

RECORD OF PROCEEDINGS
MIAMI TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

NOVEMBER 16, 2021

20

The Miami Township Board of Trustees met in a regular session on Tuesday, November 16, 2021, at 7:00 p.m. at the Miami Township Civic Center, 6101 Meijer Drive, Miami Township, Ohio 45150. Trustee Wolff called the meeting to order and led the Pledge of Allegiance.

Ms. Wolff presented and read the Peace Prayer to St. Francis in honor of the passing of her mother, Margaret "Peggy" MacMulvan.

Mr. Ferry called the roll. Attending were Mary Makley Wolff, Karl Schultz, and Ken Tracy.

Mr. Tracy made a motion to approve the minutes of the October 19, 2021 Trustee Business Meeting, seconded by Mr. Schultz and the motion carried.

Mr. Tracy made a motion to approve the minutes of the November 8, 2021 Trustee Work Session, seconded by Ms. Wolff and the motion carried.

Correspondence: Mr. Ferry advised of one liquor permit for Speedway, LLC at 1143 State Route 131. There were no objections from the Police Department and no hearing is requested.

Department Reports: A representative of each department presented a report of activities during the month of October 2021.

Old Business: None.

New Business: Mr. Tracy made a motion to pay the bills of the Township: 212 checks numbered 140479 to 140690, and 32 electronic checks numbered 2254 to 2285 for the total amount of \$4,257,149.98 plus payroll and payroll taxes for the checks dated 10/22/2021 in the amount of \$296,483.57 and 10/28/2021 in the amount of \$930.79 and 11/5/2021 in the amount of \$287,990.73, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$15,138.05.

Mr. Schultz made a motion to adopt Resolution 2021-40 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$15,138.05 and declaring an emergency, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised there were two personnel actions. The first being to formally accept the resignation of former Township Planner Jeff Uckotter effective November 1, 2021.

Mr. Tracy made a motion to accept the resignation of Jeff Uckotter effective November 1, 2021, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that the Service Department has a need to place at their next level, two gentlemen that have been with the department for approximately three years. Their employment began as part-time and transitioned to full-time employment. It is being recommended that Lloyd Nowak be placed at Maintenance Worker 2, Step 1 and Zach Ober be placed at Maintenance Worker 2, Step 3, both effective November 17, 2021.

Mr. Schultz made a motion to approve Lloyd Nowak be advanced to Maintenance Worker 2, Step 1 at \$23.04 per hour and Zach Ober be advanced to Maintenance Worker 2, Step 3 at \$24.65 per hour, effective November 17, 2021, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised of a request to replace an original network switch at Fire Station 29. The equipment has passed its service life and has a need to be replaced. The cost is 10,915.87.

Mr. Tracy made a motion to purchase a network IT switch for Fire Station 29 from InTrust in the amount of \$10,915.87, seconded by Mr. Schultz with all voting "AYE".

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Mr. Wright is proposing we tint the windows and door in the Recreation hallway to reduce the heat and glare for the employees and guests using that part of the building. Two bids from area companies were obtained. It is being recommended that the Township purchase and install from Solar Tint Graphics in the amount of \$6,151. The solar film for the windows does amount in a reduction factor of 43% of solar light entering the windows.

Mr. Schultz made a motion to contract with Solar Tint Graphics to perform the work of installing Night Vision 15 Sun Control Window Film to the windows and door in the recreation hallway at a cost of \$6,151.00, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised of a train the trainer practice the Township likes to do for all departments. He stated that as COVID did not allow the training to occur in 2020, the Board is familiar with the purchase the Township made in 2016 of the Human Patient Simulator for paramedic training. He stated the investment proposed would allow a training to come out of state to train on-site at our facility to conduct training for 12 paramedics. The cost is \$3,624 with Laerdal Medical Corporation.

Mr. Tracy made a motion to purchase on-site instructors training with Laerdal Medical Corporation in the amount of \$3,624, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of an undefined sliver of property (0.0029 acres) that in 1991 when Meijer Drive was private, it was improved at that time to become a public street and in the following year when there was residual land that was no longer needed for right of way purposes, the land was deeded back to the original property owners.

Mr. Wright commented that, at the time, it was accidental and unknown to any of the participants 30 years ago that the very tiny triangle Wards' property was left as undefined rather than being attached to any parent parcels. The Wards family has a buyer of their property and the final piece of due diligence that Mr. Braun's firm helped us perfect was to do a quit claim deed back to the Ward family the undefined parcel that was originally part of their farm.

It was clarified there is no public purpose for the 0.0029 acres.

Mr. Schultz made a motion to approve Resolution 2021-41 authorizing the Township Administrator to execute a quit claim deed to Speedway LLC, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that as is customary this time of year, townships in Ohio will typically request of the County auditor an advancement on taxes. With the difficulty of budgeting for an entire year, this advance is completed so that we can pay the bills in advance of receiving the 2020 taxes.

Mr. Tracy made a motion to adopt Resolution 2021-42 a Resolution Requesting the County Auditor to Make Advance Payments of Taxes and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of an equipment bundle for serving the same purpose as it relates to the 22-year-old ladder truck replacement. The replacement truck is on the assembly line and hope to receive it in approximately 120 days. He stated that it is customary when a local government replaces a piece of equipment there are a handful of aftermarket safety features that have to be added. He advised the equipment would be purchased from Path Master, Inc. and be the pre-emption controller at a cost of \$3,450; a mobile radio from Mobilcomm at a cost of \$3,673.53; a BlowHard positive pressure ventilation fan from the First In, Last Out Fire Equipment Company at a cost of \$4,124.00, and a Grizzly vehicle stabilization kit at a cost of \$7,250.00 from Howell Rescue Systems.

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Mr. Schultz made a motion to purchase one (1) vehicle traffic pre-emption system controller from Path Master, Inc. in the amount of \$3,450; one (1) 800 MHz Motorola mobile radio from Mobilcomm at a cost of \$3,673.53; (1) Positive Pressure ventilation fan from First In, Last Out Fire Equipment in the amount of \$4,124; and a Grizzly Vehicle Stabilization Kit from Howell Rescue Systems in the amount of \$7,250, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised of fire prevention supplies for replenishment utilized by the Fire & EMS for visiting several schools throughout the Township, as well as church and scout groups that come into the station. He noted that no purchase was made in 2020 because there was a decrease in the visits. The purchase to be made would be in the amount of \$3,495 from Alert-All Corporation.

Mr. Tracy made a motion to purchase fire prevention public relations materials from Alert-All Corporation for a cost not to exceed \$3,495, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that earlier in the year a replacement Chevy Tahoe was ordered as part of the Fire & EMS fleet and will take delivery of the vehicle. When we purchase a police or fire vehicle there are several components of telecommunications and safety upfitting that has to be completed. He presented a request to approve \$13,850 with Cincinnati Safety Upfitters.

Mr. Tracy made a motion to purchase warning lights, sirens and other safety equipment, wiring and installation for the Fire Department's Chevy Tahoe from Cincinnati Safety Upfitters for a cost not to exceed \$13,850, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of an action item taken for the last dozen years or so and as many townships do, it is to adopt a conversion plan that is then sent to the Ohio Public Employers Retirement System. The action states that any employees retiring in the next calendar year would be able to use the conversion plan template that OPERS manages.

Mr. Schultz made a motion to adopt Resolution 2021-43 a resolution authorizing the adoption of an Annual Conversion Plan in accordance with Ohio Revised Code Section 145.01 and Ohio Administrative Code 145-1-26 and to dispense with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright thanked the Board for accommodating the request in response to a new directive received from the Clermont County Prosecutor's office to the area police agencies. He stated that when vehicles that have been confiscated as part of certain types of felony cases it is now necessary to sequester and keep the vehicles for several months at a time and monitor the chain of custody. It is being recommended that cash seizure funds be utilized to pay \$10,520 to install a 40' x 50' fence on the northside parking area of the safety training center. He stated that to save money, one of the brick walls can be utilized. It was noted that agencies throughout the County will be taking the same action. He stated the request is being brought for action as fence companies are backed up at least six months.

Mr. Tracy made a motion to accept the quote from Mills Fence Company to furnish and install 110 feet of 8' high 9 gauge galvanized chain-link fence as quoted for \$10,520, seconded by Mr. Schultz with all voting "AYE".

Ms. Wolff announced the business portion of the meeting has concluded.

Public Comment: None.

Executive Session: Mr. Tracy made a motion to go into executive session to review bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment, pursuant to Ohio Revised Code Section 121.22(G)(4), seconded by Mr. Schultz with all voting "AYE".

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Mr. Tracy made a motion to come out of executive session, seconded by Mr. Schultz with all voting "AYE".


Mr. Tracy made a motion to approve the Collective Bargaining Agreement between the Miami Township Board of Trustees and the Fraternal Order of Police for the Sergeants' Contract effective January 1, 2022, through December 31, 2024, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy made a motion to approve the Collective Bargaining Agreement between the Miami Township Board of Trustees and the Fraternal Order of Police for the Police Officers' Contract effective January 1, 2022, through December 31, 2024, seconded by Mr. Schultz with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:20 p.m.

ATTEST:


Eric C. Ferry, Fiscal Officer


Mary Makley Wolff, Chairperson