

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Fiscal Officer
FROM: Steve Kelly, Township Administrator
DATE: April 15, 2025
SUBJECT: **Business Meeting Agenda**
OTHER: Trustee Meeting Room, 7:00 p.m.

- I. **Call to Order** – Chairperson Schulte
- II. **Pledge of Allegiance** – Chairperson Schulte
- III. **Invocation** – Chairperson Schulte
- IV. **Ceremony** – Jordan Haggerty will be sworn in as a Police Corporal and James Murphy will be sworn in as our newest Police Officer.
- V. **Roll Call** – Administrator Kelly
- VI. **Approval of Minutes** –
March 10, 2025 Work Session
March 18, 2025 Business Session
- VII. **Department Reports** –
 - A. Community Development – Mr. Elliff
 - B. Finance – Administrator Kelly
 - C. Fire & EMS – Chief Jetter
 - D. Police – Chief Hirsch
 - E. Recreation – Mr. Himes

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- F. Service – Mr. Burdsall
- G. Administration – Admin. Kelly

VIII. Old Business – None.

IX. New Business –

- Agenda Item # 1** – Personnel – Administrator Kelly
- Agenda Item # 2** – Payment of Bills – Administrator Kelly
- Agenda Item # 3** – Then and Now (**R2025-25**) – Administrator Kelly
- Agenda Item # 4** – GIS Consultation – Administrator Kelly
- Agenda Item # 5** – Support for Coalition Against Big Trucks – Administrator Kelly
- Agenda Item # 6** – PD Out of Township Request – Chief Hirsch
- Agenda Item # 7** – Fire Studio Simulation Software – Chief Jetter
- Agenda Item # 8** – ZOLL Cardiac Monitors Retrofit – Chief Jetter
- Agenda Item # 9** – Chevrolet Purchase – Chief Hirsch
- Agenda Item # 10** – FEMS Out of Township Request – Chief Jetter
- Agenda Item # 11** – Loveland Miamiville Sidewalk Phase 2 Agreement – Mr. Burdsall
- Agenda Item # 12** – Gas Monitors – Chief Jetter
- Agenda Item # 13** – Ibold Agreement Amendment – Mr. Burdsall
- Agenda Item # 14** – FEMS DiSC Assessment – Chief Jetter
- Agenda Item # 15** – Miami Meadows Parking Lot Striping – Mr. Burdsall
- Agenda Item # 16** – Wards Corner Signs Electric & Lighting – Administrator Kelly
- Agenda Item # 17** – Ohio Plan Renewal (**R2025-26**) – Administrator Kelly
- Add Ons** – None.

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[THIS CONCLUDES THE BUSINESS PORTION OF OUR MEETING].

Public Comment – Place held.

Executive Session – None.

SPECIAL NEEDS ACCOMMODATION –

If you have a disability and you require assistance while attending this meeting, please contact the Township Offices at (513) 248-3725 at least 72 hours before the meeting to ensure arrangements for accommodation by Miami Township.