	36261814	1.00	
15	Color White Mount 1 Bolt Lumens 905 (Low Beam) / 2,371 (High Beam) RAW Approval DOT, IP68 Height 5.9 Length / Width 8.5 Depth 3.3 Warranty 5 Year Voltage 12-24 V Amps 3.2	35559645	1.00	
16	Color Amber / White Mount Grommet Flash Pattern 8 Approval SAE Class I, IP67, RoHS Height 3.3 Length / Width 7.5 Depth 2.1 Warranty 5 Year Voltage 12-24 V Amps 0.5	35439681	4.00	
17	Color Amber / White Mount Grommet Connection PL3 Directional Type STTR + Warning Combo Flash Pattern 69 Approval SAE Class I, CA T13, DOT, R10, IP67, IP69K, RoHS Height 2.3 Length / Width 7.5 Voltage 12-24 V	35590066	6.00	
18	ALARM BACK-UP 97DBA 12VDC	12300315	1.00	
19	TARP KIT 12V ALUM UNDBDY SPR 8 ft-19ft	34978711	1.00	
20	Dump Body Vibrator, Buyers DBV2500 2,500lb for 9-12' Dump Bodies Mounting kit Included 10" High x 12" Long x 10" Wide Weight: 41lbs	34980084	1.00	
21	1178924 Rev. A Kit Includes 55 Gallon Tank with Powder Coated Frame, Quick Fill/Suction/Discharge Plumbing with 3 Brass Nozzles, Hydraulic Closed Loop Power Unit with Flowmeter Mounted in a Stainless Steel Enclosure. Controls and Cables are NOT Included. FM055-HCL 1206219 Rev. A 3-Pin W/P Tower To Male M12, Used For Converting W/P To M12 For Gem Paddle Wheel Flow Sensor 3-Pin W/P Tower To Male M12	35081005	1.00	
22	Mudflaps Fuel fill brackets Anti-sail brackets Body-up light Hydraulic cushion valve return manifold Electric junction box Glad hands	PACKAGE	1.00	
23	Labor	34995222	130.00	
24	2 year extended warranty. this would include a once a year PM on the entire truck to make sure everything is in working order and all fluids are filled before the winter of that year. 2027 PM covered 2028 PM covered	36265699	1.00	
Total does not include any applicable taxes or transportation charges unless specifically noted herein:			Subtotal:	\$120,315.00

Customer PO

Total Price

Credit Card Policy: Knapheide accepts MasterCard, American Express, Visa and Discover cards for payment. Invoices greater than or equal to \$10,000 will include a 3% handling fee when paid by credit card beginning May 4, 2026.

Liability for product on Knapheide property with terms Customer Pickup: Product must be picked up within (14) days of notification of product available for customer pickup. Customer shall assume all responsibility for the Product, including but not limited to damage due to Acts of God or vandalism following 14 days of notification of product available for Customer pickup. Knapheide reserves the right to assess a storage fee of \$25/day for each day goods remain on Knapheide property beyond (14) days of notification of product available for Customer pickup.

Cancellation Policy: All cancellation requests must be made in writing. Upon any request for cancellation, any costs incurred by Knapheide during the fulfillment of Orders placed pursuant to this Quote shall be paid at 100%. Payments for cancellation are due in full at time of cancellation and/or upon cancellation of installation. Quoted prices are only guaranteed for orders placed as of the date specified on the Quote unless otherwise stated herein.

Payment Policy: Payment Terms are due upon receipt of signed quote unless prior credit agreement has been established at the time of order. Payment terms for customers with an established credit account will be Net 30 from date of invoice. Seller has right to assess late charges at 1.5% per month on all invoices that are 60 days or more past due.

Pricing Policy: All prices reflect the latest price in U.S. Dollars. Any order placed pursuant to this Quote shall be subject to these Terms and Conditions contained herein. These Conditions shall serve to exclude all other terms or conditions of purchase or other conflicting terms or conditions which may be issued, provided or referred to by Customer, all of which are hereby disclaimed or rejected, except insofar as any terms are expressly accepted in writing with an Authorized Knapheide Representative's written signature. Pricing quoted applies to chassis make/model originally provided and quantity quoted. Any deviation therefrom may result in price change. In addition, additional costs may be incurred in the process of fulfilling orders placed pursuant to this Quote and Knapheide reserves the right to adjust costs accordingly, including but not limited to, reprogramming fees, etc. Orders are subject to all applicable state, local and federal excise taxes. Applicable taxes will be applied on final billing to customer upon completion of order. Seller must be in possession of the vehicle for this order within 90 days of quote acceptance or the order can be subject to price adjustments due to cost increases for materials, labor, and shop supplies.

Return Policy: All sales are final. Purchased parts or products are non-returnable.

By signing and accepting this quotation, Customer agrees to accept Knapheide Truck Equipment Center Cincinnati terms and conditions as stated above.

Customer Signature

Print Name

Title

Date

Dealer Code

Dealership

Location

VIN

If the chassis is customer supplied, Knapheide
may require a chassis spec sheet

OFFICIAL MEMO
SERVICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer and Steve Kelly, Township Administrator
FROM: Chris Burdsall, Service Director
DATE: July 21, 2026
SUBJECT: State Route 126 and Lovelend Miamiville Sidewalk Phase 2 Bid Opening

On July 7th 2026 Miami Township with Choice One Engineering held a bid opening for the State Route 126 Lovelend Miamiville Sidewalk Phase 2 Project. We received the following bids.

Engineer's Estimate	\$158,112.00
Belgray Inc.	\$168,663.50
Adleta Inc.	\$179,513.56
Ford Development Corp.	\$188,020.00
Prus Construction	\$204,995.00
Majors Enterprises Inc.	\$234,575.00

Belgray Inc. submitted the lowest and best bid for the project. I received positive feedback when I asked Choice One Engineering about any previous work performed by Belgray.

This project will utilize the remaining funding of \$55,775.92 from a CDBG Grant that Miami Township received for sidewalk in this area. We have \$120,000.00 allocated in TIF Funds as well.

Recommendation

Make a motion to award the contract for the State Route 126 Lovelend-Miamiville Road Sidewalk Phase 2 to Belgray Inc. in an amount of \$168,663.50.

MIAMI TOWNSHIP

6007 Meijer Drive Milford, OH 45150



Date

July 6, 2026

Attention

Chris Burdsall

Address

Miami Township
6101 Meijer Drive
Miami Township, Ohio 45150

Subject

SR126 and Loveland-Miamiville Road Sidewalk Phase 2
CLE-MIA-2302

Dear Mr. Burdsall:

Enclosed are the sign in sheet, bid tabulation, bid analysis, and the original bidding documents for the SR126 and Loveland-Miamiville Road Sidewalk Phase 2.

Through our evaluation of all bid documents submitted, Belgray, Inc., of Wilmington, Ohio, appears to be the lowest, responsible bidder.

Please execute and return the enclosed Notice of Award, at which time we will forward Contract Documents, along with the executed Notice of Award, to Belgray, Inc.

If you should have any questions or concerns, please feel free to contact us.

Sincerely,



Troy A. Niese
Project Manager

W. Central Ohio/E. Indiana

2633 Campbell Rd.
Sidney, OH 45365
937.497.0200 Phone

S. Ohio/N. Kentucky

6279 Tri-Ridge Blvd., Suite 100
Loveland, OH 45140
513.239.8554 Phone

WWW.CHOICEONEENGINEERING.COM



Bid Tabulation

SR 126 and Loveland-Miamiville Road Sidewalk Phase 2
 Miami Township
 July 7, 2026

REF. ITEM NO.	DESCRIPTION	UNIT OF MEASURE	APPROX. QTY.	UNIT COST	TOTAL COST	Belgray, Inc. Wilmington, Ohio	Adleta, Inc. Cincinnati, Ohio	Ford Development Corp. Cincinnati, Ohio	Prus Construction Co. Cincinnati, Ohio	Major's Enterprises Inc. Monroe, Ohio
1	202 REMOVED, AS PER PLAN	LUMP	1	\$2,000.00	\$10,000.00	\$5,703.45	\$5,703.45	\$100.00	\$2,800.00	\$20,000.00
2	202 PIPE REMOVED, 24" AND UNDER	FT.	15	\$20.00	\$300.00	\$112.91	\$1,693.65	\$2.00	\$61.00	\$50.00
3	202 CATCH BASIN REMOVED	EACH	1	\$500.00	\$500.00	\$735.12	\$735.12	\$150.00	\$550.00	\$1,250.00
4	208 EXCAVATION	C.Y.	250	\$65.00	\$16,250.00	\$65.55	\$16,387.50	\$10.00	\$2,500.00	\$75.00
5	203 EMBANKMENT	C.Y.	5	\$100.00	\$500.00	\$81.47	\$407.35	\$10.00	\$65.00	\$75.00
6	204 SUBGRADE COMPACTION	S.Y.	179	\$5.00	\$895.00	\$3.82	\$683.78	\$3.00	\$537.00	\$10.00
7	253 PAVEMENT REPAIR - DRIVEWAYS, AS PER PLAN	S.Y.	7	\$120.00	\$840.00	\$547.55	\$3,832.85	\$150.00	\$280.00	\$100.00
8	253 PAVEMENT REPAIR - LOVELAND-MIAMIVILLE ROAD, AS PER PLAN	S.Y.	32	\$140.00	\$4,480.00	\$229.82	\$7,354.24	\$150.00	\$6,880.00	\$100.00
9	304 AGGREGATE BASE	C.Y.	75	\$115.00	\$8,625.00	\$85.81	\$6,435.75	\$80.00	\$10,125.00	\$95.00
10	452 9" NON-REINFORCED CONCRETE PAVEMENT, AS PER PLAN	S.Y.	123	\$120.00	\$14,760.00	\$109.68	\$13,490.64	\$120.00	\$18,204.00	\$145.00
11	452 9" NON-REINFORCED CONCRETE PAVEMENT, AS PER PLAN	S.Y.	53	\$150.00	\$7,950.00	\$124.56	\$6,601.68	\$130.00	\$9,540.00	\$165.00
12	608 5" CONCRETE WALK, AS PER PLAN	S.F.	4739	\$13.00	\$61,607.00	\$10.08	\$47,769.12	\$23.00	\$52,129.00	\$20.00
13	608 CURB RAMP, AS PER PLAN	S.F.	132	\$30.00	\$3,960.00	\$25.39	\$3,351.48	\$30.00	\$3,168.00	\$30.00
14	611 4" CONDUIT, TYPE B, 707.45, AS PER PLAN	FT.	50	\$25.00	\$1,250.00	\$44.61	\$2,230.50	\$5.00	\$1,750.00	\$1.00
15	611 6" CONDUIT, TYPE B, 707.45, AS PER PLAN	FT.	50	\$30.00	\$1,500.00	\$67.22	\$3,361.00	\$7.00	\$2,000.00	\$1.00
16	611 8" CONDUIT, TYPE B, 707.45, AS PER PLAN	FT.	50	\$35.00	\$1,750.00	\$114.94	\$5,747.00	\$9.00	\$2,250.00	\$1.00
17	611 12" RCP CL IV STORM SEWER	FT.	15	\$125.00	\$1,875.00	\$305.37	\$4,580.55	\$120.00	\$3,900.00	\$275.00
18	611 CATCH BASIN, TYPE 2-28	EACH	1	\$3,500.00	\$3,500.00	\$2,839.40	\$2,839.40	\$3,500.00	\$4,000.00	\$4,500.00
19	611 MANHOLE ADJUSTED TO GRADE	EACH	1	\$500.00	\$500.00	\$786.41	\$786.41	\$1,000.00	\$2,000.00	\$1,500.00
20	611 MANHOLE RECONSTRUCTED TO GRADE	EACH	2	\$800.00	\$1,600.00	\$1,450.59	\$2,901.18	\$2,500.00	\$6,600.00	\$3,000.00
21	614 MAINTAINING TRAFFIC	LUMP	1	\$5,000.00	\$5,000.00	\$23,574.69	\$23,574.69	\$13,000.00	\$38,000.00	\$15,000.00
22	623 CONSTRUCTION LAYOUT STAKES AND SURVEYING, AS PER PLAN	LUMP	1	\$4,000.00	\$4,000.00	\$2,354.00	\$2,354.00	\$2,100.00	\$5,500.00	\$15,000.00
23	630 GROUND MOUNTED SUPPORT, NO. 3 POST	FT.	56	\$20.00	\$1,120.00	\$34.44	\$1,928.64	\$16.00	\$896.00	\$35.00
24	630 SIGN, FLAT SHEET	EACH	8	\$300.00	\$2,400.00	\$36.79	\$294.32	\$175.00	\$1,400.00	\$280.00
25	638 WATER WORKS, MISC. WATER SERVICE LINE RELOCATED	FT.	15	\$150.00	\$2,250.00	\$160.50	\$2,407.50	\$30.00	\$450.00	\$250.00
26	638 METER CHAMBER REMOVED AND RESET	EACH	1	\$1,200.00	\$1,200.00	\$2,408.96	\$2,408.96	\$1,500.00	\$2,000.00	\$2,000.00
27	644 CROSSWALK LINE, 24"	FT.	40	\$25.00	\$1,000.00	\$49.92	\$1,996.80	\$60.00	\$2,400.00	\$60.00
28	659 SEEDING AND MULCHING, CLASS 1, AS PER PLAN	S.Y.	1000	\$4.00	\$4,000.00	\$5.35	\$5,350.00	\$2.00	\$5,500.00	\$1,000.00
29	832 EROSION CONTROL	EACH	2000	\$1.00	\$2,000.00	\$1.00	\$2,000.00	\$1.00	\$2,000.00	\$1.00
30	SPEC EXISTING MAILBOX REMOVED AND RESET	EACH	1	\$500.00	\$500.00	\$306.00	\$306.00	\$100.00	\$250.00	\$150.00
TOTAL					\$158,112.00	\$168,663.50	\$179,513.56	\$188,020.00	\$204,955.00	\$234,575.00

	Belgray, Inc.	Adleta, Inc.	Ford Development Corp.	Prus Construction Co.	Majors Enterprises Inc.
Unit & Total Bid Correspond	☒	☒	☒	☒	☒
Receipt of Addenda	☒	☒	☒	☒	☒
Signature Page	☒	☒	☒	☒	☒
Bid Security	☒	☒	☒	☒	☒
Personal Property Tax	☒	☒	☒	☒	☒
Non-Collusion Affidavit	☒	☒	☒	☒	☒
CDBG Requirements	☒	☒	☒	☒	☒

NOTICE OF AWARD

Owner: Miami Township
Project: SR126 and Loveland-Miamiville Road Sidewalk Phase 2
Bidder: Belgray, Inc.
Bidder's Address: 266 E. Locust Street, Wilmington, Ohio 45177

TO BIDDER:

You are notified that Owner has accepted your Bid dated 7/7/2026 for the above Project, and that you are the Successful Bidder and are awarded a Contract for:

Installation of 5' wide sidewalk on the north side of State Route 126 and Loveland-Miamiville Road from the Little Miami Scenic Trail for approximately 1,055'.

The Contract Price of the awarded Contract is: \$168,663.50

One unexecuted counterparts of the Agreement accompany this Notice of Award, and a copy of the Contract Documents has been made available to Bidder electronically. The Drawings will be delivered separately from the Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement the Contract security and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement.

Owner: Miami Township

Authorized Signature

By: Steve Kelly

Title: Township Administrator

Date of Issuance: _____

OFFICIAL MEMO
FIRE AND EMS



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
Steve Kelly, Township Administrator
FROM: David Jetter, Fire Chief
DATE: July 21, 2026
SUBJECT: Ambulance Wrap

REQUEST

The Fire Department requests approval for funding to have Vivid Wraps to install a vinyl wrap on the recently acquired demonstration ambulance, Ambulance 20.

The ambulance was purchased as a demonstration unit and is currently red. At the time of purchase, it was anticipated that the vehicle would require a vinyl wrap because a custom paint scheme matching the department's apparatus was not available. The wrap will provide a consistent appearance across the fleet while maintaining the department's established branding and vehicle identification.

COST

The cost to install the vinyl wrap is \$4,400.00.

RECOMMENDATION

Make a motion to approve the vehicle wrap for Ambulance 20 to be done by Vivid Wraps at a cost not to exceed \$4,400.00.

Vivid Wraps

11386 Reading Rd
OH 45241 US
+5158386
sales@wrapscinci.com



Estimate

ADDRESS

Miami Township Fire and EMS
5888 McPicken Dr
Milford, OH 45150

ESTIMATE # 1675**DATE 05/22/2026**

ACTIVITY	QTY	RATE	AMOUNT
Wrap New Ambulance - Top of module, upper half of cab, front of module, rear top of module - gloss black. Gold reflective striping with reflective letters, patch, and stars of life, rear window perf - Unit #20	1	3,400.00	3,400.00T
Wrap Rear Chevron Yellow and Red	1	1,000.00	1,000.00T

SUBTOTAL	4,400.00
TAX	0.00
TOTAL	\$4,400.00

Accepted By

Accepted Date

OFFICIAL MEMO
FIRE AND EMS



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
Steve Kelly, Township Administrator
FROM: David Jetter, Fire Chief
DATE: July 21, 2026
SUBJECT: Opticom Traffic Signal Preemption System

REQUEST

The Fire Department requests approval to purchase three (3) phase selectors from Traffic Control Products for use in the Traffic Signal Preemption System. These components are necessary to continue the phased replacement and modernization of the existing system.

The current traffic signal preemption system was installed in 2009. Due to the equipment's age and technology advancements over the past 17 years, the department has implemented a phased replacement plan to modernize the system over 11 years. This request represents the second year of that replacement schedule.

COST

The total cost for the three units is \$10,950.00, including shipping.

The funds for this purchase have been allocated to our capital improvement budget.

RECOMMENDATION

Make a motion to approve the purchase of three (3) phase selectors from Traffic Control Products at a cost of \$10,950.00.



Traffic Control Products, Inc.
4565 Glenbrook Rd
Willoughby, OH, 44094
Phone: 440-951-8929
Web: <http://www.traffcon.com/>
Email: sales@traffcon.com

Quote

Order No.: Q000295
Order Date: 7/2/2026
Delivery Date:
Expiration Date: 8/1/2026
Customer ID: C11278
Currency: USD

BILL TO:

Miami Township OH
5888 McPicken Drive
Milford OH 45150
United States of America

SHIP TO:

Miami Township_OH
5888 McPicken Drive
Milford OH 45150
United States of America

CUSTOMER P.O. NO.**TERMS****CONTACT**

Net 30 Days

Kim Weltz

FOB POINT**SHIPPING TERMS****SHIP VIA****DESCRIPTION**

Origin

Best Way

Phase Selectors

REF NBR**ITEM****QTY. UOM****PRICE****EXTENDED PRICE**

100836: Opticom 764 Phase Selector

3.0000 EA

3,650.0000

10,950.00

PRICING REFLECTS FULL PROJECT PARTICIPATION. PARTIAL AWARDS MAY REQUIRE RE-PRICING.

THIS QUOTE IS VALID FOR 30 DAYS and, thereafter, subject to change without notice. We apologize for this inconvenience but our costs are constantly changing without notice. An interest charge of 1.5% per month, as permitted by law, may be assessed on accounts unpaid after 30 days. There will be a 3.50% surcharge on credit card orders

Sales Total: 10,950.00
Freight & Misc.: 0.00
Less Discount: 0.00
Tax Total: 0.00
Total (USD): 10,950.00

OFFICIAL MEMO
FIRE AND EMS



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
Steve Kelly, Township Administrator
FROM: David Jetter, Fire Chief
DATE: July 21, 2026
SUBJECT: Station 26 Network Upgrade

REQUEST

The Fire Department requests approval to utilize Cabling Specialists, Inc. to upgrade and reorganize the network equipment room at Station 26.

The existing network switch has reached capacity due to the additional network connections installed over the past several years. This project will include an additional network switch to provide the capacity necessary to support current operations and future expansion.

This upgrade has been identified as a priority for several years but has been deferred due to other Township capital projects. With no significant competing technology projects planned this year, our IT contractor, Intrust IT, believes it is an appropriate time to complete this long-needed improvement.

COST

The total cost for this project is \$3,720.00.

RECOMMENDATION

Make a motion to approve an agreement with Cabling Specialists to perform work at Station 26 on the network switch room for a cost not to exceed \$3,720.00.

FIRE AND EMS



MIAMI TOWNSHIP

5888 McPicken Drive Milford, OH 45150



CABLING SPECIALISTS, INC.

7305 Cox Road ~ West Chester, Ohio 45069

513.755.1133 (Phone) 513.755.5353 (Fax)

QUOTATION

Quote Number: 11204

Quote Date: May 19, 2026

Page: 1

Quoted To: Trevor Minton

Ship To:

Intrust IT
9850 Redhill Drive
Blue Ash, OH 45242

Miami Township Fire Department
5888 McPicken Drive
Milford, OH 45150

Customer ID	Good Thru	Payment Terms	Sales Rep
Intrust	6/18/26	Net 15 Days	Dan Eling

Description

We propose the following:

- Install a customer supplied wall mount cabinet in the network closet
- Dress in approximately seventy-five existing data cables into the new cabinet and re-terminate these lines with modular jacks into new patch panels
- Relocate the two existing 6-strand fiber optic cables into the new cabinet without re-terminating and maintaining the current terminated ends

Your cost for the aforementioned work is \$3,720.00 plus applicable sales tax and includes the labor and material listed below.

Note:

- It is understood that this project will be completed after normal business hours

Installation - Labor

Category 6 Keystone Blue

24-Port Patch Panel

Miscellaneous Hardware

Your final cost will not exceed our estimated price unless you request additional labor and materials. All cables will be tested after installation. All inside structured cabling that we install will have a twenty-five year warranty. All A/V cabling that we install will have a one year warranty. Any Electronic equipment that we supply will carry the manufacturer's warranty.

Please note: We take no responsibility for damages that occur as a result of drilling or cutting into walls or floors during installation. Quotes beyond 15 Days will be subject to revision if current supply costs have changed. Applicable sales tax will be included with the final invoice. Upon acceptance of this quote, it is the customer's responsibility to inform Cabling Specialists, Inc. of their tax exemption status. A tax exemption certificate is required for removal of sales tax.

Subtotal	3,720.00
Sales Tax	
TOTAL	3,720.00

OFFICIAL MEMO
FIRE AND EMS



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
Steve Kelly, Township Administrator
FROM: Dave Jetter, Fire Chief
DATE: July 21, 2026
SUBJECT: Station Mattresses

REQUEST

The Fire Department is seeking approval to purchase nine (9) new mattresses, bed frames, and mattress protectors for Stations 28 and 29.

The current mattresses are more than 10 years old and show visible wear, affecting their ability to support daily shift operations.

This year's purchase will complete the two-year replacement plan for all mattresses across our four stations. Mattresses are essential for our daily operations and are used regularly by on-duty personnel. Replacing them helps us keep our facilities clean, functional, and professional, meeting the department's basic operational needs.

COST

After thoroughly reviewing the vendors, we received a quote from Mattress Firm, which offered the best price, including shipping and disposal of the old mattresses.

The total cost for this project is \$5,185.99. The purchase of the mattresses is planned in this year's capital improvement budget.

RECOMMENDATION

Make a motion to approve the purchase of nine (9) mattresses from Mattress Firm for Fire Stations 28 and 29 at a cost of \$5,185.99.



Miami Twp Fire & EMS - Stations 28 & 29

Miami Twp Fire & EMS

6101 Meijer Drive
Milford, OH 45150
United States

Nick Flerlage

nick.flerlage@miamitwpoh.gov
5134173961

Reference: 20260618-150456984

Quote created: June 18, 2026

Quote expires: July 18, 2026

Quote created by: Lothar
"Commercial Sales Specialist"

lothar.miller@mfrm.com

+15168617854

Comments from Lothar Miller

Products & Services

Item SKU	Size	Quantity	Item Name & Description	Unit Price	Total
V000278647		9	DreamCloud PressureSmart Technology Firm Mattress - Twin XL 144474P - ASHLEY	\$369.00	\$3,321.00
V000111285	Twin XL	9	Universal Box - Twin XL Reg 126025P - SHERWOODIC	\$120.00	\$1,080.00
V000275972		9	Sleepy's Signature Bed Frame - Each 144218P - ZINUS	\$50.00	\$450.00
V000260777	Twin XL	9	Sleepy's Signature Total Encasement Mattress Protector - Twin XL White 140870P - MOUNTAIN2IC	\$25.00	\$225.00
		1	Commercial Sales Delivery 139575P - MFRM	\$109.99	\$109.99

One-time subtotal	\$5,185.99
Total	\$5,185.99

Questions? Contact me



Lothar Miller
"Commercial Sales Specialist"
lothar.miller@mfrm.com
+15168617854

Mattress Firm Inc. - Commercial Sales
1000 S. Oyster Bay Rd.
HICKSVILLE, New York 11801
United States

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Steve Kelly, Township Administrator
DATE: July 21, 2026
SUBJECT: Credit Card Fees

Over the past few months, we have been working in coordination with the Fiscal Office to review the fees that the Township pays to accept credit cards for various types of payments. These payments include everything from permit fees, registration for classes, cemetery plots, and payment for public records, just to list some examples. As reflected in the charts below, we have an average fee of about 3.5% between Clover, which manages credit card payments for every other department besides Recreation, and Card Connect, which manages all Recreation payments. It should be noted that Cover is managed by Huntington Bank for us.

At the direction of the Fiscal Officer, we are looking to institute a fee recovery structure by the end of August. Time will need to be spent coordinating this through Clover and Card Connect, messaging these changes to our community, and building the backend structure in our accounts receivable and payable system to ensure these fees are accounted for accurately.

Clover - does not include Recreation				Card Connect - Recreation only			
	total credit card revenue	monthly fee	fee %		total credit card revenue	monthly fee	fee %
26-Jun	5,420.00	191.90	3.54%	26-Jun	16,800.00	673.80	4.01%
26-May	6,816.50	184.02	2.70%	26-May	16,940.00	611.80	3.61%
26-Apr	3,067.00	108.74	3.55%	26-Apr	20,725.00	840.25	4.05%
26-Mar	4,597.50	142.69	3.10%	26-Mar	66,993.00	1,917.93	2.86%
26-Feb	2,610.00	113.82	4.36%	26-Feb	18,825.00	660.51	3.51%
	Average Fee %		3.45%		Average Fee %		3.61%

Recommendation

Make a motion to approve a credit card processing fee recovery program with our credit servicing companies and authorize the Township Administrator to execute all necessary agreements.