RECORD OF PROCEEDINGS

Minutes of MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

BEAR GRAPHICS 800-325-8094 FORM NO. 10148		
Held		20
	January 9, 2023	

The Miami Township Board of Trustees met in a work session on Monday, January 9th, 2023, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Tracy called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll. Attending were Mark Schulte, Ken Tracy, and Mary Makley Wolff.

Chief Mills presented information on intersection preemptive devices that are currently in use by the fire department. These devices allow emergency vehicles to respond to scenes faster and safer. With the infrastructure in place and the proven success of these devices not only here in Miami Township, but across the nation, the Miami Township Police Department and Service Department are requesting to outfit all emergency/high priority vehicles in Miami Township with the devices.

These devices are offered through only one dealer – Path Master. To provide the necessary equipment for the 15 Miami Township Police vehicles and 14 Miami Township Service department vehicles, Path Master provided a price quote of \$133,020. The Board of Trustees previously authorized a grant application to be sent the U.S. Department of Transportation for these devices that, if awarded, will cover \$81,540 of the total cost of the devices.

Chief Mills is requesting approval to send Officer Skip Rasfeld, who teaches the DARE curriculum at six elementary schools in Miami Township, to the DARE International Conference in Las Vegas, Nevada. The requested cost of \$2,200 will cover conference fees, airfare, rental car, food, and lodging. The DARE conference has not taken place since 2019. TQL has offered to cover the cost of the conference.

Included in the 2023 Budget are TIF and grant funds for the costs of constructing a sidewalk, curb, gutter and storm water improvements on Business 28 between Cook Road and Highview Drive, a new sidewalk on Cook Road between Business 28 and Newberry Street and a waterline replacement on Business 28 from Mulberry Square to Cook Road. These three projects are being coordinated in a single project and timeline between the Township and Clermont County Water Resources so that residents receive a positive impact while limiting construction headaches to a single time. Sidewalk already exists on Cook Road north of this location all the way to Hidden Ridge Drive. This project will result in having dozens of neighborhoods connected to our central business district and more of our public uses.

On December 15, 2022, competitive bids from five different general contracting firms were opened for the project. The lowest, responsive bidder was determined to be Welsh Excavation Company in the total amount of \$1,286,315. Miami Township will be the entity awarding the contract, but after we are reimbursed by Clermont County for two of the three components, we will only be responsible in the end for \$404,225 of the project. The Township's portion will be paid for from the adjacent I-275/SR 28 TIF Fund. The Township will be reimbursed for the full amount of the Cook Road sidewalk portion from a Community Development Block Grant (CDBG) we applied for, and the Clermont County Water Resources will reimburse us for the full amount of the waterline replacement component, which is \$705,657. The breakdown of the three components is as follows:

Business 28 Sidewalk: \$404,225 Miami Township TIF funds

Business 28 Waterline Replacement: \$705,657 Clermont County

Cook Road Sidewalk \$176,433 CDBG

Total: \$1,286,315

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The Board of Trustees had previously adopted the following rates for the burial niches in the new Columbarium. These rates included engraving.

Single Cremain	\$1,200			
Single Non-Resident	\$1,500			
Double Resident Cremain	\$1,800			
Double Non-Resident	\$2,250			
Wknd Internment additional charge	\$ 150			

After meeting with the monument company that will be performing the engraving and discussing the possible variations that could increase the cost of engraving, Mr. Musselman is requesting that the Board of Trustees adopt the revised rates as shown below that will no longer include engraving. The purchaser of the niche would then be responsible for the engraving just as they would with a full burial monument. We have learned through additional research that this is a more efficient situation for both parties.

Single Cremain	\$1,000
Single Non-Resident	\$1,300
Double Resident Cremain	\$1,600
Double Non-Resident	\$2,000
Wknd Internment additional charge	no change

Mr. Musselman budgeted \$225,000 to purchase a replacement salt truck in 2023. This replacement is in keeping with our 5-year vehicle replacement plan. We would be replacing Truck 5M-1, a 2008 International, which is currently in a primary role. We would move Truck 5M-11 into a back-up role after we have the fully upfitted replacement.

A new single axle cab and chassis through State Purchasing will cost \$95,242 (increase of \$2,233 from last year). This specific request will be for the cab and chassis only, we are still working on the best configuration for the truck bed and plow/spreader that will fit into the remainder of the budget for the entire package. The supply chain is also affecting this size dump truck and we need to get this truck ordered if we expect to have it ready for the 2023/2024 season.

Mr. Musselman has evaluated and recommends the following streets to be included in the 2023 Pavement Resurfacing Plan.

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						A/48 (812)		
-	DESICH RD	SR 126	BRANCH HILL MIAMINELE RD	7,150	18.6	134,063	14,696	71.0
	BALACKHAWK CT	BLACKHAWK TFS.	CDS	342	25.0	8,560	960	35.0
	BLACKHAWK TRE	PHEASANT RUN RD	icos	2,594	25.5	85,550	7.039	15.5
	PREST ST	ROSCOE ALY	FRONT ST	593.1	16.5	10,749	1.194	73
-	FRONT ST	FIRST ST	DRAKE ALY	1,375	15.0	20,625	2.292	0.0
	INDIAN OAKS DR	BLACKHAWK TPL	WARDS CORNER RD	456	25.0	11,450	1,272	18.5
- 3	RANDA ST	MILL ST	CENTER ST	279	17.0	4.743	527	16.6
- 3	MOORHEAD ALY	PERRY LN	THRO ST	809	11.0	6.699	744	16.0
- 1	PERRY UN	MOORHEAD ALY	FRONTST	792	10.0	7.920	866)	6.0
- 9	PHEASANT RUN RO	BLACKHAWK TRI.	CDS	1,093	25.0	27,526	3.036	29.7
- 1	THRO ST	MOORHEAD ALY	ICENTER ST	167	12.5	2.050	229	14.0
	THRO ST	FRONT ST	MCCFHEAD ALY	163	12.3	2.010	223	35.0
- 1	ARBORCREST	BRACHHILL GUNEA	cce	1,890	18.0	30,420	3,360	_
	EPWORTH RO	BRANCH HILL-CLINEA RD	CCG	2,945	16.0	47,120	5.236	39.1
_ 3	WEBLEY OR	EPWORTH RD	END OF STREET	215	16.0	3,440	302	13.6
- ;	BRANCH ST	SKINNER ST	RUSSELL AVE	458	12.0	5,496	641	11.0
3	CEDAR DR	TRAILWOODS DR	PROGEWOOD	1,345	19.0	25,555	2,539	0.2
- 1	DUNN ST	SKINNER ST	PELESKEL AVE	454	13.0	5,902	6256	29.9
1	PICKE ST	SKINNERST	PUSSELL AVE	444	12.0	6.326	592	4.0
3	PRIMISELL AVE	BRANCH ST	BRANCH HILL-GLENEA RD	1,790	13.0	22,750	2,529	9.0
- 3	SAIMMER ST	RUSSELL AVE	BRANCH HELL-GLINEA RO	1,648	14.0	25,872	2.875	5.0
3	WESLEY ST	RUSSELL AVE	END OF STREET	300	10.0	4,800	533	150
	WHATE ST	END OF STREET	RUSSELL AVE	380	12.0	4,688	519	19.2
4	LCMS LN	JUNIFER DR	COOK 800	217	18.0	12,808	1,434	27.3
	CARRAWAY LN	WOODSBEND DR	cos	603	29.0	16,884	1,876	25.6
	HOBBY HORSE LN	PRICE RD	ILEE WAY	1,3812	18.0	24,876	2,764	21.7
	LEE WAY	HOBBY HORSE LN	cce	521	18.0	9,278	1,042	17.5
- 6	SAFFRON LN	COS	WOODSBEND DR	457	28.0	12.236	1.380	25.9

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Using the four funds of Motor Vehicle License Fund, Gasoline Tax Fund, Road & Bridge Fund and Permissive Tax Fund, we have budgeted a total of \$2,190,000 for this year's program. Unfortunately, petroleum prices have not stabilized and that is the largest component of asphalt.

The proposed lists contain a minimum of 11.9 miles of road, and it includes some very long streets or sections, such as 1.3 miles of Beech Rd and 1.8 miles of Dry Run Road. The program would also include approximately \$174,000 (in addition to the attached bid tabs) for asphalt rejuvenation on the repaved roads which will add to their life expectancy. I am also included two additional residential streets as alternates so that we have an option of including them depending on how high or low the bids come back.

Chief Kelly presented information on the final phase of converting the existing Knox Key Secure Systems in the Fire/EMS Vehicles to the new wireless units. These devices allow us to have a key in each vehicle in our fleet that will open any Knox Box on any residence or business within Miami Township. These keys are unique to our department and afford a very high level of security for any facility that has a Knox Box installed. Our crews can open these boxes to retrieve keys to the building without having to force entry, thereby reducing time to access the building and any potential for additional damage to occur.

The quote from Knox Systems is to purchase six (6) new KeySecure units at a cost of \$5,948.00, which includes shipping and handling. We generally switch these units out internally and do not need to send them out for service. This purchase was planned for as a part of our 2023 capital budget and will finish the conversion of our fleet to the newest version of Knox KeySecure system.

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Chief Kelly is seeking approval to purchase new ladder belts that interface with our existing Scott SCBA air packs. Our current ladder belts are over twenty years old and need to be replaced due to age and wear. These belts are specifically designed to serve a dual role of ladder belt and SCBA waistbelt, which will allow all the air packs on Quint 26 to have a uniform and standard configuration for safety.

The quoted cost for five (5) replacement ladder/SCBA belts is \$5,058.11 through Atlantic Emergency Solutions, our only distributor for equipment related to our current SCBAs. This project was accounted for as part of our 2023 operating budget for fire equipment.

Chief Kelly is requesting approval to enter into a contract with Citizens First Fire Training for three (3) days of hands-on ventilation training to be performed at the LSFD Training Tower in March. We previously had this same training group out in 2022 to help us with the in-service training for our new ladder truck. They do a wonderful job of teaching advanced techniques to our crews so they can maximize the use of our new ladder truck in the safest and most efficient manner possible.

The quote for this training is \$5,500.00 for all three (3) days. All on-duty personnel will be rotated through this training so they can all attend without incurring overtime costs. This project was accounted for in our 2023 training budget.

There were no public comments.

Ms. Wolff made a motion to go into Executive Session, pursuant to ORC 121.22 (G) (1) to consider the compensation of a public employee and pursuant to Ohio Revised Code Section 121.22(G)(3) to conference with counsel regarding pending litigation.

The Trustees came out of Executive Session at 8:31 p.m.

Ms. Wolff made a motion to authorize the Township Administrator to enter into a settlement agreement with Patricia Hall in the amount of \$36,000 to settle the claims in Case No. 1:21-CV-437, Seconded by Mr. Schulte and all voted "AYE."

There being no other business the meeting adjourned at 8:33 p.m.

ATTEST:

Ken Tracy, Chairperson