

APRIL 16, 2019

Held _____ 20____

The Miami Township Board of Trustees met in regular session on Tuesday, April 16, 2019 at 7:00 PM. Trustee Schultz called the meeting to order and led the Pledge of Allegiance. The invocation was given by Trustee Tracy. Mr. Ferry called the roll. Attending were Karl Schultz, Ken Tracy and Mary Makley Wolff. Mr. Tracy made a motion to approve the minutes of the March 12, 2019 business meeting and April 8, 2019 work session, seconded by Ms. Wolff with Mr. Tracy and Ms. Wolf voting "AYE" and one abstention from Mr. Schultz for the April 8, 2019 works session minutes.

Correspondence: Mr. Ferry reported that a liquor permit request was received for Thorntons doing business as Thorntons at 798 State Route 28, and there are no objections to the liquor permit.

Special Personnel Presentations: Chairperson Schultz read a proclamation recognizing and honoring the National Guard helicopter crash of 1979 and presented it to Paul Anstaett and Tony Rossi of the Milford High School Class of 1979. A memorial and ceremony are planned for Sunday, September 29, 2019 at 12:30 p.m. at Paxton Ramsey Park in Mami Township.

Department Reports: A representative of each department presented a report of activities during the month of March 2019.

Community Development	Mr. Elliff
Finance	Mr. Ferry
Fire/EMS	Chief Kelly
Police	Chief Mills
Recreation	Mrs. Thibodeau
Service	Mr. Musselman
Administration	Mr. Wright

Old Business: None.

New Business: Mr. Tracy made a motion to pay the bills of the Township with 266 checks numbered 133138 - 133404 and 28 electronic checks numbered 1405 - 1433 for the total amount of \$1,427,056.06 plus payroll and payroll taxes for the check dates 03/15/2019 in the amount of \$281,404.38, 03/29/2019 in the amount of \$292,673.85, and 4/12/19 in the amount of \$271,731.75, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$39,808.41.

Ms. Wolff made a motion to adopt Resolution 2019-08 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$39,808.41 and declaring an emergency, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised the need to accept the resignation of part-time Firefighter/Medic Ryan Wesseling effective April 11, 2019.

Mr. Tracy made a motion to accept the resignation of part-time Firefighter/Medic Ryan Wesseling effective April 11, 2019, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that at the April 8, 2019 work session it was discussed that the Township opened bids for the annual pavement resurfacing plan. He shared that 8.6 miles of streets throughout the Township will be paved this year which is approximately twice the amount of the average pavement program. Two companies bid on the program and both came in at the engineer's estimate with the alternate included.

Mr. Wright requested the Board approve the bid submitted by Barrett Paving to include the base and alternate at a cost of \$1,324,602.88.

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Ms. Wolff made a motion to approve the base plus alternate bid from Barrett Paving to perform the 2019 Paving Resurfacing Plan at a cost of \$1,324,602.88, which has been determined to be the best and lowest bid for the project, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that at the regular work session on April 8, 2019, the Board received a presentation from Hannah Lubbers, Director of the Adams-Clermont Solid Waste District. Every five years a plan update is adopted. Miami Township is one of the jurisdictions that benefits from the Solid Waste District Plan. The process the District is going through includes a deadline of June 14 to obtain support from a majority of communities with the largest population in Clermont County by resolutions in support of the five-year update.

Mr. Wright advised the four core benefits are (1) recycling will be increased in the schools; (2) recycling drop-offs will be added for multi-family housing to provide curbside recycling; (3) large item collection sites will be established to reduce illegal drop-off; and (4) surveillance of the drop-off sites to curb illegal dumping. He stated the fee generation will increase from \$3.00 per ton to \$3.50 per ton for next year. There is a possibility the fee would increase to \$4.00 in 2021, however, Ms. Lubbers did say it is not definitive at this time.

Mr. Wright advised the Adams-Clermont Solid Waste District is seeking the Board pass Resolution 2019-09. Mr. Tracy made a motion to approve Resolution 2019-09 authorizing approval of the revised draft Solid Waste Management Plan, dated 2018-2037, for the Adams-Clermont Solid Waste Management District, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that he and Chief Kelly are requesting approval to proceed with the repainting of the apparatus bay at Station 28. He stated this was a component included in the 2019 Capital Budget for the Fire & EMS Department and would be similar to what was completed at Station 27 one year ago. Chief Kelly solicited competitive bids from multiple companies and recommend that the Township accept the bid of \$7,800 from Mason Painting which includes the necessary equipment to access the high ceilings in the bay.

Ms. Wolff made a motion to approve the purchase of painting and lift equipment services from Mason Painting in an amount not to exceed \$7,800 to repaint the apparatus bay at Fire Station 28, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised the Township is in its third year of a four-year plan to phase in multiple computer network and infrastructure replacements and upgrades to the system through server, hardware and telephony improvements for a more redundant system. The main components proposed at this time total \$13,360.86 that includes UPS battery back-up, switch replacement to include all physical components, contractor installation and warranty, and necessary replacements of six existing desktops for the Service Department. He noted also being responsive to the January 2020 deadline to migrate to Windows 10.

Ms. Wolf made a motion to approve the purchase of computer network improvements and replacement computers for the Service Department utilizing InTrust for an amount not to exceed \$13,360.86, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that Resolution 2019-10 was being proposed by Mr. Elliff and the staff of the Community Development Department. He stated discussions have occurred in regards to updating the fence regulations and the proposed changes are largely based on feedback from multiple residents as well as efficiencies in the regulations that are consistent in construction and enforcement of the regulations.

Mr. Tracy made a motion to adopt Resolution 2019-10 agreeing to initiate amendments (concerning residential fences) to the zoning resolution of Miami Township, Clermont County, Ohio and dispensing with the second reading, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the necessary replacement of the stairwell flooring at Station 26. He noted it as a potential BWC concern. He stated that Chief Kelly and his team solicited three bids

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for the project. United Commercial Flooring is being recommended at their quoted price of \$4,012.84 for the materials, installation and warranty to repair all of the stairwells at Station 26.

Mr. Tracy made a motion to approve the purchase of services to refinish all of the flooring and stair treads in the center stairwell at Station 26 from United Commercial Flooring at a cost of \$4,012.84, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that Ms. Thibodeau has been working on a Pickleball Court proposal. Components of it include quantifying the public requests for a pickleball court permanently. A recent advertisement by the Recreation Department to offer lessons and instruction on the current temporary court drew 54 residents to sign up which included a nominal fee.

Mr. Wright advised the Township can accommodate one pickleball match at Community Park on Buckwheat Road. Ms. Thibodeau solicited bids from three contractors in the region that have performed similar or identical work in the past. The proposal is to install a permanent solution on one of the three tennis courts. A contractor would layout the striping, painting and install two permanent nets. Part of the work would also be removal of one tennis court, adding the two pickleball courts and netting.

Mr. Wright advised that Ms. Thibodeau also has advertised for a three-month long pickleball league and residents pay \$30 per person to be in the league. He noted it as a modest revenue stream toward this new amenity that is in demand by residents. Ms. Wolff commented that she had known residents were interested in the game. There was discussion among the group about the overall trending of the game.

Mr. Tracy made a motion to approve two pickleball court conversions with Southwestern Ohio Services at a cost not to exceed \$8,950, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that Mr. Elliff has prepared Resolution 2019-11 to make minor revisions to the text in the sign regulations of the Zoning Resolution. He stated that communities should periodically adapt as technology changes. The sign industry also changes and business desire to use new forms of communication. He expressed that he is proud of the work that Mr. Elliff has completed in preparing the proposed text amendments and this will communicate the Township's adaptability to the business community.

Ms. Wolff made a motion to adopt Resolution 2019-11 agreeing to initiate amendments (concerning signs) to the zoning resolution of Miami Township, Clermont County, Ohio and dispensing with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised Chief Kelly proposed at the April 8, 2019 work session an item also included in the 2019 capital budget for the Fire & EMS Department which is to replace existing components of the kitchen at Station 26. This is the central station and most utilized with the highest number of employees most days.

Mr. Wright advised Chief Kelly did solicit bids from area companies and the lower bid was received from K&S Kitchen Design for a cost of \$9,790.

Mr. Tracy made a motion to approve a contract with K&S Kitchen Design for a cost of \$9,790 to replace the kitchen cabinets and countertops at Station 26, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that Station 26 is approximately 40 years old and windows throughout the building are in need of replacement. Chief Kelly has solicited bids from three Cincinnati-based window companies. Window World bid under the estimate and is being recommended for the contract. The price to replace the windows throughout Station 26 with higher efficiency windows at a cost of \$12,575.

Ms. Wolff made a motion to approve a contract with Window World for a cost of \$12,575 to replace all existing windows at Station 26, seconded by Mr. Tracy with all voting "AYE".

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Mr. Wright advised that a summer schedule was proposed for discussion by the Board. He noted multiple communities adhere to a summer schedule and offered for the Board to discuss the option of adopting a business meeting only schedule for June, July and August.

Mr. Tracy proposed his view of holding work sessions when necessary only and if items can be handled at the business meeting that would be an acceptable process and highlighted that the business meetings occur in the evenings when the public can attend and participate. He noted that Mr. Wright would identify if there was a need for a work session meeting and would notify the Trustees if it was not necessary to hold a work session that month.

Mr. Schultz commented that he would like to continue to keep the work session date and time on the schedule whether the dates are utilized or not.

Ms. Wolff stated that she believed the date and time may not be working well and mentioned that three individuals have full-time employment. She shared that the current schedule was implemented with different work schedules in mind. She expressed support for a schedule used in prior years of holding 7 p.m. meetings on the first and third Tuesday of the month. She acknowledged it would be less convenient for staff, however, it can be difficult to balance with work schedules.

Mr. Tracy stated the working public would also have the same difficulty and reiterated the proposal for optional work sessions at Mr. Wright's discretion to notify and cancel.

The Board held additional discussion clarifying when as needed work sessions would be held this summer and concluded to also evaluate the method after a period of time.

Mr. Tracy made a motion to approve that the Township will hold business meetings only for the months of June, July and August 2019 on the third Tuesday of the months at 7 p.m. and work sessions during these months will be at the discretion of the Township Administrator, to be held at 7 p.m. on the second Monday of the month, seconded by Ms. Wolff with all voting "AYE".

Public Comment: Holly Hornsby, 1206 Sovereign Drive, Loveland, Ohio 45140, introduced herself as the leader of the "Vote No to Milford Bond Issue" and expressed her preference for time on the Around Miami Township show with Trustee Shultz.

Mr. Schultz did clarify that the program that aired was not a political program nor would the show be utilized for political debate. He thanked Ms. Hornsby for her comments and stated the Board has not taken a political position on the issue and will not be doing so.

Marvin Hudson, 5969 Pinto Place, discussed the third lane going eastbound on State Route 28 and suggested additional control on the inside curb lane rather than allow it to be through traffic while the other two lanes are stopped. He also suggested that with the medical facility existing there to install flashers to slow traffic in the afternoon on weekdays.

Mr. Wright responded that Township staff had relayed their concern to ODOT District 8 at the time ODOT modified the shoulder lane to a through lane. He stated it can be frustrating that a Township has no control of any aspects of a state route in its community, but staff will again reach out to ODOT to support residents' concerns.

Executive Session: Ms. Wolff made a motion to go into executive session to consider the terms and conditions of employment, or the demotion, discipline or termination of a public employee pursuant to Section 121.22(G)(1) of the Ohio Revised Code, seconded by Mr. Tracy with all voting "AYE".

Ms. Wolf made a motion to come out of executive session, seconded by Mr. Tracy with all voting "AYE".

RECORD OF PROCEEDINGS
MIAMI TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

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Mr. Tracy made a motion to accept the Separation Agreement and General Release between Miami Township and Officer Kevin Murray, seconded by Ms. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:40 p.m.

ATTEST: Eric C. Ferry
Eric C. Ferry, Fiscal Officer

Karl Schultz
Karl Schultz, Chairperson