

RECORD OF PROCEEDINGS

DECEMBER 11, 2017

Held _____ 20_____

The Miami Township Board of Trustees met in work session on Monday, December 11, 2017 at the Miami Township Civic Center. Chairperson Ken Tracy called the meeting to order and led the Pledge of Allegiance. Mr. Ferry called the roll and present were Ken Tracy, Mary Makley Wolff and Karl Schultz.

Mr. Wright presented personnel actions for the Board's consideration. In the Community Development Department it was advised there is a need to return the Zoning Inspector to a full time position. It is being recommended to appoint the current part time Zoning Inspector, Nick Colliver, to full time status, effective January 1, 2018 with his probationary period expiring April 3, 2018 and at an hourly rate of pay of \$19.00 per hour, which is his current rate of pay.

Ms. Wolff made a motion to change the employment status of the Zoning Code Enforcement Officer, Nick Colliver, from part time status to full time status effective January 1, 2018 at an hourly rate of \$19.00, seconded by Mr. Schultz with all voting "AYE".

In the Fiscal Office to make a conditional offer of employment to Kelly Flannigan for the position of Finance Director.

Mr. Schultz made a motion to grant a conditional offer of employment to Kelly Flannigan for the position of Finance Director, seconded by Ms. Wolff with all voting "AYE".

In the Fire/EMS Department to promote Lt. David Jetter to the position of Deputy Chief of Operations with a starting salary of \$92,415.00 effective January 1, 2018 with a one year probationary period.

Ms. Wolff made a motion to approve the Fire/EMS Department personnel action as presented, seconded by Mr. Schultz with all voting "AYE".

Also in the Fire/EMS Department to grant final offers for full time employment to the following individuals: Jordan Hall as a FF2/Medic effective January 14th, 2018 at a starting rate of \$26.07 per hour; Brian Mungan as FF2/Medic effective January 15th, 2018 at a starting rate of \$26.07 per hour and Matthew Wendell as a FF2/Medic effective January 16th, 2018 at a starting rate of \$25.19 per hour. Starting pay rates are in accordance with the current Collective Bargaining Agreement and our existing Lateral Entry Policy, and all members will have a one-year probationary period.

Mr. Schultz made a motion to grant final employment for full time employment to: Jordan Hall as a FF2/Medic effective January 14th, 2018 at a starting rate of \$26.07 per hour; Brian Mungan as FF2/Medic effective January 15th, 2018 at a starting rate of \$26.07 per hour and Matthew Wendell as a FF2/Medic effective January 16th, 2018 at a starting rate of \$25.19 per hour, seconded by Ms. Wolff with all voting "AYE".

Also in the Fire/EMS Department to release the following full and part time member from their one year probationary period: Robert Edmonds effective January 1st, 2018 and adjust his hourly rate of pay to \$27.35; Daniel Lohbeck effective January 2nd, 2018 and adjust his hourly rate of pay to \$25.19 and Jamie Williams effective January 3rd, 2018 and adjust his hourly rate of pay to \$25.19, Andrew Browning effective January 5th, 2018 and adjust his hourly rate of pay to \$25.19; Daniel Moeller effective January 6th, 2018 and adjust his hourly rate of pay to \$25.19 and Julie Sparks (PT Firefighter/EMT) retroactive to December 4th, 2017 and adjust her hourly rate of pay to \$14.67.

Ms. Wolff made a motion to approve the Fire/EMS Department personnel action as presented, seconded by Mr. Schultz with all voting "AYE".

Mr. Musselman advised the pavement on a portion of the end of Upper Lewis Road, that serves one resident (The Glasgow's), is settling towards the creek and is threatening to slide into the creek. Mr. Musselman believes there is a solution to provide direct public access to the one resident. The

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potential cost to repair both areas is approximately \$400,000, whereas the cost to provide alternate driveway access to the Glasgow property is approximately \$45,000.00. Mr. Musselman would start the process by having a conversation with the affected property owners to gauge their willingness to cooperate and for the Board to consider vacating the lower end of upper Lewis Road. The decision may impact the 2018 budget and we will need to plan for this potential expense. Mr. Musselman requested permission to start conversations with the property owners. The Board thanked Mr. Musselman for the update.

Mr. Wright and Mr. Taphorn presented the 2018 draft budget. Mr. Wright discussed the Administration budget, Mr. Elliff discussed the Community Development budget, Mr. Musselman discussed the Service-Cemetery-Park Department budget and the Board had a lengthy discussion regarding equipment purchasing and road and park repairs/upgrades, Mrs. Thibodeau discussed the Recreation/Park Department budget noting the WinterBlast event has been cancelled due to cost. Chief Madsen discussed the Police Department budget and the Board discussed the training and vehicle portions of her budget and Chief Kelly discussed the Fire/EMS Department budget and the Board discussed travel and training portion of his budget. The Board asked about the Auditor fees and Mr. Braun stated they can file an action to see if those fees can be charged but will search for information first. Mr. Wright went over the Debt Service Fund and the TIF and RID Funds. Mr. Wright advised they will make the changes that were discussed and bring it back to the Board at the business meeting. Mr. Taphorn advised the Auditor fees for this year were approximately \$340,000.00. The Board asked Mr. Braun to investigate these Auditor fees and get back to the Board.

Public Comment: None

With no further business to come before the Board the meeting was adjourned at 11:29 a.m.

ATTEST: Eric Ferry
Eric Ferry Fiscal Officer

Ken Tracy
Ken Tracy, Chairperson