

**OFFICIAL MEMO**  
OFFICE OF THE ADMINISTRATOR



**TO:** Board of Trustees  
**CC:** Fiscal Officer  
**FROM:** Steve Kelly, Township Administrator  
**DATE:** November 12, 2024  
**SUBJECT:** **Business Meeting Agenda**  
**OTHER:** Trustee Meeting Room, 7:00 p.m.

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- I. Call to Order** – Chairperson Wolff
- II. Pledge of Allegiance** – Chairperson Wolff
- III. Invocation** – Chairperson Wolff
- IV. Roll Call** – Mr. Ferry
- V. Approval of Minutes** –  
October 14, 2024 Work Session  
October 22, 2024 Business Session
- VI. Department Reports** –
  - A. Community Development – Mr. Elliff
  - B. Finance – Mr. Ferry
  - C. Fire & EMS – Chief Jetter
  - D. Police – Chief Hirsch
  - E. Recreation – Mr. Himes
  - F. Service – Mr. Burdsall
  - G. Administration – Admin. Kelly

OFFICE OF THE ADMINISTRATOR

**VII. Old Business – None.**

**VIII. New Business –**

**Agenda Item # 1** – Personnel – Mrs. Asher

**Agenda Item # 2** – Payment of Bills – Administrator Kelly

**Agenda Item # 3** – Then and Now **(R2024-048)** – Administrator Kelly

**Agenda Item # 4** – Parks Master Plan **(R2024-049)** – Administrator Kelly

**Agenda Item # 5** – Retail Strategies **(R2024-050)** – Administrator Kelly

**Agenda Item # 6** – Winter Symposium – Chief Jetter

**Agenda Item # 7** – Canine Travel Course – Chief Hirsch

**Agenda Item # 8** – E-ONE Pre-Build Visit – Chief Jetter

**Agenda Item # 9** – Skydio Drone – Chief Hirsch

**Agenda Item # 10** – Weber Crosswalk Engineering – Mr. Burdsall

**Agenda Item # 11** – Blue Card Command Training – Chief Jetter

**Agenda Item # 12** – Nuisance Update **(R2024-051)** – Mr. Elliff

**Agenda Item # 13** – Mass Casualty Unit Transfer – Chief Jetter

**Agenda Item # 14** – Mulberry Cemetery Fence – Mr. Burdsall

**Agenda Item # 15** – Portable Radios – Chief Jetter

**Agenda Item # 16** – Riverview Park Wind Screens – Mr. Himes

**Agenda Item # 17** – MioVision Scout– Chief Hirsch

**Agenda Item # 18** – Lightning Detection – Mr. Burdsall

**Agenda Item # 19** – BZA / ZC Appointments – Mr. Elliff

**Agenda Item # 20** – CRA District No. 5 **(R2024-052 / R2024-053)** – Administrator Kelly

OFFICE OF THE ADMINISTRATOR

**Agenda Item # 21 – Parking Resolution Updates (R2024-054) – Chief Hirsch**

**Add Ons** – None.

**[THIS CONCLUDES THE BUSINESS PORTION OF OUR MEETING].**

**Public Comment** – Place held.

**Executive Session** – The Board will enter into executive session pursuant to Ohio Revised Code (ORC) Section 121.22(G)(4) to prepare for and review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and ORC Section 121.22(G)(8) to consider confidential information related to the marketing plans and specific business strategy of an applicant for economic development assistance which is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

**SPECIAL NEEDS ACCOMMODATION –**

If you have a disability and you require assistance while attending this meeting, please contact the Township Offices at (513) 248-3725 at least 72 hours before the meeting to ensure arrangements for accommodation by Miami Township.