

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Fiscal Officer
FROM: Steve Kelly, Township Administrator
DATE: September 08, 2025
SUBJECT: **Work Session Agenda**
OTHER: Trustee Meeting Room, 7:00 p.m.

- I. Call to Order** – Chairperson Mark Schulte
- II. Pledge of Allegiance** – Chairperson Mark Schulte
- III. Roll Call** – Mr. Eric Ferry
- IV. Correspondence** – New Liquor License Request #10007407-1
- V. Presentation** – Ms. Jennifer Ekey, Economic Development Manager, will give a presentation on Community Improvement Corporations (CICs) and the potential of forming one within the Township.
- VI. Approval of Minutes** –
 - August 11, 2025 Work Session
 - August 11, 2025 Special Meeting (ZC Case #596)
 - August 19, 2025 Business Meeting
 - August 26, 2025 Special Meeting
- VII. Work Session Agenda** –
 - Agenda Item # 1** – Personnel – Mrs. Asher

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Agenda Item # 2 – Network UPS Replacement – Administrator Kelly

Agenda Item # 3 – State Capital Bill – Administrator Kelly

Agenda Item # 4 – Surplus Items – Administrator Kelly

Agenda Item # 5 – Acceptance of Rates – Administrator Kelly

Agenda Item # 6 – Upcoming Nuisance Cases – Mr. Elliff

Agenda Item # 7 – Out of Township Travel Request – Chief Jetter

Agenda Item # 8 – Lorven Drive Additional Quantities – Mr. Burdsall

Agenda Item # 9 – Weather Sirens – Chief Jetter

Agenda Item # 10 – Miami Meadows Tree Removal – Mr. Burdsall

Agenda Item # 11 – Scanning Contract Renewal – Mr. Elliff

Agenda Item # 12 – Ventilator Purchase – Chief Jetter

Agenda Item # 13 – Paving Program Additional Funds – Mr. Burdsall

Agenda Item # 14 – Bachman's Repair – Chief Jetter

Agenda Item # 15 – Barricade Vehicle – Chief Jetter

Agenda Item # 16 – Civic Center Lot Resurfacing – Mr. Burdsall

Agenda Item # 17 – Dry Run Retaining Wall – Mr. Burdsall

Add Ons – None.

Public Comment – Place held.

Executive Session – The Board will enter into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the employment of a public employee.

SPECIAL NEEDS ACCOMMODATION –

If you have a disability and you require assistance while attending this meeting, please contact the Township Offices at (513) 248-3725 at least 72 hours before the meeting to ensure arrangements for accommodation by Miami Township.