

**OFFICIAL MEMO**  
OFFICE OF THE ADMINISTRATOR



**TO:** Board of Trustees  
**CC:** Fiscal Officer  
**FROM:** Steve Kelly, Township Administrator  
**DATE:** May 12, 2025  
**SUBJECT:** **Work Session Agenda**  
**OTHER:** Trustee Meeting Room, 7:00 p.m.

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- I. **Call to Order** – Chairperson Mark Schulte
- II. **Pledge of Allegiance** – Chairperson Mark Schulte
- III. **Proclamation** – Trustees will proclaim May 11-16 as National Police Week
- IV. **Roll Call** – Mr. Eric Ferry
- V. **Correspondence** – Pig Candy BBQ Liquor License Request
- VI. **Reports** – March Financials; Mr. Eric Ferry
- VII. **Work Session Agenda** –
  - Agenda Item # 1** – Personnel – Mrs. Asher
  - Agenda Item # 2** – Supplemental Appropriations (**R2025-27**) – Mrs. Flanigan
  - Agenda Item # 3** – Operative IQ Inventory Management – Chief Jetter
  - Agenda Item # 4** – UCapIt Medical Vending Machine – Chief Jetter

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- Agenda Item # 5** – Emergency Access Path – Mr. Elliff
- Agenda Item # 6** – CDBG Grant Funds (**R2025-28**) – Mrs. Asher
- Agenda Item # 7** – Safety Complex Asphalt Repairs – Mr. Burdsall
- Agenda Item # 8** – Phone / Data Agreements (**R2025-29**) – Mrs. Flanigan
- Agenda Item # 9** – PD D.A.R.E. Out of Township Request – Chief Hirsch
- Agenda Item # 10** – ImageTrend Open Data – Chief Jetter
- Agenda Item # 11** – Audit Cost Amendment – Mrs. Flanigan
- Agenda Item # 12** – Shirl Bar Nuisance – Mr. Elliff
- Agenda Item # 13** – PD PELC Out of Township Request – Chief Hirsch
- Agenda Item # 14** – Ambulance Supplemental Payment Program – Chief Jetter
- Agenda Item # 15** – Proposed Zoning Resolution Amendments – Mr. Elliff
- Agenda Item # 16** – Highview Storm Pipe Repair – Mr. Burdsall
- Agenda Item # 17** – Bound Tree Buy Back & Zoll Monitor Repair – Chief Jetter
- Agenda Item # 18** – PD IDTS Out of Township Request – Chief Hirsch
- Agenda Item # 19** – ICC Appointments – Mr. Elliff
- Agenda Item # 20** – Draft Policies and Procedures Manual – Mrs. Asher

**Add Ons** – None.

**Public Comment** – Place held

**Executive Session** – The Board will enter into Executive Session pursuant to Executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the employment of a public employee.

**SPECIAL NEEDS ACCOMMODATION** –

If you have a disability and you require assistance while attending this meeting, please contact the Township Offices at (513) 248-3725 at least 72 hours before the meeting to ensure arrangements for accommodation by Miami Township.