

**OFFICIAL MEMO**  
OFFICE OF THE ADMINISTRATOR



**TO:** Board of Trustees  
**CC:** Fiscal Officer  
**FROM:** Steve Kelly, Township Administrator  
**DATE:** December 17, 2024  
**SUBJECT:** **Business Meeting Agenda**  
**OTHER:** Trustee Meeting Room, 7:00 p.m.

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- I. Call to Order** – Chairperson Wolff
- II. Pledge of Allegiance** – Chairperson Wolff
- III. Invocation** – Chairperson Wolff
- IV. Roll Call** – Mr. Ferry
- V. Approval of Minutes** –
  - November 04, 2024 Work Session
  - November 04, 2024 Special Meeting
  - November 12, 2024 Business Meeting
  - November 12, 2024 Records Commission Meeting
- VI. Department Reports** –
  - A. Community Development – Mr. Elliff
  - B. Finance – Mr. Ferry
  - C. Fire & EMS – Chief Jetter
  - D. Police – Chief Hirsch
  - E. Recreation – Mr. Himes
  - F. Service – Mr. Burdsall

OFFICE OF THE ADMINISTRATOR

G. Administration – Admin. Kelly

**VII. Old Business – None.**

**VIII. New Business –**

**Agenda Item # 1** – Personnel – Mrs. Asher

**Agenda Item # 2** – Payment of Bills – Admin. Kelly

**Agenda Item # 3** – Then and Now (**R2024-055**) – Admin. Kelly

**Agenda Item # 4** – ARPA State and Local Fiscal Recovery Update – Admin. Kelly

**Agenda Item # 5** – Basic Life Insurance Increase – Admin. Kelly

**Agenda Item # 6** – Glocks with Red Eye Sights – Chief Hirsch

**Agenda Item # 7** – Pedestrian Improvements Amendment (**R2024-056**) – Mr. Burdsall

**Agenda Item # 8** – Sewer Camera – Mr. Burdsall

**Agenda Item # 9** – LSFD O’Bannonville Contract – Admin. Kelly

**Agenda Item # 10** – Proposed Rental Policy – Mr. Burdsall

**Agenda Item # 11** – 2024 Final Supplemental Appropriations (**R2024-057**) – Admin. Kelly

**Agenda Item # 12** – 2025 Original Appropriations (**R2024-058**) – Admin. Kelly

**Agenda Item # 13** – 2025 Trustee Compensation (**R2024-059**) – Admin. Kelly

**Agenda Item # 14** – 2025 Trustee Travel (**R2024-060**) – Admin. Kelly

**Agenda Item # 15** – 2025 Non-Union Employee Pay Rates – Mrs. Asher

**Agenda Item # 16** – 2025 Reorganization of the Board – Admin. Kelly

**Agenda Item # 17** – 2025 Financial Statement Preparation – Admin. Kelly

**Agenda Item # 18** – 2025 VFFDFB Appointment – Chief Jetter

**Agenda Item # 19** – 2025 Trustee Meeting Dates – Admin. Kelly

OFFICE OF THE ADMINISTRATOR

**Agenda Item # 20** – Union Contracts – Admin. Kelly

**Add Ons** – None.

**[THIS CONCLUDES THE BUSINESS PORTION OF OUR MEETING].**

**Public Comment** – Place held.

**Executive Session** – None.

**SPECIAL NEEDS ACCOMMODATION –**

If you have a disability and you require assistance while attending this meeting, please contact the Township Offices at (513) 248-3725 at least 72 hours before the meeting to ensure arrangements for accommodation by Miami Township.