

MIAMI TOWNSHIP BOARD OF TRUSTEES

APRIL 18, 2017

The Miami Township Board of Trustees met in regular session on Tuesday, April 18, 2017 at 7:00 PM. Trustee Ken Tracy called the meeting to order and led the Pledge of Allegiance. The Board observed a moment of silence in honor of the late Retired Milford Fire Chief, John Cooper who passed away suddenly. The invocation was given by Mr. Tracy. Mr. Schultz made a motion to appoint Mr. Wright as Acting Fiscal Officer, seconded by Ms. Wolff with all voting "AYE". Mr. Wright called the roll. Attending were Ken Tracy, Mary Makley Wolff and Karl Schultz. Ms. Wolff made a motion to approve the minutes of the March 21, 2017 business meeting and the April 10, 2017 work session, seconded by Mr. Schultz with all voting "AYE".

Correspondence: None

Special Personnel Actions: Mr. Wright is recommending the Board grant final employment to Hunter Willoughby for the position of full time police officer, with an eighteen month probationary period at a starting pay of \$28.57 per hour with a hire date of May 1, 2017.

Mr. Schultz made a motion to grant final employment to Hunter Willoughby for the position of full time police officer, with an eighteen month probationary period at a starting pay of \$28.57 per hour with a hire date of May 1, 2017, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright is recommending the Board remove Sgt. Rob Hirsch from probationary status effective May 8, 2017 with a contractual increase from \$39.08 per hour to \$40.29 per hour.

Ms. Wolff made a motion to remove Sgt. Rob Hirsch from probationary status effective May 8, 2017 with a contractual increase to \$40.29 per hour, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright is recommending the board remove Lt. Ted Swain and Lt. Greg Jenkins from probationary status effective May 8, 2017.

Mr. Schultz made a motion to remove Lt. Ted Swain and Lt. Greg Jenkins from probationary status effective May 8, 2017, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright is recommending the Board grant final offer for volunteer employment to Casey Duncan as an EMS-Basic effective May 22, 2017.

Ms. Wolff made a motion to grant final offer for volunteer employment to Casey Duncan as an EMS-Basic effective May 22, 2017, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright is recommending the Board grant final offers for part-time employment to the following people all effective May 22nd, 2017. To Sean McCarthy as a Firefighter 2 / EMT-Basic at a starting rate of \$14.14/hour; Brittany Dryden as a Firefighter 1 / Paramedic at a starting rate of \$16.41/hour and Bryan Schmidlapp as a Firefighter 2 / Paramedic at a starting rate of \$16.41/hour.

Mr. Schultz made a motion to grant final offers for part-time employment to the following people all effective May 22nd, 2017. To Sean McCarthy as a Firefighter 2 / EMT-Basic at a starting rate of \$14.14/hour; Brittany Dryden as a Firefighter 1 / Paramedic at a starting rate of \$16.41/hour and Bryan Schmidlapp as a Firefighter 2 / Paramedic at a starting rate of \$16.41/hour.

Mr. Wright made a recommendation to grant final employment for part-time Service Department positions to Jason Walton, Andrew Greine and Joe McCabe at \$12.00 per hour with a hire date of April 19, 2017.

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Mr. Schultz made a motion to grant final employment for part-time Service Department positions to Jason Walton, Andrew Greine and Joe McCabe at \$12.00 per hour with a hire date of April 19, 2017, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright recommended the Board grant a conditional offer of employment for part-time Service Department positions to Brandon Sevier and David Martin.

Ms. Wolff made a motion to grant a conditional offer of employment for part-time Service Department positions to Brandon Sevier and David Martin, seconded by Mr. Schultz with all voting "AYE".

Proclamations and Special Presentations: Chief Madsen asked Hunter Willoughby, his family and girlfriend along with the Trustees and Mr. Wright to come forward. Chief Madsen gave some background on Hunter Willoughby. Joe Braun, Township Law Director, administered the Oath of Office. Hunter Willoughby's girlfriend, Laura Boggs, pinned Badge #33 on Hunter's uniform.

Ms. Wolff read a proclamation on "Parents Who Host Lose The Most" reminding parents about Prom Season and Graduation Season and the dangers of parents who host parties with alcohol. Ms. Wolff introduced Michelle Lidenburg with the Partners for a Drug Free Milford Miami Township. Ms. Lidenburg discussed the Parents Who Host Lose The Most campaign.

Department Reports: A representative of each department presented a report of activities during the month of March 2017.

Community Development	Mr. Elliff
Finance	Mr. Wright
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Musselman
Administration	Mr. Wright

Old Business: None

New Business: Mr. Schultz made a motion to pay the bill of the Township with 260 checks numbered 127032 - 127292 and 16 electronic checks numbered 918 - 934 for the total amount of \$1,819,537.73 plus payroll and payroll taxes for the week of 03/25/2017 in the amount of \$394,141.49 and payroll and payroll taxes for the week of 04/08/2017 in the amount of \$390,228.93, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$2,143.92.

Ms. Wolff made a motion to adopt Resolution 2017-13 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$2,143.92 and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised the Township renews the Property and Casualty Insurance every April. Mr. Wright is recommending the Board renew with OTARMA, our existing broker. OTARMA will be giving the Township a rebate of \$8,619.71 and another rebate for \$500.00 making the total annual cost of \$122,726.29 after the two rebates. The cost before the rebates is \$132,226.01.

Mr. Schultz made a motion to renew the Township's Property and Casualty Insurance with OTARMA at a cost not to exceed \$132,226.01, seconded by Ms. Wolff with all voting "AYE".

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Mr. Wright advised as discussed at the work session, the Fire/EMS Department is requesting approval to contract with Burns Quality Painting to perform the exterior painting of Station 27 and Station 28 at a cost of \$7,798.00 for both buildings. Mr. Wright is recommending the Board accept the quote from Burns Quality Painting.

Ms. Wolff made a motion to accept the quote from Burns Quality Painting to perform the exterior painting at Station 27 and Station 28 at a total cost of \$7,798.00 for both buildings, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised as discussed at the work session, the Fire/EMS Department is requesting the Board accept the single bid received for the 2017 ambulance remounting project from Crossroads Ambulance Sales and Service in the amount of \$323,030.00 for two vehicles. By trading in both of the existing chassis for \$4,100.00 each and prepaying for the two new chassis they can realize an additional cost savings of \$3,000.00 which brings the total amount to \$323,030.00.

Mr. Schultz made a motion to accept the bid for the 2017 ambulance remounting project from Crossroads Ambulance Sales and Service in the amount of \$323,030.00 for two vehicles, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised as discussed at the work session the Fire/EMS Department is requesting approval to purchase five Cradlepoint wireless point devices for the five ambulances on our fleet. These devices will allow them to reduce the number of "air cards" that are used in the existing ambulances for wireless connectivity. By eliminating one of the two "air cards" we will realize an annual savings of approximately \$2,400.00. The Fire/EMS Department is asking the Board to approve the purchase and installation of the devices at a cost not to exceed \$8,000.00.

Ms. Wolff made a motion to approve the purchase of five Cradlepoint wireless access point devices at a cost not to exceed \$8,000.00 including installation, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised as discussed at the work session, the Police Department is requesting to purchase partition panels and work surfaces for the detective division that will be housed in the former Trustee Meeting Room at the Police Building, from Loth Inc., at a cost of \$16,958.52.

Mr. Schultz made a motion to approve the purchase and installation of partition panels and work surfaces from Loth Inc., at a cost of \$16,958.52, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that the Center for Local Government is seeking information on our participation in the 2017/2018 snow and ice season. Mr. Musselman is recommending the Board allow him to submit a request for 500 tons of highway salt to the SWOP4G for the 2017/2018 snow and ice season. The request must be submitted to the SWOP4G by May 5, 2017.

Ms. Wolff made a motion to allow the Service Department to submit a request for 500 tons of highway salt to the SWOP4G for the 2017/2018 snow and ice season, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright submitted the bids for the 2017 Township Paving Program. Each bid included a base bid, base bid and 1st alternate and base bid, 1st alternate and 2nd alternate. Once the bid is awarded, there will be a pre-construction meeting and our goal is to have the work completed before school resumes in August/September. Mr. Wright is recommending the Board accept the bid from JR Jurgenson for the base bid and 1st alternate for a cost of \$510,877.50.

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Mr. Schultz made a motion to accept the bid from John R. Jurgenson for the base bid and 1st alternate for the 2017 Township Paving Program at a cost of \$510,877.50, seconded by Ms. Wolff with all voting "AYE".

Public Comment: None

Executive Session: Mr. Schultz made a motion to go into Executive Session to conference with counsel related to pending or imminent litigation pursuant to Section 121.22(G)(3) of the Ohio Revised Code, seconded by Ms. Wolff with all voting "AYE".

Ms. Wolff made a motion to come out of Executive Session, seconded by Mr. Schultz with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:20 p.m.

ATTEST: _____
Jeff Wright, Acting Fiscal Officer

Ken Tracy, Chairperson