

MIAMI TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS, 800.325.8094 FORM NO. 10148

Held \_\_\_\_\_ JANUARY 16, 2018 \_\_\_\_\_ 20 \_\_\_\_\_

The Miami Township Board of Trustees met in regular session on Tuesday, January 16, 2018 at 7:00 PM. Trustee Wolff called the meeting to order and Jason Pencheck of Troop 128 led the Pledge of Allegiance. The invocation was given by Mr. Tracy.

Clermont County Municipal Court Judge Jesse Kramig swore in Mary Makley Wolff for her next four year term as a Miami Township Trustee.

Clermont County Municipal Court Judge Jesse Kramig swore in Karl Schultz for his next four year term as a Miami Township Trustee.

Trustee Wolff thanked the voters of Miami Township for continuing to believe that this Board is following the wishes and hopes of what good government looks like they take this position very seriously the Board works hard for the residents and they are here to serve the residents and thankful for their faith in the Board.

Mr. Ferry called the roll. Attending were Mary Makley Wolff, Karl Schultz and Ken Tracy. Mr. Tracy made a motion to approve the minutes of the December 6, 2017 special zoning meeting, the December 19, 2017 business meeting and the January 8, 2018 work session, seconded by Mr. Schultz with all voting "AYE".

**Correspondence:** None

**Proclamations and Special Presentations:** The Board introduced the Loveland High School Girls Soccer Team and asked the coach and the team to come forward and for Coach Todd Kelly to tell everyone about the team. Coach Todd Kelly stated he is thankful for the opportunity to coach this group of young women who has impacted his life and the lives of the school system and community. And the support of the community helped tremendously. Ms. Wolff read a proclamation recognizing and congratulating the Loveland High School Girls Soccer Team for their State Championship.

**Department Reports:** A representative of each department presented a report of activities during the month of December 2017.

- |                       |                |
|-----------------------|----------------|
| Community Development | Mr. Elliff     |
| Finance               | Mr. Ferry      |
| Fire/EMS              | Chief Kelly    |
| Police                | Chief Madsen   |
| Recreation            | Mrs. Thibodeau |
| Service               | Mr. Musselman  |
| Administration        | Mr. Wright     |

**Old Business:**

**New Business:** Mr. Schultz made a motion to pay the bills of the Township with 89 checks numbered 129573-129662 and 15 electronic checks numbered 1068-1083 for the total of \$798,841.17 plus payroll and payroll taxes for the check date 12/22/2017 in the amount of \$268,948.57 and payroll and payroll taxes for the check date 1/5/2018 in the amount of \$271,358.76, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$29,356.07.

Mr. Tracy made a motion to adopt Resolution 2018-01 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$29,356.07 and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

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Mr. Wright presented personnel actions for the Board's consideration. The first is to accept the resignation of Justin Williams, Service Department employee, effective January 15, 2018.

Mr. Schultz made a motion to approve the Service Department personnel action as presented, seconded by Mr. Tracy with all voting "AYE".

In the Fire/EMS Department there was an error in the reporting of pay rates at the December 19, 2017 business meeting for two Fire/EMS personnel. The amount of \$25.19 was incorrect and was reported by an employee before any pay had been issued. Mr. Wright and Chief Kelly are requesting the Board amend the pay rates per the current Collective Bargaining Agreement for Daniel Lohbeck's pay rate adjusts from \$21.68 per hour to \$23.87 per hour retroactive to January 2, 2018 and for Andrew Browning's pay rate adjusts from \$21.68 per hour to \$23.87 per hour retroactive to January 5, 2018.

Mr. Tracy made a motion to approve the Fire/EMS Department personnel action as presented, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised at the January 2018 work session quotes totaling \$134,412.31 were presented to the Board for the purchase of two marked and two unmarked fully equipped police vehicles. At the budget hearing a budgeted amount of \$161,600.02 was presented for the purchase of those vehicles. Due to an oversight originally at the Police Department, the quotes submitted at the January work session failed to allot for multiples of various equipment prices. The correct total amount for the two marked and two unmarked fully equipped police vehicles is \$151,884.28. The source for funding of this public safety capital expenditure will come from the appropriate TIF fund(s) as the specific amount will be transferred from those TIF funds into the Safety Levy Capital Improvement Fund.

Mr. Schultz made a motion to approve the purchase of the four Ford Police vehicles from Beechmont Ford Fleet Sales along with the associated internal and external hardware from the noted vendors for a total cost of \$151,884.28, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright presented four updated job descriptions for positions in the Fire Department which had not been updated since the late 1990's. The positions are for four officer-level positions, Station Lieutenant, Shift Captain, Captain of Training and Safety and the Captain of Administrative Services. The job descriptions have been derived from and reviewed by the people that hold those positions currently, as well as the other officers in the department. Additionally, the Board and Ms. Claudia Allen from Strauss Troy have had the opportunity to review and comment on them. Mr. Wright is recommending the Board approve the updated job descriptions for these four positions.

Mr. Tracy made a motion to approve the job descriptions for Station Lieutenant, Shift Captain, Captain of Training and Safety and Captain of Administrative Services, seconded by Mr. Schultz with all voting "AYE".

**Public Comment:** Mr. John McGraw, Union Township Trustee, came forward to introduce himself and to observe the meeting and wanted to compliment them on the very nice and professional meeting and hope that Union Township and Miami Township continue to work together on joint projects. Mr. McGraw thanked the Board for running great a meeting. Mr. McGraw pointed out the Commissioner David Painter was in the audience as well.

A scout in the audience asked about the Skate Park in Miami Meadows. The Board explained the Skate Park was created by the skateboard community that helped raise money and helped find money for that particular Skate Park. They continued noting there is a problem when bikes are on the Skate Park at the same time as skateboarders there are crashes that happen and it was never designed to have bikes on it.

RECORD OF PROCEEDINGS

006

Minutes of

Meeting

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**Executive Session:** None

With no further business to come before the Board the meeting was adjourned at 7:50 p.m.

ATTEST:  \_\_\_\_\_  
Eric C. Ferry, Fiscal Officer

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Mary Makley Wolff, Chairperson