

RECORD OF PROCEEDINGS

Minutes of MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____
October 10, 2022

The Miami Township Board of Trustees met in a work session on Monday, October 10, 2022, at 7:00 p.m. at the Miami Township Civic Center. Vice-Chairperson Tracy called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll. Attending were Ken Tracy and Mary Makley Wolff.

Mr. Wright presented the semi-annual credit card review noting that credit card expenditures for the past six months were \$94,864, with no changes in the number of cards.

Ms. Wolff made a motion to accept the semi-annual credit card review for the period of March 2022 to August 2022, seconded by Mr. Tracy and all voted "AYE."

Mr. Wright is requesting that the Board take the following actions regarding personnel matters in the Fire/EMS Department:

Rescind the final offer of part-time employment to Ronald Wallace and the conditional offer of full-time employment to Hunter Ferrell.

Make final offers of full-time employment as Firefighter/EMTs to the following individuals, all with a starting hourly rate of \$21.15 and a one-year probationary period effective the week of November 13th:

- Stephen Bischoff
- Joel Wuerdeman
- Evan Malott
- Michael Alex Kessen
- Jonathan Swiecki

Ms. Wolff made a motion to accept the personnel actions as stated, seconded by Mr. Tracy and all voted "AYE."

Mr. Wright gave an update on that status of the TID Intergovernmental Agreement. The debt issuance in 2007 provided tens of millions of dollars in funding for the TID to leverage many additional state and federal grants. Those began several large transportation improvement projects. The Township pledged revenue to support the debt issuance by public municipal bonds for 30 years. An audit of the debt service has shown a requirement of the debt is to have a reserve of the upcoming year's principal and interest payments in reserve and this needs to be corrected. The correction would be for each of the four entities that make up the TID to make their final year pledged amount this year to have the necessary reserves. This would mean that we would not need to make our final contribution in 2036, which would be \$100,000.

Chief Mills presented information on three Panasonic Toughbooks, with warranty protection, Havis docking stations with adapters that will be installed in the three new police vehicles ordered for 2023. Each Toughbook and setup costs \$4,041 with the total for the request not to exceed \$12,123. He is asking to place the order now for 2023 due to demand and supply chain issues.

Chief Kelly presented information on three (3) X-Series cardiac monitors from Zoll Medical Corporation to replace three (3) existing and aged M-Series monitors that are no longer going to be supported for service and repair. These new monitors will align with the current cardiac monitor platform that is in use across our fleet of ambulances and will allow us to have the same exact monitor on all three of our frontline ambulances.

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He would like to utilize existing ARPA funds that the Township has already received for this purchase. The program guidance allows for the purchase of durable medical equipment and these devices will last us between seven and ten years in service. The older-style monitors will be traded in on this purchase and is reflected on the attached quote from Zoll for a \$4,500.00 credit for two units. The total cost of the three monitors is \$118,538.67.

Chief Kelly shared with the Board that twenty-one sections of hose recently failed the annual hose testing. He presented quotes from two distributors and the best price was \$7,986 from First In, Last Out Fire Equipment LLC, which includes shipping and handling. There was discussion about a community that recently donated their used hose for use as active-shooter defense in a school. Chief Kelly will open up a discussion with Milford Schools regarding this idea.

Chief Kelly presented information on the Fire Department's Human Patient Simulator (HPS) that was purchased in 2016 with grant funds that provides realistic human training in the pre-hospital environment using a high-fidelity human model. This simulator has proven to be invaluable and has provided our paramedics with hundreds of hours of training. He is requesting approval of a \$5,631 contract with Laerdal Medical Corporation to perform onsite preventative maintenance of the simulator.

Mr. Elliff gave an overview of the nuisance issues for Parcel ID #181427A047P, 5888 Cook Road. The location was investigated and found to be open, unsafe and unsecure. Conditions include holes in the roof, holes in the walls, exposed insulation, deformed roofing, siding that has fallen off and suspected animal infestation. The subject building also emits a noticeable unpleasant odor. On August 5, 2021, a Courtesy Violation Notice with detailed instructions was served on the Location owner, William Fiedler ("owner") and again on June 17, 2022 a detailed Notice of Property Maintenance Violation was served on the owner. Please See Attachments "A" and "B." To date, the owner has taken no action to repair the subject building.

The Location has been the subject of several complaints from the adjoining property owner at 5892 Cook Road, dating to 2014. For example, please see Attachment "C". The adjoining property owner advises his mother is unable to use her back yard due to the odor emanating from the building. Most recently, in August 2021, a neighbor submitted a complaint to the Miami Township Community Development office. As described above, notifications to the property owner resulted in no action or improvements to the subject building (some improvements were made to the owner's other building located next door). He is asking the Board to consider a resolution declaring this property a public nuisance.

Mr. Musselman presented information on purchasing a compact excavator, which is extremely valuable to the operation of the service department due to its ability to fit into places a typical backhoe cannot. This excavator would replace a smaller piece of equipment that is not capable of doing everything needed. The price has increased to \$72,351.56 from the original budgeted amount of \$62,903.71. This includes the trade in of the smaller excavator in the amount of \$39,000.

Mr. Wright gave an overview of the updates made to the cricket fields, which is a public-private partnership with the Miami Township Cricket Club. With the Township's permission the Club spent over \$100,000 of private funds to add three additional fields, making Miami Meadows home to the largest cricket complex in the state of Ohio.

Now that additional private funds have been invested into the four fields, representatives of the Cricket Club have asked for the Township to enter into a Memorandum of Understanding to more formally recognize the rights and responsibilities of the two parties. Mr. Braun and Mr. Wright have worked on a draft

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~~MOU. The leadership of the Cricket Club need time to digest the draft as well and send comments back to the Township for additional thought.~~

Chief Kelly discussed the Deputy Chief of Administration position, which will replace the position of Captain of Administration when Rita Burroughs retires in August of 2023. The restructuring of this position will make it a counterpart to the Deputy Chief of Operations position held by Dave Jetter and will give the upper management level of the Fire/EMS department more continuity and better opportunity to work with the HR Director and to serve the members of the Miami Township Fire & EMS departments.

PUBLIC COMMENTS: There were no public comments.

The meeting was adjourned at 7:19pm.

ATTEST:


Eric C. Ferry, Fiscal Officer


Ken Tracy, Vice-Chairperson