

RECORD OF PROCEEDINGS

Minutes of MIAMI TOWNSHIP BOARD OF TRUSTEES BUSINESS MEETING

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20

October 18, 2022

The Miami Township Board of Trustees met for their monthly Business Meeting on Monday, October 18, 2022, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Schulte called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll. Attending were Mark Schulte, Ken Tracy, and Mary Makley Wolff.

Ms. Wolff made a motion to approve the September 20, 2022, Business Meeting minutes, seconded by Mr. Tracy and all voted "AYE."

Ms. Wolff made a motion to approve the October 10, 2022, Worksession and Public Zoning Hearing minutes, seconded by Mr. Tracy. Ms. Wolff and Mr. Tracy voted "AYE." Mr. Schulte abstained.

Chief Kelly presented the following Fire/EMS new employees for their pinning ceremony.

- Stephen Bischoff
- Joel Wuerdeman
- Evan Malott
- Michael Alex Kessen
- Jonathan Swiecki

The Department Heads presented their monthly reports from September.

Mr. Tracy made a motion to pay the bills of the township, 219 checks numbered 142791 to 143009, and 40 electronic payments numbered 2654 to 2693 for the total amount of \$1,176,156.32, including payroll taxes, plus payroll for the check dates 09/21/2022, 09/23/2022 and 10/07/22 in the amounts of \$22,604.91, \$334,880.82 and \$303,713.23, respectively. Seconded by Ms. Wolff, all voted "AYE."

Mr. Wright presented a request from the Fiscal Office for a Then & Now Certificate in the amount of \$52,428.58. Ms. Wolff made a motion to adopt Resolution 2022-37 authorizing the Township Fiscal Office to issue and certify a Then & Now Certificate for payment of various expenditures, totaling \$52,428.58 and declaring an emergency, seconded by Mr. Tracy and all voted "AYE."

Mr. Wright reviewed the discussion from the Work Session regarding an amendment to the Clermont County TID contribution for 2022.

Mr. Tracy made a motion to adopt Resolution 2022-38 approving and authorizing the amendment of the intergovernmental agreement by and between Miami Township, acting through It's Board of Trustees, and the Clermont County Transportation Improvement District and declaring an emergency, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright noted that there is a backlog on the production of Panasonic Toughbooks that will be installed in the three new police vehicles ordered for 2023. Each Toughbook and setup costs \$4,041 with the total for the request not to exceed \$12,123. He is asking to place the order now for 2023 due to demand and supply chain issues.

Ms. Wolff made a motion to authorize the purchase of three (3) Panasonic Toughbooks with warranty protection and Havis docking stations with adapters in an amount not to exceed \$12,123, seconded by Mr. Tracy and all voted "AYE."

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Mr. Wright presented information on three (3) X-Series cardiac monitors from Zoll Medical Corporation to replace three (3) existing and aged M-Series monitors that are no longer going to be supported for service and repair from the Fire/EMS Department. These new monitors will align with the current cardiac monitor platform that is in use across our fleet of ambulances and will allow us to have the same exact monitor on all three of our frontline ambulances.

Mr. Tracy made a motion to authorize the purchase of three (3) new Zoll X-Series cardiac monitors in an amount not to exceed \$118,538.67, seconded by Ms. Wolff, all voted "AYE."

Mr. Wright reminded the Board that twenty-one sections of hose recently failed the annual hose testing. He presented quotes from two distributors and the best price was \$7,986 from First In, Last Out Fire Equipment LLC, which includes shipping and handling.

Ms. Wolff made a motion to authorize the purchase of twenty-one sections of firehouse from First In, Last Out Fire Equipment LLC in an amount not to exceed \$7,986. Seconded by Mr. Tracy and all voted "AYE."

Mr. Wright presented information on the Human Patient Simulator (HPS) that was purchased in 2016 with grant funds that provides realistic human training in the pre-hospital environment using a high-fidelity human model. This simulator has proven to be invaluable and has provided our paramedics with hundreds of hours of training. He is requesting approval of a contract with Laerdal Medical Corporation for \$5,631 to perform onsite preventative maintenance of the simulator.

Mr. Tracy made a motion to authorize approval of a contract with Laerdal Medical Corporation in an amount not to exceed \$5,631 to perform onsite preventative maintenance for the Fire/EMS Department Human Patient Simulator, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright discussed the Deputy Chief of Administration position, which will replace the position of Captain of Administration when Rita Burroughs retires in August 2023. The restructuring of this position will make it a counterpart to the Deputy Chief of Operations position held by Dave Jetter and will give the upper management level of the Fire/EMS Department more continuity and a better opportunity to work with the HR Director and serve the members of the Fire/EMS Departments.

Ms. Wolff made a motion to approve the Fire/EMS Department Deputy Chief of Administration position, seconded by Mr. Tracy and all voted "AYE."

Mr. Wright presented information on purchasing a compact excavator, which is extremely valuable to the operation of the service department due to its ability to fit into places a typical backhoe cannot. This excavator would replace a smaller piece of equipment that is not capable of doing everything needed. The price has increased to \$72,351.56 from the original budgeted amount of \$62,903.71. This includes the trade in of the smaller excavator in the amount of \$39,000.

Mr. Tracy made a motion authorizing the purchase of a compact excavator from Bobcat of Mt. Orab in the amount of \$73,351.56 and accepting the trade-in value of our used E35 compact excavator in the amount of \$39,000, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright presented the bid results from the Milford Hills Intersection Widening Project bid opening on Thursday, October 13. This project, driven by our residents, will provide a safer means of ingress and egress from Milford Hills Drive onto SR 28. The engineer's estimate for this project is \$95,972.84 and the lowest and best bid was submitted by Rack & Ballauer in the amount of \$91,465.

Ms. Wolff made a motion to contract with Rack & Ballauer to complete the Milford Hills Intersection Widening Project in the amount of \$91,645, seconded by Mr. Tracy and all voted "AYE."

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Mr. Wright presented a request from several departments to dispose of surplus equipment that is no longer of value to their operations. These items will be disposed of via GovDeals except for the E35 excavator which be traded in on the purchase of the new excavator.

Mr. Tracy made a motion to adopt Resolution 2022-39 authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use pursuant to Section 505.10 of the Ohio Revised Code and dispensing with the second reading, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright gave an overview of the nuisance issues for Parcel ID #181427A047P, 5888 Cook Road. The location was investigated and found to be open, unsafe, and unsecure. Conditions include holes in the roof, holes in the walls, exposed insulation, deformed roofing, siding that has fallen off and suspected animal infestation. The subject building also emits a noticeable unpleasant odor. Most recently, in August 2021, a neighbor submitted a complaint to the Miami Township Community Development office. As discussed, notifications to the property owner resulted in no action or improvements to the subject building (some improvements were made to the owner's other building located next door). He is asking the Board to consider a resolution declaring this property a public nuisance.

Ms. Wolff made a motion to adopt Resolution 2022-40, providing for the Declaration of a Nuisance for the property located a Cook Road, Parcel No. 181427A047P and authorizing all necessary steps to act seconded by Mr. Tracy and all voted "AYE."

Mr. Wright presented a second property for nuisance consideration at 1229 Deblin Drive after complaints from neighboring residents.

Mr. Tracy made a motion to adopt Resolution 2022-41 authorizing the abatement, control or removal of vegetation, garbage, rubbish, or debris for the property located at 1229 Deblin Drive, seconded by Ms. Wolff and all voted "AYE."

PUBLIC COMMENTS: Mr. Jordi Roura, a new resident at 1388 Wade Road, has noticed that Duke is cutting down trees around power lines and it is very unsightly. He would like information on the process to move utilities underground. Ms. Wolff noted Duke is doing more aggressive tree trimming as more and more residents are complaining about their power being knocked out. Moving the utilities underground is a very expensive process. Mr. Wright will meet with Mr. Roura to discuss and share our Duke contact information.

Mr. Tracy made a motion to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)

- (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official.
- (2) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance that involves public infrastructure improvements and that it is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic

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development project pursuant to Section 121.22(G)(8) of the Ohio Revised Code. Meeting

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Mr. Tracy made a motion to come out of executive session, seconded by Ms. Wolff and all voted "AYE."

The meeting was adjourned at 9:30 p.m.

ATTEST:


Eric C. Ferry, Fiscal Officer


Mark Schulte, Chairperson