

**OFFICIAL MEMO**  
OFFICE OF THE ADMINISTRATOR



**TO:** Board of Trustees  
**CC:** Fiscal Officer  
**FROM:** Steve Kelly, Township Administrator  
**DATE:** July 15, 2025  
**SUBJECT:** **Business Meeting Agenda**  
**OTHER:** Trustee Meeting Room, 7:00 p.m.

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- I. Call to Order** – Vice Chair Ken Tracy
- II. Pledge of Allegiance** – Vice Chair Ken Tracy
- III. Invocation** – Vice Chair Ken Tracy
- IV. Roll Call** – Mr. Ferry
- V. Approval of Minutes** –  
June 09, 2025 Work Session  
June 17, 2025 Business Meeting
- VI. Department Reports** –
  - A. Community Development – Mr. Elliff
  - B. Finance – Mr. Ferry
  - C. Fire & EMS – Deputy Chief McKinnish
  - D. Police – Chief Hirsch
  - E. Recreation – Mr. Himes
  - F. Service – Mr. Burdsall
  - G. Administration – Admin. Kelly
- VII. Old Business** – None.

MIAMI TOWNSHIP

6101 Meijer Drive Milford, OH 45150

**VIII. New Business –**

**Agenda Item # 1** – Personnel – Administrator Kelly

**Agenda Item # 2** – Payment of Bills – Administrator Kelly

**Agenda Item # 3** – Then and Now (**R2025-39**) – Administrator Kelly

**Agenda Item # 4** – Generator Repair – Mr. Burdsall

**Agenda Item # 5** – Ambulance Upfitting – Deputy Chief McKinnish

**Agenda Item # 6** – Station 29 Overhead Door Repair – Deputy Chief McKinnish

**Agenda Item # 7** – Healthcare Renewal – Administrator Kelly

**Agenda Item # 8** – Surplus Items (**R2025-40**) – Administrator Kelly

**Agenda Item # 9** – Zoning Case #596 (Set) – Mr. Elliff

**Agenda Item # 10** – Mattress Replacements – Deputy Chief McKinnish

**Agenda Item # 11** – Solid Waste Plan (**R2025-41**) – Administrator Kelly

**Agenda Item # 12** – Ohio Task Force One – Deputy Chief McKinnish

**Agenda Item # 13** – Retail Academy OOT Request – Administrator Kelly

**Agenda Item # 14** – Station 26 Improvements – Deputy Chief McKinnish

**Add Ons** – None.

**[THIS CONCLUDES THE BUSINESS PORTION OF OUR MEETING].**

**Public Comment** – Place held.

**Executive Session** – Executive Session pursuant to Ohio Revised Code Section 121.22 (G)(8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance that is directly related to a request for economic development assistance that is to be provided or administered under Ohio law.

OFFICE OF THE ADMINISTRATOR

**SPECIAL NEEDS ACCOMMODATION –**

If you have a disability and you require assistance while attending this meeting, please contact the Township Offices at (513) 248-3725 at least 72 hours before the meeting to ensure arrangements for accommodation by Miami Township.