

JANUARY 15, 2019

Held \_\_\_\_\_ 20 \_\_\_\_\_

The Miami Township Board of Trustees met in regular session on Tuesday, January 15, 2019 at 7:00 PM. Trustee Schultz called the meeting to order and led the Pledge of Allegiance. The invocation was given by Trustee Tracy. Mr. Ferry called the roll. Attending were Karl Schultz, Ken Tracy and Mary Makley Wolff. Mr. Tracy made a motion to approve the minutes of the December 18, 2018 business meeting, the January 2, 2019 special meeting, seconded by Ms. Wolff with all voting "AYE". Ms. Wolff made a motion to approve the January 7, 2019 work session minutes, seconded by Mr. Schultz with Ms. Wolff and Mr. Schultz voting "AYE". Mr. Tracy abstained from approving the January 7, 2019 minutes.

**Correspondence:** Mr. Ferry advised of one liquor permit for Boozehound Saloon LLC DBA The Rusty Nail at 339 Center Street, Miamiville. There were no objections from the Police Department and no hearing is required.

**Special Personnel:** Mr. Wright noted he has had the pleasure of working with Chief Sue Madsen for the last three and a half years and it is amazing that she is retiring after over 30 years in Law Enforcement. Mr. Wright stated Chief Madsen has been with Miami Township for seven years and has been very engrained in the community and appreciates her service. Mr. Tracy concurred with Mr. Wright's comments and stated leadership is something we all need an example of. Sue has been an exceptional example of leadership and because of that leadership, she has made the world a better place. Mr. Tracy commended Chief Madsen for the time and energy she has put in to our community. Mr. Schultz stated Chief Madsen came to our community when leadership was needed and thanked her for all of her work. Ms. Wolff stated Chief Madsen has been a leader not only in Miami Township but everywhere she goes and thanked her for all of her years of dedication.

Mr. Wright is recommending the Board of Trustees promote Assistant Chief Mike Mills to the position of Chief of Police with a six-month probationary period, at a starting rate of pay of \$56.85 per hour with a starting date of February 1, 2019.

Mr. Tracy made a motion to promote Assistant Chief Mike Mills to the position of Chief of Police with a six-month probationary period, at a starting rate of pay of \$56.85 per hour with a starting date of February 1, 2019, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright is recommending the Board of Trustees promote Sergeant Kevin Petrocelli to the position of Lieutenant with a six-month probationary period, at a starting rate of pay of \$52.00 per hour with a starting date of February 1, 2019.

Ms. Wolff made a motion to promote Sergeant Kevin Petrocelli to the position of Lieutenant with a six-month probationary period, at a starting rate of pay of \$52.00 per hour with a starting date of February 1, 2019, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright is recommending the Board of Trustees promote Officer Josh Bail to the position of Sergeant with a twelve-month probationary period, at a starting rate of pay of \$40.66 per hour with a starting date of February 1, 2019.

Mr. Tracy made a motion to promote Officer Josh Bail to the position of Sergeant with a twelve-month probationary period, at a starting rate of pay of \$40.66 per hour with a starting date of February 1, 2019, seconded by Ms. Wolff with all voting "AYE".

At this time Mr. Schultz advised they will all move to the Miami Room for the swearing in and pinning ceremony of the three promoted Police personnel. After the ceremony the regular meeting will continue back in the Trustee meeting room.

**Proclamations and Special Presentations:** Chief Sue Madsen asked Officer Josh Bail to come forward with his family. Chief Madsen gave some background on Officer Bail. Law Director, Joe Braun, administered the Oath of Office. Assistant Chief Mills presented Sergeant Badge #82 to Lauren Bail who pinned the badge on Sergeant Bail's uniform.

**JANUARY 15, 2019**

Held \_\_\_\_\_ 20\_\_\_\_\_

Chief Madsen recognized former Police Chiefs that were present for this occasion. Chief Harry Snyder, who led the Miami Township Police Department from 1976 to 1995. Chief Terry Zinzer from Union Township Police Department. Chief Madsen stated there are numerous other Police Chiefs, Chief Rose, Chief Mills and others in the room who took their time to come to this occasion and thanked them all.

Joe Braun recognized the Municipal Court Judges, Judge Kevin Miles, Judge Jason Nagel, Judge Jesse Kramig who were here for the occasion. Mr. Braun noted that the County Prosecutor, Vince Ferris was in attendance as well as Chief Criminal Prosecutor, Darrin Miller and Chief Municipal Prosecutor, Tom Scovanner. Mr. Braun thanked all for being here.

Chief Madsen recognized the Miami Township Trustees, Mary Makley Wolff, Karl Schultz, Ken Tracy, Fiscal Officer Eric Ferry, and Administrator Jeff Wright who have given much support over the years and thanked them for their support and trust.

Chief Madsen asked Sergeant Kevin Petrocelli to come forward with his family. Chief Madsen gave some background on Sergeant Petrocelli. Law Director, Joe Braun, administered the Oath of Office. Assistant Chief Mills presented Lieutenant Badge #86 to Jackson Petrocelli, Kevin's son, who pinned the badge on Lieutenant Petrocelli's uniform.

Chief Madsen asked Assistant Chief Mills to come forward with his family. Chief Madsen gave some background on Assistant Chief Mills. Law Director, Joe Braun, administered the Oath of Office. Chief Madsen gave some history on when Miami Township's Police Department started. Chief Madsen stated she was honored to pin the Chief's Badge on Chief Mills' uniform.

Chief Mills addressed the audience and thanked all who came including his wife, children, brother and Aunt and Uncle. Chief Mills thanked his late mother who was an inspiration to him.

The meeting continued back in the Trustee Meeting Room.

Mr. Wright continued with the personnel actions. Mr. Wright is recommending the Trustees remove Officer Robert Bunnel from probationary status effective January 26, 2019.

Ms. Wolff moved to approve the Police Department personnel action as submitted, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright recommended the Trustees remove Sherry Drake, full-time Police Clerk, from probationary status effective January 17, 2019 and there are no changes required to her current pay status upon her removal from probation.

Mr. Tracy moved to approve the Police Department personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised they have completed the negotiations for a new three (3) year contract that will include a 2% raise. Mr. Wright is recommending the Board approve the Collective Bargaining Agreement between the Miami Township Board of Trustees and the International Association of Firefighters effective January 1, 2019 through December 31, 2021.

Ms. Wolff made a motion to approve the Collective Bargaining Agreement between the Miami Township Board of Trustees and the International Association of Firefighters effective January 1, 2019 through December 31, 2021, seconded by Mr. Tracy with all voting "AYE".

JANUARY 15, 2019

Held \_\_\_\_\_ 20 \_\_\_\_\_

Mr. Wright is recommending the board release Dave Jetter, Deputy Chief of Operations, from his one-year probationary term effective January 1, 2019. Dave has successfully completed his first year as the Deputy Chief of Operations.

Mr. Tracy moved to approve the Fire/EMS Department personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright recommended the Board make a final offer of volunteer employment to Taylor Gildersleeve starting January 27, 2019 with a one-year probationary term.

Ms. Wolff moved to approve the Fire/EMS Department personnel action as submitted, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright recommended the Board rescind the conditional offer of employment to Brandon Behmer.

Ms. Wolff moved to approve the Fire/EMS Department personnel action as submitted, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright recommended the Board approve the following nine (9) candidates for full-time employment with Miami Township Fire/EMS to fill the new positions created as part of the 2017 SAFER Grant. All members will have a one-year probationary term. They are:

FF/Medic Ryan Flake effective January 29<sup>th</sup> at a starting rate of \$25.70 per hour  
FF/Medic Jonathon Furbush effective January 30<sup>th</sup> at a starting rate of \$25.70 per hour  
FF/Medic Maria Pyles effective January 31<sup>st</sup> at a starting rate of \$25.70 per hour  
FF/Medic Austin Brown effective February 1<sup>st</sup> at a starting rate of \$24.35 per hour  
FF/Medic Daniel Knapke effective February 4<sup>th</sup> at a starting rate of \$24.35 per hour  
FF/Medic Shane Mathews effective February 5<sup>th</sup> at a starting rate of \$26.60 per hour  
FF/Medic Brent Johnson effective February 6<sup>th</sup> at a starting rate of \$26.60 per hour  
FF/Medic Ryan Hadley effective February 7<sup>th</sup> at a starting rate of \$25.70 per hour  
FF/Medic Justin Allen effective February 8<sup>th</sup> at a starting rate of 24.35 per hour

Mr. Tracy moved to approve the Fire/EMS Department personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright recommended the Board grant part-time employment to Christopher Dotson and Michael Ramsey as Firefighter/Paramedics at a starting rate of \$16.74 per hour effective January 27, 2019 with a one-year probationary period.

Ms. Wolff moved to approve the Fire/EMS Department personnel action as submitted, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised the Board that the Fire/EMS Department will hold a separate ceremony on Monday, January 28<sup>th</sup> starting at 6:00 p.m. in the Miami Room to swear in our newest members and officially present them with their new badges. Mr. Wright and Chief Kelly request the attendance of the Board and Mr. Braun to assist with welcoming our newest members into the department.

Mr. Wright recommended the board make a final offer of employment to Brad Roettele for the position of Service Department Maintenance Worker Step 4-1 at an hourly rate of \$25.17 effective January 16, 2019 with a twelve-month (12) probationary period. This is a replacement hiring due to a resignation last year.

Ms. Wolff moved to approve the Service Department personnel action as submitted, seconded by Mr. Tracy with all voting "AYE".

JANUARY 15, 2019

Held \_\_\_\_\_ 20\_\_\_\_\_

Mr. Wright advised based upon a recent review of the evolving job duties and performance of Multimedia Manager, Will Menz, it is appropriate to set his hourly rate of pay at \$30.62 per hour effective December 30, 2018.

Mr. Tracy moved to approve the Administration Department personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

**Department Reports:** A representative of each department presented a report of activities during the month of December 2018.

Community Development	Mr. Elliff
Finance	Mr. Ferry
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Musselman
Administration	Mr. Wright

**Old Business:** None.

**New Business:** Mr. Tracy made a motion to pay the bills of the Township with 137 checks numbered 132538-132675 and 20 electronic checks numbered 1336-1356 for the total amount of \$1,408,629.84 plus payroll for the check date 12/21/2018 in the amount of \$259,239.20 and payroll for the check date 1/4/2019 in the amount of \$281,191.95, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$39,971.24.

Ms. Wolff made a motion to adopt Resolution 2019-02 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$39,971.24 and dispensing with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Elliff requested the Board set a meeting to hear Case #564, which is a text amendment removing noise from the Miami Township Zoning Resolution. The Board initiated the amendment by adopting Resolution 2018-58. This case was heard by the Zoning Commission and they recommended approval of the proposed text changes.

Mr. Tracy made a motion to set a special meeting for Wednesday, February 13, 2019 at 7:00 p.m. to hear Case #564 and any other business to come before the Board, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright presented the Police Vehicle Replacement plan for 2019. As discussed at the December 2018 budget hearing and the January 7, 2019 work session, the Police Department is requesting to replace five vehicles, four of which will be auctioned and one will be moved within the fleet, for a total cost of \$195,770.28 which includes all of the retrofitting.

Ms. Wolff made a motion to approve the purchase of the five Ford Police vehicles from Beechmont Ford Fleet Sales along with the associated internal and external hardware from the noted vendors for a total cost of \$195,770.28, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised at the January 7, 2019 work session, the Board of Trustees made a motion to adopt a resolution for the street lighting system for Lamorna Cove. The resolution was written with emergency language, but all three Trustees must be present and vote for it to pass as an emergency. Therefore, the resolution is before the Board for a second reading.

JANUARY 15, 2019

Held \_\_\_\_\_ 20 \_\_\_\_\_

Mr. Tracy made a motion to adopt Resolution 2019-01 a resolution providing for the procurement of a street lighting system for Lamorna Cove and declaring an emergency, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the Township needs to add a credit card policy. Mr. Braun created the work product for this. In 2018 there was a House Bill that was passed so the Ohio Revised Code does reflect requirements for local government. Mr. Wright advised Miami Township has had very robust and strict credit card policies and procedures in place for how we use and audit our credit cards. It is necessary to satisfy the Ohio Revised Code and adopt a new policy at this time.

Mr. Braun advised that Ohio Revised Code 505.64 was revised by the Legislature and tightened the controls on the use of credit cards. Mr. Braun stated Miami Township already has tight controls but we must formalize those conditions. Mr. Braun advised this policy must be done by the first week of February and this will be the Trustees' last meeting before February. Mr. Braun is recommending the Board repeal the old credit card policy and adopt the new credit card policy as presented consistent with Ohio Revised Code Section 505.64.

Ms. Wolff made a motion to replace the Township's current credit card policy and adopt the new credit card policy as presented consistent with Ohio Revised Code Section 505.64, seconded by Mr. Tracy with all voting "AYE".

**Public Comment:** Mr. Thomas Kennedy, with Boy Scout Troop 555 of St. Gertrude School came forward and stated he is working on his Citizenship in the Community Merit Badge. The Board thanked Mr. Kennedy for attending the meeting.

**Executive Session:** None.

With no further business to come before the Board the meeting was adjourned at 8:14 p.m.

ATTEST: Eric C. Ferry  
 Eric C. Ferry, Fiscal Officer

Karl Schultz  
 Karl Schultz, Chairperson