

## MIAMI TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

MARCH 20, 2018

The Miami Township Board of Trustees met in regular session on Tuesday, March 20, 2018 at 7:00 PM. Trustee Wolff called the meeting to order and led the Pledge of Allegiance. The invocation was given by Ken Tracy. Mr. Ferry called the roll. Attending were Mary Makley Wolff, Karl Schultz and Ken Tracy. Mr. Tracy made a motion to approve the minutes of the February 20, 2018 business meeting and the March 12, 2018 work session, seconded by Mr. Schultz with all voting "AYE".

**Correspondence:** None

**Personnel:** Mr. Wright presented personnel actions for the Board to consider. The first is to approve the promotion of Firefighter/Paramedic Jeff Moore to the position of Station Lieutenant effective April 8, 2018 at an hourly rate of \$31.75 with a one year probationary period.

Mr. Schultz made a motion to promote Firefighter/Paramedic Jeff Moore to the position of Station Lieutenant effective April 8, 2018 at an hourly rate of \$31.75 with a one-year probationary period, seconded by Mr. Tracy with all voting "AYE".

In the Police Department to remove Sgt. John Pryor from probationary status with a step one pay increase of \$41.10 per hour effective February 1, 2018.

Mr. Tracy made a motion to remove Sgt. John Pryor from probationary status with a step one pay increase of \$41.10 per hour effective February 1, 2018, seconded by Mr. Schultz with all voting "AYE".

In the Police Department to remove Officer Jeremy Grooms from probationary status effective April 5, 2018 and Officer Matt Evans from probationary status effective April 19, 2018 with no changes to the officer's current pay status.

Mr. Schultz made a motion to remove Officer Jeremy Grooms from probationary status effective April 5, 2018 and Officer Matt Evans from probationary status effective April 19, 2018 with no changes to the officer's current pay status, seconded by Mr. Tracy with all voting "AYE".

Also in the Police Department, to accept the list of Miami Township Citizen Police Academy graduates as Township volunteers.

Mr. Tracy made a motion to accept the list of Miami Township Citizens Police Academy graduates as Township volunteers, seconded by Mr. Schultz with all voting "AYE".

In the Recreation Department to offer final part-time employment as Camp Assistants at a rate of \$8.50 per hour effective March 23, 2018 to Alison Abbas, Lydia Byrd, Max Steinmetz and Madeline Stewart conditioned on final background checks.

Mr. Schultz made a motion to offer final part-time employment as Camp Assistants at a rate of \$8.50 per hour effective March 23, 2018 to Alison Abbas, Lydia Byrd, Max Steinmetz and Madeline Stewart conditioned on final background checks, seconded by Mr. Tracy with all voting "AYE".

To offer final part-time employment as Camp Leaders at a Lead Rate of \$15.00 per hour and Assistant rate of \$10.00 per hour effective May 1, 2018 to Kelley Paul and Renate Von Holle.

Mr. Tracy made a motion to offer final part-time employment as Camp Leaders at a Lead Rate of \$15.00 per hour and Assistant rate of \$10.00 per hour effective May 1, 2018 to Kelley Paul and Renate Von Holle, seconded by Mr. Schultz with all voting "AYE".

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To approve as Youth volunteers pending final background check approval effective May 1, 2018 to Emma McManis and Olivia Tarter.

Mr. Schultz made a motion to approve as Youth volunteers pending final background check approval effective May 1, 2018 to Emma McManis and Olivia Tarter, seconded by Mr. Tracy with all voting "AYE".

**Proclamations and Special Presentations:** Chief Kelly came forward to give background information on Jeff Moore. Chief Kelly asked Jeff More and his family to come forward, the Honor Guard to enter and for the Trustees and Fiscal Officer to come forward. Joe Braun, Law Director, administered the Oath of Office to Jeff Moore. Jeff's wife, Katie, pinned his new badge on his uniform. Capt. Dean Miracle and Lt. Pawlak came forward to pin Jeff's collar brass. Chief Kelly introduced the newest department Lieutenant, Jeff Moore.

**Department Reports:** A representative of each department presented a report of activities during the month of February 2018.

- |                       |                |
|-----------------------|----------------|
| Community Development | Mr. Elliff     |
| Finance               | Mr. Ferry      |
| Fire/EMS              | Chief Kelly    |
| Police                | Chief Madsen   |
| Recreation            | Mrs. Thibodeau |
| Service               | Mr. Musselman  |
| Administration        | Mr. Wright     |

**Old Business:** None

**New Business:** Mr. Tracy made a motion to pay the bills of the Township with 228 checks numbered 129990 - 130218 and 12 electronic checks numbered 1107 - 1119 for the total amount of \$5,124,965.88 plus payroll for the check date 3/2/2018 in the amount of \$277,795.15 and payroll for the check date 3/16/2018 in the amount of \$256,635.83, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$10,378.13.

Mr. Schultz made a motion to adopt Resolution 2018-08 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$10,378.13 and dispensing with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright presented previously discussed out of Township travel requests. In the Police Department to send Detective Matt Davila to the two week long Homicide Investigation class at the southern Police Institute in Louisville, Kentucky, June 3 through June 15, 2018 at a cost of \$2,370.00.

Mr. Tracy made a motion to approve the Police Department's out of Township travel request as presented, seconded by Mr. Schultz with all voting "AYE".

In the Fire Department to send Jason Burbrink and Greg Ortman to the Zoll summit conference in Denver, Colorado from May 7 through May 11, 2018 at a cost not to exceed \$2,000.00.

Mr. Schultz made a motion to approve the Fire Department's out of Township travel request as presented, seconded by Mr. Tracy with all voting "AYE".

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In the Finance Department to send Kelly Flanigan to the Government Finance Officers Association annual conference in St. Louis, Missouri from May 6 through May 9, 2018 at a cost not to exceed \$1,525.00.

Mr. Tracy made a motion to approve the Finance Department's out of Township travel request as presented, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised, as discussed at the work session, Chief Madsen is requesting to purchase wall guards for the lower level interior walls with high impact vinyl wall guards and rub rails to help reduce the amount of wear and tear to the interior of the lower level. The quote from All Around Joe LLC was the lowest for a total cost of \$10,335.00. Mr. Wright is requesting the Board approve this purchase and installation.

Mr. Schultz made a motion to accept the quote from All Around Joe LLC to install high impact vinyl wall guards and rub rails in the lower level of the Police Department at a cost of \$10,335.00, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised as discussed at the work session, Chief Kelly is requesting to replace some 25 year old furniture for Station 26. The quote from Office Furniture Source in Sharonville was the most cost effective at a cost not to exceed \$3,360.00.

Mr. Tracy made a motion to approve the purchase of office furniture for Station 26 from Office Furniture Source at a cost not to exceed \$3,360.00, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised as discussed at the work session, Chief Kelly is requesting to purchase turnout gear shelving for Station 27 and Station 28 from Fire Safety Services, Inc. at a cost not to exceed \$10,200.00.

Mr. Schultz made a motion to approve the purchase of turnout gear shelving for Station 27 and Station 28 from Fire Safety Services, Inc. at a cost not to exceed \$10,200.00, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised as discussed at the work session, Chief Kelly is requesting to perform the third and final phase of the landscaping project at Station 27 through Bzak Landscaping Inc. at a cost of \$5,230.36. Also, to perform similar improvement landscaping at Station 28 as well as install a sidewalk from the front apron to the public entrance at a cost of \$8,238.35 for a total cost not to exceed \$13,500.00 for both station projects. It was noted that the plantings at both stations will be low maintenance.

Mr. Tracy made a motion to approve the Fire/EMS landscape improvements at Station 27 and Station 28 as presented, through Bzak Landscaping Inc. at a cost not to exceed \$13,500.00 for both station projects, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised as discussed at the work session, Mr. Musselman is requesting to replace a vehicle that has been taken out of service permanently due to severe rust and frame issues. The Service Department budgeted \$35,000.00 for this purchase and a new GMC Sierra 2500 can be purchased for \$29,240.00 through Ohio DAS purchasing. A sprayed bed liner would be an additional \$500.00.

Mr. Schultz made a motion to approve the purchase of a GMC Sierra 2500 through Ohio DAS purchasing for \$29,240.00 and to spend an additional \$500.00 for a sprayed bed liner for a total cost of \$29,740.00, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised the Police Department is in possession of surplus property or equipment that is no longer of value to their operations and intend to dispose of these items by internet auction. Resolution 2018-09 was presented for the Board's consideration.

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Mr. Schultz made a motion to adopt Resolution 2018-09 a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by internet auction pursuant to Section 505.10 of the Ohio Revised Code and dispensing with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that he and Mr. Musselman have submitted their final recommendation for our 2018 resurfacing plan. The results came from the recently conducted pavement assessment. A spreadsheet was included in the Trustee's meeting packet of the recommended streets to repave. Two streets are included in the event the bids come in low enough for others to be done. Mr. Wright is recommending the Board approve the pavement resurfacing plan as presented and grant permission to advertise for bids.

Mr. Tracy made a motion to approve the pavement resurfacing plan as presented and grant permission to advertise for bids with a bid opening date of Friday, April 6, 2018 at 2:00 p.m., seconded by Mr. Schultz with all voting "AYE".

**Public Comment:** Ms. Erin Neace, candidate for State Representative, came forward and stated she is proud of Miami Township and all it has to offer.

Mr. Chris Hicks, candidate for County Auditor, stated it is time for a different kind of county, it's time for a watch dog in our Auditor's office that is committed to principals and it is the people's government and money and they deserve a government that brings honesty and transparency.

Ms. Linda Fraley, candidate for County Auditor, came forward and congratulated our Board and stated the ribbon cutting and opening of the new library was awesome and good for the community. Ms. Fraley updated everyone on the Critical 360 project.

Mr. Tom Bixler, candidate for County Commissioner, came forward and gave some background on himself and hoped for everyone's support. Mr. Bixler stated he feels he can bring his lifelong experience to the county.

**Executive Session:** Mr. Schultz made a motion to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code, seconded by Mr. Tracy with all voting "AYE".

Mr. Schultz made a motion to come out of Executive Session, seconded by Mr. Tracy with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:06 p.m.

ATTEST: Eric C. Ferry  
Eric C. Ferry, Fiscal Officer

Mary Makley Wolff  
Mary Makley Wolff, Chairperson