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The Miami Township Board of Trustees met in work session on Monday, February 12, 2018 at the Miami Township Civic Center. Chairperson Wolff called the meeting to order and led the Pledge of Allegiance. Mr. Ferry called the roll and present were Mary Makley Wolff, Karl Schultz and Ken Tracy.

Mr. Uckotter advised the Board of three nuisance properties that will be presented to the Board at the business meeting to declare a nuisance. The owners will be notified of the Board's decision to declare a nuisance and will be given an opportunity to remedy the violation before contractors begin the work. Each property owner was given an opportunity to appeal the violations to the Zoning Commission and one owner did that. Mr. Uckotter gave a PowerPoint presentation showing photographs of the properties and the reason for the violations. Mr. Braun, Law Director, advised he was at the Zoning Commission meeting for the Betty Lane appeal and stated the issues at that address have been documented for at least 10 years and that the owner admitted there is no room in the garage, house, basement or storage buildings to put other things in them. Mr. Braun stated the owner was advised, at the Zoning Commission meeting, that the next step would be for the Trustees to declare her property a nuisance. The Board and Mr. Braun discussed the realization of whether or not the owner could remedy the issues within 30 days and if the Board would like to speak with the owner first. Mr. Wright explained if the Township hires a contractor to take care of the issues at the property, they would only be taking care of the issues that have been left outside in the elements. Nothing inside a building would be touched. The Board discussed the safety issues of items left out and it was agreed that the nuisance issued should be brought before the Board at the business meeting.

Mr. Musselman advised the State of Ohio has established a cooperative purchasing process where the Township can typically save taxpayer dollars by getting equipment and materials at more competitive prices than the typical bid process. Mr. Musselman is requesting the Board adopt Resolution 2018-01 authorizing the participation in the ODOT Cooperative Purchasing Program.

Mr. Tracy made a motion to adopt Resolution 2018-02 a resolution authorizing the participation in the ODOT Cooperative Purchasing Program and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

Chief Madsen advised they were approved for a Bureau of Worker's Comp Grant and will save the Township \$8,646.22 on the purchase of new uniforms.

Chief Madsen presented information on an out of Township travel request for DARE Officer Rasfeld to go to the Annual DARE America International Conference in Orlando, Florida at a cost not to exceed \$1,300.00. This will be an agenda item at the business meeting.

Chief Madsen presented information on an out of Township travel request for Assistant Chief Mills and Lieutenants Jenkins and Swain to attend the Axon Body Worn Camera Conference in Scottsdale, Arizona. With the most recent approval and purchase of the Axon Body Worn cameras and in care camera systems, the department has been offered an opportunity to attend the conference with the registration fee at no charge. The conference will give the department the opportunity for hands-on-training and training on best practices with the Axon products. The total cost to send all three department employees will not exceed \$2,471.00 which includes all travel expenses, meals and shared accommodations. This will be an agenda item at the business meeting.

Chief Kelly presented information on an out of Township travel request for himself and FF/Medic Greg Ortman to attend the annual Labor Management Alliance Conference in Denver, Colorado from April 4th through 6th. Local #3768 is willing to pay for the costs associated with travel and lodging for both members if they department is willing to pay the

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Minutes of

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costs associated with the conference registration at a cost of \$975 for both attendees. This will be an agenda item at the business meeting.

Chief Kelly presented information on an out of Township travel request for Capt. Brian Gulat and Capt. Dean Miracle to attend the annual Fire Department Instructors' Conference in Indianapolis, Indiana from April 22nd through the 28th at a cost not to exceed \$3,200.00

Chief Kelly presented an out of Township travel request to send Lt. Jim Petry to the Addiction Executives Industry Summit in Ponte Verda Beach, Florida from March 4th through 7th. Interact for Health has a grant that will pay for most of the expenses for Lt. Petry to attend this conference that will be covering the cost of airfare, hotel and conference. All that the Township will need to cover will be Lt. Petry's meals that are not provided as part of the conference, which will not exceed \$200.00. Chief Kelly is requesting the Board approve this request because of the date of the conference and arrangements that need to be made.

Mr. Schultz made a motion to approve the Fire/EMS out of Township travel request to send Lt. Jim Petry to the Addiction Executives Industry Summit in Pone Verda Beach, Florida from March 4th through March 7th at a cost not to exceed \$200.00, seconded by Mr. Tracy with all voting "AYE".

Chief Kelly presented information on the purchase of Extrication equipment to replace the existing equipment that is over 20 years old and is proving to be inefficient when used on the vehicles that are on the road today. The total price of the new complete set of replacement rescue extrication equipment through Howell Rescue Systems is \$124,086.00 and with our trade in of equipment there will be a savings of \$12,300.00 bringing the total price for the new equipment to \$111,786.00. This will go on four front-line vehicles. This will be an agenda item at the business meeting.

Chief Kelly advised on his recent trip to Rochester, NY to investigate the used 2007 E-One fire engine that the Brighton Fire District has for sale was very productive. The vehicle and all of its service and maintenance records were extensively reviewed and investigated by members of our department and based on their findings, Chief Kelly is recommending that we purchase this vehicle. There is a tentative agreement to purchase the vehicle for \$180,000.00 which includes additional equipment that is not standard to the truck. This represents a cost savings of \$19,000.00 under the original asking price. Chief Kelly advised after reviewing the needs that will we will have with the vehicle to perform some professional maintenance as well as the need to paint and apply our department's graphics to it, we are asking for consideration to set aside \$50,000.00 to have the finds available to service the vehicle and address any needs that it may have. Also, Chief Kelly is asking for consideration to spend up to \$3,500.00 to have the vehicle placed on a flatbed trailer and hauled down to us which will save on wear and tear on the vehicle over a 500-mile trip and will prevent any possible issues associated with a breakdown or even a flat tire along the way. This will be an agenda item at the business meeting.

Mr. Musselman presented the draft report of the pavement condition analysis as performed by Stantic. This study and report will be a significant tool when we propose the streets to be included in the 2018 street repaving program. It was noted that on a scale of 1-100 the average ranking is a 52. Mr. Musselman went through the report and explained the approximate amount of streets that are in the categories of failed, poor, fair or good. Mr. Musselman will group the streets by subdivisions and will get back with the Board as to which streets will need the paving for 2018. The Board would like a timeline as to when street would be paved. Mr. Wright advised he spoke with a vendor at the OTA Winter conference that uses a product that could prolong the life of a low-end fair street and would like to have a brief demonstration for the Board at an upcoming work session.

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Mr. Musselman presented Service Department purchases. The first being a Kubota Commercial zero turn mower which sells for \$13,232.00 that includes a Kubota governmental bid discount of \$2,491.00. They also propose to trade in two older Kubota zero turn mowers for a combined trade in value of \$1,600.00. This will be an agenda item at the business meeting.

Mr. Musselman presented information on the purchase of a new skid steerer with an asphalt milling attachment. The existing 2004 Bobcat skid steerer is at a tipping point where replacing this now will still get us a good trade in value of \$13,000.00. The asphalt milling attachment is an invaluable piece of equipment for allowing us to do quality asphalt patch work. The proposed machine will be purchased through the Ohio Das purchasing agreement and the total cost, including the trade in would be \$49,075.60. This will be an agenda item at the business meeting.

Mr. Musselman presented information on the purchase of a Cab and Chassis vehicle. This replacement is also keeping with the department's 5 year replacement plan. Mr. Musselman stated they had further decided that the best option was to purchase a single axle cab and chassis and up-fit it with a swaploader system which would give us a myriad of options for using this single cab and chassis. The department had budgeted \$150,000.00 for a new salt truck and with savings from other equipment purchases they can come up with the \$165,000.00 which would allow them to purchase the single axle cab and chassis, up-fit it with the swaploader system and a V-box spreader. The total cost for the vehicle would be \$169,015.00. Mr. Musselman noted they had discussed a bucket for this vehicle so it can be used for much more than just a salt truck. The bucket attachment would be an additional \$49,000.00. Mr. Musselman stated they had budgeted \$85,000.00 for a new road mower and so far, they have not found a suitable replacement that fits under that budget amount. We can postpone this for one more year while we do more research and re-apportion those funds if necessary. There was a discussion regarding the budgeted funds through the Parks fund and the Roads fund. This will be an agenda item at the business meeting.

Mr. Musselman presented information on the purchase of an enclosed trailer for the Parks Department that would allow them to have their mowing equipment stored in a weather proof enclosure that will help extend the longevity of the equipment. Mr. Musselman stated the best one for this purpose will cost \$9,494.00, which includes a \$2,000.00 trade in allowance for an existing older trailer which is not enclosed. The \$9,494.00 exceeds the \$8,000.00 budgeted amount but can make up the difference in savings from the purchase of the Kubota Z-mower. The Board asked Mr. Musselman to give them a memo with all of the purchases, the funds they come out of and the totals. Mr. Musselman will have this memo at the business meeting along with the request for the enclosed trailer at the business meeting.

Mr. Musselman presented information regarding painting the interior of the Leming House. Some of the wallpaper is showing wear and you cannot replace just a section of wallpaper so it would be easier to paint. Mr. Musselman received multiple quotes for this work and the low bid was from Volz Painting is for \$4,100.00. The Board asked about wallpapering and Mrs. Thibodeau stated the current wallpaper has held up very well. The Board asked Mr. Musselman to look into the possible water issues on the walls. Mr. Musselman and Mrs. Thibodeau will discuss the Leming House issues and bring a combined recommendation to the Board.

Mr. Musselman updated the Board on projects throughout the Township noting the Miami Meadows Lake erosion wall project is nearing completion, the Romar Lighting project has slowed because of the extreme cold, the Romar Fencing project purchase order has been submitted for the final phase and the pedestal sign at Meijer Drive and St. Rt. 28 is complete.

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Mr. Wright advised he met with a resident to discuss a concept that he has for a Community Solar project. His concept is in its earliest stages, but he envisions the installation of a 50kW pv array being installed somewhere on Township owned property for a pilot system that would need approximately 3,500 square feet of open area. An array of this size could provide the electricity for a portion of the Civic Center's needs and five to ten households. Although very preliminary, the resident believes that an initial total investment of \$50,000 to \$100,000 would be necessary to be shared by the cooperative members. Mr. Wright provided contact information to the resident for the Duke Energy Wholesale Renewable Manager. Mr. Wright asked the Board for their thoughts or questions. The Board asked about the long term service needed.

Mr. Wright advised a resident recently requested the Township consider adopting a resolution, per ORC Section 4511.215 to permit and regulate golf carts and other slow moving or utility vehicles on Township streets. Mr. Wright cited language from the ORC that states a local jurisdiction *may* authorize their use and if they do there is a minimum list of standards that *shall* be followed. It also stated that local jurisdictions *may* establish additional standards to regulate the operation of these vehicles on Township streets. Mr. Wright provided the ORC sections regarding this request. Mr. Wright stated this is just a discussion item and no action is needed at this time. Mr. Braun stated we may want to see how other communities have handled this with regards to the liability issue and what roads are used. More information will be gathered and this will be discussed again in the future.

Chief Kelly is requesting approval to proceed with the network wi-fi replacements and improvements that have been planned as a part of their capital projects budget for 2018 through Intrust. Late last year it was recommended to replace all of the wi-fi components in all of the fire stations and the Public Safety Training Center due to their lifespan and the inability to have them supported moving into the future. Chief Kelly is requesting to spend the budgeted amount of \$15,000.00. This will be an agenda item at the business meeting.

Mrs. Thibodeau presented three quotes for replacing some areas of flooring in the Civic Center. One bid was quite low and it was recommended to have that company come out to measure and re-quote. This will be brought to the Board at the business meeting.

Mrs. Thibodeau would like to add two volunteers to be a substitute for the Tea Kwon Do instructor in the event he is unable to make the class due to conferences or illness. Mrs. Thibodeau is recommending the Board grant conditional offer of employment to Jamie Hamilton and Norman King and that the approval be final when the background checks are received by the Human Resources Department.

Mr. Tracy made a motion to grant conditional offer of employment to Jamie Hamilton and Norman King as volunteers for the Recreation Department, seconded by Mr. Schultz with all voting "AYE".

Public Comment: None

Executive Session: Mr. Tracy made a motion to go into Executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official, pursuant to Section 121.22(G)(1) of the Ohio Revised Code, and to consider the sale or purchase of property pursuant to Section 121.22(G)(2) of the Ohio Revised Code, and a conference with counsel related to pending or imminent litigation pursuant to

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Minutes of Section 121.22(G)(3) of the Ohio Revised Code, and to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or Meeting

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negotiations with other political subdivisions respecting requests for economic development assistance which is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project pursuant to Section 121.22(G)(8) of the Ohio Revised Code.

Mr. Tracy made a motion to come out of Executive Session, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy made a motion to authorize the Administrator to execute a settlement agreement on behalf of the Township for the lawsuit filed by Ava Hitle, seconded by Mr. Schultz with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 10:40 a.m.

ATTEST:

Eric Ferry

Eric Ferry, Fiscal Officer

Mary Makley Wolff

Mary Makley Wolff, Chairperson