

## MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

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OCTOBER 7, 2019

The Miami Township Board of Trustees met in work session on Monday, October 7, 2019 at the Miami Township Civic Center. Mr. Schultz called the meeting to order and led the Pledge of Allegiance. Mr. Ferry called the roll and present were Karl Schultz and Ken Tracy.

Chief Kelly informed the Board that as a continuation of its 2018 project to purchase personal protective equipment for the Fire Department crews which may have to respond to scenes with a need for increased security and protection. He presented the final purchase from Armor Express to complete the project of outfitting the Fire Department vehicles and stations with this equipment. Chief Kelly stated this item would be presented for approval at the October Business Meeting.

Mr. Wright reported that he and Mr. Musselman held a bid opening a few weeks ago and received four bids from local contractors for the Wolfpen Pleasant Hill Sanitary Sewer Extension project. He noted this was a TIF area, and there is an immediate development that will occur after the sanitary sewer is extended. He stated the most responsive and lowest bid was received from DER Development. This item will be presented for approval at the October Business Meeting and will also have a related bond issuance.

Mr. Elliff discussed a proposal to update the Township's comprehensive land use plan. He reviewed that Townships under Ohio Revised Code 519.02 are authorized to implement zoning, in accordance with a comprehensive land use plan. He stated the Township currently has a good plan in place right now, and the plan also provides guidance with property re-zoning cases. He added that it helps to support zoning decisions. He noted that such plans are known to be updated every five years, while it could also be every ten years, depending upon the pace of change in a community.

Mr. Elliff stated that he would describe the Township as being in a fairly moderate pace of change and still growing with the development of new subdivisions and commercial development and re-development occurring. He stated the Township's current plan is 14 years old. He proposed to update the plan referencing it is quite a large undertaking, noting the Board has experience with this process, along with the administrative team. He stated it also takes a lot of community input, consensus building, time to draft the complicated land use concepts and communicate them simply. He shared his primary goal would be to have a very simple plan at the end of the process, and one that is easily referenced.

Mr. Elliff proposed that the Township hire Jay Stewart, who was present in the audience, to assist with this process. He noted Mr. Stewart's bio was provided with the meeting materials. He reviewed Mr. Stewart's bio with the Board and stated that Mr. Stewart's experience and expertise would be a good fit for updating the land use plan in a community like Miami Township. Mr. Elliff stated he would like to bring this item back to the Business Meeting if preferred by the Board to proceed.

Mr. Tracy stated that updating the plan is very important to keep it relevant and recalled how beneficial the plan has been that he was a part of developing 14 years ago. Mr. Schultz stated things do change over time, and he appreciated getting an outside view of the plan and where it needs to be updated. Mr. Schultz also thanked Mr. Stewart for attending the meeting.

Mr. Elliff next informed the Board of two upcoming property nuisance cases for the October Business Meeting. Mr. Schultz expressed his appreciation for Mr. Colliver's efforts to improve our properties. Mr. Ferry commented that he commends the efforts also, and it is noticeable and remarkable this year. Mr. Tracy agreed that the details are definitely being seen. Mr. Elliff stated that he appreciated the Board's comments and would pass them along to staff.

Chief Kelly provided a PowerPoint presentation to the Board on community paramedicine. He shared that the concept of community paramedicine is to increase the medical and injury related prevention efforts within the community. He stated it is a way of engaging residents

## RECORD OF PROCEEDINGS

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proactively rather than just when 911 is called for an immediate need. The goal is to partner with area hospital networks to keep patients out of the emergency room and reduce re-admissions. The partnerships are being pursued with Mercy Health and TriHealth hospital networks. He thanked Mr. Braun and Mr. Wright for their continuing work on the contracts. He stated the contracts are being reviewed by the hospitals' legal teams and ultimately will be presented to the Board for consideration. He stated the contracts allow the Township to perform work that normally falls outside of the 911 duties yet still within their scope of practice. He stated it allows them to engage the community outside of the 911 assistance which can provide a layer of follow-up or care that residents might need in their own home.

Chief Kelly provided additional information about the program's function, structure and provided scenario-based examples of how it will serve residents. Mr. Braun discussed the consideration of sovereign immunity with this type of program, and to have appropriate insurance in place. Mr. Tracy expressed his concern relative to training and liability while agreeing the program is a positive. Mr. Ferry commented as to staffing ability. Chief Kelly clarified that off-duty personnel are utilized for the program. Discussion was held regarding the newness of such a program, how each community's needs may be defined differently, best practices, and how the contract language will address areas of concern expressed.

Mr. Wright advised that Ohio Revised Code requires that an elected official, once per term, to attend three hours of Sunshine Laws training provided by the Ohio Attorney General's office. He suggested the primary and proxy appointments of himself and Mrs. Kelly Flanigan as the designee for the four elected officials.

Mr. Tracy made a motion to appoint Jeff Wright as primary and Kelly Flanigan as proxy designee to satisfy the three-hour public records training requirement for Ken Tracy, Mary Makley Wolff, Karl Schultz and Eric Ferry, seconded by Mr. Schultz with all voting "AYE".

Chief Kelly proposed the bay doors, inside and outside, be painted at all fire stations with the exception of Station 29 due to peeling and deteriorated paint. Three estimates were obtained from local painters with CertaPro being the lowest estimate at \$6,750 to paint the inside and outside of 18 bay doors. He stated this item would be brought back at the October Business Meeting for consideration.

Mr. Musselman provided an update on Service Department projects. He stated the following projects have been completed: road rejuvenation, line striping program and parks grant projects. He noted various slide projects are ongoing. He stated he is pleased with the storage building construction and the Township will get a long life out of the building. The structure is now ready for electric to be installed. Mr. Schultz requested a tour of the building after the next work session meeting. Mr. Musselman also reported the mold remediation at the Leming House has been completed, and Prodigy will have estimates soon on the necessary repairs to the building.

Mr. Wright reported that when a sidewalk is to be constructed within the State's right of way, the Ohio Department of Transportation requires a resolution be passed by the local jurisdiction to accept long term maintenance and replacement responsibility. With the impending construction of a restaurant at State Route 126 and Wards Corner Road, the Ohio Department of Transportation is requiring that a resolution be prepared which Mr. Elliff has been working on and will be presented for consideration at the October Business Meeting.

**Public Comment:** None.

**Executive Session:** Mr. Tracy made a motion to go into executive session pursuant to Ohio Revised Code 121.22(G)(1) to consider the compensation of a public employee or official, seconded by Mr. Schultz with all voting "AYE".

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Mr. Tracy made a motion to come out of executive session, seconded by Mr. Schultz with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:15 a.m.

ATTEST:



Eric Ferry, Fiscal Officer



Karl Schultz, Chairperson