

RECORD OF PROCEEDINGS
MIAMI TOWNSHIP BOARD OF TRUSTEES

030

Minutes of

Meeting

HEAR GRAPHICS 800-325-8094 FORM NO 10148

Held

APRIL 17, 2018

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The Miami Township Board of Trustees met in regular session on Tuesday, April 17, 2018 at 7:00 PM. Trustee Wolff called the meeting to order and led the Pledge of Allegiance. The invocation was given by Mr. Tracy. Mr. Ferry called the roll. Attending were Mary Makley Wolff, Karl Schultz and Ken Tracy. Mr. Tracy made a motion to approve the minutes of the March 20, 2018 business meeting and the April 9, 2018 work session, seconded by Mr. Schultz with all voting "AYE".

Correspondence: Mr. Ferry advised of a liquor permit application for MCR Loveland Tenant LLC DBA Hilton Garden Inn. No hearing is being requested.

Personnel: Mr. Wright presented two personnel items for the Board's consideration. In the Fire/EMS Department to promote Lt. Steve Monterosso to the rank of Shift Captain to fill the vacancy created by the retirement of Capt. Robert Burns. Lt. Monterosso's hourly rate will be \$34.93 with a one-year probationary period beginning May 7, 2018.

Mr. Schultz made a motion to promote Lt. Steve Monterosso to the rank of Shift Captain to fill the vacancy created by the retirement of Capt. Robert Burns. Lt. Monterosso's hourly rate will be \$34.93 with a one-year probationary period beginning May 7, 2018, seconded by Mr. Tracy with all voting "AYE".

Also, in the Fire/EMS Department to promote FF/Paramedic Jonathan McKinnish to Station Lieutenant effective April 22, 2018 at a payrate of \$31.75 per hour with a one-year probationary period.

Mr. Tracy made a motion to promote FF/Paramedic Jonathan McKinnish to Station Lieutenant effective April 22, 2018 at a payrate of \$31.75 per hour with a one-year probationary period, seconded by Mr. Schultz with all voting "AYE".

Proclamations and Special Presentations: Chief Kelly gave some background on John McKinnish and his family. Chief Kelly asked the Board and Mr. Braun to come down and for John McKinnish to come forward with his wife, children and parents. Law Director, Joe Braun, administered the oath of office to John McKinnish. At this time the Honor Guard came forward the John's new badge. John's wife pinned his badge. Chief Kelly asked for Captain Rita Burroughs and FF/Medic Jim Martin to come forward to pin the collar brass. Chief Kelly presented Station Lieutenant John McKinnish to the public.

Chief Kelly asked Steve Monterosso to come forward with his wife, his mother and brothers, sister in law and mother and father in law. Chief Kelly gave a little background on Steve noting he has been with the Township in fire services since before the merger. Joe Braun administered the oath of office to Steve Monterosso. The Honor Guard came forward with Steve's new badge and his wife pinned his new badge to his uniform. Chief Kelly asked Ralph Vilardo and Bob Foppe to come forward to pin his collar brass. Chief Kelly introduced Shift Captain Steve Monterosso to the public.

Department Reports: A representative of each department presented a report of activities during the month of March.

Community Development	Mr. Elliff
Finance	Mr. Ferry
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Musselman
Administration	Mr. Wright

Old Business: None

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New Business: Mr. Tracy made a motion to pay the bills of the Township with 231 checks numbered 130219-130450 and 22 electronic checks numbered 1120-1142 for the total amount of \$1,303,024.91 plus payroll for the check date 3/30/2018 in the amount of \$275,164.91 and payroll for the check date 4/13/2018 in the amount of \$268,186.49, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$29,895.72.

Mr. Schultz made a motion to adopt Resolution 2018-10 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$29,895.72 and dispensing with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that the Service department is in possession of surplus property or equipment no longer of value to their operations. They intend to dispose of these items by internet auction. Mr. Wright as submitted Resolution 2018-11 for the Board's consideration.

Mr. Tracy made a motion to adopt Resolution 2018-11 a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by internet auction pursuant to Section 505.10 of the Ohio Revised Code and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised, as discussed at the work session, the Fire/EMS department is requesting approval to purchase the monument LED sign, for Station 28, that was budgeted for in 2018 as part of the capital improvement projects. The sign will be purchased through Signarama at a cost not to exceed \$39,500.00.

Mr. Schultz made a motion to approve the LED sign for Station 28 from Signarama at a cost not to exceed \$39,500.00, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised, as discussed at the work session, Mr. Elliff presented two properties for re-zoning. They are long standing businesses, one in the Residential District and one in the Mobile Home District. Resolution 2018-12 was presented for the Board's consideration.

Mr. Tracy made a motion to adopt Resolution 2018-12 a resolution agreeing to initiate amendments to the Zoning Resolution of Miami Township, Clermont County, Ohio and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised the bid opening for the 2018 Road Improvement Program was conducted on Friday, April 6th at 2:00 p.m. After careful review of the bids, Mr. Musselman is recommending the Board accept the bid from John R. Jurgenson for the base bid plus the 1st and 2nd alternates at a cost of \$448,045.40.

Mr. Schultz made a motion to accept the bid from John R. Jurgenson for the 2018 Paving Project for the base bid plus the 1st and 2nd alternates at a cost of \$448,045.40, seconded by Mr. Tracy with all voting "AYE".

As directed by the Board, at the April 9th work session, Mr. Wright researched the bids for the Property and Casualty insurance for the Township. Mr. Wright advised the Township had a unique opportunity to be able to solicit bids from companies other than our current insurer, OTARMA, because we do not have any outstanding claims or liability with them. Mr. Wright received a bid from OTARMA, for \$134,571, to renew and bids from Marsh & McLennan at \$137,348 which includes \$8,000 of prior operations coverage, and Hylant at \$127,032. Mr. Wright advised the quotes from Hylant and Marsh & McLennan are guaranteed for three years if our loss ratio stays consistent with what it has been recently, therefore reducing having to worry about a large rate spike in years two or three.

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Mr. Wright is recommending would include flood insurance for Fire Station 28 so we would not need to invest in an additional policy. Mr. Wright is recommending the Township contract our Property and Casualty insurance with Marsh & McLennan Agency for the HCC Public Risk Plan in an amount not to exceed \$137,348.00.

Mr. Tracy made a motion to contract our Property and Casualty insurance with Marsh & McLennan Agency for the HCC Public Risk Plan in an amount not to exceed \$137,348.00 for the first year and years two and three would cost \$129,348.00, seconded by Mr. Schultz with all voting "AYE".

Public Comment: Mr. Mike McCurdy of Hickory Hill Court in Paxton Woods came forward representing the Civic Association of Paxton Woods Drive and to address the Board about the condition of Paxton Woods Drive. Mr. McCurdy would like the Board to consider repaving Paxton Woods. Mr. McCurdy asked for the results of the Stantec road report.

Ms. Carol Brayton came forward and stated she lives at the corner of Paxton Woods Drive and Old Mill. Ms. Brayton stated she has lived there 40 years and she can recall that Paxton Woods Drive has been paved only once.

Ms. Jane Sottile of 962 Ashire Ct. came forward to state she was assured in 2017 that Paxton Woods Drive would be paved and advised how terrible the road is.

Mr. Richard Leen of 6402 Paxton Woods Drive came forward to state Paxton Woods Drive, in the low spot especially, needs complete repair.

Mr. Steven McClanahan of Ironwood Drive came forward to state Paxton Woods Drive is in poor shape and deteriorating. Mr. McClanahan asked if the wrong end of Paxton Woods Drive was paved. Mr. Musselman stated this year they are following the list that Stantec provided and while Paxton Woods Drive is low on the list it is not at the bottom and there is where he starts. The Board asked Mr. Musselman to provide the Stantec report to the Board so they can evaluate the report with the information from the Paxton Woods residents.

A gentleman came forward to ask if anyone drove the roads that are to be paved this year to check the report.

Mr. Doug Hower of 6406 Paxton Woods Drive came forward to state the pots holes are in front of his house and the patching being done lasts only a couple of days. Mr. Hower stated he feels the wrong end of Paxton Woods Drive was paved. The Board asked Mr. Musselman if it is possible there was a mistake and the wrong end of Paxton Woods being paved and Mr. Musselman said no. The Board stated they will get the information for these residents.

Executive Session: Mr. Schultz made a motion to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised code and to discuss pending or imminent litigation pursuant to Section 121.22(G)(3) of the Ohio Revised Code, seconded by Mr. Tracy with all voting "AYE".

Mr. Schultz made a motion to come out of Executive Session, seconded by Mr. Tracy with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:10 p.m.

ATTEST: Eric C. Ferry
Eric C. Ferry, Fiscal Officer

Mary Makley Wolff
Mary Makley Wolff, Chairperson