

NOVEMBER 19, 2019

Held _____

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The Miami Township Board of Trustees met in regular session on Tuesday, November 19, 2019 at 7:00 PM. Trustee Schultz called the meeting to order and Scout Collin Chitwood led the Pledge of Allegiance. The invocation was given. Mr. Ferry called the roll. Attending were Karl Schultz, Ken Tracy and Mary Makley Wolff. Mr. Tracy made a motion to approve the minutes of the October 7, 2019 Work Session, October 15, 2019 Business Meeting and November 4, 2019 Work Session, seconded by Ms. Wolff with all voting "AYE".

Correspondence: Mr. Ferry presented a liquor permit request which was received for the Friendly Stop, 6203 Branch Hill Guinea Pike. The Police Department had no objections and no hearing was requested.

Presentations: Mr. Schultz introduced Feed Our Flock volunteers Sara Huseman, Audra Haynes, and Candy Varner, and shared information about the non-profit's efforts to provide food to Milford students with food insecurity. Next, Chief Mills expressed his appreciation for the Police Department's partnership with Feed Our Flock and presented a donation check totaling \$1,040 donated by the Police Officers for participating in "Beards for a Cause".

Scout Collin Chitwood proposed for consideration, as an Eagle Scout project, a shelter to be constructed in the dog park to provide shade over an existing picnic table in the small dog area of the park. He shared that he had received feedback by park-goers to have some shade in this area for the hotter days of summer. Mr. Chitwood shared a plan of the shelter and materials which would match existing shelters in the park. The proposal was well-received and plans to begin construction are targeted for spring of 2020.

Chief Kelly presented Robert "Bob" Foppe with the Fire & EMS Department for promotion as Station Lieutenant. The oath of office was administered by Law Director Joe Braun. Chief Kelly conducted the badge and pinning ceremony with participation from Lt. Foppe's family.

Ms. Wolff shared the Milford DECA's Milford-Miami-Opoly games which are for sale for \$35, noting Fuego will be making them available to purchase or one can visit Milford DECA's Facebook page. Ms. Wolff shared that all funds raised are for the DECA marketing and business program.

Department Reports: A representative of each department presented a report of activities during the month of October 2019.

Old Business: None.

New Business: Mr. Tracy made a motion to pay the bills of the Township with 302 checks numbered 134854 to 135155 and 29 electronic checks numbered 1578 to 1606 for the total amount of \$2,985,847.94 plus payroll and payroll taxes for the checks dated 10/25/19 in the amount of \$280,406.42 and 11/8/19 in the amount of \$271,342.17, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$47,719.24.

Ms. Wolff made a motion to adopt Resolution 2019-41 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$47,719.24 and declaring an emergency, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright presented a list of the recent graduates of the Citizens Police Academy interested in becoming official volunteers for the Township for the Board's acceptance as such. The individuals are Tim Anderson, Trish Day, Maria del Carmen Pineda Rojas, Eric Eppinghoff, Jeneane Eppinghoff, Donald Gilson, Joseph Lohse, Lysa Meyer, David Mullins, Paul Pacini, Matthew Powers, Barbara Schiller, and Candace Sheridan.

Mr. Tracy made a motion to accept Tim Anderson, Trish Day, Maria del Carmen Pineda Rojas, Eric Eppinghoff, Jeneane Eppinghoff, Donald Gilson, Joseph Lohse, Lysa Meyer, David

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Mullins, Paul Pacini, Matthew Powers, Barbara Schiller, and Candace Sheridan as Miami Township volunteers, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the replacement Ford Pick-up Truck was received for the Fire & EMS Department. He stated this vehicle will not be a first responding vehicle, however, it will be in the public right of ways in all weather and conditions. He noted for the safety of the motoring public and personnel, the vehicle does need outfitted with emergency lights and other items to operate safely in traffic. The Fire Department received several quotes with the best and lowest quote received from Cincinnati Safety Upfitters in the amount of \$6,012.39.

Ms. Wolff made a motion to approve the purchase of a standard light and warning device package including installation from Cincinnati Safety Upfitters at a cost of \$6,012.39, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that as discussed at the recent work session, the competitive bids were opened in October from area contractor companies to install the boat ramp at the Kelley Nature Preserve. It is recommended the contract be awarded to Rack & Ballauer Excavation.

Mr. Tracy made a motion to award a contract to Rack & Ballauer Excavation, as the lowest and best bid, to perform the Kelley Nature Preserve Boat Ramp project for the amount of \$65,169.78, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that as discussed at a previous meeting, he and Chief Kelly are requesting approval for an item budgeted in 2019 for \$15,000 as a capital improvement project for the newest phase of thermal imaging cameras. Proposed are two cameras from First In, Last Out Fire Equipment & Training LLC for a total of \$14,065.

Ms. Wolff made a motion to approve the purchase of two FLIR Thermal Imaging Cameras from First In, Last Out Fire Equipment & Training LLC at a cost of \$14,065, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised the Hoffman Road Pavement widening will be executed in the springtime. Cost-savings were realized by bidding the project now. After opening bids from five area asphalt companies, Fillmore Construction is recommended for award of the contract in the amount of \$137,714.50.

Mr. Tracy made a motion to award a contract to Fillmore Construction, as the lowest and best bid, to perform the Hoffman Road Pavement Widening project for the amount of \$137,714.50, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that all local communities, at this time of year, by resolution send a request to the County Auditor for advancement of property taxes that would be received in 2020.

Ms. Wolff made a motion to adopt 2019-42 a Resolution Requesting the County Auditor to Make Advance Payments of Taxes and Dispensing with the Second Reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that about a year ago the Township budgeted for up to \$15,000 for one of many phases that we have been implementing over the last several years as an enhanced and strategic way of improving our marketing and brand awareness, and identity in the larger Cincinnati region. He stated he is very proud of this specific item, as Will Menz was able to design the pole banners in-house at a great cost savings to the Township. The banners will be placed on poles primarily on Romar Drive, Business 28, and the northern gateway at Loveland Miamiville/Branch Hill Guinea intersection. It is intended that 25-30 pole banners would be installed in-house as another cost savings. Mr. Wright requested to purchase the banners and hardware in an amount not to exceed \$15,000 from Signs.com.

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Mr. Tracy made a motion to approve the purchase of banners and brackets for the poles located on Romar, Business 28 and the Branch Hill Guinea/Loveland Miamiville intersection from Signs.com in an amount not to exceed \$15,000, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised in October the Board passed a resolution authorizing the issuance and sale of tax revenue bonds for the sanitary sewer project being implemented on Wolfpen Pleasant Hill Road. He stated because the developer needed time to extend the sale date of the bonds, it is now closing on November 27th. The Board is being asked to pass an amending resolution to Resolution 2019-36 to change the dated date of the tax increment revenue bonds.

Ms. Wolff made a motion to adopt Resolution 2019-43 to amend Resolution 2019-36 to change the dated date of tax increment revenue bonds and declaring an emergency, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised the Township is very close to the end of a two-year project working with ODOT (Ohio Department of Transportation) on their plans to fully replace the Happy Hollow Road overpass. Although it is a Township road, and because it goes over State Route 28, ODOT is responsible for replacing the bridge. The Township previously budgeted and agreed to pay for additional costs so that it is more decorative and includes better fencing with lettering of Miami Township. An additional step being requested by ODOT, as the Township is considered an LPA (Local Public Agency) by resolution to authorize the Township Administrator to sign the contract and any other additional documents that arise between now and when the contract is let by ODOT.

Mr. Tracy made a motion to adopt Resolution 2019-44 agreeing to cooperate with the Ohio Department of Transportation regarding participation and obligations related to maintenance for portions of the ODOT Happy Hollow Overpass Project and declaring an emergency, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of one property at 5812 Jeb Stuart Drive for nuisance abatement to be declared a public nuisance to have a contractor visit the property to make the improvements and place those expenses as a tax lien on the property.

Ms. Wolff made a motion to adopt Resolution 2019-45 a resolution authorizing the abatement, control or removal of vegetation, garbage, rubbish or debris and declaring an emergency, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised at the October meeting a discussion was held with the Board regarding a Fire & EMS proposed project to implement community paramedicine with two of the largest hospitals in the Cincinnati region—Mercy and TriHealth. Good questions were proposed from the Board. Mr. Wright advised that he, Chief Kelly and his staff spent the last month ensuring all details were in order, such as assurances relating to liability for the Township. A rider for \$322 annually has been secured through the Township's property and casual insurance policy to specifically give coverage to that activity. Also received was assurance that there is medical control and oversight with both hospital programs. He shared that Dr. Rob Lambert was able to go over the programs with Chief Kelly and review the contracts. He noted that the first few years would be serving a few dozen residents, and it would be very specific, not a follow-up to all patients transported, so residents that can benefit the most from this program receive assistance.

Mr. Tracy made a motion to authorize the Township Administrator to enter into agreements with Mercy and TriHealth hospital systems and execute documents as necessary to pilot community paramedicine, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright presented information about the Clean Ohio Greenspace program and explained that it is a way for all counties in Ohio to work on acquisition of greenspace and protection of different rivers and stream corridors. How projects are selected for the program is facilitated by the NRAC (Natural Resources Assistance Council) within each Ohio Public Works Commission districts. Clermont County is part of District 10. He stated he was contacted to

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serve as a member on NRAC and is interested in participating. He noted it would be four evenings per year and would not take away time from the Township.

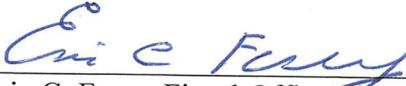
Ms. Wolff made a motion to nominate Administrator Jeff Wright to serve on the Natural Resources Assistance Council of District Number 10, seconded by Mr. Tracy with all voting "AYE".

Public Comment: None.

Executive Session: Mr. Tracy made a motion to go into executive session pursuant to Ohio Revised Code Section 121.22(G)(4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning the compensation, or other terms and conditions of their employment, seconded by Ms. Wolff with all voting "AYE".

Mr. Tracy made a motion to come out of executive session, seconded by Ms. Wolf with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:40 p.m.

ATTEST: 
Eric C. Ferry, Fiscal Officer


Karl Schultz, Chairperson