

~~RECORD OF BOARD MEETINGS~~
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Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

MAY 18, 2021

Held _____ 20 _____

The Miami Township Board of Trustees met in a regular session on Tuesday, May 18, 2021 at 7:00 PM at the Miami Township Civic Center, 6101 Meijer Drive, Miami Township, Ohio 45150. Trustee Wolff called the meeting to order and led the Pledge of Allegiance. The invocation was given. Mr. Ferry called the roll. Attending were Mary Makley Wolff, Karl Schultz, and Ken Tracy.

Mr. Schultz made a motion to approve the minutes of the April 20, 2021 Trustee Business Meeting, seconded Mr. Tracy with all voting "AYE".

Mr. Schultz made a motion to approve the minutes of the May 5, 2021 Special Trustee Meeting, seconded by Ms. Wolff and the motion carried.

Mr. Schultz made a motion to approve the minutes of May 10, 2021 Trustee Work Session, seconded by Mr. Tracy with all voting "AYE".

Correspondence: Ms. Wolff advised of one liquor permit for Kroger, 6388 Branch Hill Guinea Pike. Mr. Ferry reported there were no objections from the Police Department and no hearing was requested.

Proclamation: Ms. Wolff read and presented a proclamation recognizing and designating the week of May 16-22, 2021 as Emergency Medical Services Week.

Department Reports: A representative of each department presented a report of activities during the month of April 2021.

Old Business: None.

New Business: Mr. Tracy made a motion to pay the bills of the Township: 188 checks numbered 139265 to 139452 and 27 electronic checks numbered 2063 to 2089 for the total amount of \$1,549,121.37 plus payroll and payroll taxes for the check dates 4/23/2021 in the amount of \$301,060.70 and 5/7/2021 in the amount of \$294,233.48, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$18,717.78.

Mr. Schultz made a motion to adopt Resolution 2021-15 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$18,717.78 and declaring an emergency, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised of a request to accept the resignation of Firefighter/Paramedic Andrew Logan, effective May 1, 2021.

Mr. Tracy made a motion to accept the resignation of Firefighter/Paramedic Andrew Logan, effective May 1, 2021, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright presented for consideration conditional offers of employment to six Firefighter/Paramedic candidates to proceed in the hiring process. The names provided were Dominic King, Greg Arnold, Kimberly Ifcic, Adeline Kieren, Steve Lantman, and Andrew Kalb.

Mr. Schultz made a motion to grant conditional offers of full-time employment as Firefighter/Paramedics to proceed in the hiring process to Dominic King, Greg Arnold, Kimberly Ifcic, Adeline Kieren, Steve Lantman, and Andrew Kalb, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that the Service Department is requesting full-time Maintenance Worker Lloyd Nwvak be removed from probation and moved from Maintenance Worker I, Step 1 to

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August 2021 for a total cost of \$2,929.86 for conference fees, airfare, rental car, food and lodging, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that as discussed at the December budget session, the Township has a proactive approach against the algae bloom experienced last August at the Miami Meadows Lake. He explained the work has been broken into two components. The increase in electric load for aerators will require an electrician to extend a larger capacity service to the lake. Mr. Musselman obtained two quotes and it is being recommended that Kraft Electric perform the work in the amount of \$2,633. He stated that Mr. Musselman's crew will perform the ditching in-house to save money. Once that portion of work is completed, the Board will be presented with a request for the purchase of aerators.

Mr. Schultz made a motion to approve a contract with Kraft Electric for \$2,633 to provide and install electric conduit, wire and ground boxes as outlined in their proposal to provide electric for two additional aerators at Miami Meadows Park lake, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that three replacement computers were budgeted for the Fire & EMS as part of their equipment rotation. The desktops are utilized by multiple employees every shift. He stated it would be one less unit than originally budgeted. The total amount for the replacement computers is \$3,393.25.

Mr. Tracy made a motion to approve the purchase of three desktop computers from Intrust for a total cost of \$3,393.25, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that a sign license agreement with Wings & Rings is being presented to the Board for consideration. The restaurant is the newest tenant at State Route and Bypass 28. He stated Wings & Rings has the ability and desire to advertise on one of the static sign panels on the Township-owned sign constructed in 2015. He stated Law Director Braun has drafted the license agreement. Wings & Rings would have to pay for all of their expenses to be placed on the sign and the agreement simply grants the authorization for this to be completed.

Mr. Schultz moved to authorize the Township Administrator to enter into a limited license agreement with Wings & Rings for sign advertising, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that there has been continued discussions and several residents in multiple subdivisions have brought forward to Chief Mills the topic of golf cart usage on Township streets. A resolution is being proposed to address the increasing usage based on information Chief Mills has gathered. He stated that the Ohio Revised Code does permit Townships to allow golf carts.

Mr. Wright reviewed that the proposal includes a strict approach regulating the under-speed vehicles could not exceed 20 miles per hour and permitted use would occur only on 25 mile per hour roadways (streets within subdivisions). Additionally, the owner/operator is required to obtain from the Police Department a state specified inspection, and if the vehicle passes inspection the owner would next obtain a license plate. He emphasized that a driver is required to have a state issued driver's license. He identified that a public education campaign would assist in preventing any misconceptions. Outreach to the HOAs where this activity is occurring would be completed.

Discussion was held regarding such vehicles on private property and sidewalks. Chief Mills reviewed their public education plan to help the general public under the resolution requirements.

Mr. Tracy made a motion to adopt Resolution 2021-16, a resolution authorizing the use of under-speed utility vehicles or mini trucks on streets and highways within the Township and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

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Mr. Wright advised that as discussed at the May work session, it is time for the biannual audit. The Township anticipates the audit will be lengthy because of the federal grant programs. A request is being made for approval to make payment to the auditor for these services in an amount not to exceed \$15,000.

Mr. Schultz made a motion to approve payment to the Auditor of State of Ohio for audit services covering the years ended December 31, 2020 and 2019 at a cost not to exceed \$15,000, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised of a proposed resolution to update fees for the towing operations which applies when the Police Department would call a tow truck (initiated by Miami Township). He stated the benefit of establishing the tow fees is to provide residents with competitive towing fees.

Mr. Tracy made a motion to adopt Resolution 2021-17 establishing fees for towing operations conducted in connection with the Township Wrecker and Towing Rules and Regulations and declaring an emergency, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of a request to authorize the Township Administrator to enter into a Memorandum of Understanding (MOU) with Clermont County for the extension of sanitary sewer to Fire Station 27. He noted as the Board is aware, the fire station is approximately 35 years old and has existed with an on-site private system. He reviewed the capacity intended for the on-site system along with current and future needs. He highlighted it would save money in the long run to extend the public sewer that Clermont County has available starting at Jackson Woods subdivision.

Mr. Wright reviewed that a civil engineering firm has been working on a design for the Township. The MOU allocates the expense of the design to the Township and then Clermont County would ultimately be responsible for the construction administration, inspection and management going forward.

Mr. Schultz made a motion to authorize the Township Administrator to enter into an MOU with Clermont County for the provision of sanitary sewer connection to Fire station 27, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised of an action item to authorize the Township Administrator to sign documents to complete a right of way donation to the Ohio Department of Transportation (ODOT). He reviewed, as the Board is aware, the intersection of Bypass 28, Business 28 and Romar Drive has been identified as one of the 150 most dangerous intersections in Ohio. He was pleased to inform the Board that ODOT has assigned approximately \$2 million to make an improvement to the intersection.

Mr. Wright stated that ODOT intends to bid the work in 2021, and in spring of 2022 they anticipate six to nine months of work. He stated that in order to accommodate the improvements of adding an additional lane which will be a slip right turn lane coming from Business 28 to go directly to the interstate, ODOT will need about 8-10 feet of the gateway. He clarified it would not impact any of the improvements that have been made to the gateway. ODOT will restore the grass and replace two trees.

Mr. Tracy made a motion to authorize the Township Administrator to execute all necessary documents to effectuate the donation of a portion of right-of-way land as described in Exhibit A, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of one nuisance abatement. He complimented Planning & Zoning Administrator Brian Elliff and his team. He thanked Property Maintenance Officer Nick Colliver for being so active. Mr. Wright commented that there are 14,500 residential houses

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~~and 15,000 total parcels. He expressed his appreciation for the work being done. An abatement was presented for a residence on Jeb Stuart Drive.~~

Mr. Schultz made a motion to adopt resolution 2021-18 authorizing the abatement, control or removal of vegetation, garbage, rubbish or debris and declaring an emergency, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised of the appointments to the Intermodal Coordinating Committee (ICC) for a representative and alternate. He reviewed the Board has for the past five years appointed Township Planning & Zoning Administrator Brian Elliff as the appointee and the Township Planner as the backup. Mr. Wright requested a motion to continue with the current representatives.

Mr. Tracy made a motion to appoint Planning & Zoning Administrator Brian Elliff as the primary representative for Miami Township and Township Planner Jeff Uckotter as the alternate for Miami Township to the Intermodal Coordinating Committee for the Ohio-Kentucky-Indiana Regional Council of Governments, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that Mr. Elliff has presented that a Zoning Commission meeting was recently held where two proposed re-zoning cases were heard. With the Zoning Commission's recommendation of approval, the next step is for the Board to hold a public hearing. Following the Ohio Revised Code requirements, the date range for the Trustees to hear the cases would be from Monday, June 7, 2021 to Thursday, June 17, 2021.

Mr. Tracy made a motion to set a special Board of Trustees meeting for Monday, June 7, 2021, at 7:00 p.m. to hear zoning cases #578 and 579, and any other business to come before the Board, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of a request for surplus property disposal from the Fire/EMS and Police Departments that are no longer of value. He requested approval to pass a resolution to place the items on GovDeals and if none are purchased, then properly dispose of them.

Mr. Schultz made a motion to adopt Resolution 2021-19 a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by internet auction pursuant to 505.10 of the Ohio Revised Code and dispensing with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that he and Mr. Musselman are proposing that the Board adopt a resolution to lower the speed limit from 55 miles per hour to 25 miles per hour on certain streets. He stated the Ohio Revised Code dictates the speed limit on streets at the time of completion. He stated there are five streets in the Pine Bluffs neighborhood and two streets in Jackson Woods.

Mr. Tracy made a motion to adopt Resolution 2021-20 a resolution lowering the speed limit on certain streets in Miami Township and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright provided an update on the potential connector to the Little Miami Bike Trail. He shared that he was asked recently by the City of Madeira to participate in an informal meeting with city managers and administrators of Madeira, Symmes Township and Indian Hill to discuss this possibility. He stated that a few years ago the City of Madeira updated their land use plan which is similar to the process Miami Township is going through. One of the components of Madeira's update was to increase their pedestrian connectivity.

Mr. Wright shared that as a result of the meeting, he would like to make the Board aware of the preliminary conversation. Madeira would be asking for support from Miami Township and Symmes Township to allow them to connect to Miami Township along Little Miami Bike Trail, a total of five linear miles. He stated that he is generally supportive of this kind of cooperation.

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Mr. Wright referenced a study by the University of Cincinnati that identified properties along bike trails have a 9-10% higher value than comps not located adjacent to a bike trail. He stated that it would allow our residents to bike to another community and perhaps drawn in new interest in our community. He stated the timing could not be better as with the Board's support Miami Township has seen new investments in this area. He stated the right of way owned by the Township on Beech Road could allow a connection from Hamilton County that would only be a quarter of a mile north of Miami. He stated the Trailyard Restaurant opened up recently and Moeller High School will be breaking ground soon on their new investment.

Mr. Wright stated the next step in Madeira's process over the next year or two could be to hire an engineering firm to perform a very basic location analysis to identify needed right of way, then make a grant funding request to the State. He reiterated this is in a very early stage and wanted to make sure the Board was provided an update and ask for any thoughts from the Board.

Mr. Schultz and Mr. Tracy expressed their general support. Mr. Wright stated he would bring back updates to the Board, and it could be that next year an MOU may be brought to the Board for its consideration.

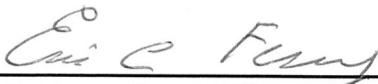
Public Comment: None.

Executive Session: Mr. Schultz made a motion to go into executive session to consult with counsel regarding pending or imminent litigation pursuant to Ohio Revised Code Section 121.22(G)(3), seconded by Mr. Tracy with all voting "AYE".

Mr. Schultz made a motion to come out of executive session, seconded by Mr. Tracy with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:16 p.m.

ATTEST:



Eric C. Ferry, Fiscal Officer



Mary Makley Wolff, Chairperson