

RECORD OF PROCEEDINGS

Minutes of

Meeting

MIAMI TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held AUGUST 15, 2017 20

The Miami Township Board of Trustees met in regular session on Tuesday, August 15, 2017 at 7:00 PM. Trustee Mary Wolff called the meeting to order and led the Pledge of Allegiance. The invocation was a moment of silence. Mr. Ferry called the roll. Attending were Mary Makley Wolff and Karl Schultz. Mr. Schultz made a motion to approve the minutes of the July 18, 2017 business meeting and the July 31, 2017 zoning meeting, seconded by Ms. Wolff with all voting "AYE".

Correspondence: Mr. Ferry noted of a \$10,000.00 contribution from the Estates of Pat and Larry Dickerson for the support and enhancement of the dog park at Miami Meadows Park.

Public Hearing Street Lighting District for Pine Bluffs Section 2A: This public hearing was called to order and the notice of public hearing was read. Mr. Wright explained the developer of Pine Bluffs has requested a lighting district for Section 2A of Pine Bluffs. The developer owns all of the lots at this time. There will be 26 improved lots in Section 2A that will be assessed and one open space lot that will not be assed. Each improved lot will be assessed \$17.70 annually. Resolution 2017-34 has been drafted for the Board's consideration. There were no residents or concerned citizens regarding the request.

Mr. Schultz made a motion to adopt Resolution 2017-34 a resolution providing for the procurement of a street lighting system for Pine Bluffs Section 2A and declaring an emergency, seconded by Ms. Wolff with all voting "AYE".

This public hearing was closed by the Board.

Proclamations and Special Presentations: None

Department Reports: A representative of each department presented a report of activities during the month of July 2017.

| | |
|-----------------------|-------------------|
| Community Development | Mr. Elliff |
| Finance | Mr. Ferry |
| Fire/EMS | Chief Kelly |
| Police | Asst. Chief Mills |
| Recreation | Mrs. Thibodeau |
| Service | Mr. Musselman |
| Administration | Mr. Wright |

Old Business:

New Business: Mr. Schultz made a motion to pay the bills of the Township with 273 checks numbered 128112-128385 and 11 electronic checks numbered 985-996 for the total amount of \$1,164,918.62 plus payroll and payroll taxes for the week of 07/15/2017 in the amount of \$473,756.34 payroll and payroll taxes for the week of 07/29/2017 in the amount of \$411,658.15, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$10,690.67.

Mr. Schultz made a motion to adopt Resolution 2017-36 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditure totaling \$10,690.67 and dispensing with the second reading, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the following personnel actions: In the Police Department to remove Officer Todd Taylor and Officer Josh Bail from probationary status effective September 1, 2017.

Mr. Schultz made a motion to approve the Police personnel actions as submitted, seconded by Ms. Wolff with all voting "AYE".

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In the Fire Department to accept the resignation of Alex Holbert and Jared Holbert from their Seasonal Hydrant Maintenance Technician position effective August 15, 2017.

Mr. Schultz made a motion to approve the Fire personnel actions as submitted, seconded by Ms. Wolff with all voting "AYE".

In the Fire Department to accept the retirement of part-time Firefighter/EMS Dave Tengler effective August 31, 2017. Chief Kelly noted Dave has served the Miami Township community since 1976.

Mr. Schultz made a motion to approve the Fire personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

In the Community Development department, to removed Township Planner Jeff Uckotter from probationary status effective July 28, 2017 with a new pay rate of \$24.52 per hour.

Mr. Schultz made a motion to approve the Community Development personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the alternate member of the Board of Zoning Appeals, Carol Turchick, has resigned and is recommending the Board accept her resignation.

Mr. Schultz made a motion to accept the resignation of Carol Turchick from the Board of Zoning appeals and thanked her for her service, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that Mr. Elliff has found an excellent candidate for the alternate member for the Board of Zoning Appeals and is recommending the Board appoint Mr. Steve Reece as the alternate member.

Mr. Schultz made a motion to appoint Mr. Steve Reece as the alternate member to the Board of Zoning Appeals for the unexpired term ending December 31, 2018, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright explained with the resignation of Dr. Kim Brady from the Zoning Commission, he is recommending the alternate member, Mr. Edward Marcin, be appointed to a regular member for the unexpired term ending December 31, 2019.

Mr. Schultz made a motion to appoint Mr. Edward Marcin as a regular member to the Zoning Commission for the unexpired term ending December 31, 2019, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised Mr. Elliff is recommending the Board appoint Ms. Karen Wikoff to the alternate Zoning Commission seat for the unexpired term ending December 31, 2021.

Mr. Schultz made a motion to appoint Ms. Karen Wikoff to the alternate Zoning Commission seat for the unexpired term ending December 31, 2021, seconded by Ms. Wolff with all voting "AYE".

For the Fiscal Department, Mr. Wright advised after a recent search process he is recommending the board offer Conditional Offer of Employment to Laura Radetic for the Fiscal Associate position.

Mr. Schultz made a motion to offer Conditional Offer of Employment to Laura Radetic for the Fiscal Associate position, seconded by Ms. Wolff with all voting "AYE".

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Mr. Wright advised the Police, Fire/EMS and Service Departments are in possession of miscellaneous surplus equipment that is no longer necessary for its operation or is obsolete. Mr. Wright is recommending the Board adopt Resolution 2017-36 authorizing the disposal of the surplus property by internet auction.

Mr. Schultz made a motion to adopt Resolution 2017-36 a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by internet auction pursuant to Section 505.10 of the Ohio Revised Code and dispensing with the second reading, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the Board of the need to set a special meeting on Wednesday, August 23, 2017 at 8:00 a.m. for the purpose of personnel and any other business to come before the Board.

Mr. Schultz made a motion to set a special meeting for Wednesday, August 23, 2017 at 8:00 a.m. for the purpose of personnel and any other business to come before the Board, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the Board has requested to reschedule the regularly scheduled business meeting that would be held Tuesday, September 19, 2017 to Tuesday, September 26, 2017 at 7:00 p.m.

Mr. Schultz made a motion to reschedule the regularly scheduled business meeting that would be held Tuesday, September 19, 2017 to Tuesday, September 26, 2017 at 7:00 p.m., seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that the Board has been invited to participate in the Patriot Day ceremony on Monday, September 11, 2017 at 9:00 a.m. which is our regular work session meeting time. Mr. Wright would like to know if the Trustees would like to participate in the ceremony and if so, to move the work session meeting time. The Board asked to table this to the August 23rd special meeting.

Mr. Wright advised the October work session will fall on October 2nd which is very close to the September business meeting and is recommending the Board cancel the October work session.

Mr. Schultz made a motion to cancel the October 2, 2017 work session, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the upcoming Dog Days Soccer Tournament is being held on August 18-20 at Miami Meadows Park and is submitting the contract for that event for the Board's approval.

Mr. Schultz made a motion to approve the contract with Alliance Cincinnati Soccer Club for the 2017 Dog Days Soccer Tournament to be held August 18-20, 2017, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the Board needs to set a hearing date for Zoning Case #554. With a publication date of August 24, 2017 the window for the hearing is Tuesday, September 5th through Thursday, September 14th. The recommended date and time to hold the hearing is Wednesday, September 6, 2017 at 7:00 p.m.

Mr. Schultz made a motion to hold a meeting to hear zoning Case #554 M/I Homes on Wednesday, September 6, 2017 at 7:00 p.m., seconded by Ms. Wolff with all voting "AYE".

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Mr. Wright advised Mr. Elliff has been working with our Law Director, Joe Braun, regarding adding an administrative appeal option to the Township's Property Maintenance Code which will promote more efficient due process for affected property owners. Currently if a property owner receives a notification under the PMC, the owner may appeal that determination to the Common Pleas Court under ORC 2506. Our proposal is to simplify that process by adding a brief section to the PMC allowing the property owner to appeal to the Township Zoning Commission. That way instead of proceeding to court if the owner disagrees with the determination under the PMXC, the owner will have an effective administrative appeal option that can occur timely prior to the time the Board of Trustees might otherwise declare the property a nuisance and take remedial action. With the Board's agreement, we plan to bring this amendment to the September business meeting.

Mr. Wright advised that Mr. Musselman is requesting permission to advertise for bids for the Dry Run Road Slope Stabilization project. The project estimate is \$194,938.70 and we will receive 80% of that in the form of an emergency funding grant from OPWC. Our total estimated outlay will be \$38,987.74. We would conduct the bid opening on September 6 at 3:05 p.m. and should be able to make a recommendation to the Board at the work session on September 11th.

Mr. Schultz made a motion to grant permission to advertise for bids for the Dry Run Road Slope Stabilization project, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright is requesting permission to award a contract for widening the north bound lane of Sugar Camp Road where it intersects with St. Rt. 131. The widening will facilitate the large rescue equipments ability to make right hand turns as they respond out of Station 29. The three bids received were JK Meurer for \$29,185.00; Loveland Excavating for \$45,910.00 and JR Jurgenson for \$132,000.00. Mr. Wright is recommending the Board award the contract to JK Meurer.

Mr. Schultz made a motion to award the contract for the widening of intersection of Sugar Camp Road at the intersection of State Route 131 to JK Meurer in the amount of \$29,185.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised it is time for the Township's annual renewal of its Health Insurance Benefits. Anthem's initial renewal rate for the upcoming plan year was a proposed 41%. Our health insurance broker began renegotiating with Anthem for lower rates, shopped the Township's business around with other providers and proposed some plan changes. The employee health insurance committee met three times with our broker to discuss ways of having a smaller increase. In the end, Anthem was determined to have the most competitive plan and is proud of how proactive the committee was to recommend that the deductible amount for employees be increased so that they also took on increased exposure. The committee also recommended we adopt Anthem's Essential Drug List to only cover medications that are deemed essential and not cover some boutique or non-formulary prescriptions. With the increased deductible and the Essential Drug List the 41% increase was reduced to a 16% increase. Mr. Wright is recommending the Board approve the 2017-2018 Anthem Health and Life Insurance Benefit Plan and authorize the Township Administrator to execute the plan on their behalf.

Mr. Schultz made a motion to approve the 2017-2018 Anthem Health and Life+- Insurance Benefit Plan and authorize the Township Administrator to execute the plan on their behalf, seconded by Ms. Wolff with all voting "AYE".

Public Comment: Ms. Laura Hoyer of 335 Wiltsee came forward to discuss different issues in the neighborhood with regard to fireworks, noise from dirt bikes, construction vehicles working at night and other issues. Mr. Elliff stated he would be happy to help Ms. Hoyer with

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some of the issues. The Board noted the noise regulations are in the zoning code and modifications are being worked on.

Executive Session: Mr. Schultz made a motion to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code, and to consider the sale or purchase of property pursuant to Section 121.22(G)(2) of the Ohio Revised Code, and to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance which is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project, pursuant to Section 121.22(G)(8) of the Ohio Revised Code, seconded by Ms. Wolff with all voting "AYE".

Mr. Schultz made a motion to come out of Executive Session, seconded by Ms. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:52 p.m.

ATTEST: 
Eric C. Ferry, Fiscal Officer


Mary Makley Wolff, Vice Chairperson