

RECORD OF PROCEEDINGS

Minutes of

MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

MAY 7, 2018

20

The Miami Township Board of Trustees met in work session on Monday, May 7, 2018 at the Miami Township Civic Center. Chairperson Wolff called the meeting to order and led the Pledge of Allegiance. Mr. Ferry called the roll and present were Mary Makley Wolff, and Ken Tracy.

There was a dedication of the picture of Squire Bill Knepp.

A proclamation recognizing May 14-19, 2018 as National Police Week was read.

Chief Madsen addressed the Board regarding the replacement of a 2015 marked police vehicle with 80,323 miles, which was involved in a vehicle accident. The accident resulted in over \$12,799.00 dollars of damage if not more due to possible frame damage. The new vehicle would be a 2018 Ford Explorer paid for with Safety Service or TIF funds after insurance settlement, which would be \$18,722.00. The total cost of the new vehicle will be \$34,839.42. This will be an action item at the business meeting.

Mr. Wright advised Potterhill Homes, the developer of Mills of Miami Subdivision has submitted a request for the Board to initiate the process to vacate two very small portions of a street in that neighborhood. Potterhill Homes is the only adjacent property owner, so this will not result in a landlocked parcel. The request is to accommodate a change to the second phase of the development, which was approved in 2017. Mr. Wright will draft a resolution for the Board to consider at the May business meeting. Upon adoption of the resolution, the request will then be sent to the County Engineers Office and the County Board of Commissioners for review and consideration.

Mr. Elliff addressed the Board regarding new software for the Community Development Department. The software system would be IWorq Systems for zoning and property maintenance tracking at a cost of \$4,000 per year with no charge for the balance of 2018. Mr. Elliff contacted users of IWorq and received favorable reviews. This will be an action item at the business meeting.

Chief Madsen submitted a request for out of Township travel for Crime Prevention/Community Relations Officer Annie Morgan to attend the Annual Problem Oriented Policing Conference in Providence Rhode Island, November 4-8, 2018 at a cost of \$1,942.79. This will be an action item at the business meeting.

Chief Kelly submitted a request for out of Township travel for Deputy Chief David Jetter to Phoenix, AZ for the Blue Card Incident Command Train the Trainer course from August 5 through 11, 2018 at a cost not to exceed \$4,211.00. This course will give the department the ability to have two train the trainers in house. This will be an action item at the business meeting.

Mr. Wright advised a representative of a neighborhood HOA contacted him with a request for the Township to consider adopting a resolution that would prohibit the use of engine brakes on vehicles, also known as "jake brakes". Mr. Wright did advise the representative that a police officer must personally view the violation for a citation to be issued. The Board would like staff to bring back more information for discussion at a future meeting. Chief Madsen stated she will gather information regarding complaints of jake brakes and bring that to the Board at a future meeting. The Board tabled this item and will await Chief Madsen's information.

Mr. Musselman requested permission to continue getting information on the Service Department storage building that has been on hold. The Board discussed the cost of the building and Mr. Musselman stated he feels it can be done for between \$150,000 and \$200,000.

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The Board granted permission for Mr. Musselman to bring back a design and bid for the Board to consider.

Mr. Musselman advised it is time to place an order for road salt to SWOP4G for our 2018/2019 snow and ice season. The budgeted amount for salt is \$165,000 and is requesting permission to place an order to purchase 2,200 tons.

Mr. Tracy made a motion to grant permission to send a request for 2,200 tons of road salt to SWOP4G for the 2018/2019 snow and ice season, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the retirement of Police Chief Madsen effective January 31, 2019. Mr. Wright noted Chief Madsen is one of the finest public servants and leaders with whom he has ever worked and praised her for the superlative way she has led our Police Department. Mr. Wright advised Assistant Chief Mike Mills will be promoted to Chief of Police next year and that the Board of Trustees and he were unanimous in this decision to have Assist Chief Mills lead the department beginning in 2019. The Board agreed with Mr. Wright and told Chief Madsen she has been a blessing to this Township and has made the department better. The Board told Assistant Chief Mills they are glad to have him become the Chief.

Mr. Musselman advised of Service Department updates including the Hydro-seeding at the Miami Meadows Lake erosion wall is 80% complete, Duke Energy is waiting for release by Clermont County to energize the new lights on Romar, the Romar fence project is on hold until the Chick Fil A sprinklers are moved back from the ODOT right of way and the Gateway fountain is waiting for permanent connection by Duke Energy.

Public Comment: None

Executive Session: Mr. Tracy made a motion to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official or the investigation of charges or complaints against a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code, seconded by Ms. Wolff with all voting "AYE".

Mr. Tracy made a motion to come out of Executive Session, seconded by Ms. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:30 a.m.

ATTEST:


Eric Ferry, Fiscal Officer


Mary Makley Wolff, Chairperson