

MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

BEAR GRAPHICS 800-325-8094 FORM NO. 10145

Held _____ 20_____

JUNE 11, 2018

The Miami Township Board of Trustees met in work session on Monday, June 11, 2018 at the Miami Township Civic Center. Vice Chairperson Schultz called the meeting to order and led the Pledge of Allegiance. Mr. Ferry called the roll and present were Karl Schultz and Ken Tracy. Ms. Wolff advised she would not be able to make the meeting.

Ms. Marcy Longenecker, Public Affairs Liaison for State Treasurer Josh Mandel, addressed the Board regarding the online Ohio Checkbook. Ms. Longenecker stated this is a tool for citizens to see Township spending and being more transparent. Ms. Longenecker went through the Township's test site and how it will work.

Mrs. Kelly Flanigan, Finance Director, stated the Township has two full years worth of data and the first quarter of 2018 ready to go when this program goes live. Mrs. Flanigan stated they will be adding information quarterly.

Mr. Wright advised each year the Township is required by State law to adopt and deliver to the Clermont County Auditor's Office, by July 20th, the next year's Preliminary Tax Budget. Before the Preliminary Tax Budget can be adopted a public hearing must be held. Mr. Wright is recommending the hearing be held at 8:30 a.m. on July 9, 2018 at the Miami Township Civic Center during the regularly scheduled work session.

Mr. Tracy made a motion to set the public hearing for the 2019 Preliminary Tax Budget on Monday, July 9, 2018 at 8:30 a.m. and any other business to come before the Board, seconded by Mr. Schultz with all voting "AYE".

Chief Madsen requested approval to replace the department's current Radar/Speed sign technology due to increasing costs and outdated technology with two speed/radar feedback signs that have Wi-Fi and data collection abilities. This request was a part of the department's 2018 budget items. These signs are used to continue to educate the public through visible warning devices as to their speed as well as having the ability to use the gathered data from these speed display devices for the betterment of our motoring public. Two quotes were received, one from Traffic Logix for \$5,293.00 and one from A&A Safety for \$6,065.00. This will be an action item at the business meeting.

Mr. Wright advised our Klondyke Road slope stabilization project is going to be funded by OPWC through residual funds they have received from other projects that have been completed and had unused OPWC funds returned to the fund. Our 21% local match for the estimated \$250,000 project means we will receive approximately \$200,000 from OPWC towards the project. Mr. Musselman's plan is to ask the Board for permission to advertise in July, open bids and hopefully award in August. With the late season start, we would like to have this under contract in 2018 but not start the work until 2019. This will allow an early spring start and allow us to complete the project in one construction season.

Mr. Wright presented one personnel action for the Board to consider. To offer full time employment to Kyle Mitchell for the position of Maintenance Worker III at \$21.44 per hour conditioned on a satisfactory return of the background check and drug screening effective June 25, 2018.

Mr. Tracy made a motion to offer full time employment to Kyle Mitchell for the position of Maintenance Worker III at \$21.44 per hour conditioned on a satisfactory return of the background check and drug screening effective June 25, 2018, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright presented information regarding the amount of road mileage, 156 miles, the Township is responsible for and our current finances in the Road repaving budget. It was noted

Held _____ JUNE 11, 2018 _____ 20 _____

of the property taxes paid in Miami Township only 1.7% goes to the road maintenance fund which also pays for snow removal, storm water improvements and other items. The amount of streets resurfaced has averaged a little more than four miles annually. This means that we are on a pace to resurface each street approximately every 39 years. The standard in this part of the country, depending on the volume of traffic, is to resurface every 15 to 20 years. Residents have voiced concern over the condition of their streets and that they are in poor condition. Mr. Wright explained the last four years budget for street resurfacing and noted the budget for repaving also includes salt for snow removal and other road repairs. Mr. Wright explained the Township commissioned an engineering company to record and evaluate the condition of every street and curb and gutter for which we are responsible. The results of the study showed 52% of the Township roads provide acceptable performance (fair or good) and 48% of the roads are in need of rehabilitation (failed or poor). Mr. Wright stated representatives of a couple of Homeowners Associations approached the Township with their concerns of the amount of annual street repaving, analyzed the budget and determined that there is insufficient funding for a community of our size. With a growing sense of urgency to improve the situation, the Township commissioned a public opinion research company to determine resident attitude towards road conditions and a possible support for potential road levies. The survey reached 400 registered voters and 85.7% of those surveyed responded that they somewhat agree that the Township Trustees should devote more money to pay for road maintenance and improvement. When asked if they were voting on a ballot measure that would increase taxes slightly if they knew that it would go directly to fund road improvements, 44.7% responded they would support up to \$35 additional taxes, 17.9% stated they would support paying \$34-\$75 more and 8.5% responded they would support paying an additional \$75-\$125 more. Thus, 71% stated they would support paying slightly higher property taxes if used specifically for this purpose. Mr. Wright stated based on the Township's current valuation, one mil raises approximately \$1,173,000. One mil levied on property valuation increases taxes by approximately \$35 for each \$100,000 of valuation. If the Board is inclined to place on the November ballot the option for the voters to decide if they support a modest tax increase to fund the road improvements that we constantly hear requested, then two required Resolutions would have to be adopted and delivered to Clermont County prior to the State-imposed deadline of August 8, 2018. The Board stated this is something the Township needs to take action on.

Chief Kelly is requesting approval to purchase two X-Series cardiac monitors from Zoll Medical Corporation to replace two existing and aged M-Series monitors that are no longer going to be supported. The new monitors align with our current cardiac monitor platform. This was a 2018 budgeted item. The cost would not exceed \$47,500.00 and the old monitors will be traded in. This will be an action item at the business meeting.

Chief Kelly is requesting approval to enter into a renewal agreement for our EMS billing services with Medicount Management Inc. for a four-year term effective in June of this year. The contract includes a modest 0.25% fee increase that will be locked in for the full term of the contract. Chief Kelly included the proposed contract for the Board's consideration and the contract has been reviewed and approved as to form by the Township Law Director. This will be an action item at the business meeting.

Chief Kelly is requesting approval to proceed with the purchase of two pieces of fitness equipment that will replace two items that were removed from service due to age, wear and tear. Both items were budgeted for replacement in 2018. The items to be replaced are a treadmill that is over 12 years old and has been serviced many times and the second item is a new cable weight machine that replaces an old universal machine that was purchased by the Miami Township Fire Services prior to the merger of the departments in 1992. The total requested is \$5,785 for both machines with delivery and set-up. Both pieces will be used in the Carr Building. The old equipment will be sold through GovDeals. This will be an action item at the business meeting.

RECORD OF PROCEEDINGS

MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

JUNE 11, 2018

Held

20

Chief Kelly is requesting approval to purchase two FLIR Thermal Imaging Cameras from First In Last Out Fire Equipment & Training LLC as part of their 2018 Capital Budget projects. Two of their older MSA Thermal Imaging Cameras are no longer supported for programming, parts or repair and are antiquated compared to current thermal imaging equipment that is in use throughout the industry. The two cameras being replaced will eventually be sent to auction through GovDeals, one of which will on be available for parts as it currently requires almost \$1,000 in repairs. This will be an action item at the business meeting.

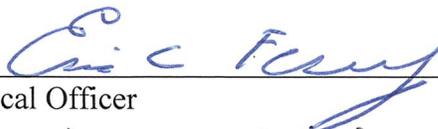
Mr. Musselman updated the Board on Service Department projects noting the Romar lighting project is waiting for release by Clermont County. The Gateway fountain is now hardwired to the transformer but the lights are still not working. The provider/installer has been notified to repair them. Mr. Musselman conducted a pre-construction meeting with JR Jurgenson for the 2018 re-paving project. Work will start shortly after the 4th of July holiday and be completed by the project completion date of August 24th. Mr. Wright advised the re-paving work needs to be completed by August 15th, which is the start of school.

The Board asked Mr. Musselman what kind of issues the Township had with the heavy rains we had over the weekend. Mr. Musselman stated there were several roads that were flooded and debris was left behind. There was a section of Sugar Camp that had some guard rail and a small amount of road that was dangling and washed out. It was advised that Service Department personnel are currently making the repairs on Sugar Camp Road.

Public Comment: Mr. John Becker of 6688 Sandy Shores Drive came forward to ask if there is a chance of getting a road maintenance levy on the November ballot. Mr. Braun explained the process of getting a levy on the November ballot and the timing per the Board of Elections. Mr. Becker asked if he could get financial or technical data to help get the word out and Mr. Wright stated he would be able to get that for him.

With no further business to come before the Board the meeting was adjourned at 9:13 a.m.

ATTEST:



Eric Ferry, Fiscal Officer



Karl Schultz, Vice Chairperson