

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Steve Kelly, Township Administrator
DATE: June 08, 2026
SUBJECT: **Work Session Agenda**
OTHER: Trustee Meeting Room, 7:00 p.m.

- I. **Call to Order** – Chairperson Ken Tracy
- II. **Pledge of Allegiance** – Chairperson Ken Tracy
- III. **Roll Call** – Mr. Eric Ferry
- IV. **Correspondence** – VFW Liquor License Request
- V. **Minutes for Approval** –
 - April 13, 2026 Special Meeting
 - April 21, 2026 Special Meeting
- VI. **Work Session Agenda** –
 - Agenda Item # 1** – Personnel – Mrs. Asher
 - Agenda Item # 2** – OKI Transportation Grant – Administrator Kelly
 - Agenda Item # 3** – Cyber Security Program – Administrator Kelly
 - Agenda Item # 4** – Sugar Camp Culvert Rehab – Mr. Burdsall

OFFICE OF THE ADMINISTRATOR

Agenda Item # 5 – Flock Safety Renewal – Chief Hirsch

Agenda Item # 6 – New Fire Engine Purchase – Chief Jetter

Agenda Item # 7 – Axon Assistant Translate – Chief Hirsch

Agenda Item # 8 – Evergreen Cemetery Road Installation – Mr. Burdsall

Agenda Item # 9 – IACP Conference Out of Township Travel – Chief Hirsch

Agenda Item # 10 – OFCA Conference Out of Township Travel – Chief Jetter

Agenda Item # 11 – Community Park Shade Structures – Mr. Burdsall

Agenda Item # 12 – E-One Inspections Out of Township Travel – Chief Jetter

Agenda Item # 13 – Leming House Wall Coverings – Mr. Burdsall

Agenda Item # 14 – FEMA Grant – Chief Jetter

Agenda Item # 15 – Civic Center Chiller Pump / Motor – Mr. Burdsall

Agenda Item # 16 – PD Job Descriptions – Mrs. Asher

Add Ons – None.

[THIS CONCLUDES THE BUSINESS PORTION OF OUR MEETING].

Public Comment

Executive Session – The Board will enter into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance that is directly related to a request for economic development assistance to be administered under Ohio law that is necessary to protect the interests of the applicant and the investment of public funds in connection with the project.

SPECIAL NEEDS ACCOMMODATION –

If you have a disability and you require assistance while attending this meeting, please contact the Township Offices at (513) 248-3725 at least 72 hours before the meeting to ensure arrangements for accommodation by Miami Township.

MIAMI TOWNSHIP BOARD OF TRUSTEES

APRIL 13, 2026

The Miami Township Board of Trustees met in special session on Monday, April 13, 2026, at 6:00 p.m. at the Miami Township Civic Center. Chairperson Ken Tracy called the meeting to order.

ROLL

Trustee Ken Tracy appointed Administrator Steve Kelly as Acting Fiscal Officer. Mr. Kelly called the roll. Attending were Trustees Mary Makley Wolff, Mark Schulte, and Ken Tracy.

EXECUTIVE SESSION

Trustee Schulte made a motion to enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the employment of a public employee. The motion was seconded by Trustee Wolff. Upon roll call, all voted "AYE."

The Trustees came out of executive session at 6:58 PM and resumed normal session.

The special meeting was adjourned at 6:59 p.m. on April 13, 2026.

Respectfully Submitted,

Ken Tracy, Chairperson

Steve Kelly, Acting Fiscal Officer

MIAMI TOWNSHIP BOARD OF TRUSTEES

APRIL 21, 2026

The Miami Township Board of Trustees met in special session on Tuesday, April 21, 2026, at 6:00 p.m. at the Miami Township Civic Center. Chairperson Ken Tracy called the meeting to order.

ROLL

Mr. Eric Ferry called the roll. Attending were Trustees Mary Makley Wolff, Mark Schulte, and Ken Tracy. Also present: Township Administrator Steve Kelly

EXECUTIVE SESSION

Trustee Wolff made a motion to enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the employment of a public employee. The motion was seconded by Trustee Schulte. Upon roll call, all voted "AYE."

The Trustees came out of executive session at 6:58 PM and resumed normal session.

The special meeting was adjourned at 6:59 p.m. on April 21, 2026.

Respectfully Submitted,

Ken Tracy, Chairperson

Eric Ferry, Fiscal Officer

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Emily Asher, HR Director
DATE: June 8, 2026
SUBJECT: Personnel

Police Department

Accept the retirement notice of full-time Police Officer, Skip Rasfeld. Skip's final day of employment with Miami Township was May 30, 2026. We would like to recognize and thank Skip for his 19 years of dedicated public service to Miami Township and wish him all the best in his retirement.

Recreation Department

Make a final offer of employment for the position of Camp Leader to Ella Sizemore with the rate of \$15.00 per hour effective June 9, 2026.

Adjust the rate for the following Camp Supervisors to \$16.00 per hour effective May 24, 2026.

- Sara Wanamaker
- Megan Poppe

Administration Department

Approve a position change for Katie Pohl to Finance Associate at a rate of \$36.00 per hour effective June 21, 2026.

RECOMMENDATION

Make a motion to accept the personnel recommendations as stated.

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Steve Kelly, Township Administrator
DATE: June 8, 2026
SUBJECT: OKI Transportation Alternatives (TA) Grant Program

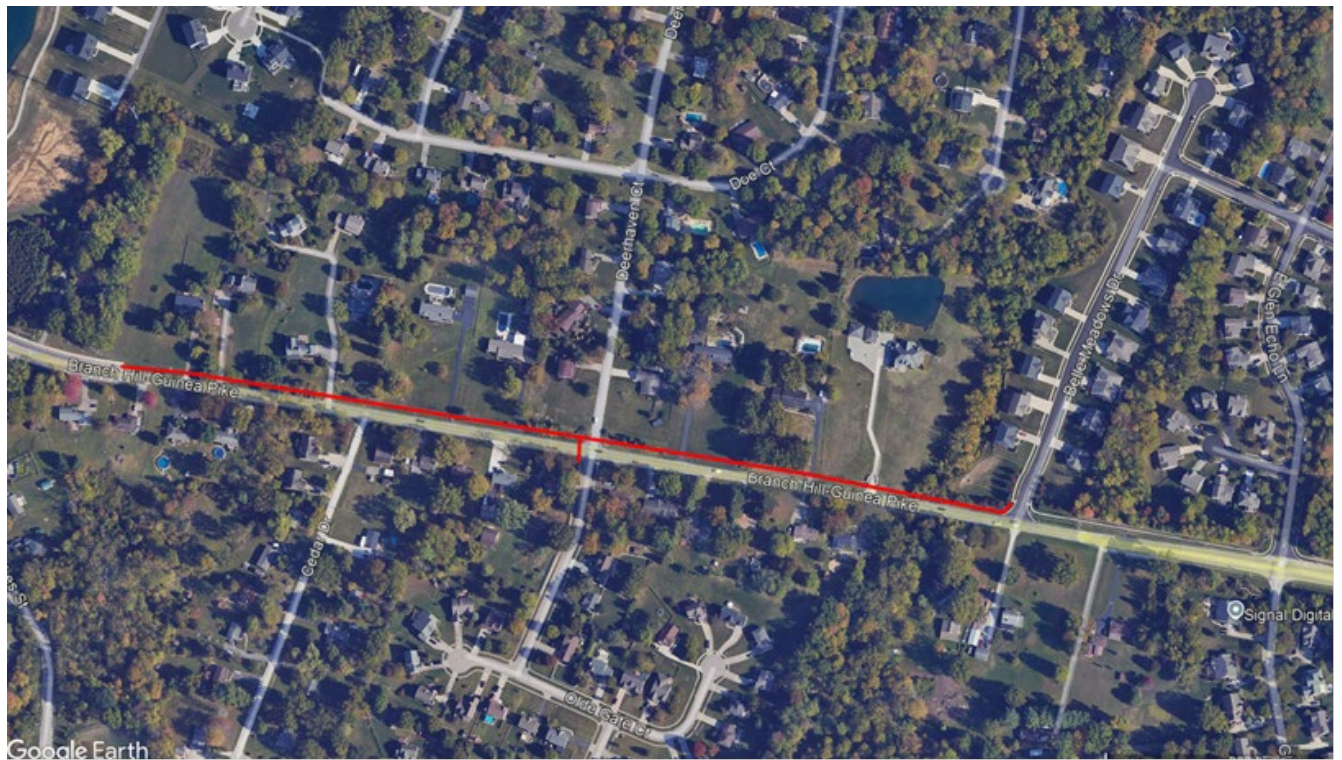
Each year, the Ohio Kentucky Indiana (OKI) Regional Council of Governments solicits grant projects from local governments with the goal of assisting with transportation planning towards projects that improve transportation pathways and that create connectivity. Previously, we applied for these funds in 2025 and were successfully awarded funding to install pedestrian improvements and crosswalks at the intersection of Loveland-Miamiville Road and Branch Hill – Guinea Pike.

We are seeking the Board’s approval to apply for the OKI Transportation Alternatives grant again this year. As part of our recent updates to our Safe Routes to Schools Plan, we identified a few projects along Branch Hill – Guinea Pike (BHGP) that could benefit from the installation of sidewalks and crosswalks, especially in the area of Jer-Les Drive, which leads to Boyd E. Smith Elementary school. We have applied for a grant through ODOT to look to install a crosswalk that would help pedestrians cross BHGP safely and that would provide connectivity for the multiple subdivisions on the northeastern side of BHGP.

For the 2026 OKI TA grant, we are proposing to connect the sidewalk on the northeastern side of BHGP from just north of Cedar Drive down to Belle Meadows Drive. The overall project is estimated to cost approximately \$770,959.00. The grant requires a 20% local match, so the Township’s portion would be approximately \$178,910.00. Additionally, design, engineering, and environmental work would not be covered by the TA grant and would cost the Township an additional \$152,000.00, bringing the Township’s total commitment to about \$330,910.00. Existing TIF fund balances in the area would support this project.

The next page illustrates the area of consideration for the installation of sidewalk, as well as a chart that illustrates the cost estimates associated with the OKI TA grant.

No action is necessary at this time other than your comments and direction on this grant application.



Cost Estimate

Phase	Fiscal Year	Project Estimate ¹	Inflated Cost ²	Request Federal Funds for Phase?	Local Match% ³	Requested Funds	Local Funds
Design (KY Only) ⁴	2027	\$0		Yes	20%	\$0	\$0
PE-ROW Services	2027	\$77,000		Yes	20%	\$61,600	\$15,400
Right-of-Way	2028	\$76,000		Yes	20%	\$60,800	\$15,200
Utilities	2029	\$0		Yes	20%	\$0	\$0
Construction	2030	\$617,959	\$741,551	Yes	20%	\$593,241	\$148,310
Totals		\$770,959	\$741,551			\$715,641	\$178,910

¹ Submittal of certified cost estimate required. Must use current year cost. Construction may include the addition of 10% contingency.

² Compounded inflation rate (1.16) for 2030 construction. From ODOT inflation calculator, 01/26.

³ Each phase of funding requested must include at least 20% local match. Must match inflated construction cost.

⁴ OKI will add 10% Federal Funds for KY State Forces. No local match required for KY State Forces.

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OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Steve Kelly, Township Administrator
DATE: June 8, 2026
SUBJECT: Cybersecurity Program

As part of the requirements set forth in Ohio Revised Code 9.64 related to establishing a cybersecurity program for local governments, we have been working diligently with InTrust to finalize a draft program that compiles the findings and recommendations of our comprehensive network assessment for your review and consideration for adoption.

Per ORC 9.64, the cybersecurity program shall be consistent with generally accepted best practices for cybersecurity and may include, but are not limited to the following:

- Identify and address the critical functions and cybersecurity risks of the political subdivision.
- Identify the potential impacts of a cybersecurity breach.
- Specify mechanisms to detect potential threats and cybersecurity events.
- Specify procedures for the political subdivision to establish communication channels, analyze incidents, and take actions to contain cybersecurity incidents.
- Establish procedures for the repair of infrastructure impacted by a cybersecurity incident, and the maintenance of security after the incident.
- Establish cybersecurity training requirements for all employees.

Last year, the Board adopted a cybersecurity and ransomware policy that complies with the ORC requirements. This year, we have instituted a cybersecurity training program in coordination with the Ohio Persistent Cyber Initiative (O-PCI) through the Ohio Cyber Range. Moving forward, we are bringing you the following two documents for your review and consideration for adoption:

- Miami Township Cybersecurity Incident Response Plan – this document outlines the Township’s definition of, identification of, and response to any cybersecurity incident, which is defined as “a violation or imminent threat of violation of computer security policies, acceptable use policies, or standard computer security practices.”

- Miami Township Business Continuity Plan – this document provides information for the continuity of business in the Township if we were to experience any type of emergency or incident that would disrupt normal business operations. It also provides information regarding critical technological business functions and refers to our Incident Response Plan. Both documents provide circular references that support each other to ensure we have comprehensive coverage in place.

These documents will also be incorporated into the next revision of the Miami Township Continuity of Operations Plan, which was last revised in 2023. Additionally, all documents will be updated as procedures and programs change, and technological advances are adopted into our operations. These revisions will be updated periodically and since both documents are just now being adopted, they will be reviewed in one year to ensure they continue to meet the requirements set forth in the Ohio Revised Code but also reflect our normal operations and business environment.

No action is required at this time, and these plans will be brought back to you at the business meeting for final approval.

OFFICIAL MEMO
SERVICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer and Steve Kelly, Township Administrator
FROM: Chris Burdsall, Service Director
DATE: June 8, 2026
SUBJECT: Sugar Camp Culvert Rehabilitation

At 5461 Sugar Camp Road there is a metal culvert under the road that has begun to rust along the bottom. There is a significant amount of erosion near the headwall and outfall wall that could cause further problems if not addressed. This culvert is 36 inches tall by 58 inches wide and 50 feet long.

Attached is the quote we received from National Gunite for the rehabilitation of the culvert. This quote is for the shotcrete lining for the bottom 1/3 of the culvert. The headwall and outfall wall will be lined as well to help prevent further deterioration of the road berms and creek bank.

The total estimate for this project is \$36,808.00 and we do have a budgeted amount for Contracted Pipe Repairs. We are recommending a contract with National Gunite for the Rehabilitation of the culvert at 5461 Sugar Camp as they have always completed satisfactory projects for the township in the past. We can also schedule this around the same time as the culvert on Dry Run to save the mobilization fee on one of the projects.

No action is needed at this time; We will bring this back for approval at the Business Meeting.



111 ROOSEVELT BOULEVARD, JOHNSTOWN, PA 15906
PHONE: 814-533-5780 FAX: 814-535-5328

PROPOSAL

Date: October 31, 2025

Project: 5461 Sugar Camp Road

Contact: Chris Burdsall
Service Director
6007 Meijer Drive
Miami Township OH, 45150
(513) 248.3728
MiamiTwpOH.gov

PROJECT TITLE:

Rehabilitate the 36" Tall by 58" wide Corrugated Metal Pipe (CMP) on Sugar Camp Road.

GENERAL SCOPE OF WORK:

National Gunite proposes to clean and dewater the 36" Tall by 58" wide Corrugated Metal Pipe (CMP) on Sugar Camp Road for approximately fifty feet (50'). National Gunite will structurally rehabilitate the pipe with an invert lining from 4:00-8:00 using a nominal 2-inches of 5,000 psi structural shotcrete at 28 days. Within the pipe any joints will receive a full diameter / circumferential lining sealing each joint and the pipes will be sealed to ensure no water can get under or around the pipe. In addition the headwall and outfall walls will be lined and fortified the best we can based on existing conditions. The shotcrete will be reinforced with welded wire fabric, as detailed below.



We will include the following items if shaded:

MATERIALS:

- Gunite / Shotcrete
- Strongseal
- Pre-bag Material
- Concrete Additives
- Pressure Grouting (Cement-Based)
- Chemical Grouting
- Epoxy Injection
- Chimney Seals

REINFORCING:

- Reinforcing Mesh
- Reinforcing Steel
- Anchor Bolts/Screws
- Polypropylene/ Steel Fibers

CURING:

- Water Curing
- Compound Curing
- Natural Curing

SITE:

- Water to Our Tank
- Sanitary Facilities
- Scaffolding
- Traffic Control
- Safety Equipment
- Dewatering or Shoring
- Protection, Covering, or Cleaning
- Removal of Excess Sand
- Removal of Rebound
- Removal of Epoxy Injection Ports
- Confined Space Equipment

PREPARATION OF SURFACES:

- Chipping
- Sandblasting
- Water blasting
- Forms-Headers
- Excavation and Fine Grade
- Expansion Joints
- Weep Holes
- Removal of Manhole Steps

FINISH:

- Trowel & Broom
- Natural Gun
- Float
- Other

TESTING:

- Pre-Construction
- Water Test
- Vacuum Test
- Test Panels

SPECIAL CONDITIONS:

- Permits
- Performance & Payment Bond
- Certified Payroll

ANY ADDITIONAL ITEMS:

1. Township to coordinate with Home Owners and Schools to let them know work is being performed.
2. Township to provide water, if needed for the mix
3. Township to provide a staging area if needed
4. Township to provide traffic control, if needed
5. Work to be performed during dry weather

DETAILED SCOPE OF WORK:

- A. PRELIMINARY SITE WORK** - Upon mobilizing onsite, National Gunitite forces will cordon off our site staging area to protect and ensure the safety of any pedestrian and vehicular traffic.

Before entering the pipe, National Gunitite will sample the atmospheric conditions as well as constantly monitor the air within the pipe in accordance with 29 CFR 1926 Code of Federal Regulations as it pertains to confined space entry. All National Gunitite personnel have completed the necessary confined space training and meet all OSHA requirements and certifications.

- B. PIPE PREPARATION** – Temporary PVC piping will carry any water past our work area, keeping it dry. The sand bag weir is designed so that, in the event of a major weather event, the water will either spill over the top of the weir or collapse it completely to allow the high flow to move through the existing pipe without backing up or pooling. As an alternative to the flume system, bypass pumping may be necessary. If so, the cost will be included in our proposal, and no additional charges will be assessed.

National Gunitite will then clean and prepare the interior of the pipe. Heavy debris will be removed either mechanically or by hand. The entire pipe structure will then be water blasted to remove all remaining dirt and debris to prepare the surface for the shotcrete application.

- C. REINFORCEMENT** – National Gunitite will install a 2" x 2", 12-gauge galvanized, welded wire fabric blanket. The reinforcement will be attached securely to expansion anchors placed on 24-inch centers each way. The mesh will be tied to the anchors with 16-gauge annealed tie wire.

- D. GUNITITE WORK**- All work will be completed in strict accordance with American Concrete Institute's 506 R95 Guide to Shotcrete. The shotcrete mix will be comprised Quikcrete Shotcrete MS. The dry ingredients will be pneumatically projected through the shotcrete hose and hydrated with 4.5 gallons of potable water at the nozzle.

This mix will yield a compressive strength of 5,000 psi at 28 days. The freshly placed shotcrete will then be screeded, broomed, and allowed to naturally cure in the moist confines of the CMP.

All rebound material will be placed at the head or foot of the wall and covered with Shotcrete to further fortify the bottom of the pipe and head/outfall walls. Photographs will be provided of our finished work.

- E. RESULTS** - It is generally acknowledged throughout the pipe rehabilitation industry, as well as the Trenchless Technology circuit, that a shotcrete-lined pipe will yield a minimum of 50 to 75 years of additional life.

Also, Manning's coefficient (a measure of roughness) for corrugated metal pipe is about 0.022, while trowel-finished shotcrete is 0.012. The smoother surface more than compensates for the minor decrease in cross-sectional area that results from the guniting process.

PRICING:

In consideration of completing the work described above, we are to be paid the following amounts:

Mobilization	\$ 2,500.
PWOSO Member Discount	\$ <1,000.>
Rehabilitate CMP pipe as detailed above, Lump Sum, Complete	\$ 35,308.
TOTAL	\$ 36,808.

WARRANTY: National Gunitite guarantees our work, and shall remedy without cost to the Owner, any defects that may develop from our materials or workmanship for a period of one year from the date of final payment.

Terms: Net 30 days upon completion of project.

RESUMES OF MANAGEMENT PERSONNEL:

Julian R. Beglin
Vice President
Johnstown, PA

1998 - 2003 Laurel Management
2024 - Present National Gunite / Laurel Management

Julian has more than 25 years of utility construction and civil engineering experience and has a Bachelor of Science Degree in Civil Engineering & Management.

Shane Snyder
Vice President, Eastern Regional Director
Turbotville, PA

2006 - Present National Gunite

Shane has spent his entire Shotcrete career in pipeline rehabilitation and was promoted from foreman to superintendent in 2011 and Eastern Regional Director in 2017 and Vice President in 2022.

Tim Martin
Midwest Regional Director
Indianapolis, IN

2006 - 2015 Trotter Construction Group
2015 - 2016 FOSO Construction, LLC
2016 - Present National Gunite

Tim has extensive experience in all aspects of utility infrastructure and has held such positions as project engineer, estimator, project manager, business development director and operations manager.

Tim has spent the last nearly 20 years rehabilitating sanitary sewer lines and structures in throughout States of Ohio, Indiana and Kentucky.

REFERENCES:

John Morgan
Manager - Special Projects
Citizens Energy Group
2020 N Meridian St, Indianapolis, IN 46202-1306
317-924-3311
<http://www.citizensenergygroup.com>

Daniel S. Deiseroth, P.E.
Executive Vice President
The Gateway Engineers
400 Holiday Drive, Suite 300
Pittsburgh, PA 15220
Office: 412-921-4030 ext. 110
ddeiseroth@gatewayengineers.com

Roger Hanas
Project Manager
Citizens Energy Group
2020 N Meridian St, Indianapolis, IN 46202-1306
317-924-3311
<http://www.citizensenergygroup.com>

Bob Carpenter
Service Representative
Insight Pipe Contracting
232 E. Lancaster Road
Harmony, PA 16037
Office: 724-452-6060
Cell: 412-292-4423
bob.carpenter@insightpipe.com

Eric Haenlein, P.E.
Granite Inliner
4520 North State Road 37
Orleans, IN 47452
Office: 812-865-3232
Cell: 317-439-4025
Eric.haenlein@gcinc.com

TERMS AND CONDITIONS:**A. GENERAL**

1. This document represents the entire agreement between the Customer and National Gunite. It covers all of the work to be done under this proposal, and there are no prior representations, either verbal or written, that are outside of this proposal or contract. Any subsequent modification or change must be made in writing and signed by authorized representatives of both the Customer and National Gunite.
2. In the event that a purchase order and/or subcontract agreement is issued for the proposed work, the section above designated "Scope or Work" must be included on said purchase order or subcontract. Alternatively, this proposal may be attached to the purchase order or subcontract agreement.
3. This proposal does not become a contract until it is signed by the Customer and the President of National Gunite.
4. It is agreed that National Gunite shall be permitted to prosecute work without interruption. For any delays created by the Owner/Contractor, their employees or their representatives, it is agreed that National Gunite shall be reimbursed for actual expenses and damages. These costs include but are not limited to labor, owned equipment, rented equipment, and applicable taxes.
5. National Gunite carries the following insurance coverage:

General Liability	\$ 1,000,000 each occurrence; \$ 2,000,000 aggregate
Umbrella Liability	\$ 10,000,000 each occurrence; \$ 10,000,000 aggregate
Automobile Liability	\$ 1,000,000 each accident
Workman's Comp.	\$ 1,000,000 each accident

B. LIMITATIONS & EXCLUSIONS

1. This proposal is based upon current prices and conditions, and may be withdrawn if not accepted within fifteen (15) days.
2. National Gunite labor in this proposal is priced at non-prevailing wage rates.
3. Execution of the work covered by this proposal is contingent upon the nonoccurrence of strikes, fires, accidents, delays of carriers, delays in delivery of material or other unavoidable circumstances that are beyond the reasonable control of National Gunite.
4. National Gunite reserves the right to sublet any portion of this proposed work if determined to be appropriate.
5. This contract does not include any charges in the way of Federal, State or Municipal taxes which may be imposed upon this transaction. It is understood that if any such taxes do apply, they shall be paid by the Customer.

6. Unless specifically noted, the price contained in this proposal does not include performing any portion of the work during freezing weather. If any work is executed during freezing weather, the Customer shall provide all labor and material in connection with the heating and protection of National Gunite's work and materials. The Customer shall also reimburse National Gunite for the additional costs associated with winter operations.

C. TERMS

1. On or about the tenth (10th) day of each month of the project, the Customer shall pay National Gunite for ninety percent (90%) of the work that was completed during the previous month. Final and full payment shall be made within fifteen (15) days of completion of the project and upon submission of the final invoice.

2. If timely payment for work performed is not made as described above, National Gunite may, at its sole discretion, file the appropriate lien documents on the property described in this proposal.

D. CUSTOMER TO PROVIDE

1. The Customer shall be responsible for providing National Gunite with free access to the site, adequate space to receive and store materials, and sufficient space to enable the proper execution of the work described herein.

2. The Customer shall furnish artificial lighting, if required, and potable water to within fifty (50) feet of the cement gun.

3. The Customer agrees to pay the cost of any and all surety, bonds and permits associated with the project.

ACCEPTANCE OF PROPOSAL:

Name of Company, Owner or Contractor

Date

Name of Individual (Signature)

Title

FOR NATIONAL GUNITE

Julian Beglin, Vice President

OFFICIAL MEMO
POLICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
Steve Kelly, Township Administrator
FROM: Robert Hirsch, Chief of Police
DATE: June 8, 2026
SUBJECT: Flock Safety Agreement

The Police Department implemented Flock Safety cameras across Miami Township in 2022 to aid in criminal investigations. The original 25 Flock Safety cameras were installed at no cost to Miami Township through grant funding from the Ohio Office of Criminal Justice Services, and the expanded program has been supported through grant funding and OneOhio Opioid Settlement funds since then to reduce the burden to the Miami Township taxpayer.

The Police Department currently has two contracts with Flock Safety – one for the original 25 cameras and one for 8 additional cameras. The Police Department is requesting a realignment of the contracts to a 24 month term with continued use of the OneOhio Opioid Settlement funds. The cost per year for each camera is \$3,000.00, for a total of \$99,000.00 per year.

By renewing and realigning the Flock Safety contracts before June 30, 2026, Miami Township will be eligible for \$12,500.00 in grant reimbursements through the Ohio Office of Criminal Justice Services.

No action is required at this time. This item will be presented to the Board for final approval at the next business meeting.

**Flock Safety + OH - Miami Township
PD (Clermont County)**

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Tallon Dameron
tallon.dameron@flocksafety.com
4233602230

Quote Number: Q-202201
Expiration Date: 05/30/2026

flock safety

ORDER FORM

Customer: OH - Miami Township PD (Clermont County)
Legal Entity Name: OH - Miami Township PD (Clermont County)
Accounts Payable Email: katie.pohl@miamitwpoh.gov

Initial Term: 24 Months
Renewal Term: 24 Months
Payment Terms: Net 30

Address: 5900 Mcpicken Dr. Milford, Ohio 45150

Billing Frequency: Annual
Retention Period: 30 Days

Hardware and Software Products

Recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$99,000.00
Flock Safety Platform			
Flock Safety Platform - Essentials	Included	1	Included
Flock Safety LPR Products			
Flock Safety LPR, fka Falcon	Included	33	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			

Subtotal Year 1:	\$99,000.00
Annual Recurring Subtotal:	\$99,000.00
Estimated Tax:	\$0.00
Contract Total:	\$198,000.00

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "**Renewal Term**") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

The Term for Flock Hardware shall commence upon first installation and validation, except that the Term for any Flock Hardware that requires self-installation shall commence upon execution of the Agreement. In the event a Customer purchases more than one type of Flock Hardware, the earliest Term start date shall control. In the event a Customer purchases software only, the Term shall commence upon execution of the Agreement.

Special Terms:

- The term of this contract shall be from 6/1/2026 to 5/31/2028.

This Agreement supersedes any and all previously executed agreement between the Parties, relating to the provision of services by Flock to Customer and any exhibits attached thereto or incorporated therein by reference. Upon execution of this Agreement, all previously executed agreements pertaining to the Services provided shall run coterminous with the Term of this Agreement. In the event of any overlap in subscription terms and prior invoices, payments will be provided in pro rata credit. Any estimates provided on credits are subject to change based on execution of new contract.

If Customer is located in any of the state(s) listed at <https://www.flocksafety.com/legal/state-required-provisions>, the applicable state-required terms set forth therein are incorporated into the Agreement.

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$99,000.00
Annual Recurring after Year 1	\$99,000.00
Contract Total	\$198,000.00

*Tax not included

Product and Services Description

Flock Safety Platform Items	Product Description
Flock Safety LPR, fka Falcon	Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users.
Flock Safety Platform - Essentials	An integrated public safety platform that detects, centralizes and decodes actionable evidence to increase safety, improve efficiency, and connect the community.

FlockOS Features & Description

FlockOS Features	Description
Community Network Access	The ability to request direct access to feeds from privately owned Flock Safety LPR cameras located in neighborhoods, schools, and businesses in your community, significantly increasing actionable evidence that clears cases.
Unlimited Users	Unlimited users for FlockOS
State Network (License Plate Lookup Only)	Allows agencies to look up license plates on all cameras opted into the Flock Safety network within your state.
Nationwide Network (License Plate Lookup Only)	With the vast Flock Safety sharing network, law enforcement agencies no longer have to rely on just their devices alone. Agencies can leverage a nationwide system boasting 10 billion additional plate reads per month to amplify the potential to collect vital evidence in otherwise dead-end investigations.
Law Enforcement Network Access	The ability to request direct access to evidence detection devices from Law Enforcement agencies outside of your jurisdiction.
Time & Location Based Search	Search full, partial, and temporary plates by time at particular device locations
License Plate Lookup	Look up specific license plate location history captured on Flock devices
Vehicle Fingerprint Search	Search footage using Vehicle Fingerprint™ technology. Access vehicle type, make, color, license plate state, missing / covered plates, and other unique features like bumper stickers, decals, and roof racks.
Insights & Analytics	Reporting tool to help administrators manage their LPR program with device performance data, user and network audits, plate read reports, hot list alert reports, event logs, and outcome reports.
Real-Time NCIC Alerts on Flock ALPR Cameras	Receive automated alerts when vehicles entered into established databases for missing and wanted persons are detected, including the FBI's National Crime Information Center (NCIC) and National Center for Missing & Exploited Children (NCMEC) databases.
Unlimited Custom Hot Lists	Create a list of vehicles of interest and receive real-time alerts when they're detected by your Flock LPR cameras.

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms of Service located at <https://www.flocksafety.com/terms-and-conditions>.

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: OH - Miami Township PD (Clermont County)

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____

OFFICIAL MEMO
FIRE AND EMS



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
Steve Kelly, Township Administrator
FROM: David Jetter, Fire Chief
DATE: June 8, 2026
SUBJECT: New Fire Engine Purchase

REQUEST

The fire department requests approval to order a new fire engine from E-ONE through Vogelpohl Fire Equipment to replace the 2013 Rosenbauer Engine 10 (E10).

Currently, Engine 10 is 13 years old and has accumulated over 105,000 miles. It will be placed into reserve capacity this year upon the delivery of Engine 14. Upon delivery of the proposed apparatus, Engine 15, Engine 10 will be 16 years old and planned for retirement.

The proposed replacement is consistent with the department's apparatus replacement schedule. Due to industry-wide manufacturing delays, fire apparatus currently requires 30 to 36 months from order placement to delivery. If approved, the department anticipates delivery of the new engine sometime in 2029.

COST

The proposed new engine is identical to the E-ONE engine ordered in 2024, requiring no additional customization, which helps to reduce costs and provides a platform capable of serving in any capacity necessary for operations.

Pricing for the proposed apparatus is as follows:

Option 1 – Standard Payment

- Full Payment on Delivery \$1,184,565.00

FIRE AND EMS

Option 2 – Prepayment

- Initial Cost \$1,184,565.00
- Performance Bond \$4,738.00
- Prepayment Discount **(\$94,765.00)**
- **Total Discounted Cost \$1,094,538.00**

Additional Costs

- Equipment Upfitting = \$75,000.00

Total Project Cost

- Apparatus with Discount \$1,094,538.00
- Upfitting \$75,000.00
- **Total Cost \$1,169,538.00**

The discounted purchase option results in a total cost that is only \$11,268 higher than the engine ordered in 2024, despite continuing industry-wide cost increases.

For comparison purposes, an equivalent apparatus from Pierce Manufacturing is estimated to cost \$80,000 more. Additionally, apparatus manufacturers anticipate further price increases of up to 5% later this year.

To secure a prepayment discount, we must submit a Letter of Intent in June and provide the required prepayment in August.

Funding options and financing strategies for the apparatus purchase will be reviewed with Mr. Ferry to determine the most advantageous approach for the Township.

This will be presented for final approval at the upcoming Business Meeting.



VOGELPOHL FIRE EQUIPMENT, INC
 2770 Circleport Dr.
 Erlanger, KY 41018
 800-797-8317
 6/1/2026

**SOURCEWELL PROPOSAL
 MIAMI TOWNSHIP FIRE DEPARTMENT**

2029 E-ONE Custom Rescue / Pumper 1 **1,184,565.00**

- Cyclone Long Cab, 16" Raised Roof, Seating for Five (5)
- Cummins X10HT 450HP/1650TQ Engine, Allison EVS4000 Transmission, Jake Brake
- Hale QMAX 1500 GPM Pump
- 530 Gallon Water Tank
- Heavy-Duty Extruded Aluminum Body -
 - Full Height Full Depth Driver Side Compartments
 - Full Height Full Depth Officer Side Compartments
 - Two (2) Driver Side Roof Top Compartments
 - Two (2) Officer Side Roof Top Compartments
 - Low Hose Bed
 - Hinged Painted Compartment Doors w/Locks
 - 3-Way 9000# Winch Receiver Rear Underbody - (1) Rear Facing (2) Side Facing
 - Anchor Points for Rope Rescue - (2) Adjacent to Door Openings of Body Compartments Side Facing
 - Wheel Well Storage - (10) SCBA Cylinder Storage
 - Unistrut Tracks in all Compartments
- ControlMaxx Multiplex Electrical System with Driver and Officer 10" Display Screens
- Whelen LED Warning Lights, Whelen Electronic Siren, Federal Q2B Siren
- Safety Vision Back-Up Camera w/ Driver and Officer's Side Cameras on Front Cab Corners
- FireCom 5200D Intercom System - (5) Wireless
- FireTech 12V Scenelighting: Cab Brow, Sides of Cab, Upper Body Sides and Rear of Body
- Dealer Supplied Items Per List

E-ONE Quote # 149212-20

Total - Full Payment on Delivery **1,184,565.00**

Optional Prepayment -

- 100% Performance Bond 4,738.00
- 100% Prepayment Discount **(94,765.00)**

Total - Full Payment with Purchase Order **1,094,538.00**

*Prepayment Discount Based on Full Payment NLT August 31, 2026
 Delivery 36 Months After Receipt of Order
 Quote Valid for 30 Days*



Fire Apparatus Quotation for: MIAMI TOWNSHIP



Quotation Number: 149212 Rev: 20

Unit Description: PRAL-CYCN

Quote Description: Rescue Pumper, Aluminum, Cyclone

Salesperson: K KLEMAN

Salescode	Extended Description	Qty	
TESTING COMPLIANCE STANDARD			
1001-0100	Prior trucks for this customer include the following shop order(s):	1	
1001-0103	The E-ONE supplied components of the vehicle shall meet the requirements of NFPA 1900, 2024 edition.	1	
3090-0002	OAH. Unit has no overall height restrictions.	1	
3090-0004	OAL. Unit has no overall length restrictions.	1	
3090-0006	The hose bed is to have the capacity for the following hose. Hose load shall be listed from driver to officer.	1	Lay 1 - 300 ft. of 1.75 DJ Lay 2 - 1050 ft. of 5.00 LDH Lay 3 - 300 ft. of 3.00 DJ Estimated Weight - 1482 lbs.
3340-1137-12D	Equipment allowance on the apparatus shall be 3000 lbs. This allowance is in addition to the weight of the hoses and ground ladders listed in the shop order as applicable.	1	
INSPECTIONS AND PENALTIES			
1002-0001	Final inspection trip.	1	
1002-0002	Mid point inspection trip.	1	
BUMPERS			
1160-0016	28" Front Bumper Gravel Shield Extension.	1	
1160-0140	3/16" diamond plate Front Bumper Gravel Shield for heavy duty bumper. Includes 1" turn down around perimeter of HD bumper.	1	
1160-0142	Front frame extensions to be drop style IPOS. Includes integral tow eyes below bumper.	1	
1160-0351-589	Bumper to be extended (boxed out) for mechanical siren to be recessed without intruding into the bumper trays, recessed crosslays or any other options as applicable. Location: center.	1	
1160-0357	Heavy duty, formed, 12" front bumper with full wrap around for use with bumper crosslay. To be painted as specified.	1	

Salescode	Extended Description	Qty	
BUMPER TRAYS			
1150-0199	Nylon black cargo net with bungee hold downs on sides for bumper crosslay.	1	
1150-0274	Stainless steel roller assemblies for bumper crosslays. Includes side rollers and bottom. Replaces stainless scuff plates on bumper crosslays.	1	
1150-0630	Recessed bumper double crosslay to hold size and length of hose specified by customer. The crosslay floor/bottom shall be slotted to allow drainage (no slats). An adjustable divider going from side to side shall be used to create the forward and rear crosslay run area. Includes full width hinged bifold raised lid 5.25" in height when measured from top of the bumper gravel shield to the top of the lid and stainless-steel scuff guards at each side and bottom of crosslay opening (exclude bottom if drop down covers are used). Requires 28" extension, side covers, 12" heavy duty bumper and engineering approval.	1	
FRAME ASSEMBLY			
1250-0076	Rear underbody support frame. Zinc plated (galvanized).	1	
1250-0080	Frame assembly with 10.25 x 3.5 x .375 powder coated galvanized rails.	1	
1250-0085	Front chassis frame extensions, crossmembers and battery brackets shall be zinc plated (galvanized) IPOS. Includes rear subframe if applicable (urban interface, straight frame 4x4, etc).	1	
1250-0092	GEOMET coated frame assembly fasteners.	1	
AXLE OPTIONS			
1025-0016	Meritor RS-24-160 single rear axle 24,000 lb. capacity.	1	
1025-0028	Koni shock absorbers for front axle - adjustable.	1	
1025-0030	Stemco sight glass for front axle hubs. Inboard wheel seals will be Chicago Rawhide (or equivalent).	1	
1025-0210	Meritor FL-943 front axle 21,000 lb. Includes maintenance free bushings.	1	
SUSPENSIONS			
1070-0028	Rear suspension FIREMAAX EX model FMX-242 24,000 lb. single axle air ride.	1	
WHEEL OPTIONS			
1050-0001	Alcoa aluminum wheels for front axle (2).	1	
1050-0003	Alcoa aluminum wheels for rear axle (4).	1	
1050-0017	Each inside wheel of the single rear axle shall have valve stem extensions.	1	
1050-0123	Front axle wheel trim kit - black (for use with Dura-Black wheels). Includes stainless steel lug nut covers, trim ring and center cap with E-ONE logo. Note: Center cap will have an inspection port IPO a logo if equipped with Stemco oil	1	

Salescode	Extended Description	Qty	
WHEEL OPTIONS			
	seals.		
1050-0124	Rear axle (single) wheel trim kit - black (for use with Dura-Black wheels). Includes stainless steel lug nut covers, trim ring and center cap with E-ONE logo.	1	
1050-0126	Alcoa front wheels (2) to be Dura-black IPOS finish (w/o center cap). Available with 941/943 and MFS axle up to 21.5K, DANA up to 24K and Reyco IFS. Cannot be used with 445 tires due to max rim width of 12.5". N/A with EzTrac hyd frt drive.	1	
1050-0127	Alcoa wheels (4) for single rear axle to be Dura-black IPOS finish (w/o center cap).	1	
TIRE OPTIONS			
1060-0015	Four Michelin 11R rear tires with XDN2 all weather tread.	1	
1060-0199	PressurePro Pulse tire pressure monitoring system for single rear axle units. Includes recess mounted display in cab.	1	
1060-0212	Two Michelin 425 tires model XZE for front axle.	1	
BRAKE SYSTEMS			
1100-0001	Meritor EX225H 17" disc brakes for front axle.	1	
1100-0003	Meritor EX225H 17" disc brakes for rear axle, maximum capacity 27,000 lbs.	1	
1100-0005	Brake system air 4X2/4X4.	1	
1100-0020	Compression fittings for all air brake system lines. Includes connections on accessories including air suspension seats, pump shift, air inlet/outlets and supply side of plumbing blow-out lines (if equipped).	1	
1100-0023	Stainless steel park brake release guard.	1	
1100-0024	G4 Electronic Stability Control (4x2), Includes RSC and ATC. Not available on mechanical 4x4, commercial chassis or tiller. (Available with Ez-Trac 4x4).	1	
1100-0049	Parking brake release mounted on center dash (not available with ABS dash).	1	
AIR SYSTEM OPTIONS			
1110-0000-001	Inlet for air system. Location: driver door jamb.	1	
1110-0002	Air dryer Bendix AD-9.	1	
1110-0004	Air tank drains w/pull cords.	1	
1110-0005	Automatic moisture ejectors, heated.	1	
1110-0006	Air lines nylon.	1	
1110-0027	Isolated air tank. Includes pressure protection valve.	1	
1110-0043	Auxiliary air tank to be plumbed to the following optional accessories (if	1	

Salescode	Extended Description	Qty	
AIR SYSTEM OPTIONS			
	equipped): Chassis air horns, brake system air outlet, air reel, light tower, air primer, air operated devices and or customer/dealer installed pneumatic add-on(s).		
1110-0096	Stainless steel mounting straps for air tank.	4	
1110-0160	Aluminum air tanks for brake system. All air tanks in the air system to be upgraded to Aluminum. Requires stainless steel straps.	1	
1110-0226	(Obsolete use 1110-0026 and 1110-0234) Air horns Hadley e-tone recessed in bumper - black (PR).	1	
ENGINES & TRANSMISSIONS			
1200-0017	Push-button transmission shift selector.	1	
1200-0021	TranSynd, Shell Spirax S6ATF A295, or equivalent synthetic transmission fluid for EVS4000 series.	1	
1200-0097	Electronic limiting of speed to 68 MPH maximum. Note: Axle gear ratio will be as low as possible while allowing for 68 MPH top speed to improve acceleration. Note: Max speed may be set at 65 MPH due to tire rating.	1	
1200-0224	Transmission re-programming to allow for 6th gear (lower engine speed/better fuel economy). Rear axle gearing will be the same as used with 5 speed transmission.	1	
1200-0490	Eng/Trans Cummins X10 450HP/1650TQ with EVS4000P transmission. 2027 EPA Compliant. Includes Acumen telematics and Certified Clean Idle holographic decal. Note: Until the 2027 EPA engine integration is finalized, option availability and body design relative to engine and aftertreatment are subject to change. Additional costs associated with the 2027 EPA engine will be passed on to the end user. No exceptions.	1	
1200-0495	Transmission cooler. Required with 2027 EPA engine/trans w/o trans retarder.	1	
SECONDARY BRAKING			
1125-0002	Jacobs engine compression brake. Note: Brake lights will illuminate when auxiliary brake is activated.	1	
1125-0023	Transmission to seek second gear when Jacobs engine brake or Telma retarder is engaged. N/A with Trans retarder.	1	
EXHAUST OPTIONS			
1225-0086	Firwin exhaust blanket from the turbo down to the DPF and between the DPF and SCR. Required on 2027 EPA engines.	1	
COOLING PACKAGE			
1800-0041	Cooling system for use with Typhoon and Cyclone chassis. For use with 2027 EPA	1	

Salescode	Extended Description	Qty	
COOLING PACKAGE			
	engines. Includes fan clutch.		
FUEL SYSTEMS			
1350-0022	Fuel line hose rubber.	1	
1350-0043	Fuel system w/50 gallon stainless steel tank.	1	
1350-0101	Fleetguard fuel/water separator (or equivalent). Shall include indicator light and audible alarm.	1	
1350-0102	Fuel shut-off valves (3). Locate each side of fuel / water separator and at tank.	1	
ALTERNATOR			
1700-0027	Alternator Leece Neville 420 amp. 420 amp SAE/369 amp NFPA.	1	
BATTERIES			
1400-0031	Stainless steel battery trays with stainless steel covers.	1	
1400-0032	Battery five group 31 1000 CCA (two left / three right). For use with below cab DEF tank only.	1	
CHASSIS OPTIONS			
1680-0007	Drivelines 1810. Required on 1550 lb/ft torque or greater engines. N/A with EVS3000 transmission.	1	
1680-0075	Receiver, (3) way rear underbody assembly. Includes rearward 9000 lb. winch receiver / Class III trailer hitch receiver and (2) side facing 9000 lb. winch receivers - (1) each below rearward body compartments, rearward tow eyes and electrical winch connections for each receiver. NOTE: When facing receiver(s) locate electrical connection to the left side.	1	
1680-0187	On-Spot tire chain installation. Requires pre-wire option located in Cab Electrical. Requires engineering review and approval if less than 165" WB.	1	
1680-0250-M58	Diesel Exhaust Fluid (DEF) 5 gallon tank. Location: left side below rear of cab.	1	
1680-0284	Radiator mounted power steering cooler.	1	
CAB MODEL			
1520-0244	Cyclone long cab - 100" wide (67.5" CA).	1	
CAB ROOF TYPE			
1615-0005	Delete front vista roof windows.	1	
1615-0042	Vista cab roof 4F/16R. Includes 4" front raise and 16" rear raise (12" step up). Does not include front side Vista windows. For use with 100" wide Cyclone only.	1	
CAB BADGE PACKAGE			

Salescode	Extended Description	Qty	
CAB BADGE PACKAGE			
1610-0000	Cab and body to have applicable E-ONE logos.	1	
CAB DOOR OPTIONS			
1550-0003	Rear crew cab doors in the medium position.	1	
1550-0080-000-G6	Red/Lemon Yellow chevron "A" printed stripe on lower cab door panel approx 12" high. Stainless steel/painted door panels only. E-ONE cabs only.	1	
1550-0084	All cab exterior entry doors to have 1250 keyed locks.	1	
1550-0114	Map pockets cab front doors aluminum plate painted multi-tone gray finish.	1	
1550-0115	Map pockets cab rear doors aluminum plate painted multi-tone gray finish. Pocket size: 14" W x 3" D x 10" H.	1	
1550-0159	Interior cab door locks - manual. Will be individually actuated from each respective door. Includes key lock on each exterior cab door handle.	1	
1550-0185	Cab door panels aluminum painted multi-tone to match cab interior paint. Includes upper and lower panels with seam below handrail.	1	
1550-0245	Anodized aluminum trim on the vertical edge of the exterior cab compartment openings. Includes wheel well and rear compartments (as applicable).	1	
1550-0265	Anodize aluminum trim on bottom edge of the exterior cab compartment openings. Includes wheel well and rear compartments (as applicable).	1	
1550-0285	Driver and officer door windows to be power actuated with HD regulators. Switches to be located at center dash. For use with new Typhoon and 100" wide Cyclone cabs.	1	
1550-0286	Rear crew cab door windows to be power actuated with HD regulators. Switches to be located on each door with add'l switches accessible by driver. For use with new Typhoon and 100" wide Cyclone cabs.	1	
1550-0287	Cab doors to be barrier style. For use with new Typhoon and Cyclone only.	1	
1550-0377	All cab doors shall have exterior pull style handles with integral key lock (glass reinforced nylon).	1	
1550-0395	Door mounted 5" Amdor model ALS-W red LED flashing lights (4). Locate lights horizontally on each cab door in the outboard position. Each individual light to be activated by corresponding cab door ajar circuit.	1	
CAB STEP OPTIONS			
1640-0045-158	Step below cab door. Open back style with angled corners. Located driver's front door. Steps under front cab doors shall not interfere with approach angle.	1	
1640-0045-159	Step below cab door. Open back style with angled corners. Located officer's front door. Steps under front cab doors shall not interfere with approach angle.	1	
1640-0045-160	Step below cab door. Open back style with angled corners. Located driver side rear door. Steps under front cab doors shall not interfere with approach angle.	1	

Salescode	Extended Description	Qty	
CAB STEP OPTIONS			
1640-0045-161	Step below cab door. Open back style with angled corners. Located officer side rear door. Steps under front cab doors shall not interfere with approach angle.	1	
1640-0047	Lower steps to extend 3.5" past cab. For use with legacy Typhoon / Cyclone with barrier style doors and new Typhoon / Cyclone with barrier style or extended doors.	1	
MIRRORS			
1670-0001-274	Ramco 8001FFR mirrors. Remote controlled with top CAS750 manual convex. Location: mounted on front corners of cab.	1	
1670-0059	Retrac Mirror stainless steel 10" 3-arm convex above officer side cab brow, 3 piece adjustable telescoping arm. Head #604953, Arm assy#604671	1	
1670-0065	Retrac Mirror stainless steel 10" 3-arm convex above driver side cab brow, 3 piece adjustable telescoping arm. Head #604953, Arm assy#604671	1	
1670-0087	2" extension for Ramco mirrors, on officers side only.	1	
1670-0088	Driver and officer Ramco cab mirrors to be heated. Includes all surfaces (flat and convex, as applicable).	1	
1670-0091	Cab mirrors to have black finish IPOS. (Does not apply to tubular S/S arms and convex look down mirrors.)	1	
MISC EXTERIOR CAB OPTIONS			
1550-0035	No window on the driver side of the cab	1	
1550-0036	No window on the officer side of the cab.	1	
1675-0022	Pair of 18" handrails located just behind driver and officer front door one each side.	1	
1675-0024	Pair of 36" handrails located just behind driver and officer rear door (ALS doors if equipped) one each side.	1	
1675-0030	Mud flaps, front, black with E-ONE logo.	1	
1675-0048	Rear cab wall to be smooth 3/16" aluminum plate with a diamond plate overlay.	1	
1675-0053	Stainless steel scuff plates full height on rear cab corners (PR)	1	
1675-0116	Brushed stainless steel scuff plates for cab handrails (PR).	2	
1675-0201	Large radius cab wheel well. Includes bolt-on adjustable wheel well trim.	1	
1675-0214	Rubber fenderettes in place of standard fender.	1	
1675-0256	Mounting plate for battery charger receptacle, indicator and air inlet (if applicable). Plate to be removable stainless steel painted black.	1	
1675-0399	Hansen knurled grip surface handrails shall be black in place of standard clear anodized handrails on cab. Handrails shall be anodized black from the factory. Quantity to match the number of handrails on cab exterior.	4	

Salescode	Extended Description	Qty	
HVAC			
1515-0133	Air conditioning with roof top mounted condenser. Includes reduced profile evaporator w/powder coated cover, brushless motors and a rear fan speed switch on the driver side of the rear air distribution housing. Requires A/C controls in multiplex display.	1	
1685-0183	Heater cab with heat to the feet for the driver and officer	1	
SEATS			
1510-0004	Seats, Bostrom brand.	1	
1510-0008	Seat color gray.	1	
1510-0085	Custom logo embroidery (EA). Bostrom seats only. Requires set-up sales code for new designs.	10	
1510-0203-147	Bracket SCBA IMMI SmartDock Gen2 restraint system. Location: officer's seat.	1	
1510-0203-151	Bracket SCBA IMMI SmartDock Gen2 restraint system. Location: inboard driver's side rear wall.	1	
1510-0203-152	Bracket SCBA IMMI SmartDock Gen2 restraint system. Location: inboard officer's side rear wall.	1	
1510-0203-513	Bracket SCBA IMMI SmartDock Gen2 restraint system. Location: center rear wall.	1	
1510-0279-146	ReadyReach seat belt extender. Location: driver's seat.	1	
1510-0279-147	ReadyReach seat belt extender. Location: officer's seat.	1	
1510-0279-513	ReadyReach seat belt extender. Location: center rear wall.	1	
1510-0279-D37	ReadyReach seat belt extender. Location: driver side rear wall with ctr of seat approx 26" from ctr of cab.	1	
1510-0279-D38	ReadyReach seat belt extender. Location: officer side rear wall with ctr of seat approx 26" from ctr of cab.	1	
1510-0435	Seat cover material Durawear Plus (EA). Includes low seam on bottom cushion. Bostrom seats only in gray or black. (Quantity to reflect number of seating positions)	5	
1510-0478-134	Flip-up with fold and hold Bostrom SCBA seat located centered.	1	
1510-0478-D37	Flip-up with fold and hold Bostrom SCBA seat located driver side rear wall with ctr of seat approx 26" from ctr of cab.	1	
1510-0478-D38	Flip-up with fold and hold Bostrom SCBA seat located officer side rear wall with ctr of seat approx 26" from ctr of cab.	1	
1510-0533	Driver seat to be Bostrom air ride (Air-50 suspension) with Gen II design. Can be used with dual retractor upgrade (1510-0508).	1	
1510-0538	Seats to have Zip Clean covers IPOS. Includes extra set of removable covers (bottom and back) shipped loose. For use with Bostrom seats only. Requires	5	

Salescode	Extended Description	Qty	
SEATS			
	Durawear Plus fabric (1510-0435). When equipped with E-ONE seat, cushion will be provided by Bostrom. Square style bench seats will have individual bottom cushion. Zip Clean N/A with taper style bench seat cushion. Option is per seat (Quantity to reflect number of seating positions).		
1510-0574	Officer seat to be Bostrom fixed SCBA with Gen II styling. Can be used with dual retractor upgrade (1510-0508).	1	
1685-0032	Seating capacity tag of five occupants.	1	
MEDICAL CABINETS			
1535-0177	Compartment rear side of cab "under riser" type. Approx 9W x 30H opening. Includes double pan hinged door. Long cab with medium door location only. Note: striker pin extends into opening - may block extinguisher placement. Location: driver and officer side.	1	
1535-0202	Finish. Cab medical/storage cabinet(s) finish to be multi-tone gray. Includes interior/exterior of cabinet and shelves/trays if equipped.	1	
1535-0256	Officer side cab wheel well medical cabinet with external locking pan door painted job color and interior cargo net. Cabinet includes (2) adjustable shelves. Cabinet is approximately 42H x 22W x 28D on Typhoon and Cyclone and 42H x 25W x 28D on 100" wide Cyclone and Quest (viewed from interior).	1	
1535-0257	Driver side cab wheel well medical cabinet with external locking pan door painted job color and interior cargo net. Cabinet includes (2) adjustable shelves. Cabinet is approximately 42H x 22W x 28D on Typhoon and Cyclone and 42H x 25W x 28D on 100" wide Cyclone and Quest (viewed from interior).	1	
1535-0261	Upper forward vista area cabinet. Cabinet to be full width and height of vista area by approx 20" deep (at the bottom) located forward of rear cab doors. Includes (2) equally spaced compartments with horizontally hinged lift-up doors, compartment divider and padding along lower rear edge. Cabinet shall match cab interior.	1	
1535-0310	The compartments to the rear sides of the cab are to be designed with a pass through that extends fully from the driver side compartment to the officer side compartment. To be used when equipped with a bench seat riser, common riser used with individual seat(s) or center rear wall cabinet.	1	
1535-0337	Interior medical cabinet. Locate to rear of engine cover. Cabinet to be 20.75" H x 45" W x 22" D. Cabinet to have a 2" lip around top, open rear with 1" lower lip, cargo net style cover over rear opening and (1) adj shelf.	1	
1535-0932	Special cargo net cover with black metal quick release buckles on cab medical cabinets IPOS. (EA)	2	
1535-1146	Special cargo net cover with black metal quick release buckles on rear engine	1	

Salescode	Extended Description	Qty	
MEDICAL CABINETS			
	cover storage cabinet IPOS. (EA)		
1535-1227	D-Ring handle on cab compartment doors(s) to be black powder coated IPOS (EA).	4	
MISC INTERIOR CAB OPTIONS			
1685-0006	Padded sun visors, driver and officer's side overhead.	1	
1685-0187	Severe duty engine cover, molded polyurethane.	1	
1685-0446	Severe duty overhead console. Includes driver, center and officer overhead ahead of air conditioning plenum. Center overhead includes siren mounting locations. Overhead to match cab interior.	1	
1685-0595-170	(1) dash blank panel. Includes: dash panel/housing to be cutout behind panel overlay, location: center overhead. Color: Black.	1	
1685-0654	Cup holder / tray for engine cover painted to match cab interior. Approx 14" wide x 10" long with tapered front corners and cup holders at each rear corner. For use in Typhoon and CII with severe duty engine cover. To be shipped loose.	1	
1685-0669	Severe duty dash package with low profile center section. Cast alum construction. Includes smooth plate alum lower kick panels; all painted to match cab interior.	1	
1685-0692	Cab insulation package. Includes insulation for ceiling, front wall, rear wall, side walls, below seat risers and in doors.	1	
1685-0891	Cab interior padding to be gray.	1	
CAB ELECTRICAL OPTIONS			
1750-0024-179-02	Auto-Eject receptacle inlet 20 amp located outside driver's door next to handrail with a Red cover.	1	
1750-0029	Switch horn button two position DOT/air horn.	1	
1750-0046-195	Cab Headlights. Position: lower.	1	
1750-0071-585	Mount customer supplied antenna on cab roof. Location: driver side forward with coaxial cable terminating at the center of the dash board. Note: New antenna with original packaging only, used antenna not acceptable.	1	
1750-0071-B98	Mount customer supplied antenna on cab roof. Location: officer side forward with coaxial cable terminating below officer seat. Note: New antenna with original packaging only, used antenna not acceptable.	1	
1750-0072-545	12 VDC electrical outlet wired battery hot. Location: In cab driver side on 3 x 3 post rear facing just above engine cover (or seat riser if in a Hush).	1	
1750-0072-592	12 VDC electrical outlet wired battery hot. Location: driver side dash.	1	
1750-0072-593	12 VDC electrical outlet wired battery hot. Location: officer side dash.	1	

Salescode	Extended Description	Qty	
CAB ELECTRICAL OPTIONS			
1750-0073-585	Antenna base Tessco P/N 90942 (NMO Motorola Style - also called MATM style) on cab roof. Location: driver side forward with coaxial cable terminating at the center of the dash board.	1	
1750-0073-588	Antenna base Tessco P/N 90942 (NMO Motorola Style - also called MATM style) on cab roof. Location: officer side rearward with coaxial cable terminating at the center of the dash board.	1	
1750-0073-843	Antenna base Tessco P/N 90942 (NMO Motorola Style - also called MATM style) on cab roof. Location: driver side rearward with coaxial cable terminating at the center of the overhead console.	1	
1750-0073-B98	Antenna base Tessco P/N 90942 (NMO Motorola Style - also called MATM style) on cab roof. Location: officer side forward with coaxial cable terminating below officer seat.	1	
1750-0080	Conduit flexible 1.5" for radio installation center of dash to compartment under officer's seat. To include pull string/wire.	1	
1750-0158	Dome Lts Weldon Red/White LED. Package includes two lights mounted in the front and two mounted in the rear of the cab. White light wired through door and light assembly switch. Red light through light assembly switch.	1	
1750-0166	ATC override switch.	1	
1750-0198-0JM	Battery charger to be located behind driver's seat on forward wall of driver side medical cabinet.	1	
1750-0265	Speedometer for officer side multiplex display.	1	
1750-0449	Momentary DPF regeneration override switch.	1	
1750-0482	Control push-button switch officer switch panel for Q2B siren.	1	
1750-0483	Control push-button switch on officer's switch panel for Q2B siren brake.	1	
1750-0485	Control push-button switch officer switch panel for air horns.	1	
1750-0491	The chassis shall be pre-wired for installation of tire chains. A switch will be provided that includes the means to prevent unintentional activation. This shall be via a guarded or lockout style switch.	1	
1750-0554	FireTech LED cab headlights.	1	
1750-0580	Light EON LED (EA) mounted in riser height compartment.	2	
1750-0768	TecNiq D07 LED cab door step area lighting. Includes (2) lights at each door area. Lights to be switched with door ajar.	1	
1750-0796	Turn signal TecNiq LED strip (PR) with clear lens and polished alum housing located between quad headlight bezels (New Typhoon and Cyclone only).	1	
1750-0827	Quad headlight bezels (4) black ipos. Includes strip light mounting bezel between quad housings.	1	

Salescode	Extended Description	Qty	
CAB ELECTRICAL OPTIONS			
1750-1004	Battery charger Kussmaul Chief Series. 120/240 volt inlet, 40 amp output. Includes remote and built-in touch screen displays.	1	
1750-1013-545	Dual port USB charging receptacle in the cab wired battery hot. Includes USB-A and USB-C ports. Location: In cab driver side on 3 x 3 post rear facing just above engine cover (or seat riser if in a Hush).	1	
1750-1013-592	Dual port USB charging receptacle in the cab wired battery hot. Includes USB-A and USB-C ports. Location: driver side dash.	1	
1750-1013-593	Dual port USB charging receptacle in the cab wired battery hot. Includes USB-A and USB-C ports. Location: officer side dash.	1	
1750-1013-748	Dual port USB charging receptacle in the cab wired battery hot. Includes USB-A and USB-C ports. Location: officer side rear cab wall in or below seat support structure as space allows.	1	
1750-1016	Digital dash display for driver.	1	
BODY COMPT LEFT SIDE			
3100-0577	(2) driver side roof top compartments with extra width to inboard side. Includes hinged raised compartment lids with turn latches, grab handle(s) and gas shock hold open and drain line(s) ran to below body. Each lid to have (3) bracket mounted EON LED lights and to be wired to door ajar indicator in cab.	1	
3100-0580	Driver side body with full height 48" wide forward and 56" wide rearward compartmentation. Includes (1) 56" wide compartment over the wheel well.	1	
BODY COMPT RIGHT SIDE			
3120-0779	(2) officer side roof top compartments with extra width to inboard side. Includes hinged raised compartment lids with turn latches, grab handle(s) and gas shock hold open and drain line(s) ran to below body. Each lid to have (3) bracket mounted EON LED lights and to be wired to door ajar indicator in cab.	1	
3120-0783	Officer side body with full height 48" wide forward and 56" wide rearward compartmentation. Includes (1) 56" wide compartment over the wheel well.	1	
BODY COMPT REAR			
3110-0285	The rearend area of the extra wide roof top compartment above the access ladder to be recessed in 16". The stepping area to be embossed diamond plate and side and forward plates to be diamond plate.	1	
3110-0710	Bolt-on diamond plate 16" tailboard (full width of body). For use with rear ladder application. Includes handrails- (1) vertical on trailing edge of body opposite side of ladder and handrail(s) horizontal below hosebed.	1	
3110-0714	Single Low Rear Compartment with Upper Storage Compartment. For use with low hosebed. Includes smooth plate panels and storage access door with push	1	

Salescode	Extended Description	Qty	
BODY COMPT REAR			
	button latch. This is a non transverse compartment.		
RESCUE BODY OPTIONS			
3340-1523	Scuff plate for anchor point. Provide a stainless steel scuff plate for area around high body rope tie off point to protect body paint. Qty is each.	2	
3360-0262	Anchor points for rope rescue, quantity of Two (2) located adjacent to the door openings of body compartments side facing. Tested to 10,000lbs straight line pull-exceeding NFPA 1983 and rated at 9000lbs straight line pull or 900lbs. with a 10:1 safety factor for rope rescue, NO EXCEPTIONS. Installation may require the narrowing of the same side of body compartment door openings to allow clearance for the structural assembly that is welded into the body. Clear door openings noted on drawing chart. Requires engineering review and approval based on configuration.	1	
DOORS			
3300-0062-003	Keyed compartment door latch with #1250 key. Location(s): L1.	1	
3300-0062-004	Keyed compartment door latch with #1250 key. Location(s): L2.	1	
3300-0062-005	Keyed compartment door latch with #1250 key. Location(s): L3.	1	
3300-0062-015	Keyed compartment door latch with #1250 key. Location(s): R1.	1	
3300-0062-016	Keyed compartment door latch with #1250 key. Location(s): R2.	1	
3300-0062-017	Keyed compartment door latch with #1250 key. Location(s): R3.	1	
3300-0062-027	Keyed compartment door latch with #1250 key. Location(s): B1.	1	
3300-0276	All rear panel body storage compartments and tunnels with hinged doors greater than 1 sq. ft. shall have D-Ring latches in place of thumb latches .	1	
3300-0289-004	Door double vertical hinged w/rotary latches - painted . Location(s): L2 Includes latch handle extension installed on secondary door's interior latch with "PULL" tags using .125 plate.	1	
3300-0289-016	Door double vertical hinged w/rotary latches - painted . Location(s): R2 Includes latch handle extension installed on secondary door's interior latch with "PULL" tags using .125 plate.	1	
3300-0290-027	Door double vertical hinged w/rotary latches - smooth plate sanded. Location(s): B1. Includes latch handle extension installed on secondary door's interior latch with "PULL" tags using .125 plate.	1	
3300-0292-003	Door double 3-point vertical hinged w/rotary latches - painted. Location(s): L1. Includes latch handle extension installed on secondary door's interior latch with "PULL" tags using .125 plate.	1	
3300-0292-005	Door double 3-point vertical hinged w/rotary latches - painted. Location(s): L3.	1	

Salescode	Extended Description	Qty	
DOORS			
	Includes latch handle extension installed on secondary door's interior latch with "PULL" tags using .125 plate.		
3300-0292-015	Door double 3-point vertical hinged w/rotary latches - painted. Location(s): R1. Includes latch handle extension installed on secondary door's interior latch with "PULL" tags using .125 plate.	1	
3300-0292-017	Door double 3-point vertical hinged w/rotary latches - painted. Location(s): R3. Includes latch handle extension installed on secondary door's interior latch with "PULL" tags using .125 plate.	1	
3300-0420	D-Ring door handles to be black powder coated IPOS (EA). Specify locations:	8	
SHELVES			
3370-0247	Tracks for adjustable shelf and/or adjustable tray in a compartment. Location:	7	L1; L2; L3; R1; R2; R3; B1
TRAYS / TOOLBOARDS			
3380-0019-135	Running board suction tray. Includes removable slats in bottom of tray. Location(s): driver side running board	1	
3380-0019-136	Running board suction tray. Includes removable slats in bottom of tray. Location(s): officer side running board	1	
COVERS			
3305-0064-135	Nylon black strap with stainless steel quick-release buckle for hose tray. Strap to attach to side walls of tray down low as applicable. Location: driver side running board.	1	
3305-0064-136	Nylon black strap with stainless steel quick-release buckle for hose tray. Strap to attach to side walls of tray down low as applicable. Location: officer side running board.	1	
3305-0318	Two (2) piece aluminum hose bed cover. The rear section shall slide over the forward section on tracks and rollers. When rolled open, the two sections shall lift upward on a forward mounted stainless steel piano hinge to assist in loading hose. Includes appropriate handrails per NFPA guidelines. Maximum allowable hosebed length of 155".	1	
3305-0432-000-13	2 piece D&S brand 22 oz heavy duty Black vinyl hosebed rear flap. For use with aluminum hosebed cover (added seperately). Rear flaps with weighted end attached using patented shock cord system with pull tabs at bottom and attached to the top cover using twist locks.	1	
3305-0609-000-13	D&S Custom Covers brand heavy duty Black vinyl crosslay with attached side flaps.	1	
PUMP MODULE			

Salescode	Extended Description	Qty	
PUMP MODULE			
3130-0167	Pump module to be 76" wide (side to side). Includes upper, lower, crosswalk, speedlay and tranverse module(s) if applicable.	1	
3130-0523	Side mount pump module. Extruded aluminum with runningboards.	1	
3130-0533	Pump panel opening is 45" wide. Pumper / tanker only.	1	
3130-0540	Pump module height is 80". Pumper / tanker only.	1	
PUMP PANELS			
3134-0016	Stainless steel driver and officer side pump panels.	1	
3134-0064	The gauge panel(s) on the driver side of the Side Mount module to be hinged upward. Panel(s) to include (2) mechanical/pneumatic (as applicable to panel size) hold opens and latches.	1	
3134-0143	Officer side pump panel to be vertical hinged on forward extrusion. Panel to be (3) pieces with upper (2) panels secured in the closed position with push button latches. Upper panel to be held open with gas shock.	1	
3134-0236	The driver and officer side pump panels are to be painted Scorpion black.	1	
MISC PUMP PANEL OPTIONS			
4460-0003	Pump panel tags color coded per NFPA compliance.	1	
4460-0009	Pump panel tags, special color. (Must specify.)	1	SEE FORM SAVED IN TRUCK FOLDER
4460-0010	Pump panel tags - Special label. (Must specify.)	1	SEE FORM SAVED IN TRUCK FOLDER
4460-0087	Hose reel blow-out, with Innovative Controls 1/4" valve w/1/4 turn handle.	1	
4460-0090	All single tags placed directly on the pump panel to be mechanically fastened with screws.	1	
PUMP MODULE OPTIONS			
3136-0000-202	Air horn switch at pump panel. Switch to be labeled "Evacuation Alert". Location: driver side pump panel.	1	
3136-0010	Stainless steel roller assemblies for crosslays and/or speedlays.	1	
3136-0014	Booster Reel Roller Assembly. Locate to booster reel side.	1	
3136-0058	E-ONE logo mounted one each side on pump module/preconnect panels or at upper body section as shown on approval drawing. Logos to be sized as applicable to available space on panels.	1	
3136-0138	Pump module storage pan.	1	
3136-0549	Crosslay single 10" wide double stack to hold up to 200' of 2.5" DJ hose.	1	
WATER TANK			

Salescode	Extended Description	Qty	
WATER TANK			
4010-0057	530 Gallon "L" shaped Water Tank. Includes lowered rear section for lower hose bed height. Note: Any foam cell(s) optioned will reduce the overall water capacity. Tank capacity is 530 US gallon / 441 Imperial gallons / 2006 Liters.	1	
4010-0099	Fill tower(s) to be located offset to officer side of water tank.	1	
4010-0463	Water tank shell size will be increased to maintain water capacity with storage tunnel.	1	
WATER TANK OPTIONS			
4020-0056	Tank sleeve for rear or hosebed (low hosebed applications) discharge.	2	
TANK PLUMBING			
4450-0010	2" tank fill Akron manual valve.	1	
4450-0119	3" tank to pump Akron manual valve w/4" tank connection.	1	
4450-0283	Direct .75" Water Tank Fill with valve plumb to the fill Tower and Terminate with .75 Female Hose Bib. Location: driver side pump panel.	1	
LADDER STORAGE / RACKS			
3365-0023	Ladder storage through tank for (1) 2-section 24' extension, (1) 14' roof, (1) 10' attic with feet and (2) pike poles. Reduces selected water tank capacity by approximately 250 gallons for pumpers and 300 gallons for tankers.	1	
3365-0050	Brand of ladders capable of being carried on unit to be Duo-Safety.	1	
3365-0086-1JB	Pike pole(s) capable of being stored are to be the following length: (2) 10' New York Style Hooks.	1	
3365-0087-Z71	The length of ladders capable of being stored shall be the following: 24' 2-section, 14' roof ladder and 10' attic ladder w/shoes.	1	
HANDRAILS / STEPS			
3330-0201	Step rear intermediate embossed tread plate. Locate rear body. Includes hand hold cut-outs on top of the step in place of the hand rail.	1	
3330-0216-524	Access ladder. Sure Step V2. Finish: Aluminum. Includes required step lights and additional hand rail(s) if applicable. Location: rear of body driver side.	1	
3330-0484	Hansen knurled grip surface handrails shall be black in place of standard clear anodized handrails on body and pump module (as applicable). Handrails shall be anodized black from the factory.	1	
3330-0530-060	Innovative Controls dual lighted LED black folding step. Location: officer side front compartment face. Each location requires a minimum of (1) handrail per NFPA.	4	
3330-0530-062	Innovative Controls dual lighted LED black folding step. Location: driver side front	4	

Salescode	Extended Description	Qty	
HANDRAILS / STEPS			
	compartment face. Each location requires a minimum of (1) handrail per NFPA.		
MISC BODY OPTIONS			
3340-0004	Hosebed above the booster tank. Includes forward hosebed and tower(s) cover plate work (as applicable). Hosebed adjustable divider extrusion in the forward area and rearward area of the hose bed to run full width of the hosebed (as is practical with other hosebed mounted equipment).	1	
3340-0027	Diamond plate corner guards for the driver and officer front compartment face. Guards to wrap around the corner and be full height of side assembly or to a max of 96".	1	
3340-0035	Divider Long. To run full length of hose bed (front to rear).	2	
3340-0049	Hosebed storage pan. Locate in forward area of hosebed.	1	
3340-0058	Recessed fuel fill driver side wheel well.	1	
3340-0079	Locate Tank Fill Tower(s) in the hose bed storage pan as applicable.	1	
3340-0093	Mud flaps, rear, black with E-ONE logo.	1	
3340-0094	Body mainframe and hosebed side assemblies for a 95" high body.	1	
3340-0102	(Boston style) Angled tailboard corners.	1	
3340-0110	The rear of each hose bed divider to have a hand hold cut-out(s).	1	
3340-0145	Rub rail for the body and pump area module(s) (as applicable).	1	
3340-0191	Divider Support to run full width of hosebed (side to side) at the front of the hosebed and towards the rear of the hosebed at top of the divider(s). Attach to each hosebed divider to provide additional support.	1	
3340-0681	Body mainframe layout line to be 24". Includes body and all applicable modules.	1	
3340-1225	Diamond plate single axle wheel well. Includes bolt-on composite wheel well liners and bolt-on rubber trim fenderettes.	1	
3340-1472	Horizontally hinged divider/shelf to separate hosebed into upper and lower areas. Shelf made out of 0.25" smooth plate aluminum sanded finish with drainage slots.	1	
3340-1648	Anodized aluminum trim on bottom edge of all body compartment openings including pump enclosure if applicable with painted edges.	1	
3340-2761	Raise floor in right side compartment(s) as required to clear engine after-treatment system. Door opening(s) to remain standard height. This modification affects compartment dimensions in specs. See sales drawing for updated dimensions.	1	
SCBA BOTTLE STORAGE			

Salescode	Extended Description	Qty	
SCBA BOTTLE STORAGE			
3320-0100	Strap, loop style to retain SCBA bottle(s). Locate one per bottle in each exterior body storage compartment.	1	
3320-0182-497	E-ONE designed (1) SCBA bottle storage driver side body wheel well offset rearward with hinged door and push button latch. Door material to match wheel well material. Holds standard size SCBA bottle, 20lbs ABC Extinguisher (10.25"x7"x24") or 2.5 gal Water Extinguisher (9"x7"x24.5"). Door shall cover the recessed fuel fill if located in the wheel well adjacent to the SCBA storage.	1	
3320-0184-495	E-ONE designed (3) SCBA bottle storage driver side body wheel well offset forward with hinged door and push button latch. Door material to match wheel well material. Holds standard size SCBA bottles. Upper storage troughs hold standard size 20lbs ABC Extinguisher (10.25"x7"x24") or 2.5 gal Water Extinguisher (9"x7"x24.5") in each trough.	1	
3320-0184-498	E-ONE designed (3) SCBA bottle storage officer side body wheel well offset forward with hinged door and push button latch. Door material to match wheel well material. Holds standard size SCBA bottles. Upper storage troughs hold standard size 20lbs ABC Extinguisher (10.25"x7"x24") or 2.5 gal Water Extinguisher (9"x7"x24.5") in each trough.	1	
3320-0184-500	E-ONE designed (3) SCBA bottle storage officer side body wheel well offset rearward with hinged door and push button latch. Door material to match wheel well material. Holds standard size SCBA bottles. Upper storage troughs hold standard size 20lbs ABC Extinguisher (10.25"x7"x24") or 2.5 gal Water Extinguisher (9"x7"x24.5") in each trough.	1	
PUMPS			
4005-0031	Rating 1500 GPM.	1	
4005-0196	Hale QMAX 1000-2250 GPM single stage pump. Requires primer option.	1	
PUMP CERTIFICATION			
4475-0000	Pump certification 750-2250 GPM (or metric/imperial equivalent).	1	
PUMP OPTIONS			
4015-0008	Zinc anodes for Hale pump (PR), (1) discharge side and (1) intake side.	1	
4015-0012	Pump shift override, side panel mounted.	1	
4015-0022	Mechanical pump seal - Hale.	1	
4015-0052-198	Steamers to be Flush. Location: driver's side.	1	
4015-0052-199	Steamers to be Flush. Location: officer's side.	1	
4015-0098	Manual operated master pump drain. The master drain shall be clearly marked	1	

Salescode	Extended Description	Qty	
PUMP OPTIONS			
	and placed in accessible location on pump panel.		
4015-0210	Pump cooler with Innovative Control 1/4 turn valve with "T" handle and label.	1	
4015-0242	Trident primer W/3 barrel push button control. For use with 1250 GPM and larger pumps. Requires 15.6 CFM or larger engine air compressor.	1	
4015-0384	2-Button electric pump shift.	1	
INTAKES			
4440-0005	2.5" Left Intake Akron Manual Valve.	1	
4440-0006	2.5" Right intake Akron manual valve.	1	
INTAKE OPTIONS			
4445-0016	Intake relief valve, Hale 2.5".	1	
DISCHARGES AND PRECONNECTS			
4415-0014-581	2.5" Left Pump Panel Discharge Akron Manual Valve. Location: left side discharge 1.	1	
4415-0014-582	2.5" Left Pump Panel Discharge Akron Manual Valve. Location: left side discharge 2.	1	
4415-0016-584	2.5" Right Pump Panel Discharge Akron Manual Valve. Location: right side discharge 2.	1	
4415-0022-350	2.5" Left Rear Discharge Akron Manual Valve. Location: left rear discharge.	1	
4415-0028-351	2.5" Right Rear Discharge Akron Manual Valve. Location: right rear discharge.	1	
4415-0034-583	3" Right Pump Panel Discharge Akron Manual Valve (Waterous pumps noted location to be forward lower port). Location: right side discharge 1.	1	
4415-0041	3" Deck Gun Discharge, Akron manual valve. (outlet shall terminate with MNPT threads unless extend gun is install)	1	
4415-0058-853	2.5" Crosslay Akron Manual Valve. Location: crosslay 1.	1	
4415-0552	1.5" Front Bumper Crosslay Discharge Akron Manual Valve.	2	
4417-0106-121	Deck gun piping to be positioned dunnage pan offset to driver side.	1	
DISCHARGE OPTIONS			
4417-0175	Innovative Controls push/pull valve controls with locking T handles.	1	
4417-0176	Innovative Controls 3/4" bleeder/drain valve include lift lever with ergonomic grip.	10	
4417-0185	Innovative Controls discharge and intake bezels with integral color code and verbiage for side mount pump panel.	1	
4417-0204-356	Trident Hand Wheel Control 4".(In place of standard push/pull rod): Location	1	

Salescode	Extended Description	Qty	
DISCHARGE OPTIONS			
	deck gun.		
4417-0204-583	Trident Hand Wheel Control 4".(In place of standard push/pull rod): Location right side discharge 1.	1	
4417-0246	Dealer/Customer installed monitor, nozzle and/or tips, make and model as specified.	1	
4417-0407	Elkhart 8599 manually Actuated 18" Extender.	1	
BOOSTER REEL			
4405-0115-122	Booster Reel. Reel to have capacity of 150' of 3/4" or 100' of 1" booster hose. Hose is sold seperately. Location: dunnage pan offset to officer side.	1	
PRESSURE GOVERNORS			
4465-0028	Class 1 Sentry pressure governor/ Twister throttle. Includes master intake and discharge gauges, water, oil, tran, volt and tachometer.	1	
GAUGES			
4435-0026-349	Flowminder System. Discharge: front bumper discharge.	2	
4435-0026-350	Flowminder System. Discharge: left rear discharge.	1	
4435-0026-351	Flowminder System. Discharge: right rear discharge.	1	
4435-0026-353	Flowminder System. Discharge: 2.5 in. crosslay preconnect.	1	
4435-0273	Class 1 flow meter totalizer button. Location Pump operator panel.	1	
4435-0347-295	IC 10 LED SL series/Whelen PSTank2 water tank level gauge package. Location of Whelen PSTank2 Strip Lights: each side of cab towards rear.	1	
4435-0451	Innovative Controls TC Series 2.5" (63MM) pressure gauge with chrome bezel.	10	
4435-0458	Pump panel pressure gauges to be 0-400 / Master Intake gauge if applicable to be 30-0-400.	1	
ELECTRICAL SYSTEMS			
5010-0049	Vehicle data recorder - 2009 / 2016 / 2024 NFPA compliant. Includes occupant detection shown in multiplex display. E-ONE chassis only.	1	
5010-0094	Nanoprotech (or equivalent) corrosion inhibiting spray coating to be applied on all exposed electrical connections.	1	
5010-0145	HVAC Controlled through multiplex display(s).	1	
5010-0153	ControlMaxx Electrical system for pumper / tanker / rescue / ARFF.	1	
5010-0158-168	10" display for multiplex electrical system. Location: officer's side engine cover.	1	
5010-0158-649	10" display for multiplex electrical system. Location: driver's side engine cover.	1	

Salescode	Extended Description	Qty	
LIGHT BARS			
5300-0504	Whelen MKEZ7 1.5" standard mount for front light bar (PR).	1	
5300-0506-000-4V	Front light bar LED color: Red/White with clear lenses (If applicable, includes side facing when colors are the same.)	1	
5300-0556	Light bar Whelen Freedom IV Model F4X7 72" with 18 LED modules. Location: Centered on the front cab roof. Requires no forward vista windows or flat roof only.	1	
WARNING LIGHTS			
5600-0346	All warning lights to have black bezels ipo chrome where applicable.	1	
5600-0787-3RH-4U	Warning light Whelen M2W Wide Angle Super LED (PR). Surface mounted w/chrome flanges (if applicable). Location: (1) each side NFPA/ULC required lower zone rear side facing, color will be RED with RED lenses.	1	
5600-0850-170	Hazard (door ajar) light TecNiq S38 LED red. Location: center overhead.	1	
5600-0948-3RE-4U	Warning light Whelen M6 series Linear Super LED (PR) RED with RED lenses. Location: (1) each side NFPA/ULC required lower zone front facing.	1	
5600-0948-3RF-4U	Warning light Whelen M6 series Linear Super LED (PR) RED with RED lenses. Location: (1) each side NFPA/ULC required lower zone forward side facing.	1	
5600-0948-3RG-4U	Warning light Whelen M6 series Linear Super LED (PR) RED with RED lenses. Location: (1) each side NFPA/ULC required lower zone midship side facing.	1	
5600-0948-3RI-4U	Warning light Whelen M6 series Linear Super LED (PR) RED with RED lenses. Location: (1) each side NFPA/ULC required lower zone rear facing.	1	
5600-0948-463-4U	Warning light Whelen M6 series Linear Super LED (PR) RED with RED lenses. Location: (1) each side in front quad inboard of NFPA warning light.	1	
5600-0948-464-4U	Warning light Whelen M6 series Linear Super LED (PR) RED with RED lenses. Location: (1) each side of cab down low just ahead of rear doors.	1	
5600-0949-457-4U	Warning light Whelen M9 series Super LED (PR) RED with RED lenses. Location: (1) each side of body rear facing up high.	1	
5600-0949-G98-4U	Warning light Whelen M9 series Super LED (PR) RED with RED lenses. Location: (1) each side of body side facing upper forward.	1	
5600-0949-G99-4U	Warning light Whelen M9 series Super LED (PR) RED with RED lenses. Location: (1) each side of body side facing upper rearward.	1	
SIRENS			
5500-0010-210	Federal Q2B siren - flush mounted in bumper. Location: center front bumper. Requires activation switch.	1	
5500-0015	Whelen model 295SLSA1 siren with microphone (replaced 295HFA1).	1	
5500-0024-846	The primary electronic siren control is to be located center overhead console offset to driver side.	1	

Salescode	Extended Description	Qty	
SIRENS			
5500-0134	Federal Q2B and/or EQ2B siren - Black Chrome in place of standard.	1	
SPEAKERS			
5510-0029-209	Speaker, Federal Signal Dynamax ES100 with "E-ONE" grille through bumper. Location: driver side front bumper.	1	
5510-0029-211	Speaker, Federal Signal Dynamax ES100 with "E-ONE" grille through bumper. Location: officer side front bumper.	1	
DOT LIGHTING			
5150-0025	Marker light Truck-Lite LED body/cab package. E-One custom cab and pumper or tanker body only.	1	
5150-0184	License plate light LED with chrome housing located at the rear of the body below tailboard.	1	
5150-0297	All exterior mounted D.O.T. lighting to have bezels/brackets/covers black (painted as applicable) IPO chrome/stainless steel where applicable.	1	
5150-0299-5WC	Front (if applicable) and rear turn signal flash pattern: populated arrow.	1	
5150-0302	Whelen M6 series LED vertical mount tail lights. Includes LED stop/tail, turn and back-up lights with vertical 4 light housing and weatherproof connectors. Requires turn signal flash pattern.	1	
LIGHTS - COMPARTMENT, STEP & GROUND			
5380-0280	Ground light package TecNiq T440 4" LED - large.	1	
5380-0323	The auxiliary steps below the cab doors and/or below pump module/body (if applicable) to have EON LED lights to illuminate the stepping surface and ground below (IPO lights indicated in the main ground light package).	1	
5380-0473	Compartment light package TecNiq E45 LED for medium bodies. Includes two lights per compartment (four if transverse).	1	
5380-0476	Compartment light TecNiq E45 LED for medical cabinet (EA).	4	
5380-0531-0UY-12	Additional EON White LED ground light (EA). Location: Below (1) each side just ahead of rear wheels.	2	
LIGHTS - DECK AND SCENE			
5390-0007	Deck/scene light circuit wiring through chassis reverse. Requires rear deck or scene light.	1	
5390-0025	Cab scene lights are to be switched with cab doors in addition to standard.	1	
5390-0179	Crosslay lights EON (4). Locate evenly spaced up high on back of cab to illuminate crosslays. On aerials with split raised roof locate two each side up high.	1	

Salescode	Extended Description	Qty	
LIGHTS - DECK AND SCENE			
5390-0190	Hose bed light Amdor H2O. Locate at the front area of hose bed. Switched with work light switch in cab.	1	
5390-0264-457	FireTech FT-GESM scene lights (PR) with chrome flange (when required) and weatherproof connectors. Switch in cab (driver and officer side lights switched separately). Locate: (1) each side of body rear facing up high.	1	
5390-0264-490	FireTech FT-GESM scene lights (PR) with chrome flange (when required) and weatherproof connectors. Switch in cab (driver and officer side lights switched separately). Locate: (1) each side of vista forward of rear doors.	1	
5390-0264-861	FireTech FT-GESM scene lights (PR) with chrome flange (when required) and weatherproof connectors. Switch in cab (driver and officer side lights switched separately). Locate: driver side forward and rearward areas of roof top storage compartment (inboard of warning lights if equipped).	1	
5390-0264-862	FireTech FT-GESM scene lights (PR) with chrome flange (when required) and weatherproof connectors. Switch in cab (driver and officer side lights switched separately). Locate: officer side forward and rearward areas of roof top storage compartment (inboard of warning lights if equipped).	1	
5390-0328	All scene lights lights to have black bezels ipo chrome where applicable.	1	
LIGHTS - NON-WARNING			
5400-0185	LED pump compartment light (EA).	1	
5400-0224	Engine compartment light Optronics LED Series ILL22 (EA).	1	
5400-0259	TecNiq model E10 pump panel LED light package with (3) lights per side pump panel. Pump panels over 45" may require additional lights. Side mount only.	1	
CONTROLS / SWITCHES			
1750-0034-39T	Switch, additional 12 volt/15 amp. Location and function: driver rear of body for rear scene lights.	1	
5100-0006-198	Foot switch to control Q2B located driver's side.	1	
5100-0022-203	Push-button hose reel switch. Location: officer side pump panel.	1	
5100-0036-3EV	Additional programming instructions: compartment lights to activate through park brake and ignition. No switch in cab.	1	
5100-0036-41A	Additional programming instructions: electric siren wired through park brake and emergency master switch.	1	
5100-0036-4HM	Additional programming instructions: auxiliary brake to default on when apparatus is powered up. For units equipped with smart steering wheel. If not equipped with smart steering wheel aux brake switch to be momentary IPOS..	1	
5100-0036-5CV	Additional programming instructions: as specified.	1	

Salescode	Extended Description	Qty	
CONTROLS / SWITCHES			
5100-0036-L71	Additional programming instructions: ground lights wired through master battery switch to be constant "on".	1	
5100-0036-Q51	Additional programming instructions: red cab dome lights wired through doors and white wired through switch, IPOS.	1	
5100-0165	Audible door ajar alarm wired through door ajar light. For use with multiplex display(s) only.	1	
CAMERAS / INTERCOM			
5350-0182	Safety Vision officer's side camera SV-622RS w/ SV-512 cable. Requires Safety Vision back-up camera option. Camera to be located on front cab corner interlocked with right turn signal. Camera to be approx 31" up from bottom of cab (35" with lowered cab step option). Camera only - does not include monitor.	1	
5350-0183	Safety Vision driver's side camera SV-622LS w/ SV-512 cable. Requires Safety Vision back-up camera option. Camera to be located on front cab corner interlocked with left turn signal. Camera to be approx 31" up from bottom of cab (35" with lowered cab step option). Camera only - does not include monitor.	1	
5350-0192	Safety Vision back-up camera wired through multiplex display. Video displays automatically when transmission is in reverse. Camera only - does not include monitor.	1	
5350-0320	FireCom wireless intercom kit to include a digital dual intercom model 5200D, one (1) base transmit unit with up to (5) radio/intercom only transmission and up to (5) headset hooks shall be installed within the cab. Headsets are not included and ordered separately (misc loose equip).	1	
MISC ELECTRICAL			
5110-0004	Alternating flasher for headlights. Not available on Ford chassis.	1	
5110-0017	Back-up alarm 97 dB.	1	
5110-0037-5CV	Additional wiring instructions: as specified.	1	
5110-0219-2TJ	Blue Sea 12V power distribution module model 5032. Location: forward wall of driver side medical compartment up high.	1	
5110-0219-2TK	Blue Sea 12V power distribution module model 5032. Location: forward wall of officer side medical compartment up high.	1	
LIGHTS - AREA			
5450-0321	FireTech 75" 12V brow light with integrated marker lights and black housing. Includes switch accessible to driver. Replaces front brow marker lights. Requires special bracket 5450-0340 on aerials with waterway trough. Not available on aerials with deep trough.	1	

Salescode	Extended Description	Qty	
RECEPTACLES			
5470-0004-2TJ	Receptacle household 20A/110V duplex 3-prong NEMA 5-20 with cover plate interior mounted wired to inlet receptacle. Location: forward wall of driver side medical compartment up high.	1	
5470-0004-2TK	Receptacle household 20A/110V duplex 3-prong NEMA 5-20 with cover plate interior mounted wired to inlet receptacle. Location: forward wall of officer side medical compartment up high.	1	
5470-0004-546	Receptacle household 20A/110V duplex 3-prong NEMA 5-20 with cover plate interior mounted wired to inlet receptacle. Location: In cab officer side on 3 x 3 post rear facing just above engine cover (or seat riser if in a Hush).	1	
5470-0004-663	Receptacle household 20A/110V duplex 3-prong NEMA 5-20 with cover plate interior mounted wired to inlet receptacle. Location: L1 high on forward wall.	1	
5470-0004-743	Receptacle household 20A/110V duplex 3-prong NEMA 5-20 with cover plate interior mounted wired to inlet receptacle. Location: L3 high on forward wall.	1	
5470-0004-744	Receptacle household 20A/110V duplex 3-prong NEMA 5-20 with cover plate interior mounted wired to inlet receptacle. Location: R1 high on forward wall.	1	
5470-0004-746	Receptacle household 20A/110V duplex 3-prong NEMA 5-20 with cover plate interior mounted wired to inlet receptacle. Location: R3 high on forward wall.	1	
GROUND LADDERS			
7800-0003	10' folding Duo-Safety 585-A ladder.	1	
7800-0018	Extension ladder, Duo-Safety 900-A, 24' 2-section.	1	
7800-0085	14' roof ladder, Duo-Safety 775-DR. Includes folding steel roof hooks on both ends with prong feet.	1	
MISC LOOSE EQUIPMENT			
7900-0014	DOT Required Drive Away Kit - Kit includes three (3) triangular warning reflectors with carrying case. This kit is for the end user and is to remain with the truck.	1	
EXTERIOR PAINT			
8100-0089	All applicable pump/pre-connect application modules are to have a sanded finish (not painted job color). Includes upper and lower pump modules, crosswalk module and/or speedlay/pre-connect module (as applicable). Rear mounted body/pump module to be painted job color.	1	
8100-0100	Special paint break. See sketch / drawing / photo in sales file.	1	
8100-0116	Rear body surface to have a sanded finish (not painted job color). Includes hinged doors that do not have discrete sales codes and removable panels.	1	
8100-0181-000-35	Paint body two-tone color - Sikkens paint: Color: FLNA 4145 E-ONE BLACK.	1	
8100-0396	Undercoating E-ONE. To be applied after customer final inspection.	1	

Salescode	Extended Description	Qty	
EXTERIOR PAINT			
8100-0421-000-BZ	Paint air conditioning condenser cover (Non-metallic color). Paint color: to match upper cab color.	1	
8100-0595	Paint front cab grille black.	1	
8100-0635	Paint siren speaker and/or airhorn grille(s) black.	1	
8100-0662	Sanded rear cab extrusions. Same height as rear cab diamond plate overlay panels.	1	
8100-0687	Paint Drip Rails. Paint all body compartment drip rail(s) for pan door(s) and/or header plate(s) for roll-up door(s). As Specified.	1	
8100-0822	Rub rails to be painted satin black.	1	
8100-0838	PPG brand paint will be used on the E-ONE supplied components.	1	
8100-0839	Paint Body - Small - For Pumpers, Rear Mounts, S/A Tankers and Rescues (non-metallic). Color:	1	FLNA 31808 RED
8100-0851	Paint E-ONE cab - (non-metallic) paint. Color:	1	FLNA 31808 RED
8100-0853	Paint cab two-tone (non-metallic) color. Upper area of cab to be painted:	1	FLNA 4145 BLACK
INTERIOR PAINT			
8150-0011	The interior of the cab to be painted multi-tone gray finish.	1	
8150-0024	The lower area of the painted cab interior door panels to be masked off and left un-painted for reflective material.	1	
LETTERING			
8200-0113	Scotchlite Letter (Each) upto 6" tall. The exact size, color and location of the letters as specified by the customer.	35	
8200-0114	Scotchlite Letter (Each) upto 12" tall. The exact size, color and location of the letters as specified by the customer.	26	
STRIPING			
8300-0061-000-G6	Chevron "A" style 6" individual Scotchlite striping full width on rear of body. Includes rear facing extrusions, panels and doors. Colors to be Red/Lemon Yellow.	1	
8300-0101	Black rubrail scotchlite insert.	1	
8300-0142-000-72	Chevron "A" style 6" individual Scotchlite striping on front bumper. Colors to be Yellow/Red.	1	
8300-0333	Single NFPA Scotchlite Stripe - upto 10" wide with hockey style, Z or S style or other customer specific design style. Stripe to be installed on cab and the body. Size, color and location as specified by the customer.	1	
8300-0338	Paint break Scotchlite cab stripe - 3/4" wide with customer specified color. To be	1	

Salescode	Extended Description	Qty	
STRIPING			
	located above existing paint break.		
8300-0381	Yellow perimeter marking to indicate designated standing / walking areas above 48" high in compliance with NFPA 1900/1901 consisting of individual Reflexite diamonds approximately 1" wide. Steps, ladders and areas with a railing or structure at least 12" high are excluded from this requirement.	1	
GRAPHICS			
8400-0023-1V4	Install customer supplied logo. Location: reference graphics layout drawing.	3	
8400-0060	Graphics drawing showing striping, lettering and logos. Requires E-ONE installed graphics.	1	
8400-0067	E-ONE logo with grey backing on M6 series vertical tail light housing (PR).	1	
WARRANTY / STANDARD & EXTENDED			
9100-0101	Meritor 5 year / unlimited miles parts and labor warranty for front non-drive axle. Exceptions: MFS rated at 22,800 includes a 2 year / 200K miles parts and labor warranty and a front drive axle includes a 2 year / unlimited miles parts and labor warranty.	1	
9100-0102	Meritor 5 year unlimited miles, parts and labor rear drive single or rear drive tandem axle warranty.	1	
9100-0117	General One (1) year or 24,000 Miles Limited Warranty (RFW0001)	1	
9100-0126	Custom chassis One (1) Year or 18,000 Miles Limited Warranty (RFW0101).	1	
9100-0132	Electrical One (1) Year or 18,000 Miles Limited Warranty (RFW0201).	1	
9100-0136	Body Structure Aluminum Ten (10) years or 100,000 Miles Limited Warranty (RFW0502).	1	
9100-0138	Cab Structural Ten (10) Years or 100,000 Miles Limited Warranty (RFW0602).	1	
9100-0139	Plumbing and piping (Stainless Steel) Ten (10) years or 100,000 Miles Limited Warranty (RFW0800).	1	
9100-0140	Paint and Finish (Exterior Clear coated) Ten (10) Years Limited Warranty (RFW0710).	1	
9100-0141	Cab Paint and Finish (Exterior Clear coated) Ten (10) Years Limited Warranty (RFW0710).	1	
9100-0151	Frame Rail Corrosion (Zinc Plate and Powder Coat) Twenty Five (25) Years or 150,000 Miles Limited Warranty (RFW0316).	1	
9100-0152	Frame Components Corrosion (Zinc Plate) Twenty (20) Years or 132,000 Miles Limited Warranty (RFW0314).	1	
9100-0165	Frame Rail Lifetime (50) Years or 250,000 Miles Limited Warranty (RFW0305).	1	
9100-0168	Regulated Emissions Systems Ten (10) Years or 450,000 Miles or 22,000 Engine	1	

Salescode	Extended Description	Qty	
WARRANTY / STANDARD & EXTENDED			
	Hours Limited Warranty (RFW0144).		
9100-0169	Regulated Emissions Two (2) Year or 24,000 Miles Tire Warranty (RFW0145).	1	
9100-0170	Regulated Emissions Five (5) Year or 100,000 Miles AC Leak Warranty (RFW0146).	1	
SUPPORT, DELIVERY, INSPECTIONS AND MANUALS			
9300-0009	Manuals, Operator and Service in digital format.	1	
9300-0012	Pump panel approval drawings. Will be provided on purchased units prior to construction.	1	
9300-0016	Approval Drawings-Standard.	1	
9300-0031	Dash/Console panel layout approval drawings. Will be provided on purchased units prior to construction.	1	
9300-0316	Fire Apparatus Safety Guide published by FAMA, latest edition.	1	
Dealer Supplied Equipment			

Vogelpohl Fire Equipment
 Dealer Supplied Apparatus Equipment

Customer **Miami Township FireDepartment**
 Quote/Truck # **Q149212-20**
 Date **5/19/2026**

CAT#	QUANT	SPEC
04-0000	.	TRUCK ACCESSORIES - BODY
04-1700	1	Bolts, stainless steel, generous bag similar to those used in the construction of the apparatus for use in mounting equipment and as spares.
08-0000	.	TRUCK ACCESSORIES - ELECTRICAL
08-1625	1	Firecom Radio Interface Cable with 10' extension. For E-ONE installed Intercom System. Does not include hook-up to customer radio.
30-0000	.	HOSE AND ACCESSORIES
30-5200	1	Hose, booster, 1" x 100' section, rubber, 800# test, alloy couplings, 1" NST. Snaptite Firequip.
32-0000	.	NOZZLES AND MONITORS
32-5210	1	Monitor, 1250 gpm truck mount only with stream shaper, stacked discharge tips, and 3" direct mount. Elkhart Stinger #8297-98P. Ground base NOT included.
32-5215	1	Nozzle, master stream, automatic, 1250 gpm, 2-1/2" NST. Elkhart SM-1250.
34-0000	.	ADAPTERS, THREADED
34-0300	5	Adapter, discharge, 2-1/2" female rigid rockerlug NST x 1-1/2" male NST, CP brass.
34-0450	5	Adapter, discharge, 45° elbow, 2-1/2" female swivel rockerlug NST x 2-1/2" male NST, CP brass.
34-4200	5	Cap, 1-1/2" rockerlug NST, CP brass, with chain.
36-5000	.	ADAPTERS, STORZ
36-5200	1	Adapter, discharge, 30 degree elbow, 3.0" FM NST rocker lug swivel x 5" Storz rigid.
36-6100	1	Cap, 5" Storz with cable.
60-0000	.	LETTERING/STRIPING
60-3002	1	Red / Lemon Yellow Chevrons to be installed on portion of the hosebed dividers beneath the handhold cutouts to mark the height of the loaded hose in the hosebed.
70-0000	.	MISC. SERVICES
70-1000	1	Pre-Delivery Inspection - Pumper or Aerial - After transportation from the factory and immediately prior to delivery to the fire department, the local dealer shall provide the following service: complete inspection and operational check including chassis, cab, body, pump and aerial (as applicable), and all electrical and mechanical devices; correction of any issues and leaks; fluid level checks and top off; and complete cleaning and
70-1005	1	Annual Maintenance/Inspection - Pumper - Approximately one year after delivery, dealer technicians will complete a truck inspection and preventative maintenance per NFPA 1900/1911 recommendations. Includes oil sampling, oil and filter change, fuel filter change, and complete chassis lubrication. Service to be performed at the dealers location. Service does not include transportation of unit to or from customer's location.
80-0000	.	MISCELLANEOUS CHARGES

Vogelpohl Fire Equipment
 Dealer Supplied Apparatus Equipment

Customer	Miami Township FireDepartment
Quote/Truck #	Q149212-20
Date	5/19/2026

CAT#	QUANT	SPEC
80-1000	2	Inspection Trip - An inspection trip to the manufacturer's plant shall be provided for 2 department members accompanied by the dealer sales representative. All travel, lodging, and meals will be provided by the dealer. Travel from the fire department location shall be via commercial air.
80-1001	4	Inspection Trip - Additional fire department representative, each.



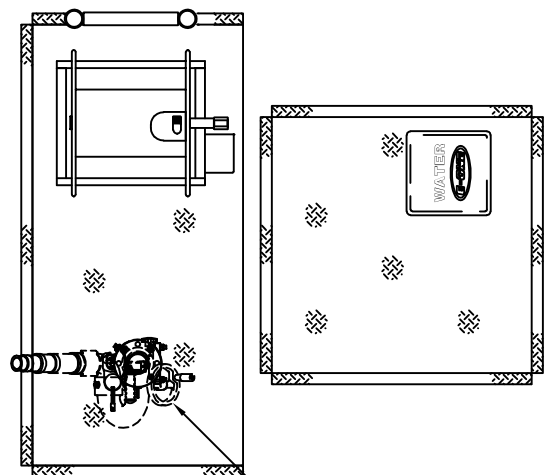
**MIAMI TOWNSHIP
MILFORD, OH
Q149212
PUMPER
CYCLONE 4X2 CHASSIS**

1500 GPM HALE QMAX PUMP		HOSE LOAD:	
530 GALLON WATER TANK		300' OF 1.75" DJ	
		1050' OF 5.00" LDH	
		300' OF 3.00" DJ	
COMPT.	OPENING	INTERIOR DIMENSION	
L1	44W 68H	48W 12H 12D UPPER	48W 56H 26D LOWER
L2	56W 34H	56W 12H 12D UPPER	56W 22H 26D LOWER
L3	56W 68H	56W 12H 12D UPPER	56W 56H 26D LOWER
R1	44W 68H	48W 12H 12D UPPER	48W 54H 26D LOWER
R2	56W 34H	56W 12H 12D UPPER	56W 22H 26D LOWER
R3	56W 68H	56W 12H 12D UPPER	56W 56H 26D LOWER
B1	38W 30H	38W 30H	27D

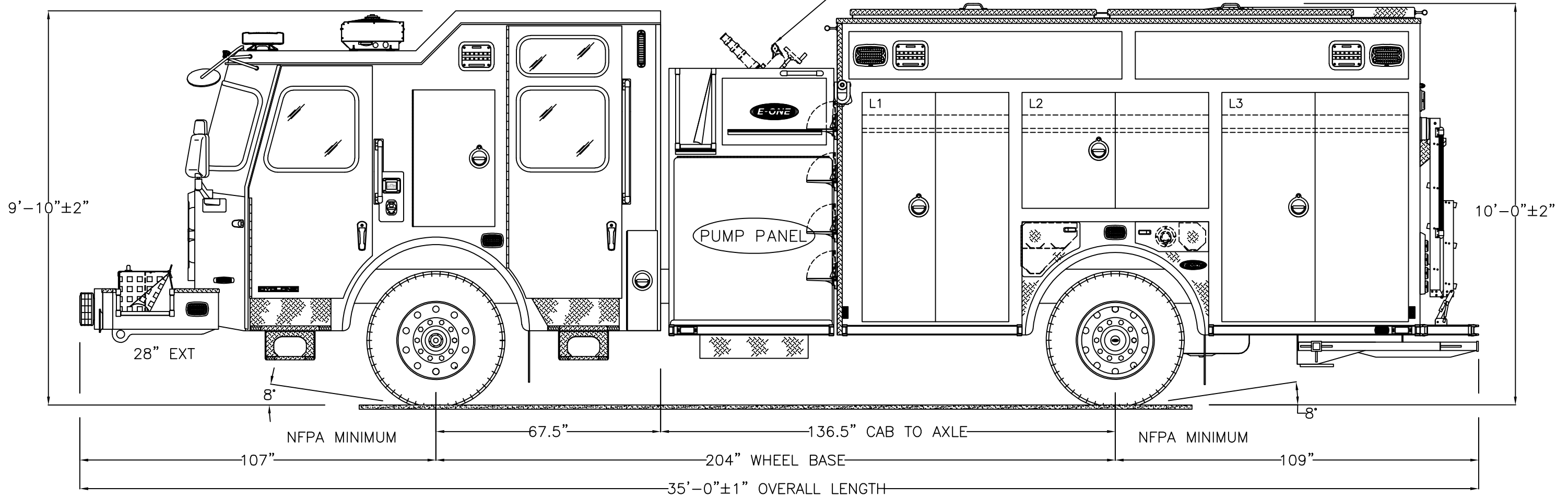
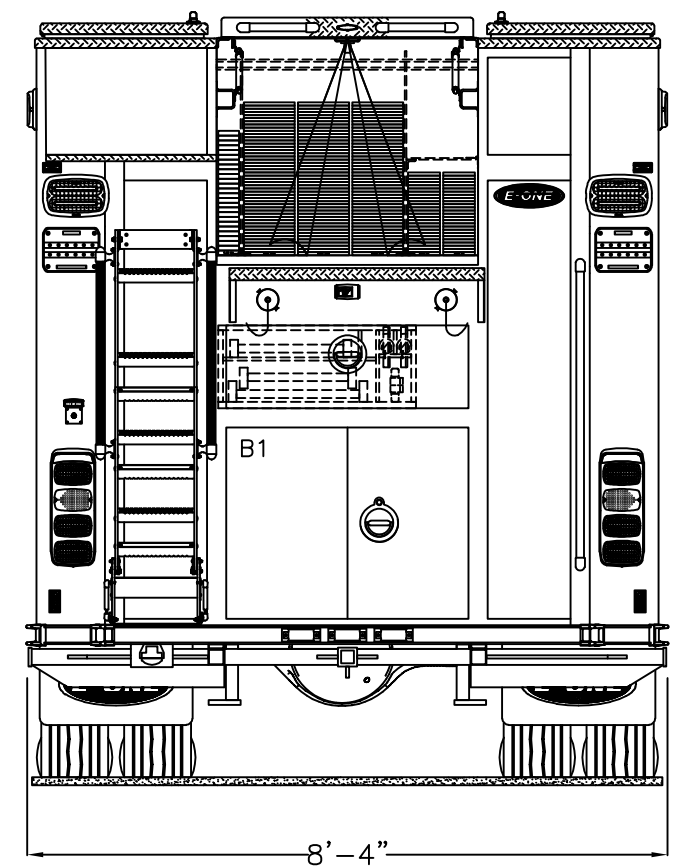
THIS DRAWING IS FOR REFERENCE PURPOSES. ALL DIMENSIONS ARE SUBJECT TO MINOR VARIATIONS DUE TO MANUFACTURING PROCESSES.

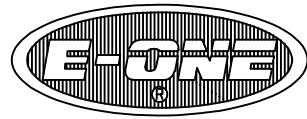
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HOSEBED HEIGHT:
(FOR REFERENCE ONLY)
TO TAILBOARD: 58"
TO GROUND: 82±2"



DEALER/CUSTOMER INSTALLED DECK GUN

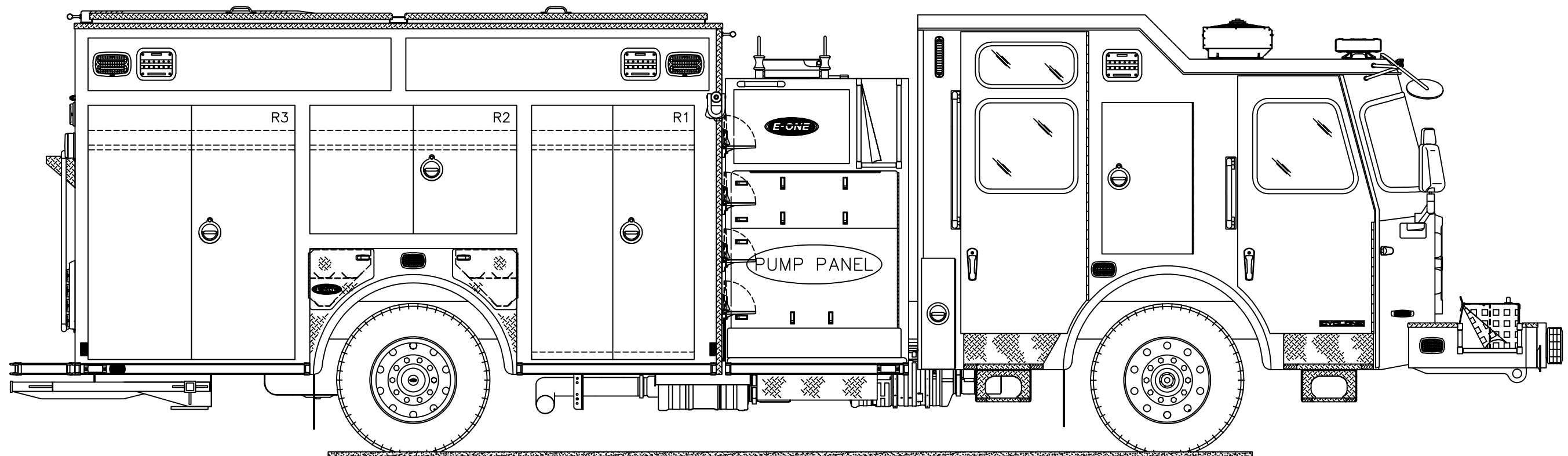
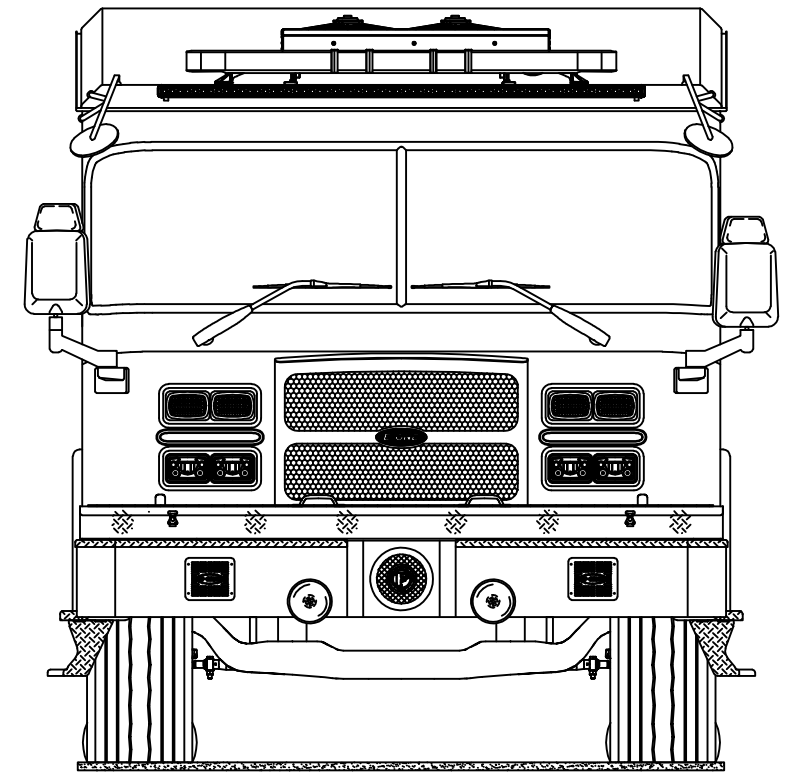




MIAMI TOWNSHIP
MILFORD, OH
0149212
PUMPER
CYCLONE 4X2 CHASSIS

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APPROVAL	REVISIONS	DATE	APPROVED
DGALLAGHER	A	2025-NOV-19	DGALLAGHER
DRAWN BY	REV	DESCRIPTION	APPROVED

OFFICIAL MEMO
POLICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
Steve Kelly, Township Administrator
FROM: Robert Hirsch, Chief of Police
DATE: June 8, 2026
SUBJECT: Axon Assistant Translation

The Miami Township Police Department frequently encounters individuals who do not speak English. Many times, this poses a problem as the police officer and community member are unable to communicate effectively or timely. While language line services and other apps such as Google Translation can be helpful when time permits, they do not work effectively in tense, crisis, or extreme situations.

Axon has launched Axon Assistant Translation which uses the existing body worn cameras that Police Department personnel currently wear to translate real-time communication in over 50 languages. The system automatically identifies the speaker's language and interprets it in real time. Axon Assistant Translation will help officers communicate clearly while involved in crisis situations, traffic stops, calls for service, and any number of other community interactions. This real-time translation will help officers quickly make informed decisions when a human translator isn't available which will aid in de-escalating tense situations, reducing misunderstandings, and building trust with minority communities.

The cost for 16 months of Axon Assistant Translation will not exceed \$4,542.08 for September through December 2026, and \$18,168.32 for all of 2027; for a total of \$22,710.40. If the contract is approved, Axon will provide the services free from the time the contract is signed through the start date in September 2026.

No action is required at this time. This item will be presented to the Board for final approval at the next business meeting.



Q-847106-46162JL

Issued: 05/20/2026



Quote Expiration: 09/30/2026

Estimated Contract Start Date: 10/01/2026

Account Number: 106904

Payment Terms: N30

Mode of Delivery: AUTO-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Miami Twp Police Dept. - OH 5900 McPicken Dr Milford, OH 45150-4905 USA	Miami Twp Police Dept. - OH 5900 McPicken Dr Milford OH 45150-4905 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Jesse Lowe Phone: (847) 514-5377 Email: jlowe@axon.com Fax:	Daniel Tobias Phone: 5139656887 Email: greg.jenkins@miamitwpoh.gov Fax:

Quote Summary

Program Length	16 Months
TOTAL COST	\$22,710.40
ESTIMATED TOTAL W/ TAX	\$22,710.40

Discount Summary

Average Savings Per Year	\$0.00
TOTAL SAVINGS	\$0.00

Payment Summary

Date	Subtotal	Tax	Total
Sep 2026	\$4,542.08	\$0.00	\$4,542.08
Jan 2027	\$18,168.32	\$0.00	\$18,168.32
Total	\$22,710.40	\$0.00	\$22,710.40

Quote Unbundled Price:	\$22,710.40
Quote List Price:	\$22,710.40
Quote Subtotal:	\$22,710.40

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
A la Carte Software									
102011	AXON AI ASSISTANT	47	16		\$30.20	\$30.20	\$22,710.40	\$0.00	\$22,710.40
Total							\$22,710.40	\$0.00	\$22,710.40

Delivery Schedule

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	102011	AXON AI ASSISTANT	47	10/01/2026	01/31/2028

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	5900 McPicken Dr	Milford	OH	45150-4905	USA

Payment Details

Sep 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Assistant Payment 1	102011	AXON AI ASSISTANT	47	\$4,542.08	\$0.00	\$4,542.08
Total				\$4,542.08	\$0.00	\$4,542.08

Jan 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Assistant Payment 2	102011	AXON AI ASSISTANT	47	\$18,168.32	\$0.00	\$18,168.32
Total				\$18,168.32	\$0.00	\$18,168.32

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Rewrite Estimates

Estimated Amounts and Contract Terminations. Any amounts stated as due under existing or terminated contracts — including contract transfer balances carried forward to new or pending contracts — are estimates based on payments received as of the calculation date. These estimates may be adjusted if new contracts are not executed on the anticipated dates or if expected payments are not made.

Refresh Shipment Timing

Technology Assurance Plan (TAP) Refresh Prior to Renewal. For Customers with expiring agreements that include TAP refresh rights, Axon may, in its discretion, ship refresh hardware under the existing contract while renewal or replacement agreements are in progress. Any such shipments will be deemed made under the terms of the existing contract until the new contract is fully executed, after which any applicable updates, fees, or adjustments will apply.

Shipment Timing

Shipment Variance. Estimated shipment dates are provided for planning purposes only and are not guarantees. Axon may ship hardware before or after the estimated shipment date, and failure to meet an estimated shipment date will not, by itself, constitute a breach, provided Axon uses commercially reasonable efforts to meet estimated shipment dates.

Signature

Date Signed

5/20/2026



OFFICIAL MEMO
SERVICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer and Steve Kelly, Township Administrator
FROM: Chris Burdsall, Service Director
DATE: June 8, 2026
SUBJECT: Evergreen Cemetery Road Addition

A budgeted project for 2026 was the installation of an additional road within Evergreen Cemetery. The road we are planning to install will be installed traveling North from Sections 4 & 5, traveling South of the back fence of the cemetery. The road will finish the borders for section 9 and create a start to section 10 within the Cemetery. The expansion of these two sections of the cemetery will create much needed additional graves available for purchase. We currently have no complete (twelve grave) lots available; we only have small number of graves side by side.

We contacted Neyra Paving, JK Meurer Paving, and JR Jurgenson Paving. We received the attached quotes from JK Meurer and Neyra for the installation of a road built to Clermont County Rural Local Street Standards.

JK Meurer Paving - \$63,480.00

Neyra Paving - \$75,909.41

We recommend proceeding with JK Meurer Paving as the low quote. They have worked for the Township before and completed the projects well and timely.

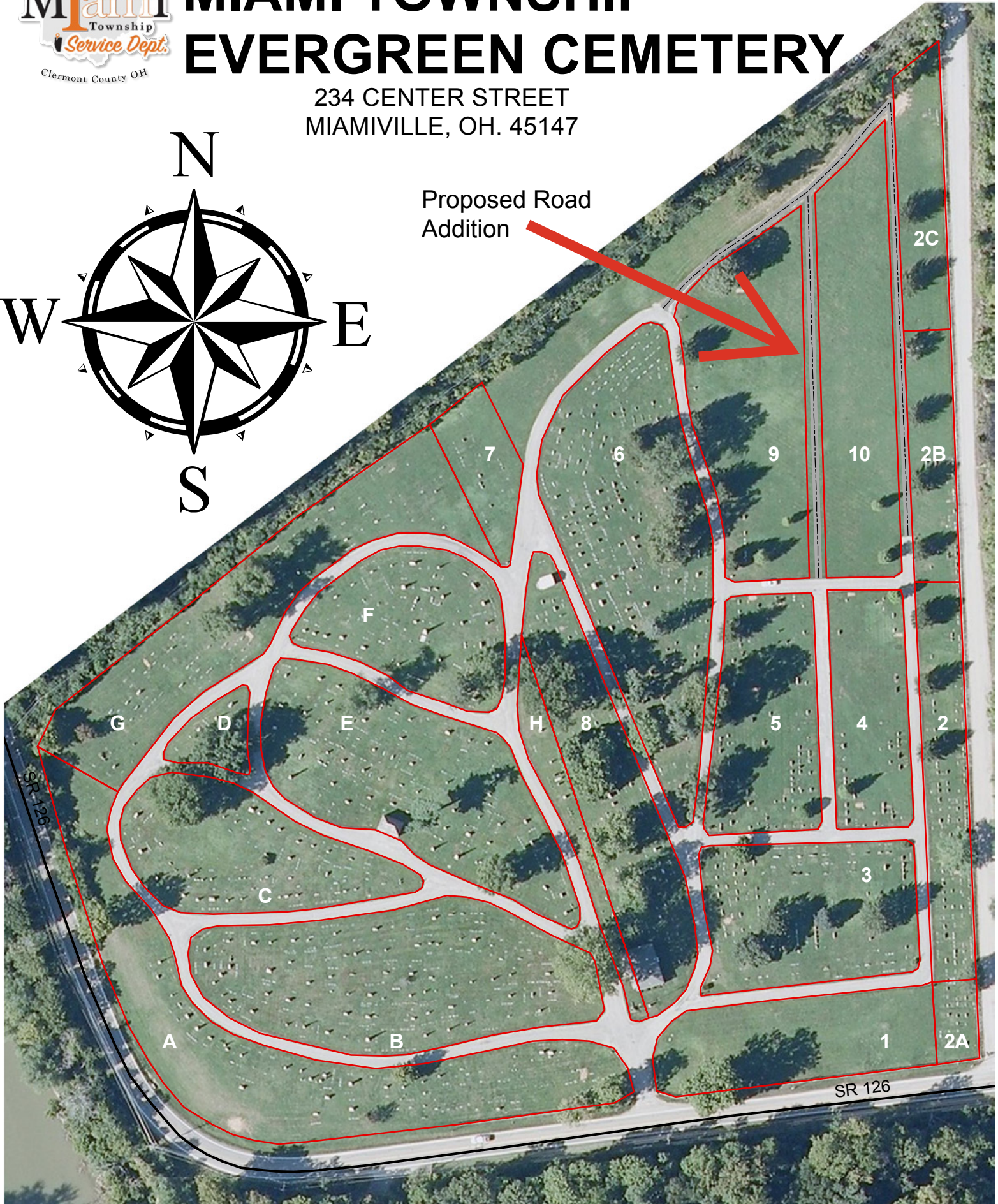
No action is needed at this time; We will bring this back for approval at the Business Meeting.

MIAMI TOWNSHIP EVERGREEN CEMETERY

234 CENTER STREET
MIAMIVILLE, OH. 45147



Proposed Road Addition





33 Glendale Milford Road | Loveland, Ohio 45140
(513)831-7500 | www.jkmpaving.com

RECIPIENT:

Miami Township

6007 Meijer Drive
Milford, Ohio 45150

SERVICE ADDRESS:

234 Center Street
Miamiville, Ohio 45147

Estimate #7290	
Sent on	May 01, 2026
Project Name	Evergreen Cemetery New Roadway
Project Manager	Kain Meurer
Payment Terms	Due Upon Completion
Total	\$63,480.00

Product/Service	Description	Total
New Asphalt Installation - 747 Square Yards	1) Excavate the new asphalt area as necessary and haul the spoils from the job site. 2) Install 10" 304 crushed aggregate in the excavated area and compact. 3) Install 3.25" 448 Type 1 asphalt intermediate course over the compacted gravel base. 4) Apply a tack coat to the asphalt intermediate course to create adhesion between the two asphalt layers. 5) Install 1.25" 448 Type 1 asphalt surface course over the asphalt intermediate course. 6) Apply a tar seal to the adjoining asphalt surfaces.	\$63,480.00

Note

- This proposal has been figured with regular wages and does not include taxes.
- J K Meurer is a Section 3 contractor.

Total **\$63,480.00**

Reviews

J B (Jon)



Mary Jo Blankemeyer



Prompt, professional, great communicators

Jacob Whitesell



Very professional and efficient installation.



33 Glendale Milford Road | Loveland, Ohio 45140
(513)831-7500 | www.jkmpaving.com

Terms & Conditions: This quote is valid for the next 30 days. Proposal based on current fuel and liquid asphalt prices. Should these prices increase we reserve the option to adjust accordingly. Customer can void agreement if any pricing update is not agreeable prior to project commencement. Any permits required will be the financial responsibility of the customer. There shall be a one-year guarantee on the material and workmanship, except cracks caused by weather conditions, ground movements, or damage incurred by excessive vehicle weight, abuse, grading limitations or conditions caused by surrounding areas. Any additional excavation or material that are necessary due to inadequate ground conditions will be the financial responsibility of the customer. Changes must be approved by the customer. Not responsible for drainage in areas with less than 2% fall. We must access project area with heavy equipment and trucks and cannot be held responsible for damage of any surface, underground objects or surrounding area that was necessary to access in order to complete the specified work. Pricing based on completing working during weekday normal business hours unless otherwise noted in the proposal. Client grants JK Meurer Paving and its agents the right to photograph the exterior of the property before, during, and after the completion of work. Client understands that photos may include identifiable portions of their property and further agrees that such photographs may be used for documentation, quality assurance, marketing, advertising, print materials, social media, and website content, without additional notice or compensation. If Client does not wish for photos to be used for marketing or promotional purposes, they must notify JK Meurer within 3 business days of accepting this agreement. If no notice is received, permission is assumed to be granted as described above. Please visit our websites FAQ page to review characteristics, expectations and maintenance suggestions for asphalt surfaces. <https://www.jkmpaving.com/faq/>

Signature: _____ Date: _____



Neyra Paving, Inc.
 10750 Evendale Drive
 Cincinnati, OH 45241
 513-733-1001

www.neyrapaving.com

EVERGREEN CEMETERY ROAD
 Date: 05/18/2026

Dear Mr. Chris Burdsall

Neyra Paving is pleased to submit our proposal for the above referenced project. Please review the following specs. Please do not hesitate to contact Gus Madden with any questions.

EXCAVATION

- a. Excavate as required, haul spoils offsite as directed.

ODOT 304 GRAVEL

- a. Furnish and install 10" compacted of ODOT 304 for Aggregate Base.

HEAVY DUTY ASPHALT

- a. Furnish and install 3.25" compacted of ODOT 448 Asphalt Intermediate, Type 1.
- b. Furnish and install ODOT 407 Tack Coat.
- c. Furnish and install 1.25" compacted of ODOT 448 Asphalt Surface, Type 1.

MOBILIZATION

- a. Cost to mobilize men and Equipment

Description	Quantity	Unit	Unit Price	Total
EXCAVATION	301	CY	\$81.73	\$24,590.51
ODOT 304 GRAVEL	747	SY	\$23.53	\$17,576.91
HEAVY DUTY ASPHALT	747	SY	\$45.17	\$33,741.99
MOBILIZATION	1	EA	-----	Included
Total Project Cost				\$75,909.41



Neyra Paving, Inc.
10750 Evendale Drive
Cincinnati, OH 45241
513-733-1001

www.neyrapaving.com

Notes:

- All work is to be completed in a workmanlike manner according to standard practices as weather permits. All work is warranted for a period of one year from date of completion. Neyra will not be responsible for cracks caused by weather conditions or ground movements, worn sealer, paving and concrete that is subjected to premature traffic.
- Neyra is not liable for water that does not drain properly on asphalt surfaces with less than 2% slope.
- Neyra is not liable for any existing surface damage that occurs due to normal construction traffic while work is being performed.
- Neyra is not responsible for damage to underground utilities.
- If Additional Mobilizations are required Neyra will add \$2,000.00 per additional requested mobilization.
- Subgrade to be provided to Neyra Paving at +/- .5" when others are performing earthwork or excavation.
- Any testing required by Neyra Paving will be an added charge.
- Project Schedule: the above proposal is based on scheduling our work Monday – Saturday.
- This proposal may be withdrawn if not accepted within 7 days. Our Suppliers have indicated to us that due to the instability of the world oil market pricing precautions need to be taken. Therefore, contracts issued after 7 days of the quote date will need to be confirmed and approved in conjunction with our suppliers.
- Any permits and/or inspection fees required by governmental agencies will be billed extra, at cost.
- Proposal excludes "staged" construction. Any maintenance and/or repairs of temporary base and/or asphalt pavement used by construction traffic will be an extra to the contract.
- All work is to be completed in a workmanlike manner according to standard practices as weather permits. All work is guaranteed to be installed as specified and is warranted for a period of one year from date of completion.
- Our work and workers are fully insured.
- Terms Net 30 days. There is a 1 1/2% per month service charge on all past due amounts.
- Neyra Paving is a Certified MBE with the Southern Ohio Minority Business Council.
- Due to fuel pricing instability fuel surcharges will apply over \$4.00 per gallon.

Exclusions: (unless included in line item pricing)

Permits	Core Samples	Testing	Bid Bound	Signage	Pipes / Utilities
Underdrain	Integral Sidewalks	Prime Coat	Performance Bond	Asphalt Patching	Fence posts & foundations
Undercuts	Geotechnical Engineer	Staking/Layout	Geotextile Fabrics	Brick Pavers	Excess Cleaning of Asphalt
Excavation			Thermoplastic Striping		Utility Location other than OUPS

Very truly yours,

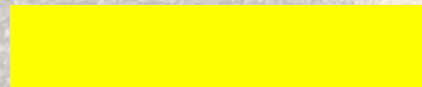
Gus Madden

NEYRA PAVING

ACCEPTANCE OF PROPOSAL - the above or attached prices and specifications are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Accepted Dollar Amount

\$



Signature

Name (Please Print)

Date

/ /

OFFICIAL MEMO
POLICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
Steve Kelly, Township Administrator
FROM: Robert Hirsch, Chief of Police
DATE: June 8, 2026
SUBJECT: Out of Town Travel – IACP Impaired Driving and Traffic Safety Conference

The Police Department requests approval for Sergeant Brian Mehne to attend the International Association of Chiefs of Police Impaired Driving and Traffic Safety Conference August 20-24, 2026 (including travel days) in Anaheim, California. Sergeant Brian Mehne is a Drug Recognition Expert (DRE) Instructor for the Ohio Traffic Safety Office (OTSO) and attending this conference would allow him to stay current in new research and techniques, impaired driving trends, new case law, and prosecution techniques involving impaired drivers. This information is essential to maintaining the high standard that is required and expected of a DRE Instructor in the State of Ohio.

As a DRE instructor, Sergeant Brian Mehne has enabled the Miami Township Police Department to host several free training courses for Miami Township Police Officers.

Given the crucial nature of the information being shared at the conference for his responsibilities as a DRE Instructor, the Ohio Department of Public Safety (ODPS) has agreed to sponsor and pay all travel expenses for Sergeant Brian Mehne to attend, including:

- Air Fare: \$520.00
- Lodging: \$1,000.00
- Meals (Per Diem): \$387.00
- Registration: \$815.00

Anticipated Total: \$2,722.00

No action is required at this time. This item will be presented to the Board for final approval at the next business meeting.

Travel Request and Estimated Expenses — Part I



FOR ALL OVERNIGHT TRAVEL REQUESTS

Important Instructions: Use this form to estimate expenditures for all overnight travel requests. Complete all applicable cells. Agenda must be attached.

NOTE: Prior to making travel plans, all travel requests of estimated expenditure exceeding \$750.00 (excluding registration fees) must go before the Board of Trustees for approval.

I. TRAVEL INFORMATION

Date of Request	06/08/26	Travel Location	Anaheim, CA		
Employee Name	Brian Mehne	Date(s) of Event	8/21/26	to	8/23/26
Department/Badge #	82	Date(s) of Travel	8/20/26	to	8/24/26
Is this required for your position?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Name of Event	Impaired Driving and Traffic Safety Conference		
Receiving continuing education credits?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N				

II. ESTIMATED EXPENSES

Use Table 1 to determine the Total GSA Per Diem Meal Amount for your trip prior to deductions (Table 2). Use the link provided and **attach a printout** of the GSA Meals and Incidental Expense (M&IE) table based on location: <https://www.gsa.gov/travel/plan-book/per-diem-rates>

Table 1. Meal Expense Calculator

Days	GSA Per Diem Rate	Total
# of Full Days	\$86.00	258
# of Travel Days <small>*75% per diem limit</small>	\$64.50	129
A. Total Meal Expense PRIOR to Deduction (B):		\$387.00

*Use the full day per diem amount from the M&IE based on location. M&IE is limited to 75% on travel days. Rates include gratuities (up to 20%). All meal receipts must be itemized to be eligible for reimbursement upon return.

OFFICE OF THE ADMINISTRATOR

Table 2. Meals Provided with Registration (as applicable)

Provided Meals	GSA Meal Amount \$
none	

*Use the GSA Rates link above to determine the specific, individual GSA meal rates for provided meals. The sum of these will become **B. Total Deduction Amount.**

B. Total Deduction Amount:

Table 3. TOTAL Estimated Expenses

Expense Type	Amount \$	Payment Method	Notes
Registration	\$815.00	ODPS	
Mileage to be Reimbursed <small>*# of miles x 0.70 per mile (effective 01/25)</small>	\$0.00		
Airfare <small>*May not exceed the cost of single coach rate</small>	\$520.00	ODPS	
Baggage Fees	\$0.00		
Transportation <small>*Taxi / Shuttle / Rental / Other</small>	\$0.00		
Parking / Tolls	\$0.00		
Miscellaneous <small>*Description required</small>	\$0.00		
Lodging	\$1,000.00	ODPS	
<small>*Reservations should be made under the Government Rate or Conference Rate Code (whichever is more advantageous). Contact hotel to inquire about required tax exemption forms and obtain from S:\Finance Office\Tax Exemption Forms.</small>			
Total Meals	<small>*Table 1 Total (A) minus Table 2 Total (B).</small>	\$387.00	

C. Total WITH registration:
 D. Total WITHOUT registration:

*Be sure to have POs in place for all approved travel / registration costs.

III. REQUIRED SIGNATURES

Employee Signature Date
 Department Approval Date

*If total estimated expense, excluding registration, is over \$750, Township Administrator signature AND Trustee approval are required.

Administrator Approval Date

*Once approved, please return to employee. A copy will be included with Part II submission of actual expenditures.



U.S. General Services Administration

FY 2026 per diem rates for anaheim, California

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Los Angeles	Los Angeles / Orange / Ventura / Edwards AFB less the city of Santa Monica	\$86	\$22	\$23	\$36	\$5	\$64.50

IACP 2026 Impaired Driving and Traffic Safety (IDTS) Conference Educational Program

Subject to change. All times are listed in Pacific Time (Anaheim). Last updated May 12, 2026.

Ancient Secrets of Southern California: Unearthing the Science Behind the Field Sobriety Tests

Friday, August 21 | 10:30 AM - 11:45 AM | Track: Driving While Impaired (DWI) Enforcement

What if the science behind the SFSTs goes far deeper than what is published in the manuals? This session invites participants to move beyond the student-level presentation of the NHTSA studies and explore the original SCRI laboratory and field research that shaped modern SFSTs. Attendees will examine how decades of data, testing, and refinement provide a richer scientific context to enhance instruction and testimony. Designed with SFST instructors in mind, speakers will go beyond curriculum requirements to explore the data, reasoning, and decision-making from the laboratory studies of the 1970s through the field studies of the 1990s and beyond that shaped the SFST battery. Participants will gain deeper scientific context and practical insights they can immediately apply in both the classroom and the courtroom.

- Aaron Botts - Denver Police Department
- Brad Owens - Georgia Public Safety Training Center

Dr. E or DRE? Physiology, Drug Use, and the Difference Between Impairment and Medical Conditions

Friday, August 21 | 10:30 AM - 11:45 AM | Track: Drug Recognition Expert (DRE)

Participants will take an in-depth look at the major systems of the human body and examine how each is affected by acute and chronic drug use. Through hands-on demonstrations and visualizations of neurotransmitters and brain function, attendees will gain a clearer, more practical understanding of what is happening inside the body—particularly the brain—during substance use. Complex physiological processes will be broken down into accessible, real-world concepts directly applicable to the field. Drawing from real DRE experience, this session also addresses one of the most significant—and often unspoken—concerns: How do we confidently distinguish between drug impairment and legitimate medical conditions? Misidentifying a medical emergency as drug impairment can have serious consequences.

- Joseph Keil - Wisconsin Bureau of Transportation Safety

The More You Know: The Ins and Outs of DUI Checkpoints and Saturation Patrols

Friday, August 21 | 10:30 AM - 11:45 AM | Track: Legislation/Prosecution

High-visibility impaired-driving programs such as DUI checkpoints and saturation patrols have proven useful tools for deterring impaired driving and removing impaired drivers from the road. They do, however, present unique challenges. This presentation will discuss DUI checkpoints and saturation patrols, as well as the research that supports their effectiveness. Law enforcement, legal, and courtroom challenges associated with each will be addressed, and examples of different formats will be provided. Practical tips will be shared for legal advisors, organizers, officers involved in the investigation, and prosecutors defending legal issues and presenting cases in court.

- Beth Barnes - Phoenix City Prosecutor's Office
- Eddie Espinoza - Bullhead City Police Department

The Sudden Impact Program: Reducing Motor Vehicle Crash Injuries and Fatalities in Young Drivers

Friday, August 21 | 10:30 AM - 11:45 AM | Track: Roadway and Traffic Safety

Motor vehicle crashes are among the leading causes of death and injury in the United States, with young drivers disproportionately affected. The Sudden Impact Program is a data-driven teen traffic safety program that uses a multidisciplinary approach and strong partnerships. It serves as an effective countermeasure to reduce fatal and serious-injury crashes by educating young drivers about the real-life consequences of high-risk behaviors behind the wheel. In this session, participants will gain an overview of the Sudden Impact Program, understand the role of partnerships in traffic safety and injury prevention, explore approaches to research on current traffic safety trends, and discuss effective teen-focused messaging and program development strategies.

- Madison Caillouet - University Medical Center New Orleans
- Tamera Tullos - Rapides Regional Medical Center
- Casey Wallace - Louisiana State Police

Turning DRE Observations into Intelligence: Identifying Current and Emerging Drug Threats

Friday, August 21 | 10:30 AM - 11:45 AM | Track: Drug Recognition Expert (DRE)

Kensington, Philadelphia, represents one of the most visible manifestations of the modern opioid and polysubstance crisis, marked by open-air drug markets, a fentanyl-dominated supply, and widespread adulteration with substances such as xylazine and medetomidine. This presentation examines Drug Recognition Expert (DRE) opinions in relation to expanded oral-fluid toxicology testing, drawing on more than 2,000 samples collected annually during certification. Using real-world cases, visuals, and current data, presenters highlight how trends observed in Kensington often precede emerging drug patterns in urban, suburban, and rural communities nationwide, and how evolving distribution networks and polysubstance use complicate public health and public safety responses.

- Amanda L. Mohr - The Center for Forensic Science Research
- David Andrascik - Pennsylvania DUI Association

Beyond the Needle: Lessons Learned from Idaho's Law Enforcement Phlebotomy Program

Friday, August 21 | 1:00 PM - 2:15 PM | Track: Driving While Impaired (DWI) Enforcement

Idaho's Law Enforcement Phlebotomy Program, established in 2009, is one of the longest-running officer-phlebotomy programs in the nation. This session moves beyond how to start a program and instead examines lessons learned from more than a decade of implementation, including operational challenges, evolving best practices, and courtroom issues. Drawing on Idaho's experience training officers through the College of Western Idaho, the presentation offers practical guidance for both phlebotomists and non-phlebotomists on witnessing blood draws, identifying evidentiary issues, and ensuring proper collection, documentation, and preservation of blood evidence in impaired-driving cases. Relevant case law and common defense challenges will also be discussed.

- Troy Tulleners - Idaho State Police
- Jared Olson - Peace Officer Standards and Training

From the Shelves to the Streets: Prescription Drug Driving Under the Influence Cases

Friday, August 21 | 1:00 PM - 2:15 PM | Track: Drug Recognition Expert (DRE)

This presentation offers a comprehensive, multidisciplinary examination of DUI cases involving prescription medications. Through detailed case studies—including Zofran, Seroquel, and gabapentin—attendees will gain insight from the Drug Recognition Expert (DRE) perspective, complemented by forensic analysis from toxicologists at the Orange County Crime Lab on emerging testing trends and courtroom testimony. The session will also address prosecutorial strategies, including trial presentation and jury selection considerations, presented by a Traffic Safety Resource Prosecutor (TSRP) district attorney.

- Iona Garden - Orange County Sheriff's Department
- Fernando Manaloto - Orange County Crime Lab
- Elliot Rubright - Orange County Sheriff's Department
- Andrea Schug - Orange County District Attorney

Getting Cooperation for DRE Evaluations

Friday, August 21 | 1:00 PM - 2:15 PM | Track: Drug Recognition Expert (DRE)

Getting suspects to cooperate during a DRE evaluation is a skill many officers are not trained to develop. In this session, participants will review the do's and don'ts of gaining cooperation during a DRE evaluation. Attendees will learn how empathy and people skills play a major role in developing a successful Drug Recognition Expert.

- Tony R. Burnett - Tennessee Highway Safety Office

NHTSA Updates

Friday, August 21 | 1:00 PM - 2:15 PM | Track: Roadway and Traffic Safety

Representatives from the National Highway Traffic Safety Administration (NHTSA) will share the latest information on research related to impaired driving. They will also provide updates on training and funding opportunities and highlight other NHTSA program areas related to traffic safety.

- Christine Frank - National Highway Traffic Safety Administration

Saving Lives Through Leadership: Aligning People, Mission, and Culture for Safer Highways

Friday, August 21 | 1:00 PM - 2:15 PM | Track: Executive/Leadership

Police leaders at every level—command staff, supervisors, and unit leads—set the conditions for sustained results in impaired-driving and traffic safety efforts. This session provides a leadership playbook to embrace the problem, define the mission, set clear goals, align resources, and build accountability that saves lives. Using the Arizona Highway Patrol as a case study, presenters will demonstrate how fatal-crash reduction can be achieved through targeted enforcement, social media branding, community engagement, and partnerships with prosecutors, the crime lab, and other key stakeholders. Attendees will also review initiatives that boost productivity, including oral-fluid testing, expanding DRE capacity, strengthening major crash teams, ARIDE for all officers, and AI-assisted report writing to reduce administrative time.

- Daven J. Byrd - Arizona Department of Public Safety

What the Evidence Really Says: Reconstructing Impaired-Driving Crashes Through Physics and Evidence

Friday, August 21 | 1:00 PM - 2:15 PM | Track: Roadway and Traffic Safety

This presentation uses a real-world fatal impaired-driving collision to demonstrate a disciplined, multipath approach to crash reconstruction focused on verification over assumption and bias. Independent methods—including momentum and energy analysis, vehicle dynamics, roadway evidence interpretation, and event data recorder (EDR) data—are

cross-checked to produce a defensible reconstruction for criminal prosecution. The session highlights how converging results confirm speeds, vehicle positioning, and collision dynamics, while illustrating how early assumptions and confirmation bias can affect impaired-driving investigations and prosecutions tied to fatal crashes.

- Adam M. Hyde - Northwestern University Center for Public Safety

DRE Reconstruction—A Case Study

Friday, August 21 | 2:45 PM - 4:00 PM | Track: Drug Recognition Expert (DRE)

This presentation addresses cases in which a collision occurs and a DRE evaluation or breath test cannot be performed. Toxicology samples may be collected at the hospital, but analysis may indicate the presence of drugs and alcohol while showing an alcohol concentration below the legal limit. In addition, drugs detected may have no limit, or the concentration may be below a legal cutoff. However, the totality of the evidence may still indicate that the driver was impaired. In such cases, a DRE reconstruction can link toxicology results to observed impairment to support an “impaired by drugs and alcohol” charge. This session will explain when to conduct a DRE reconstruction, how to conduct one, and the benefits for law enforcement.

- Amarino Oliveira - Royal Canadian Mounted Police

Report Writing with the End in Mind: Surviving DUI Cross Examination

Friday, August 21 | 2:45 PM - 4:00 PM | Track: Legislation/Prosecution

This session is a practical, courtroom-focused training that connects field documentation to testimony. Presenters will demonstrate how vague language, omissions, boilerplate phrasing, and unsupported conclusions in police reports are routinely used by defense counsel to create effective cross-examination and undermine credibility. Participants will learn how precise report writing can minimize defense “fodder,” narrow the scope of cross-examination, and strengthen courtroom testimony. Speakers will address strategies for handling cross-examination and ways to work with prosecutors to ensure success. Real-world examples of poorly written DUI reports are analyzed alongside corrected versions, showing how to document the same facts in a clearer, more defensible manner.

- Deena Ryerson - Oregon Department of Justice
- Ashley Schluck - Wyoming Highway Safety

The High Frontier: Colorado's Natural Medicine Health Act and the Future of Roadway Safety

Friday, August 21 | 2:45 PM - 4:00 PM | Track: Driving While Impaired (DWI) Enforcement

This presentation explores Colorado’s pioneering Natural Medicine Health Act and its impact on roadway safety in 2026. Led by Colorado State Patrol Sergeants Jason Sparks and Nicholas Hazlett (IACP DRE Section chair), the session details the June 2026 expansion of legal access to DMT, ibogaine, and mescaline. Attendees will analyze the pharmacology of these substances, the challenges of polysubstance impairment, and the 12-step DRE evaluation process. Using Colorado State Patrol crash data, CBI toxicology trends, and CDOT’s “Plan Your Trip” campaign results, the speakers provide an evidence-based blueprint for identifying and prosecuting psychedelic-impaired drivers in a decriminalized landscape.

- Nicholas Hazlett - Colorado State Patrol
- Jason B. Sparks - Colorado State Patrol

Using Innovative Enforcement Tools and Data Modelling to Address Risky Driving on Australian Roads

Friday, August 21 | 2:45 PM - 4:00 PM | Track: Roadway and Traffic Safety

Using intelligence to guide the deployment of police vehicles and the use of impaired- or distracted-driver detection devices has proven effective in addressing risky driving behavior in one Australian state. Knowing when and where to deploy police in the state of Victoria to enforce against alcohol- or drug-impaired drivers has led to more than 3 million preliminary breath tests and 175,000 drug tests being conducted roadside annually. Using trailers designed to detect drivers distracted by their cell phones is another effective enforcement tool. This strategy has helped keep annual roadway fatalities in Victoria under 300. This workshop aims to showcase and share initiatives currently being undertaken by Victoria Police in their fight against impaired or distracted driving.

- Michael Kelly - Victoria Police Force

Disconnected Behind the Wheel: Driving Under the Influence of Dissociative Anesthetics

Saturday, August 22 | 8:15 AM - 9:30 AM | Track: Toxicology/Pharmacology

Dissociative anesthetics (DAs) have historically been used in clinical settings because of their effective sedation and analgesic properties. As interest in ketamine increases—with esketamine FDA-approved for treatment-resistant depression—so has the potential for misuse of racemic ketamine. PCP was discontinued as an anesthetic in 1965, but illicit use has persisted because of its euphoric and dissociative effects. This presentation will provide an overview of common DA drugs. Topics will include pharmacologic differences between DAs and other CNS depressants and common behaviors linked with polysubstance use. Physical, cognitive, and behavioral effects observed in authentic DWI/DUI investigations from Palm Beach County, Florida, and Houston, Texas, will be highlighted.

- Erika Pennings - Houston Forensic Science Center
- Edward Zumaeta - Palm Beach County Sheriff's Office

DUI in the ER

Saturday, August 22 | 8:15 AM - 9:30 AM | Track: Driving While Impaired (DWI) Enforcement

Fact: Impaired drivers are more likely to crash. When impaired drivers need medical treatment because of a crash, overdose, or another cause, the investigation changes and officers may face unique challenges. Too often, these cases end with “Aw shucks, I guess they get away with this one.” This presentation discusses strategies for both initial responding officers and Drug Recognition Experts to effectively investigate alcohol and drug impairment in medical environments such as ambulances and emergency rooms. Life isn’t Monopoly, so don’t let the hospital be a “get out of jail free” card.

- Nathaniel Grimm - Cop Smart LLC

Self-Driving Cars and DUI: Who’s the Driver Now?

Saturday, August 22 | 8:15 AM - 9:30 AM | Track: Roadway and Traffic Safety

As advanced driver-assistance and autonomous-vehicle technologies become increasingly common, law enforcement officers are encountering new challenges during traffic stops, DUI investigations, and collision responses. This presentation examines how self-driving and semiautonomous systems affect traditional concepts of “driver,” “actual physical control,” and impairment enforcement. Through real-world scenarios and case-based discussion, attendees will explore officer decision-making, report articulation, and legal considerations when impaired drivers rely on vehicle automation. The focus will remain on practical strategies for traffic and DUI enforcement in an evolving technological landscape.

- William Hume - Newport Beach Police Department
- David Spenser - Newport Beach Police Department

Shedding Light During the DRE Evaluation Process

Saturday, August 22 | 8:15 AM - 9:30 AM | Track: Drug Recognition Expert (DRE)

This session will provide attendees with the most current information related to selecting and properly using penlights, red lights, and UV lights during the evaluation process to observe indicators of impairment and possible drug administration. The presenters will review recent Technical Advisory Panel (TAP) guidance on the use of UV lights to identify indicators of administration during the evaluation process, as well as best practices for properly documenting these observations in reports. The session will include real-life examples from actual evaluations, as well as other situations in which indicators of administration may or may not be visible under UV light. Not all drugs fluoresce, and not all things that fluoresce are drugs.

- Joseph Abrusci - IACP
- Karl Citek - Pacific University College of Optometry

Standing in Harm's Way: Why Officers are Still Being Struck on the Road and What Must Change

Saturday, August 22 | 8:15 AM - 9:30 AM | Track: Roadway and Traffic Safety

Standing on or near a roadway is one of the most dangerous things an officer can do. Despite state “move over” laws, officers are still being struck and killed at an alarming rate—higher than that of any other roadway responder. In the last five years alone, 82 officers were killed in these incidents, and an untold number were injured. This workshop will examine why officers are still being struck and discuss what must change in law enforcement operations to save lives.

Speakers will share their accounts of struck-by incidents and discuss how policing leaders need to consider nontraditional strategies to reduce and prevent officer injuries and fatalities.

- Robert E. Bemis - Pennsylvania State Police
- Brett Cowell - National Policing Institute
- Todd Leiss - Jacobs Engineering

CNS Stimulants: Production, Concealment, and Consumption

Saturday, August 22 | 10:15 AM - 11:30 AM | Track: Driving While Impaired (DWI) Enforcement

Harris County, Texas, is home to a wide variety of CNS stimulant users. This session covers common production methods for CNS stimulants, including methamphetamine, crack cocaine, and powder cocaine. Moving from production to concealment, the session will teach common concealment methods in homes, vehicles, and on a person. Presenters will review vehicle “traps” and clothing specifically designed to conceal items. Finally, this session will discuss common consumption methods and the resulting impairment associated with CNS stimulants. Attendees will learn typical methods of administration, duration of effects, indicators of impairment, and the adverse effects of CNS stimulants.

- Sasha Latham - Harris County Sheriff's Office

Commercial Vehicle Enforcement: Drug-Impaired Driving

Saturday, August 22 | 10:15 AM - 11:30 AM | Track: Drug Recognition Expert (DRE)

Drug-impaired driving is a growing threat to the motoring public across the country. This course will go beyond alcohol impairment to address drug impairment among commercial vehicle drivers. Topics include common drug trends, the economic impact of commercial vehicle crashes, enforcement options for local police departments and sheriff's offices, and procedures for requesting Commercial Vehicle Enforcement Officers.

- Shannon Griffin - Georgia Department of Public Safety
- Mike White - Georgia Department of Public Safety

Launching an Evidential Oral Fluid Testing Program—From Concept to the Courtroom

Saturday, August 22 | 10:15 AM - 11:30 AM | Track: Drug Recognition Expert (DRE)

Oral-fluid testing programs are becoming more common as agencies embrace their reliability and ease of use for DUID testing. Through traffic safety partnerships with key stakeholders, a vision for evidential oral-fluid testing in New York took shape. In 2023, the New York State Police Crime Laboratory Toxicology Section launched an evidential oral-fluid testing program. The program has been widely successful, enabling officers to obtain an evidential sample more quickly than with blood and, in some cases, when no other sample is available. More than 2,000 oral-fluid specimens have been tested, and oral-fluid specimens comprise approximately 30 percent of DUID samples. The evolution and development of the program, as well as stakeholder engagement throughout the process, will be discussed.

- Seth Tracy - New York State Police

Responding to a Wrong Way Driver Incident

Saturday, August 22 | 10:15 AM - 11:30 AM | Track: Roadway and Traffic Safety

At the request of the NTSB, IACP and NSA collaborated to create a best-practices guidance document for officers responding to a wrong-way driver incident. This workshop will showcase promising practices that responding officers can use to effectively address the danger posed by a wrong-way driver, as well as recommendations to reduce the frequency of these incidents.

- Kyle Clark - IACP
- Joshua B. Downing - Colorado State Patrol
- James Quattrone - Chautauqua County Sheriff's Office

The Fourth E: Reclaiming Traffic Safety in a Post-Pandemic Era

Saturday, August 22 | 10:15 AM - 11:30 AM | Track: Roadway and Traffic Safety

In the wake of the global pandemic, cities across the nation witnessed a dramatic shift in roadway dynamics, characterized by a sharp rise in speeding, aggressive driving, and a breakdown in voluntary compliance with traffic laws. The Sacramento Police Department (SPD) faced these challenges amid a decade-long cultural decline in proactive traffic enforcement—a result of complex internal and external factors, including legislative shifts and the broader national discourse on policing. This presentation will address the “three E’s” of traffic (enforcement, education, and engineering) and explore how the “fourth E” (engagement) can be used to augment them, internally and externally. The presentation will also cover successes and lessons learned in 2024–2025 by the SPD Traffic Section.

- Kenneth Collier - Sacramento Police Department
- WJ Conner - Sacramento Police Department
- Timothy Davis - Sacramento Police Department

DRE: Trust the Process

Saturday, August 22 | 1:00 PM - 2:15 PM | Track: Drug Recognition Expert (DRE)

When conducting DRE investigations, it is critical to trust the established 12-step process of the DRE protocol. This presentation will explore case studies in which things were not as they seemed. By trusting the established process and relying on DRE training, officers were able to present the strongest information for prosecutorial consideration.

- Rick Boyer - Anaheim Police Department
- Matt Ellis - Anaheim Police Department
- Tyler Raabe - Anaheim Police Department

Investigating Major Injury and Fatal DUI/DUI-D Cases when Resources are Limited

Saturday, August 22 | 1:00 PM - 2:15 PM | Track: Driving While Impaired (DWI) Enforcement

This presentation is designed for officers and supervisors from rural or small agencies tasked with investigating serious and fatal DUI/DUI-D collisions with limited personnel, resources, and time. Attendees will learn practical, efficient, field-tested investigative strategies to preserve

critical evidence, build strong cases, and avoid common pitfalls when specialized resources are unavailable. The session emphasizes sound decision-making, efficient use of available tools, and effective investigative follow-up strategies to support successful prosecutions while managing real-world operational constraints.

- Gary Martens - California Highway Patrol
- Robert Smith - California Highway Patrol

No Laughing Matter: The Rise of Nitrous Oxide in Impaired Driving Casework

Saturday, August 22 | 1:00 PM - 2:15 PM | Track: Toxicology/Pharmacology

Nitrous oxide (N₂O), the colorless, odorless gas commonly known as “laughing gas,” has emerged as a growing concern for recreational misuse. Traditionally used as an anesthetic, N₂O produces sedation, euphoria, and possible hallucinations, impairing psychomotor performance and increasing the risk of unsafe driving. Its popularity has grown because of easy accessibility, rapid onset of effects, and increased social media exposure, leading to an anticipated rise in forensic testing needs. This presentation will explore recent laboratory data on N₂O prevalence and positivity, highlight case histories demonstrating unsafe driving behaviors, and offer practical guidance on best practices for sample collection, submission, and analytical considerations to optimize detection in forensic casework.

- Amanda D’Orazio - NMS Labs
- Maggie R. Nunley - PA DUI Association

Operation Lifesaver

Saturday, August 22 | 1:00 PM - 2:15 PM | Track: Roadway and Traffic Safety

Operation Lifesaver, Inc.’s Railroad Investigation and Safety Course for Law Enforcement (RISC-LE), formerly known as Grade Crossing Collision Investigation (GCCl) Course, was developed for the North American law enforcement and first responder community by the nation’s railroad police and Operation Lifesaver, Inc. RISC-LE prepares first responders to use proper safety techniques while investigating or responding to a grade-crossing collision or trespasser incident and to maintain on-scene safety unique to the railroad environment.

- Bryan Laurie - BNSF Railway Police Department
- Tyler Nies - BNSF Railway Police Department

Tactics for Trial—Button-Up Your Successful Impaired Driving Case

Saturday, August 22 | 1:00 PM - 2:15 PM | Track: Legislation/Prosecution

Impaired-driving crime is at epidemic levels throughout the country, but conducting a traffic stop and a subsequent roadside investigation is only the beginning of the journey to accountability. Prosecutors and investigators alike spend dozens of hours preparing their cases for trial, but it’s often an uphill fight to the deliberation room. This presentation will discuss tactics investigators and practitioners can use to tie up loose ends and button up a case for trial. A successful conviction begins at the roadside and ends at sentencing. This presentation will illustrate tactics to anticipate defense arguments, submit legal challenges, counter obstructionist attorneys, and craft the most persuasive presentation to get the case across the finish line.

- Bradley Lane - City of Seattle City Attorney's Office
- Alexandria Morrell - New Hampshire Department of Justice
- Susan Ringer - WV Governor's Highway Safety Program

Analysis, Education, and Enforcement: A Data Driven Approach to Reduce Impaired Drivers and Crashes

Saturday, August 22 | 3:30 PM - 4:45 PM | Track: Executive/Leadership

Somewhere along the way, governing bodies shifted from requiring law enforcement to do more with less to requiring them to do better with less. While law enforcement continues working to increase public safety with fewer resources, agencies are forced to find new, effective, and efficient deployment strategies. One proven crash (and crime) reduction strategy, grounded in quality data and analysis, is the Data-Driven Approaches to Crime and Traffic Safety (DDACTS 2.0) model. In addition to using data and analysis to drive responses, this time-tested model incorporates the benefits of community collaboration, educating law enforcement and the public, and, last but not least, enforcement strategies to increase overall public safety.

- Daniel A. Howard - IADLEST

Beyond Opioids: Prescription Drug Challenges for Law Enforcement and Toxicologists

Saturday, August 22 | 3:30 PM - 4:45 PM | Track: Toxicology/Pharmacology

This interactive workshop provides law enforcement and DRE practitioners with essential knowledge about prescription medications in impaired driving. Three expert speakers address CNS stimulants (amphetamines, methylphenidate), dissociative anesthetics (ketamine), and CNS depressants, including gabapentin—examining pharmacological effects, DRE evaluation challenges, and toxicological interpretation. The workshop explores drug-drug interactions (including serotonin syndrome mimicking CNS stimulation), prescribing patterns contributing to impairment, testing limitations, and emerging trends. Real-world case studies and interactive discussions illustrate impairment indicators. Presenters will address DRE protocols, prosecution strategies, and emerging prescription-drug concerns.

- Kristen Burke - Society Of Forensic Toxicologists
- Joseph O. Jones - North Louisiana Criminalistics Laboratory
- Amanda L. Mohr - The Center for Forensic Science Research

Building a Safer Future: Advancing the UK's Bold New Road Safety Strategy

Saturday, August 22 | 3:30 PM - 4:45 PM | Track: Roadway and Traffic Safety

This workshop explores the United Kingdom Government's first road safety strategy in more than a decade, launched in January 2026, which aims to reduce road deaths and serious injuries by 65 percent by 2035 and by 70 percent for children under 16. Participants will examine the strategy's bold, evidence-led approach to tackling key collision risks such as drink- and drug-impaired driving, speeding, mobile phone use, and driver inexperience. The session will highlight proposed reforms to young and older driver safety, the adoption of the Safe System approach, new vehicle safety technologies, and strengthened enforcement measures. Emphasis will be placed on partnership, implementation, and shared responsibility to help ensure every journey ends safely.

- Trevor Hall - Road Safety Support

Downside or Downfall: Understanding the Physiology Behind Drug Combinations

Saturday, August 22 | 3:30 PM - 4:45 PM | Track: Drug Recognition Expert (DRE)

Like Jon and Ponch, Cagney and Lacey, or Johnny and Roy—things are often better in combination. The same can be true with drugs, both prescription and illicit. When something brings you up, something else is going to bring you down—whether you like it or not. Is it heroin? The methamphetamine? Or is it one of the nearly 100 neurotransmitters affected by a single introduced drug? This presentation will address the complicated concept of drug combinations and the potential “downside effect.” Is it another external drug, or is it homeostasis?

- Joshua K. Legan - North Carolina State Highway Patrol
- Eric J. Sweden - City of Raleigh Police Department

Drug Interdiction and OWI Investigations

Saturday, August 22 | 3:30 PM - 4:45 PM | Track: Driving While Impaired (DWI) Enforcement

This proposed session will cover drug interdiction stemming from OWI investigations. The presenter will discuss a case they investigated that led to multiple seizures and search warrants related to narcotics seized as a result of the OWI investigation. The presentation will begin with the initial OWI and progress through each case and what the subsequent investigations uncovered. The presenter will address behavioral indicators observed among vehicle occupants, the five questions asked when developing reasonable suspicion, using canines for free-air sniffs during the enforcement period of a traffic stop, and the importance of separating occupants to compare their stories.

- Aaron Griffin - Michigan State Police

From Complaints to Capability—Building a Stratified, Data-Driven Traffic Safety Program

Sunday, August 23 | 8:15 AM - 9:30 AM | Track: Executive/Leadership

What if traffic safety deployments were guided by objective data instead of complaints, guesswork, or reactive enforcement? This session explores how agencies can build a stratified, data-driven traffic safety program using traffic data-collection technology to guide decisions across the organization. Attendees will learn how to move from complaint-driven enforcement to an evidence-based approach that identifies when, where, and how traffic resources should be deployed. By using aggregate speed and volume data that do not identify vehicles or individuals, agencies can prioritize missions, deploy targeted patrols, and address community concerns efficiently. The session shows how traffic data supports directed patrols and long-term safety strategies aligned with actual risk rather than perception.

- Randy Brice - Queen Creek Police Department
- Briana Frenzel - Queen Creek Police Department
- Eric Goodwyn - Queen Creek Police Department

Ghosts of Witte: Debunking Claims of Non-Intoxication Causes of Nystagmus

Sunday, August 23 | 8:15 AM - 9:30 AM | Track: Legislation/Prosecution

Cross-examination of officers often includes questions about conditions other than intoxication that purportedly could cause nystagmus. These might include the use of substances such as aspirin or nicotine, or the presence of illnesses such as glaucoma or diabetes. Typically, such conditions have nothing to do with the case at hand and are presented as hypotheticals (even if not explicitly stated as such). Many of these arguments derive from a state supreme court decision, *State (KS) v. Witte*, from the mid-1990s. This course will explore the origins of these arguments and provide information and strategies for officers and prosecutors on how to respond effectively.

- Karl Citek - Pacific University College of Optometry

Kratom Collision Case Study

Sunday, August 23 | 8:15 AM - 9:30 AM | Track: Drug Recognition Expert (DRE)

This session will discuss the resurgence of products containing kratom and its compound 7-OH. The presenter will review the introduction of laws that, as of January 2026, shifted California's legal status of kratom; many cities are now banning its sale through the passage of ordinances. The presentation will also review a recent traffic collision, its field investigation, and a DRE evaluation of a subject found to be driving under the influence of 7-OH.

- Scott Flynn - Fullerton Police Department

Navigating the "High" Ways of Poly-Drugged Driving: A Growing Challenge to Roadway Safety

Sunday, August 23 | 8:15 AM - 9:30 AM | Track: Driving While Impaired (DWI) Enforcement

Detecting, arresting, and prosecuting drug-impaired drivers can be challenging. Impairment indicators can vary from drug to drug and from driver to driver. Most experts agree that the DWI landscape has changed dramatically, with more drivers impaired by multiple substances. Today's drugged-driving norm is polysubstance use, with drivers often impaired by two or more drugs or drugs used in combination with alcohol. This increasing trend makes roadside detection, arrests, toxicology testing, and prosecution more difficult and poses a dangerous threat to roadway safety. This workshop addresses evolving trends in polysubstance-impaired driving, common indicators associated with drug combinations, and proactive approaches to reduce polysubstance-impaired driving.

- Charles Hayes - IACP (Retired)

When 9 is Better Than 10: The Use of a Mock Crash to Reduce Traffic Fatalities

Sunday, August 23 | 8:15 AM - 9:30 AM | Track: Roadway and Traffic Safety

This presentation will focus on the value of mock crashes in reducing traffic crashes and associated injuries and deaths. It will emphasize proper planning and execution of a mock crash to maximize impact on students (and faculty). Topics include best practices for timelines, presentation content, and other logistics. The session will also address the importance of community collaboration with other stakeholders to bring the most value to the limited time available with students. Emphasis will be placed on ensuring the presentation is multifaceted and includes other driving behaviors that contribute to traffic crashes.

- James T. Harkins - Peabody Police Department

CMV Traffic Safety and the Prohibition Against Masking Violations

Sunday, August 23 | 10:15 AM - 11:30 AM | Track: Roadway and Traffic Safety

This session will address commercial motor vehicle (CMV) traffic safety, with a focus on the importance of accurately identifying, reporting, and adjudicating CMV violations. Emphasis will be placed on the prohibition against "masking" CMV- and CDL-related offenses—any action that prevents a violation from appearing on a driver's record—including applicable federal regulations, enforcement responsibilities, and consequences for drivers, courts, and jurisdictions. Through real-world examples and practical guidance, participants will gain a clearer understanding of how proper handling of CMV violations supports roadway safety, regulatory compliance, and the integrity of the commercial driver licensing system.

- Jim W. Camp - National District Attorneys Association, National Traffic Law Center
- William J. Elovirta - Commercial Vehicle Safety Alliance

One Team, One Scene: Why Prosecutors Belong at Serious DUI Crash Investigation

Sunday, August 23 | 10:15 AM - 11:30 AM | Track: Driving While Impaired (DWI) Enforcement

Serious and fatal DUI crash cases are won—or lost—on scene. This session examines the role prosecutors play by collaborating with law enforcement during serious DUI crash investigations. Drawing on real-world examples, attendees will explore how early involvement strengthens evidentiary decisions, improves charging accuracy, and enhances long-term case viability. Presenters will highlight best practices for effective on-scene collaboration, including providing legal guidance during complex investigative decisions, identifying evidentiary gaps before they become courtroom challenges, and building cohesive prosecution teams.

Attendees will leave with practical strategies for implementing prosecutor-response protocols

that improve outcomes, promote accountability, and ensure justice for victims and their families.

- Jennifer R. Knudsen - Colorado District Attorney's Council
- Vincent Petty - Florida TSRP Program
- Jason B. Sparks - Colorado State Patrol

People v. Bowden—Setting the Record Straight

Sunday, August 23 | 10:15 AM - 11:30 AM | Track: Drug Recognition Expert (DRE)

For years, Michigan's DRE Program waited for the state's higher courts to address the program's scientific reliability. When that decision finally came down in November 2022, it was not the ruling supporters had hoped for. Michigan now wants to set the record straight: The *Bowden* decision should not stop DRE-trained officers from conducting DRE evaluations, nor should it stop prosecutors from moving forward with critical DRE testimony in drugged-driving cases. This session will cover what the *Bowden* decision held and how DRE testimony can be used effectively in court despite the 2022 ruling, no matter what state you are from. Do not let defense attorneys turn this case into the next *Maryland v. Brightful* argument.

- Kinga G. Canike - Prosecuting Attorneys Association of Michigan
- Adam Schaller - Ottawa County Sheriff's Office
- Eric Wanink - Traffic Safety Training Program

Two Methods, One Mission: "Weeding" Out the Truth of Cannabis Impairment

Sunday, August 23 | 10:15 AM - 11:30 AM | Track: Toxicology/Pharmacology

As one of the few states that has not legalized marijuana for any use, Wisconsin continues to see it as the most common drug detected in impaired-driving cases after alcohol. As surrounding states legalize adult-use cannabis and further regulate cannabis products sold, the impairment landscape continues to change. Because of the nature of drug pharmacology, impairment is not dose-dependent, which can create a barrier to understanding impairment expectations at different concentrations and legal cutoffs. This presentation will review DECP evaluations in which toxicology results were positive for delta-9-tetrahydrocannabinol only, to better understand how observed impairment and toxicology results compare with expected impairment in cannabis-impaired driving cases.

- Abby Houlston - Wisconsin State Laboratory of Hygiene
- Amy Miles - Wisconsin State Lab of Hygiene

OFFICIAL MEMO
FIRE AND EMS



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
Steve Kelly, Township Administrator
FROM: David Jetter, Fire Chief
DATE: June 8, 2026
SUBJECT: Out-Of-Town Travel – Ohio Fire Chiefs’ Association Conference

REQUEST

The Fire Department requests approval for Lieutenant Greg Ortman, Battalion Chief Jon McKinnish, and Chief Jetter to attend the Ohio Fire Chiefs’ Association 2026 Officer Development Conference, held July 13-16 at the Hilton Hotel, Easton, in Columbus, Ohio.

The event will feature educational sessions on leadership, management, and operational strategies. The conference also offers valuable networking opportunities with fire service professionals from across the state, enabling the exchange of knowledge and best practices. An exhibitor showcase will highlight the latest fire service equipment and technology trends.

This year, Lieutenant Ortman and Chief Jetter will present a session titled "Collaborative Leadership Between Labor and Management."

COST

The costs to attend this event include:

- Registration – \$1,650.00 (\$550.00 per person-membership price)
- Meals – \$297.00 (\$99.00 per person) – most meals are provided
- Lodging – \$2,028.00 (\$676.00 per person)

Total Estimated Cost – \$3,975.00

This request will be presented for final approval at the upcoming business meeting.



Officer Development Conference

ODC 2026

July 13-16, 2026 | Columbus

Hosted by the **FIRE CHIEFS' ASSOCIATION OF CENTRAL OHIO**
HILTON COLUMBUS at EASTON

NOTES:

- All classes qualify for hours for the Ohio Fire Chief (OFC) or Ohio Fire Officer (OFO) Credentialing or Re-Credentialing program.
- All sessions offering CEUs must be accepted and approved by your Chief to receive credit.
- • Denotes sessions that qualify for Ohio EMS CEUs through the Ohio Fire Chiefs' Association site #1541.
- # Denotes sessions that repeat.

MONDAY, JULY 13, 2026

8:00 A.M. – 5:00 P.M.
(Easton Ballroom Lobby)

REGISTRATION OPEN

8:30 A.M. – 9:30 A.M.
(Juniper)

NETWORKING BREAKFAST

9:30 A.M.- 12:00 P.M.
(Regent 2 & 3)

CONFERENCE OPENING

Honor Guard Presentation of Colors

Pledge of Allegiance

Welcome Remarks: OFCA President Chief Joe Kitchen, OFC, and Chief Allen Scott, President, Fire Chiefs' Association of Central Ohio
Committee Chairs Introductions and Updates

KEYNOTE PRESENTATION: Tactics to Transform an Organization

Speaker: Dr. Candace Ashby, Battalion Chief, Indianapolis Fire Department

Introduction: President Chief Joe Kitchen

12:00 P.M. – 1:00 P.M.

LUNCH IN THE GARAGE

1:00 P.M. -- 2:15 P.M. BREAKOUT SESSIONS

- 1:00 P.M. – 2:15 P.M.**
(Lilac) **Collaborative Leadership Between Labor and Management**
Speaker: Lieutenant Greg Ortman and Chief Dave Jetter, Miami Township Fire and EMS
Introduction: President Chief Joe Kitchen
- 1:00 P.M. – 2:15 P.M.**
(Magnolia) **Attic Fires Simplified**
Speaker: Lieutenant/Battalion Chief Bryan Reid
Introduction: Chief Steve Agenbroad
- 1:00 P.M. – 2:15 P.M.**
(Regent 1) **Managing Stress as Fire Chief •**
Speaker: Retired Chief John Soisson
Introduction: Chief Jeff Deeks
- 1:00 P.M. – 2:15 P.M.**
(Regent 2 & 3) **Pre-Hospital Blood •**
Speaker: Asst. Chief Cody Shetler and Kevin Miller, M.D., Sugarcreek Fire & Rescue
Introduction: Chief Andy Baillis
- 1:00 P.M. – 8:00 P.M.**
(Easton Ballroom & Event Foyers) **INDOOR VENDOR SETUP**
- 3:00 P.M. – 8:00 P.M.**
(Parking Lot) **OUTDOOR VENDOR SETUP**
- 2:15 PM – 3:00 PM**
(Easton Foyer) **NETWORKING - SOFT DRINK BREAK**

3:00 P.M. – 4:15 P.M. BREAKOUT SESSIONS

- 3:00 P.M. – 4:15 P.M.**
(Regent1) **Expanding the Safety Net: CRR, Dayton-style •**
Speaker: Deputy Chief Brad French, Dayton Fire Department
Introduction: Chief Chad Hollinger
- 3:00 P.M. – 4:15 P.M.**
(Magnolia) **Perfecting the First 5 Minutes – The Engine Company**
Speaker: Lieutenant Kyle Haertling, Columbus Division of Fire
Introduction: Chief Chase Bryan
- 3:00 P.M. – 4:15 P.M.**
(Lilac) **Community Paramedicine: Assisting Your Community Meet Its Healthcare Needs•#**
Speakers: Paul Zeeb, M.D.
Introduction: Chief John Frasier
- 3:00 P.M. – 4:15 P.M.**
(Regent 2 & 3) **Clarity, Cohesion & Commitment: Elevating Your Leadership Framework**
Speaker: Annie Frisoli, Founder and CEO, Creating Community, LLC
Introduction: Chief Bob Rymer
- 5:00 P.M. – 6:00 P.M.**
(Room 741) **Happy Hour with OFCA President-Elect Rick Vober**
- 9:00 P.M. – Midnight** **Hospitality Suite Open**

TUESDAY, JULY 14, 2026

6:30 A.M. – 7:15 A.M.
(Main Lobby)

Morning Wellness Experience

7:30 A.M. – 4:00 P.M.
(Easton Ballroom Lobby)

REGISTRATION OPEN

8:00 A.M. – 9:00 A.M.

NETWORKING BREAKFAST IN JUNIPER

9:00 A.M. – 10:15 A.M. BREAKOUT SESSIONS

9:00 A.M. – 10:15 A.M.
(Regent 1)

Collaborative Leadership Between Labor and Management

Speaker: Lieutenant Greg Ortman and Chief Dave Jetter, Miami Township Fire and EMS
Introduction: Chief Gina DeVito-Staub

9:00 A.M. – 10:15 A.M.
(Regent 2 &3)

What's For Lunch: A Recipe for Change Through Resiliency ●#

Speaker: Chief Robert Rymer, City of Athens Fire Department
Introduction: Chief CW Durham

9:00 A.M. – 10:15 A.M.
(Magnolia)

Why Thermal Imaging is Important

Speaker: Chief Robert Homman, County Line Joint Fire District
Introduction: Chief Ethan Klusman

9:00 A.M. – 10:15 A.M.
(Lilac)

What's Your Default? Because Great Leadership Isn't Automatic

Speaker: Annie Frisoli, Founder and CEO, Creating Community, LLC
Introduction: Retired Chief Tony Schafer

10:30 A.M. – 12:00 P.M. BREAKOUT SESSIONS

10:30 A.M. – 12:00 P.M.
(Regent 2 & 3)

Fire Chief Burnout: Causes, Consequences, and Potential Cures ●

Speaker: Dr. Will Anderson, In Command Consulting, LLC
Introduction: Chief Steve Agenbroad

10:30 A.M. – 12:00 P.M.
(Magnolia)

Mayday Matters: How the Dayton Fire Department Responds When Second Count

Speaker: Retired Deputy Chief Rick Vober and Assistant Chief Nick Hosford
Introduction: Retired Chief Jack Rupp

10:30 A.M. – 12:00 P.M.
(Lilac)

Personal Wellness: Self-Care ●

Speaker: Director Steven Click, Ohio Department of Public Safety
Introduction: Retired Chief Jim Westfall

10:30 A.M. – 12:00 P.M.
(Regent 1)

Clarity in Leadership #

Speaker: Chief Allen Scott, Prairie Township Fire Department
Introduction: Chief Clayton O'Brien

12:00 P.M. – 1:00 P.M.

LUNCH IN THE GARAGE

12:00 P.M. – 1:00 P.M.
(Juniper)

OFE LUNCHEON

12:00 P.M. – 1:00 P.M.
(Worthington)

RETIRED CHIEFS CAUCUS AND LUNCHEON

1:00 P.M. – 5:00 P.M.

VENDOR EXPO OPEN

1:00 P.M. – 2:00 P.M.
(Magnolia)

ERS COORDINATORS MEETING

2:00 P.M. – 2:30 P.M.

DISTRICT CAUCUSES
Northeast District (Lilac)
Southeast District (Magnolia)

2:00 P.M. – 3:00 P.M.
(Westerville)

OFCA/OFESF ELECTION: POLLS OPEN

2:00 P.M. – 3:00 P.M.
(Worthington)

INNOVATION ZONE OPEN

2:45 P.M. – 3:15 P.M.

DISTRICT CAUCUSES
Southwest District (Lilac)
Southcentral District (Magnolia)

3:30 P.M. – 4:30 P.M.
(Worthington)

INNOVATION ZONE OPEN

3:30 P.M. – 4:00 P.M.

DISTRICT CAUCUSES
Northwest District (Lilac)
Northcentral District (Magnolia)

3:30 P.M. – 5:30 P.M.
(Easton Foyer)

NETWORKING RECEPTION FOR VENDORS AND ATTENDEES

7:30 P.M. – Midnight

Hospitality Suite

WEDNESDAY, JULY 15, 2026

6:30 A.M. – 7:15 A.M.
(Lobby Terrace)

Morning Wellness Experience

7:30 A.M. – 4:00 P.M.
(Easton Ballroom Lobby)

REGISTRATION OPEN

7:30 A.M. – 8:30 A.M.

NETWORKING BREAKFAST IN JUNIPER

8:45 A.M. – 10:00 A.M.
(Regent 2 & 3)

Bridging the Divide – Leading Across Generations, Roles and Mindsets •
Speaker: Dr. Joel Robertson, CEO of Robertson Brain Health; Chief Chad Hollinger, Sidney Fire Department
Introduction: Deputy Chief Jason Conklin

10:00 A.M. – 2:00 P.M.

VENDOR EXPO OPEN

10:15 A.M. – 11:00 A.M.

ODC ACADEMY
1. **Writing Instructor Questions** – Gina DeVito-Staub & Abbie Buday (Lilac)
2. **How a Bill Becomes a Law** – Michelle Fitzgibbon (Magnolia)

3. **OFO & OFC Credentialing** – Mark Martin (Columbus A)

11:00 A.M. – 12:00 P.M.
(Worthington)

INNOVATION ZONE OPEN

11:15 A.M. – 12:00 P.M.

ODC ACADEMY

1. **First Due on Social** – Colin Altman (Lilac)
2. **Navigating Retirement** – Paul Wright & Rick Vober (Magnolia)
3. **Promotional Testing Services** – OFCA Professional Services (Columbus A)

12:00 P.M. – 1:00 P.M.

LUNCH IN THE GARAGE

1:00 P.M. – 1:45 P.M.

ODC ACADEMY

1. **Guilt Free AI** – Joe Kitchen & Gina DeVito-Staub (Lilac)
2. **Fire District Consolidation** – Jack Treinish (Magnolia)
3. **Excel Basics for the Fire Service** – Mike Little (Columbus A)

2:00 P.M. – 4:30 P.M. BREAKOUT SESSIONS

2:00 P.M. – 3:15 P.M.
(Regent 1)

The STRICT Model: A Template for Training Facility Construction

Speaker: Chief Josh Eberle, Findlay Fire Department

Introduction: Chief Clayton O'Brien

2:00 P.M. – 3:15 P.M.
(Lilac)

Improving the Company-Level Drill

Speaker: Captain Ed Tracey, Rochester, New York Fire Department

Introduction: Chief Jeff Deeks

2:00 P.M. – 3:15 P.M.
(Magnolia)

Clarity in Leadership #

Speaker: Chief Allen Scott, Prairie Township Fire Department

Introduction: Retired Chief Mike Little

3:15 P.M. – 3:30 P.M.
(Easton Foyer)

NETWORKING - SOFT DRINK BREAK

3:30 P.M. – 4:45 P.M.
(Regent 1)

Community Paramedicine: Assisting Your Community Meet Its Healthcare Needs •

Speaker: Paul Zeeb, M.D.

Introduction: Chief Chase Bryan

3:30 P.M. – 4:45 P.M.
(Magnolia)

What's for Lunch •

Speaker: Chief Robert Rymer, City of Athens Fire Department

Introduction: Chief Ethan Klusman

3:30 P.M. – 4:45 P.M.
(Lilac)

Community Risk Assessment and Action Planning – Our Experience

Speaker: Chief Chad Follick, City of Vandalia

Introduction: Chief John Frasier

PRESIDENT'S RECEPTION AND BANQUET

6:30 P.M. – 7:00 P.M.
7:00 P.M. – 8:45 P.M.

RECEPTION WITH CASH BAR (Easton Foyer)

PRESIDENTIAL BANQUET (Easton Ballroom)

Welcome – OFCA President Joe Kitchen

Invocation –

Dinner

Recognition of Special Guests

State of the Association Address – OFCA President Joe Kitchen

Presentation of VFIS Scholarship - Zach Stewart, VFIS
Presentation of Southwest Chiefs' Scholarship
Presentation of the 2026 OFESF Fellows - OFESF Chair Retired Chief Paul Wright
Presentation of the 2026 Legislator of the Year Award
Presentation of the 2026 Distinguished Service Award - OFCA President Chief Joe Kitchen
Swearing In New Officers - OFCA President Joe Kitchen

9:00 P.M. – Midnight **Hospitality Suite**

THURSDAY, JULY 16, 2026

6:30 A.M. – 7:15 A.M. **Morning Wellness Experience**
(Main Lobby)

7:30 A.M. – 9:00 A.M. **REGISTRATION OPEN**
(Easton Ballroom Lobby)

8:00 A.M. – 9:00 A.M. **NETWORKING BREAKFAST IN JUNIPER**

9:00 A.M. – 11:00 A.M. **KEYNOTE PRESENTATION: 35 Things Every Fire Officer Must Know and Do**
(Regent 2 & 3) **Speaker:** Retired Deputy Chief Frank Vicuso
Introduction: Chief Bob Rymer

11:00 A.M. – 11:30 A.M. **CONFERENCE CLOSING**
(Regent 2 & 3) Chief Bob Rymer

Travel Request and Estimated Expenses — Part I



FOR ALL OVERNIGHT TRAVEL REQUESTS

Important Instructions: Use this form to estimate expenditures for all overnight travel requests. Complete all applicable cells. Agenda must be attached.

NOTE: Prior to making travel plans, all travel requests of estimated expenditure exceeding \$750.00 (*excluding registration fees*) must go before the Board of Trustees for approval.

I. TRAVEL INFORMATION

Date of Request	06/12/26	Travel Location	Columbus, Ohio	
Employee Name	Greg Ortman	Date(s) of Event	7/13/26	to 7/16/26
Department/Badge #		Date(s) of Travel	7/12/26	to 7/16/26
Is this required for your position?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	Name of Event	Office Development Conference	
Receiving continuing education credits?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N			

II. ESTIMATED EXPENSES

Use Table 1 to determine the Total GSA Per Diem Meal Amount for your trip prior to deductions (Table 2). Use the link provided and **attach a printout** of the GSA Meals and Incidental Expense (M&IE) table based on location: <https://www.gsa.gov/travel/plan-book/per-diem-rates>

Table 1. Meal Expense Calculator

Days	GSA Per Diem Rate	Total
# of Full Days	\$80.00	240
# of Travel Days <small>*75% per diem limit</small>	\$60.00	120
A. Total Meal Expense PRIOR to Deduction (B):		\$360.00

*Use the full day per diem amount from the M&IE based on location. M&IE is limited to 75% on travel days. Rates include gratuities (up to 20%). All meal receipts must be itemized to be eligible for reimbursement upon return.

OFFICE OF THE ADMINISTRATOR

Table 2. Meals Provided with Registration (as applicable)

Provided Meals	GSA Meal Amount \$
Breakfast x 4	\$80.00
Lunch x 3	\$66.00
Dinner x 1	\$33.00

*Use the GSA Rates link above to determine the specific, individual GSA meal rates for provided meals. The sum of these will become **B. Total Deduction Amount.**

B. Total Deduction Amount:

Table 3. TOTAL Estimated Expenses

Expense Type	Amount \$	Payment Method	Notes
Registration	\$550.00		
Mileage to be Reimbursed <small>*# of miles x 0.70 per mile (effective 01/25)</small>	\$0.00		
Airfare <small>*May not exceed the cost of single coach rate</small>	\$0.00		
Baggage Fees	\$0.00		
Transportation <small>*Taxi / Shuttle / Rental / Other</small>	\$0.00		
Parking / Tolls	\$0.00		
Miscellaneous <small>*Description required</small>	\$0.00		
Lodging	\$676.00		
<small>*Reservations should be made under the Government Rate or Conference Rate Code (whichever is more advantageous). Contact hotel to inquire about required tax exemption forms and obtain from S:\Finance Office\Tax Exemption Forms.</small>			
Total Meals	<small>*Table 1 Total (A) minus Table 2 Total (B).</small>	\$99.00	

C. Total WITH registration:
D. Total WITHOUT registration:

*Be sure to have POs in place for all approved travel / registration costs.

III. REQUIRED SIGNATURES

Employee Signature Date
 Department Approval Date

*If total estimated expense, excluding registration, is over \$750, Township Administrator signature AND Trustee approval are required.

Administrator Approval Date

*Once approved, please return to employee. A copy will be included with Part II submission of actual expenditures.

Travel Request and Estimated Expenses — Part I



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I. TRAVEL INFORMATION

Date of Request	06/12/26	Travel Location	Columbus, Ohio	
Employee Name	Jon McKinnish	Date(s) of Event	7/13/26	to 7/16/26
Department/Badge #		Date(s) of Travel	7/12/26	to 7/16/26
Is this required for your position?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	Name of Event	Office Development Conference	
Receiving continuing education credits?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N			

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# of Travel Days <small>*75% per diem limit</small>	\$60.00	120
A. Total Meal Expense PRIOR to Deduction (B):		\$360.00

*Use the full day per diem amount from the M&IE based on location. M&IE is limited to 75% on travel days. Rates include gratuities (up to 20%). **All meal receipts must be itemized** to be eligible for reimbursement upon return.

OFFICE OF THE ADMINISTRATOR

Table 2. Meals Provided with Registration (as applicable)

Provided Meals	GSA Meal Amount \$
Breakfast x 4	\$80.00
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Table 3. TOTAL Estimated Expenses

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Registration	\$550.00		
Mileage to be Reimbursed <small>*# of miles x 0.70 per mile (effective 01/25)</small>	\$0.00		
Airfare <small>*May not exceed the cost of single coach rate</small>	\$0.00		
Baggage Fees	\$0.00		
Transportation <small>*Taxi / Shuttle / Rental / Other</small>	\$0.00		
Parking / Tolls	\$0.00		
Miscellaneous <small>*Description required</small>	\$0.00		
Lodging	\$676.00		
<small>*Reservations should be made under the Government Rate or Conference Rate Code (whichever is more advantageous). Contact hotel to inquire about required tax exemption forms and obtain from S:\Finance Office\Tax Exemption Forms.</small>			
Total Meals	<small>*Table 1 Total (A) minus Table 2 Total (B).</small>	\$99.00	

C. Total WITH registration:
D. Total WITHOUT registration:

*Be sure to have POs in place for all approved travel / registration costs.

III. REQUIRED SIGNATURES

Employee Signature Date
 Department Approval Date

*If total estimated expense, excluding registration, is over \$750, Township Administrator signature AND **Trustee approval** are required.

Administrator Approval Date

*Once approved, please return to employee. A copy will be included with Part II submission of actual expenditures.

Travel Request and Estimated Expenses — Part I



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NOTE: Prior to making travel plans, all travel requests of estimated expenditure exceeding \$750.00 (*excluding registration fees*) must go before the Board of Trustees for approval.

I. TRAVEL INFORMATION

Date of Request	06/12/26	Travel Location	Columbus, Ohio	
Employee Name	Dave Jetter	Date(s) of Event	7/13/26	to 7/16/26
Department/Badge #		Date(s) of Travel	7/12/26	to 7/16/26
Is this required for your position?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	Name of Event	Office Development Conference	
Receiving continuing education credits?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N			

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OFFICE OF THE ADMINISTRATOR

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Airfare <small>*May not exceed the cost of single coach rate</small>	\$0.00		
Baggage Fees	\$0.00		
Transportation <small>*Taxi / Shuttle / Rental / Other</small>	\$0.00		
Parking / Tolls	\$0.00		
Miscellaneous <small>*Description required</small>	\$0.00		
Lodging	\$676.00		
<small>*Reservations should be made under the Government Rate or Conference Rate Code (whichever is more advantageous). Contact hotel to inquire about required tax exemption forms and obtain from S:\Finance Office\Tax Exemption Forms.</small>			
Total Meals		\$99.00	
		<small>*Table 1 Total (A) minus Table 2 Total (B).</small>	

C. Total WITH registration:

*Be sure to have POs in place for all approved travel / registration costs.

D. Total WITHOUT registration:

III. REQUIRED SIGNATURES

Employee Signature Date
 Department Approval Date

*If total estimated expense, excluding registration, is over \$750, Township Administrator signature AND **Trustee approval** are required.

Administrator Approval Date

*Once approved, please return to employee. A copy will be included with Part II submission of actual expenditures.



Meals and incidental expenses (M&IE) rates and breakdown



The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination ⁱ	County ⁱ	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Columbus	Franklin	\$80	\$20	\$22	\$33	\$5	\$60.00

Showing 1 to 1 of 1 entries

OFFICIAL MEMO
SERVICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer and Steve Kelly, Township Administrator
FROM: Chris Burdsall, Service Director
DATE: June 8, 2026
SUBJECT: Community Park Shade Structures

In April of this year Miami Township received notification of being awarded a grant through Clermont County Park District Community Park Improvement Grant in the amount of \$15,000.00. The grant has been awarded for the installation of Shade Structures at Community Park near the Performance Pavilion. We have been working with the Kleingers Group through the Parks Plan to include this project.

We contacted Game Time as we have worked with them several times in the past for playgrounds and other structures within the parks. Game Time submitted the attached estimate for the Shade Structures and Installation totaling \$33,365.39.

The grant is a reimbursement grant; the Township will need to approve the entire amount. After completion of the Project, we will submit for the reimbursement from Clermont County Parks. The total cost to the Township after completion will be \$18,365.39.

No action is needed at this time; We will bring this back for approval at the Business Meeting.

QUOTE

108370-02-01 • 04/24/2026



A PLAYCORE Company

Miami Township (Clermont County) - Community Park - Shades

Customer:
Miami Township (Clermont County)
5951 Buckwheat Rd
Day Heights, 45150
United States
Ship to Zip: 45150

Prepared for:
Tim Berchem

Prepared by:
DWA Recreation
P.O. Box 208 Harrison, OH 45030
Toll Free 800-762-7936
Fax 513-788-1825
www.dwarec.com
info@dwarec.com

Quantity	Part #	Description	Unit Price	Amount
2	QRI444	GT-Shade - HYU202010IG HYPERBOLIC UMB 20X20X10 Basic:_____ Fabric 1:_____	\$8,719.00	\$17,438.00
1	RDU	GameTime - Installation Includes: DWA Recreation is responsible for the following: - Contact OUPS 811 - Call Before You Dig - Installation of (2) Hyperbolic Square Shades Prevailing wage rates Dirt spoils to be left on site Owner/General Contractor is responsible for the following: - Mark private utilities - Take delivery of equipment prior to installation - Removal of dirt spoils Pricing does NOT include permits Pricing does NOT include contractor registration	\$15,195.00	\$15,195.00

Contract: OMNIA #2017001134

Sub Total	\$32,633.00
Discount	(\$523.14)
Freight	\$1,255.53
Grand Total	\$33,365.39

Pricing on Equipment is valid for 30 days. Please request a new price after that time. Our quotation is based on shipment of all items at one time to a single destination, unless otherwise noted, and changes are subject to price adjustment.

Due to volatility of fuel prices, freight charges may change at time of delivery.

Payment terms:

Payment in full, net 30 days subject to credit approval. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment will be invoiced separately from other services and shall be payable in advance of those services and project completion.

Force Majeure: No Party to this Agreement shall be responsible for any delays, price increases, or failure to perform any obligation under this Agreement due to acts of God, outbreaks, epidemic/pandemic or the spreading of disease or contagion strikes or other disturbance, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure, the Parties' duty to perform obligations shall be suspended.

QUOTE

108370-02-01 • 04/24/2026



A PLAYCORE Company

OMNIA Partners Contract Number: 2017001134

To order:

Please complete the acceptance portion of this quotation and provide color selections, purchase order copy and other key information requested.

This quote does not include any state or local sales taxes. Sales tax will be added to the order if required, unless otherwise noted.

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Omnia Partners Purchase Orders must be made out to:

PlayCore Wisconsin Inc. dba GameTime
c/o DWA Recreation, Inc.
P.O. Box 208
Harrison, OH 45030

Once equipment is ordered, the owner assumes that the equipment is being installed according to the ASTM standards for layout and design. Additionally, the owner shall check to make sure that all appropriate fall zones are current and compliant. In the event that the owner has to return the equipment, both inbound and outbound freight will be charged along with a 25% restocking fee.

GT Shade Shipping Time: Standard shipping time for Freestanding Shade products is 4-5 weeks. Allow an additional 4-7 days for transit.

If the GT Shade order includes engineering drawings, please allow an additional 2-3 weeks. This additional time frame does not include any time needed for review by the purchaser. After your order in 2-3 weeks you will be sent engineering drawings for review. After approval is received, the 4-5 week fabrication schedule will begin.

Short Ship Claims: Purchaser has 14 days from receipt of equipment to file a short ship report in writing to our office. Company reserves right to not honor claims made after this time.

Exclusions:

"Unless otherwise indicated in the pricing issued above, this quotation does NOT include the cost(s) or fee(s) associated with (and thusly, DWA Recreation, Inc. & its subcontractors do not anticipate provision of) the following:

- any/all registrations, e.g. Vendor or Contractor Registrations with local City and/or County
- any/all professional licensing, e.g. occupational licensing with local City and/or County
- any/all permitting, e.g. building or zoning permits
- lift-gate service by courier at time of delivery
- acceptance of delivery and offloading by DWA Recreation, Inc., or its subcontractors
- any/all waste management services, e.g. provision of a dumpster
- any/all site restoration, e.g. removal of spoils, rough grading, seeding and/or other reclamation
- any/all inspections

"Unless otherwise indicated, labor rates on installation are NOT figured at Prevailing Wage or Davis-Bacon mandate wage rates. Please contact your DWA Sales Representative if Prevailing Wage/Davis-Bacon rates will apply, or if any of the above mentioned items should be supplied by DWA Recreation, Inc."

We are NOT responsible for building permits and/or any other fees, including hauling away of spoils or reclamation of disturbed areas unless otherwise indicated on quote.

QUOTE

108370-02-01 • 04/24/2026



A PLAYCORE Company

Installation Terms:

- The above pricing is based on installation over natural earth and does not include any site work including excavation or drainage, unless otherwise noted on this quote.
- This pricing does not include receiving and storage of the equipment prior to installation.
- Any existing wood chips, asphalt, or playground equipment, in the area where the new structure will be located, must be removed by the owner unless otherwise noted on this quote.
- The play area site would need to be level prior to installation.
- An area will need to be provided for the disposal of excess dirt created when augering holes. Spoils to be left on site unless otherwise noted.
- Access to a dumpster will need to be provided for the disposal of packaging materials and old equipment (if applicable).
- The above pricing is based on non-prevailing wage rates unless otherwise noted.

Please note, you are required by Ohio law to contact "Ohio Utilities Protection Service" at 1-800-362-2764 before any excavation or installation takes place. Because their questions will relate to the location of the site, we ask you to please contact them personally. This should be done within a two week period but not less than four days prior to installation, as they will need 48 hours to mark off the site.

Owner is responsible for verifying and marking all private underground utilities locations prior to installation.

GameTime Standard Colors

- Accent / Basic / Metal Colors: Yellow, Butterscotch, Orange, Red, Burgundy, Royal Purple, Periwinkle, Blue, Sky Blue, Sea Mist, Azure, Ocean, Spring Green, Chartreuse, Ice Mint, Ice Butter, Sage, Green, Dark Green, Bronze, Brown, Beige, Champagne, Vanilla, White, Metallic, Starlight, Black
- Deck Colors: Blue, Brown, Chocolate, Gray
- Plastic Colors: Yellow, Orange, Red, Green, Chartreuse, Spring Green, Azure, Sky Blue, Blue, Periwinkle, Royal Purple, Burgundy, Brown, Beige, Champagne
- HDPE Colors: Yellow, Orange, Red, Green, Spring Green, Sky Blue, Blue, Purple, Burgundy, Brown, Beige, Dolphin Gray, Black
- 2 Color HDPE: Yellow/Black, Orange/White, Red/White, Green/White, Spring Green/White, Azure/White, Sky Blue/White, Blue/White, Purple/White, Burgundy/White, Brown/White, Beige/Green, White/Black, Gray/Black, Black/White
- Shade Fabric: Sun Blaze, Orange, Yellow, Forest Green, Bottle Green, Lime, Dove Blue, Turquoise, True Blue, Navy Blue, Purple, Royal Purple, Deep Ochre, Brown, Cedar, Latte, Beige, Cream, Silver, Charcoal
- Special Rock: Sandstone, Deep Granite
- Wallcano Handholds: Red, Green, Blue, Beige
- Site Recycled Plastic Lumber: Gray, Tudor, Sand
- VistaRope Standard: Yellow, Sky Blue, Brown, Natural, Black
- VistaRope Custom: Red/Black, Red/Sky Blue, Sky Blue/Yellow, Green/Black

Actual colors may vary from printed or digital representations. Sample materials available upon request. For a visual reference of available color options, please view the GameTime Color Sheet at the following link:

<https://dwarec.box.com/s/1le61tn02ynwhpyr5nngdlbuwbgl80w7>

You may view Additional Color options and pre-designed play palettes on GameTime's website:

<https://www.gametime.com/resources/color-wizard>

QUOTE

108370-02-01 • 04/24/2026



A PLAYCORE Company

Please indicate desired color palette: _____

OR

Custom Color Selection:

Metal Uprights (Basic): _____

Metal Accents: _____

Roto Plastic: _____

HDPE: _____

2-Color HDPE: _____

Decks: _____

Rock: _____

Rope: _____

Shade: _____

QUOTE

108370-02-01 • 04/24/2026



A PLAYCORE Company

Bill To:

Business/Company: _____

Contact: _____

Address: _____

City, State, Zip: _____

Office Phone: _____

(For Accounts Payable)

Cell Phone: _____

Email: _____

Fax _____

Ship To:

Same as Bill To

Business/Company: _____

Contact: _____

Address: _____

City, State, Zip: _____

Office Phone: _____

Cell Phone: _____

(For Delivery)

Email: _____

Fax _____

Project/Site Location:

Same as Bill To Same as Ship To

Business/Company: _____

Contact: _____

Address: _____

City, State, Zip: _____

Office Phone: _____

Cell Phone: _____

Email: _____

QUOTE

108370-02-01 • 04/24/2026



A PLAYCORE Company

Purchasing Information:

Purchase Amount: **\$33,365.39**

Sales Tax Exemption Certificate #: _____

P.O. No: _____

Please provide a copy of Tax Exemption Certificate, P.O., Copy of Check, or any other applicable payment information with this quote.

Acceptance of quotation:

Please Initial:

_____ I hereby acknowledge that I have received a copy of this quote and agree to all terms set forth within.

_____ I confirm that I have had the opportunity to review and ask questions regarding the terms detailed in this quote. I agree to all terms as stated.

_____ I certify that I have carefully read and comprehended the contents of this quote and contract. By signing below, I signify my consent and agreement to all terms specified, including the payment terms.

Accepted By (printed): _____ Date: _____

Accepted By (signature): _____

Title: _____

Phone Number: _____ Email: _____

Quote prepared by: Courtney Swartz

Sales Representative: Zach Theobald

OFFICIAL MEMO
FIRE AND EMS



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
Steve Kelly, Township Administrator
FROM: David Jetter, Fire Chief
DATE: June 8, 2026
SUBJECT: Out-Of-Town Travel – E-ONE Meetings

REQUEST

The Fire Department requests approval for Lieutenant Jordan Hall, Battalion Chief Jeff Moore, Deputy Chief Jon McKinnish, and Chief Jetter to attend midpoint and final inspection meetings in Ocala, Florida, in July and August, respectively.

The purpose of the midpoint meeting is to ensure that the manufacturer accounts for all details of the vehicle's design and specifications as presented at the pre-build meeting, and the final inspection is to review the finished apparatus and witness all operational testing.

Each inspection trip will span three days: the first day for travel to Ocala to start the inspection, the second day to continue the inspection, and the third day for return travel.

Inspection dates have not yet been finalized. However, the vendor has advised that the apparatus is expected to be ready for the midpoint inspection in July and the final inspection in August.

COST

Travel and lodging expenses for both inspection trips are included in the overall cost of the apparatus.

There is a cost for meals, not to exceed **\$352.00** (\$88.00 per person), per trip.

This request will be presented for final approval at the upcoming business meeting.

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I. TRAVEL INFORMATION

Date of Request	06/01/26	Travel Location	Ocala, Florida	
Employee Name	Jordan Hall	Date(s) of Event		to
Department/Badge #	679	Date(s) of Travel		to
Is this required for your position?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	Name of Event	E-ONE Inspection Trip	
Receiving continuing education credits?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N			

II. ESTIMATED EXPENSES

Use Table 1 to determine the Total GSA Per Diem Meal Amount for your trip prior to deductions (Table 2). Use the link provided and **attach a printout** of the GSA Meals and Incidental Expense (M&IE) table based on location: <https://www.gsa.gov/travel/plan-book/per-diem-rates>

Table 1. Meal Expense Calculator

Days	GSA Per Diem Rate	Total
# of Full Days	\$80.00	80
# of Travel Days <small>*75% per diem limit</small>	\$60.00	120
A. Total Meal Expense PRIOR to Deduction (B):		\$200.00

*Use the full day per diem amount from the M&IE based on location. M&IE is limited to 75% on travel days. Rates include gratuities (up to 20%). All meal receipts must be itemized to be eligible for reimbursement upon return.

OFFICE OF THE ADMINISTRATOR

Table 2. Meals Provided with Registration (as applicable)

Provided Meals	GSA Meal Amount \$
Breakfast	\$40.00
Lunch	\$22.00

*Use the GSA Rates link above to determine the specific, individual GSA meal rates for provided meals. The sum of these will become **B. Total Deduction Amount**.

B. Total Deduction Amount:

Table 3. TOTAL Estimated Expenses

Expense Type	Amount \$	Payment Method	Notes
Registration	\$0.00		
Mileage to be Reimbursed <small>*# of miles x 0.70 per mile (effective 01/25)</small>	\$0.00		
Airfare <small>*May not exceed the cost of single coach rate</small>	\$0.00		
Baggage Fees	\$0.00		
Transportation <small>*Taxi / Shuttle / Rental / Other</small>	\$0.00		
Parking / Tolls	\$0.00		
Miscellaneous <small>*Description required</small>	\$0.00		
Lodging	\$0.00		
<small>*Reservations should be made under the Government Rate or Conference Rate Code (whichever is more advantageous). Contact hotel to inquire about required tax exemption forms and obtain from S:\Finance Office\Tax Exemption Forms.</small>			
Total Meals	<small>*Table 1 Total (A) minus Table 2 Total (B).</small>	\$88.00	

C. Total WITH registration:

*Be sure to have POs in place for all approved travel / registration costs.

D. Total WITHOUT registration:

III. REQUIRED SIGNATURES

Employee Signature Date
 Department Approval Date

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Administrator Approval Date

*Once approved, please return to employee. A copy will be included with Part II submission of actual expenditures.

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I. TRAVEL INFORMATION

Date of Request	06/01/26	Travel Location	Ocala, Florida	
Employee Name	Dave Jetter	Date(s) of Event		to
Department/Badge #	634	Date(s) of Travel		to
Is this required for your position?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	Name of Event	E-ONE Inspection Trip	
Receiving continuing education credits?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N			

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OFFICE OF THE ADMINISTRATOR

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Breakfast	\$40.00
Lunch	\$22.00

*Use the GSA Rates link above to determine the specific, individual GSA meal rates for provided meals. The sum of these will become **B. Total Deduction Amount.**

B. Total Deduction Amount:

Table 3. TOTAL Estimated Expenses

Expense Type	Amount \$	Payment Method	Notes
Registration	\$0.00		
Mileage to be Reimbursed <small>*# of miles x 0.70 per mile (effective 01/25)</small>	\$0.00		
Airfare <small>*May not exceed the cost of single coach rate</small>	\$0.00		
Baggage Fees	\$0.00		
Transportation <small>*Taxi / Shuttle / Rental / Other</small>	\$0.00		
Parking / Tolls	\$0.00		
Miscellaneous <small>*Description required</small>	\$0.00		
Lodging	\$0.00		
<small>*Reservations should be made under the Government Rate or Conference Rate Code (whichever is more advantageous). Contact hotel to inquire about required tax exemption forms and obtain from S:\Finance Office\Tax Exemption Forms.</small>			
Total Meals	<small>*Table 1 Total (A) minus Table 2 Total (B).</small>	\$88.00	

C. Total WITH registration:

*Be sure to have POs in place for all approved travel / registration costs.

D. Total WITHOUT registration:

III. REQUIRED SIGNATURES

Employee Signature Date

Department Approval Date

*If total estimated expense, excluding registration, is over \$750, Township Administrator signature AND **Trustee approval** are required.

Administrator Approval Date

*Once approved, please return to employee. A copy will be included with Part II submission of actual expenditures.

Travel Request and Estimated Expenses — Part I



FOR ALL OVERNIGHT TRAVEL REQUESTS

Important Instructions: Use this form to estimate expenditures for all overnight travel requests. Complete all applicable cells. Agenda must be attached.

NOTE: Prior to making travel plans, all travel requests of estimated expenditure exceeding \$750.00 (*excluding registration fees*) must go before the Board of Trustees for approval.

I. TRAVEL INFORMATION

Date of Request	06/01/26	Travel Location	Ocala, Florida	
Employee Name	Jon McKinnish	Date(s) of Event		to
Department/Badge #	667	Date(s) of Travel		to
Is this required for your position?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	Name of Event	E-ONE Inspection Trip	
Receiving continuing education credits?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N			

II. ESTIMATED EXPENSES

Use Table 1 to determine the Total GSA Per Diem Meal Amount for your trip prior to deductions (Table 2). Use the link provided and **attach a printout** of the GSA Meals and Incidental Expense (M&IE) table based on location: <https://www.gsa.gov/travel/plan-book/per-diem-rates>

Table 1. Meal Expense Calculator

Days	GSA Per Diem Rate	Total
# of Full Days	\$80.00	80
# of Travel Days <small>*75% per diem limit</small>	\$60.00	120
A. Total Meal Expense PRIOR to Deduction (B):		\$200.00

*Use the full day per diem amount from the M&IE based on location. M&IE is limited to 75% on travel days. Rates include gratuities (up to 20%). All meal receipts must be itemized to be eligible for reimbursement upon return.

OFFICE OF THE ADMINISTRATOR

Table 2. Meals Provided with Registration (as applicable)

Provided Meals	GSA Meal Amount \$
Breakfast	\$40.00
Lunch	\$22.00

*Use the GSA Rates link above to determine the specific, individual GSA meal rates for provided meals. The sum of these will become **B. Total Deduction Amount.**

B. Total Deduction Amount:

Table 3. TOTAL Estimated Expenses

Expense Type	Amount \$	Payment Method	Notes
Registration	\$0.00		
Mileage to be Reimbursed <small>*# of miles x 0.70 per mile (effective 01/25)</small>	\$0.00		
Airfare <small>*May not exceed the cost of single coach rate</small>	\$0.00		
Baggage Fees	\$0.00		
Transportation <small>*Taxi / Shuttle / Rental / Other</small>	\$0.00		
Parking / Tolls	\$0.00		
Miscellaneous <small>*Description required</small>	\$0.00		
Lodging	\$0.00		
<small>*Reservations should be made under the Government Rate or Conference Rate Code (whichever is more advantageous). Contact hotel to inquire about required tax exemption forms and obtain from S:\Finance Office\Tax Exemption Forms.</small>			
Total Meals	<small>*Table 1 Total (A) minus Table 2 Total (B).</small>	\$88.00	

C. Total WITH registration:

*Be sure to have POs in place for all approved travel / registration costs.

D. Total WITHOUT registration:

III. REQUIRED SIGNATURES

Employee Signature Date

Department Approval Date

*If total estimated expense, excluding registration, is over \$750, Township Administrator signature AND **Trustee approval** are required.

Administrator Approval Date

*Once approved, please return to employee. A copy will be included with Part II submission of actual expenditures.

Travel Request and Estimated Expenses — Part I



FOR ALL OVERNIGHT TRAVEL REQUESTS

Important Instructions: Use this form to estimate expenditures for all overnight travel requests. Complete all applicable cells. Agenda must be attached.

NOTE: Prior to making travel plans, all travel requests of estimated expenditure exceeding \$750.00 (*excluding registration fees*) must go before the Board of Trustees for approval.

I. TRAVEL INFORMATION

Date of Request	06/01/26	Travel Location	Ocala, Florida	
Employee Name	Jeff Moore	Date(s) of Event		to
Department/Badge #	665	Date(s) of Travel		to
Is this required for your position?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	Name of Event	E-ONE Inspection Trip	
Receiving continuing education credits?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N			

II. ESTIMATED EXPENSES

Use Table 1 to determine the Total GSA Per Diem Meal Amount for your trip prior to deductions (Table 2). Use the link provided and **attach a printout** of the GSA Meals and Incidental Expense (M&IE) table based on location: <https://www.gsa.gov/travel/plan-book/per-diem-rates>

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OFFICE OF THE ADMINISTRATOR

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B. Total Deduction Amount:

Table 3. TOTAL Estimated Expenses

Expense Type	Amount \$	Payment Method	Notes
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Airfare <small>*May not exceed the cost of single coach rate</small>	\$0.00		
Baggage Fees	\$0.00		
Transportation <small>*Taxi / Shuttle / Rental / Other</small>	\$0.00		
Parking / Tolls	\$0.00		
Miscellaneous <small>*Description required</small>	\$0.00		
Lodging	\$0.00		
<small>*Reservations should be made under the Government Rate or Conference Rate Code (whichever is more advantageous). Contact hotel to inquire about required tax exemption forms and obtain from S:\Finance Office\Tax Exemption Forms.</small>			
Total Meals		\$88.00	
		<small>*Table 1 Total (A) minus Table 2 Total (B).</small>	

C. Total WITH registration:

*Be sure to have POs in place for all approved travel / registration costs.

D. Total WITHOUT registration:

III. REQUIRED SIGNATURES

Employee Signature Date

Department Approval Date

*If total estimated expense, excluding registration, is over \$750, Township Administrator signature AND **Trustee approval** are required.

Administrator Approval Date

*Once approved, please return to employee. A copy will be included with Part II submission of actual expenditures.



Meals and incidental expenses (M&IE) rates and breakdown



The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Orlando	Orange	\$80	\$20	\$22	\$33	\$5	\$60.00

Showing 1 to 1 of 1 entries

OFFICIAL MEMO
SERVICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer and Steve Kelly, Township Administrator
FROM: Chris Burdsall, Service Director
DATE: June 8, 2026
SUBJECT: Leming House Wall Coverings

The interior walls of the Leming House main room and hallway are covered with wallpaper. This wallpaper is peeling in several areas of the rooms. The Service Dept. has reattached many different sections of the wallpaper. The wallpaper also has stains from rentals and the age of the wallpaper. We included removing the wallpaper and painting the walls as part of the 2026 Budget.

Attached are two quotes for the removal of the wallpaper, drywall repairs, and painting of the main room and hallway. Both quotes have an estimated amount of drywall repair; there may be more repair needed after the wallpaper is removed. There is no way to accurately estimate the amount of repair needed.

All Around Joe \$18,879.00

DBA Home Services \$19,209.50

We are recommending All Around Joe as they have submitted the best price and they have worked well with the Township in the past.

No action is needed at this time; We will bring this back for approval at the Business Meeting.

All Around Joe

5946 Woodspoint Drive
Milford, OH 45150
513-348-6577
allaroundjoe@live.com | <https://myallaroundjoe.net/>



RECIPIENT:

Miami Township

6101 Meijer Drive
Milford, Ohio 45150

Quote #1089

Sent on May 08, 2026

Total \$18,879.00

Product/Service	Description	Qty.	Unit Price	Total
Lemming house wallpaper	<p>All Around Joe proposes to remove all of the wallpaper on the walls in the ball room and hallway</p> <p>** we will protect the surrounding areas where work is being performed **Clean areas as we go ** after wallpaper is removed we will sand the walls ** after sanding the glue, we will skim the whole wall and sand and cleanup. ** when walls are ready we will prime one coat and paint two coats on walls only **Prime and paint two coats on the ceiling ** wallpaper to be cut along the top edge of the vinyl cove base</p> <p>*** All Around Joe to provide all Material and labor along with protection ** Miami Township will remove as much items off the wall as they can to include pictures, etc.</p> <p>*** Once wallpaper is removed. If there is major damage, there will be additional charges. Minor blemishes will be taken care of with no additional cost. **This does include the drywall imperfections you see on the ceiling **Will paint door trim only on 12 doors and window trim only on 13 windows</p>	6.09	\$3,100.00	\$18,879.00

Total \$18,879.00

This quote is valid for the next 30 days, after which values may be subject to change.

DBA Home Services

315 Miami Valley
Loveland, OH 45140
(513) 248-4322
sales@dbahomeservices.com

Estimate

ESTIMATE#	4017
DATE	12/19/2025
PO#	DBA9380

CUSTOMER
Miami Township 6101 Meijer Dr Milford Ohio 45150-2189 (513) 655-1990

SERVICE LOCATION
Miami Township 5951 Buckwheat Rd Milford Ohio 45150-2237 (513) 655-1990

DESCRIPTION

Estimate		
Description	Rate	Total
DBA Home Repair		
1. Wallpaper - Remove wallpaper in main room and front hall wall. Clean wallpaper glue off drywall. - \$8,700		
2. Drywall Repairs - Repair Drywall where needed from drywall removal and sand. - \$2,150		
* This is just an estimate as we won't know the extent of repairs until the wallpaper is off.		
3. Painting - Prime all walls in main room and hallways and apply 2 coats of Sherwin Williams Cashmere low luster (color TBD). - \$5,200		
4. Trim - Paint 12 doors and 13 windows (1 coat of Sherwin Williams emerald enamel in semigloss to match existing color). - \$2,600		
This estimate includes all labor and material. All material is tax exempt.		
3% Credit Card Fee	3.00%	559.50

CUSTOMER MESSAGE

Estimate Total: \$19,209.50

PRE-WORK SIGNATURE

Signed By:

OFFICIAL MEMO
FIRE AND EMS



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
Steve Kelly, Township Administrator
FROM: David Jetter, Fire Chief
DATE: June 8, 2026
SUBJECT: FEMA FY2025 Grant Applications

REQUEST

This is a request for approval of the Fire Department to apply to FEMA for two grant funding opportunities, with an application deadline of June 22, 2026.

The application period is significantly shorter than in previous years due to delays associated with the federal budget process, shutdown impacts, and the delayed release of Fiscal Year 2025 grant funding guidance.

Fire Prevention and Safety Grant (FP&S) –

The department intends to pursue funding through the FP&S grant opportunity to support future initiatives that enhance our Community Risk Reduction program. The department is currently evaluating potential projects and priorities to determine the most effective use of the available funding opportunity.

Any project selected for application will be designed to improve community safety, strengthen public outreach efforts, and support the long-term well-being of our residents.

The categories offered by the grant include:

- General Prevention/Awareness
- Public Education
- Risk Assessments
- Smoke Alarm Installation and Replacement
- Other programs designed for a specific population, area, or occupancy

FIRE AND EMS

Assistance to Firefighters Grant (AFG) –

We request approval to submit for the AFG to replace our current self-contained breathing apparatus (SCBA). The SCBAs are 12 years old, are not compliant with the current standard of the National Fire Protection Association (NFPA) and are no longer covered by a manufacturer's warranty. Replacing the SCBAs will enhance the safety and operational efficiency of the department's members.

If approved, we will request funding for the following:

• 52 – SCBA (Harness/Backpack, Face Piece, 2 Cylinders)	\$720,050.00
• <u>27 – Face Piece</u>	<u>\$50,139.00</u>
Project Total	\$770,189.00

Based on the size of our community, a 10% share/match is required should we be awarded the grant. The breakdown of federal funding and required match is as follows:

• Federal Funding	\$700,045.45
• <u>Fire Department/Township</u>	<u>\$70,004.55</u>
	\$770,189.00

Accessories:

- 52 – Escape Waist Belt \$58,760.00

Total Cost for Fire Department/Township = \$128,764.55

This request will be presented for final approval at the upcoming business meeting.

OFFICIAL MEMO
SERVICE DEPARTMENT



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer and Steve Kelly, Township Administrator
FROM: Chris Burdsall, Service Director
DATE: June 8, 2026
SUBJECT: Civic Center Chiller Pump and Motor

As you may recall in April of this year the Civic Center had a failure with both chiller pump motors. We were able to get one of the motors replaced quickly through Bachman's HVAC to restore cooling to the building. We requested at that time the ability to research more complete solutions for the second motor.

The chiller pump and motor are mounted to a skid and can be replaced as a whole unit with the pump and connections. We found that both pumps were also the same age as the motors, meaning they are original to the building. While the pumps appear to be functioning properly at this time, it was recommended to us by two vendors to replace the entire skid. This would provide the Civic Center with one entirely new pump and motor, with the other being just a new motor. Replacing the entire skid for pump #2 would provide more assurance against a total pump failure, than just replacing the motor only.

I have attached the two quotes that we have received for the replacement of the complete skid.

Bachman's HVAC \$12,335.00

AMS \$8,850.00

We are recommending contracting with AMS for the replacement of the skid assembly for Civic Center chiller pump #2.

No action is needed at this time; We will bring this back for approval at the Business Meeting.



APPLIED MECHANICAL SYSTEMS, INC.

*Building relationships and maintaining trust***Quotation Number: 04302026MTSBG****Date: 04/30/2026**

To:	Jesse Kyle	From:	Zack Cooney
	Miami Township 6101 Meijer Dr,		Applied Mechanical Systems, Inc. Cincinnati, Columbus, Dayton
Phone:	+1 (513) 240-5505	Phone:	+1 (513) 262-5670

PROJECT : BG Skid Pump**LOCATION : Miami Township**6101 Meijer Dr,
Milford, Ohio 45150**TOTAL PRICE - \$8,850****AMS proposes to supply all labor and material to install below:****This Proposal Includes:**

AMS to purchase and deliver Bell and Gossett skid pump
 3HP 1800 RPM 230/460/3
 Base mounted centrifugal pump
 2-4 week lead time from the vendor
 Price includes freight and delivery
 Price does not include installation

This Proposal General Exclusions:

- Roof repair or roof flashing around new work if applicable
- Installation
- High voltage wiring, disconnects, starters or electrical hookup
- Power feed circuits to the Control System.
- Seismic engineering or restraints
- Asbestos testing or removal
- Union, off hours or prevailing wage rates
- City, State or County Permits

BG Skid Pump**04/30/2026****Clarifications:**

- New installation project is warranted against defects in materials or workmanship for a period of one year from date of invoice or date on letter of substantial completion if issued. Repairs are warranted for a period of 30 days.
- Pricing includes State Sales Tax as applicable.
- Pricing is extremely volatile. Therefore, additional charges may be applicable.
- Voltage coming into equipment shall be inside recommended equipment spec guidelines. (By others)
- Existing wire sizing coming into the equipment shall be rated for the load of equipment per NEC (By others)

Notes / Comments:

1. This quote is valid for 14 days and supersedes any previous quote.
2. Special order equipment and materials will be invoiced upon ordering to be paid prior to worksite delivery.
3. Credit cards are accepted with a 3% processing fee
4. Invoices will be generated as progress billings monthly based on percentage of completion and costs accrued at AMS' discretion to be paid per terms of the invoice (NET30 unless otherwise agreed upon in writing prior to work commencement).
5. Late payment of invoices may result in a work stoppage and/or a 1.5% compounded monthly late fee on outstanding balance of invoice after NET 30 payment terms, unless other wise agreed upon in writing prior to work commencement.
6. If outstanding balances require legal proceedings of any kind for collection, reasonable legal fees will be added to the outstanding balance and must be paid prior to release of any lien or other legal mechanism
7. NOTE: It is important to know that the federal government is suspending the manufacturing of R410A units effective Jan 1, 2025. Customers will need to order this equipment before the cut-off date for R410a units which will probably occur in Q3. Final date has not been announced yet. After that time, we'd have to requote with new units. New units are going to use R454B refrigerant. SUPPLIER Pricing is not released yet but expecting at least a 10% price increase.
8. Any ACM (Asbestos-Containing Material) in AMS' Contracted Work Area will result in a Work Stoppage; unless stated otherwise in this Contract.
9. All Quotes subject to change prior to or after expiration date listed in the proposal based on Tariffs placed on the Country of Parts and/or Equipment of Origin.

Applied Mechanical Systems, INC.
Zack Cooney

Written acceptance below or providing a purchase order is required to process with the preparation of submittals; subject to credit approval by our corporate office. Your signature below indicates acceptance of the provisions of this proposal, the Terms and Conditions of Sale attached, and authorization to proceed.

 Signature
Zack Cooney

 Print Name

04/30/2026

TERMS AND CONDITIONS

1. In case of any failure to perform its obligations under This Agreement, AMS' liability is limited to repair or replacement at its option, and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
2. Customer shall permit AMS free and timely access to areas and equipment, and allow AMS to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during AMS' normal working hours.
3. The annual agreement price is conditioned upon the system(s) covered being in a maintainable condition. If the initial inspection or initial start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, AMS may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
4. The annual agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the service and/or materials hereunder.
6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, AMS may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at AMS' rates then in effect) over the sum stated in this Agreement.
8. AMS will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only AMS personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than AMS personnel perform such work, AMS may, at its options, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event AMS must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay AMS all court costs and attorneys' fees incurred by AMS.
11. Any legal action relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. AMS is not responsible for any additional labor, material, expenses, or equipment required to comply with laws or regulations imposed or set forth by governmental agencies including but not limited to the storage, handling, recovery, and or recycling of refrigerants.

TERMS AND CONDITIONS CONT.

13. AMS shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by AMS employees, lockouts, civil, or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
14. To the fullest extent permitted by law, Customer shall indemnify and hold harmless AMS, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance or work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act of omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of AMS.
15. Customer shall make available to AMS personnel all pertinent Safety Data Sheets (SDS) pursuant to OSHA's Hazard Communication Standard Regulations.
16. AMS' obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of any asbestos products or other hazardous substances. In the event such products or substances are encountered, AMS' sole obligation will be to notify the Owner of the existence of such products and materials. AMS shall have the right thereafter to suspend its work until such products or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. Under no circumstances whether arising in contract, tort (including negligence), equity or otherwise, will AMS be responsible for loss of use, loss of profit, increased operating or maintenance expenses, claims of customer's tenants or clients, or any special indirect or consequential damages.
18. This Agreement does not include repairs to the system(s), the provision or installation of components or parts, or service calls requested by the Customer. These services will be charged for at AMS' rates then in effect.



4058 Clough Woods Drive
Batavia, Ohio 45103
Phone: 513-943-5300
Fax: 513-943-5310
OH Lic. #16857
KY Lic. #M02378

April 21, 2026

Jesse Kyle
Miami Township Civic Center
6101 Meijer Dr
Milford, OH 45150

RE: Installation of (1) Base Mounted Pump 3 HP - 1800 RPM - 230/460/3 & (1) Motor Starter

Dear Mr. Kyle:

I am pleased to provide a proposal for the base-mounted pump and motor starter installation at 6101 Meijer Dr. Bachman's Inc. specializes in commercial and industrial applications and provides outstanding design/build construction and cost-effective pricing for our clients. We've been a family-owned business for over 69 years and take great pride in satisfying our customers' needs—on time and on budget.

We shall provide the following labor and material:

- Disconnect and removal of (1) base mounted pump motor combo
- Disconnect and removal of (1) motor starter
- Install (1) B&G E-151 Base Mounted Pump 3 HP - 1800 RPM - 230/460/3
- Install (1) Motor Starter -Including (1) New Disconnect
- All necessary 24v control wiring
- Freight, 90-day service warranty, and all for a total price of **\$12,335.00**.

Excluded

- Permits

Quotations are subject to acceptance within 30 days from the above date. Terms net 30 days. If paid with a credit card there is a 2.5% process fee that will be added to the total price. Please let us know if you prefer to pay with a credit card, ACH, or check.

We appreciate this opportunity to quote. If there are any questions, please feel free to contact me.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Rod Bachman', is written over the 'Respectfully,' text.

Rod Bachman
President

ACCEPTANCE:

Authorized Signature: _____ Title: _____

Date: _____ P.O. No.: _____

Terms and Conditions

- 1) Invoices are due upon receipt and rendered as labor and material progress on the job. Late payment will incur a charge of 1.5% per month and 18% annually shall be added to the unpaid past due balance after 30 days. In the event you default under the terms of this agreement, Bachman's is entitled to its reasonable attorney fees and expenses incurred enforcing any provision.
- 2) All designs, engineering, plans, specifications, processes and the like are confidential and proprietary information of Bachman's Inc. The recipient of any proprietary information agrees to: (A) maintain the confidentiality of the information; (B) not disclose the information to anyone else without written permission of Bachman's Inc.; and (C) not use the information for any purpose other than permitted uses contemplated under this proposal/agreement.
- 3) All work to be provided under this proposal will be performed during normal business hours Monday through Friday 7:30 AM – 4:00 PM; unless specifically noted elsewhere in this proposal.
- 4) This proposal is subject to revision if not accepted within 30 days following the date written.
- 5) Force Majeure" shall mean an event, condition, or circumstance, including availability or increases in pricing, which Bachman's Inc. is unable to reasonably prevent, resulting from national or regional labor disputes, flood, earthquake, hurricane, fire, lightning, epidemic, pandemic, war, terrorism, riot, civil disturbance, government action (including but not limited to embargos, tariffs, and taxes), or act of God. Customer and Bachman's Inc. acknowledge current market conditions, including actual and imminent Force Majeure events, have created uncertainty regarding the quoted price, including without limitation, escalation in the price of construction materials, labor, equipment, or products, and the unavailability or shortages of manpower, materials or equipment. Customer acknowledges current cost estimates and prices provided for in the quoted price may not be accurate as of the start of the work. As such, Customer and Bachman's Inc. agree as a result of a Force Majeure event, Bachman's Inc. may rebid the quoted price and incorporate such change in price into a Change Order. Bachman's Inc. shall be entitled to a Change Order for resulting price adjustment that occurs prior to the commencement of work. Notwithstanding the foregoing, if after such re-bid the quoted price increases by 10% or less, then Bachman's Inc. shall assume that price increase and if such re-bid the quoted price exceeds 10%, then Customer shall assume that price increase above the 10% increase. "Delay" means any Force Majeure event that prevents Bachman's Inc. from completing its work within the estimated time frame. In the event of Delay, Customer shall approve a Change Order extending the completion date on a day-for-day basis for length of such delay. In the event delays to the work are encountered for any reason, the parties agree to undertake reasonable steps to mitigate the effect of such delays.
- 6) Change orders and/or extra work request shall be executed upon written authorization from the owner, GC, or CM.
- 7) All exterior gas piping from street to house gas meter is the responsibility of the owner or general contractor. The owner or general contractor must contact local utility to provide engineer approved design and plans for exterior gas piping. The owner or general contractor must arrange for the installation of exterior gas piping at their own expense
- 8) Removal of asbestos/lead or any other hazardous material is by owner or G.C.

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Emily Asher, HR Director
DATE: June 8, 2026
SUBJECT: Police Department Job Descriptions

Over the past several months, I have been working closely with members of the Police Department to review and update the job descriptions for all Police Department positions. This effort is intended to ensure that job descriptions accurately reflect current duties, responsibilities, reporting relationships, and qualifications.

The review process is currently in its final stages. Once the revisions have been completed and reviewed by department leadership, the updated job descriptions will be presented to the Board of Trustees for consideration and approval.

My objective tonight is to provide advanced notice that a request for approval of the updated job descriptions for the Police Department is anticipated to be placed on the agenda in July or August. I will provide the job descriptions well ahead of the July or August meeting and will notify you of how you can access them for review.

Please feel free to contact me if you have any questions prior to that time.