

DIRECTIVE 46.2
SPECIAL OPERATIONS

Issue Date: 05/12/2020	By Order of Chief of Police
Rescinds: (Issue 06/07/2020)	CALEA Standards
Pages: 7	Referenced: 46.2.1; 46.2.2; 46.2.3; 46.2.4; 46.2.5; 46.2.6; 46.2.7 & 46.2.8

This directive consists of the following sections:

- 46.2.1 Special Operations Activities**
- 46.2.2 Tactical Team Selection**
- 46.2.3 Tactical Team Equipment**
- 46.2.4 Crisis Negotiation Selection - N/A by Function**
- 46.2.5 Search and Rescue - N/A by Function**
- 46.2.6 VIP Security**
- 46.2.7 Special Events**
- 46.2.8 Event Deconfliction Process – N/A by Function**

POLICY AND PROCEDURE:

46.2.1 Special Operations Activities

This directive establishes policy and procedure for special operations activities. Special operations shall include the deployment of the Clermont County Sheriff’s Office (CCSO) Special Response Team (SRT) (a tactical team), VIP Security, and Special Event Planning.

Responsibility of Agency Personnel Until Assistance Arrives

In the event of any of the following serious criminal incidents - Barricaded Gunman; Hostage Incidents; Civil Disorder; High Risk Search Warrant Execution; Terrorist Attack; or other high-risk situation - the on-duty supervisor may determine that it is necessary to summon assistance from the CCSO SRT. In that case a request shall be made for the SRT through the Clermont County Communications Center.

While awaiting the arrival of the SRT, the on-duty supervisor shall:

- Establish the Incident Command System and Assume Command of the Incident.
- Clear the Patrol Radio Frequency and request all routine radio traffic to be re-directed to an alternate frequency.

- Provide Dispatch with the following information:
 - Safe entry route for all responding personnel.
 - Pertinent intelligence information including description of physical setting.
 - Account of the situation including number of victims, number of offenders and a description of any dangerous conditions.
 - Establish an Inner and Outer Perimeter.
 - Identify and Request Additional Resources.
 - Cause the required notifications to be made to the appropriate Command Staff members.

Deployment of Tactical Teams

The Clermont County Sheriff's Office (CCSO) maintains a Special Response Team (SRT) to be used in high risk or hostage situations. The SRT is made up of personnel from the CCSO and other local police departments within Clermont County, including personnel from the Miami Township Police Department.

The CCSO SRT is under the supervision of the Clermont County Sheriff and/or his designated line supervisors.

When summoned to assist the Miami Township Police Department, the CCSO SRT shall send a liaison to the command post or other designated location to coordinate with the local Incident Commander.

The CCSO SRT shall not deploy or act without prior coordination with the local Incident Commander.

The CCSO SRT Procedures are described in CCSO General Order 46 Unusual Occurrences. Miami Township adopts by reference those parts of that General Order that apply to SRT Operations.

After each deployment with the SRT, the Miami Township employee assigned to the SRT and involved in the incident shall file an incident report with Miami Township Police Department describing his/her participation in the deployment.

Coordination and Cooperation Between Tactical Teams and Other Components

If the planned situation is of such magnitude as to require additional SRT resources, contact may be made with the Ohio State Highway Patrol SRT, the Hamilton County Sheriff's Office SRT, the Warren County Sheriff's Office SRT, and/or the City of Cincinnati Police Division SRT. Requests for these additional resources will be made through the Clermont County Communications Center.

Coordination and cooperation between the tactical teams and personnel of the Miami Township Police department, or other supporting law enforcement agencies, shall be had to assure the safe and successful outcome of the situation. Miami Township Police or

other law enforcement agencies may be tasked to perform perimeter control, traffic control, observation, evacuation or other tasks in support of the SRT operation.

46.2.2 Tactical Team Selection

The CCSO reserves the right to make the final decision for selection of personnel to the SRT.

Interested Miami Township Police Department Personnel may apply to the SRT when vacancies exist.

Miami Township Police Department Personnel may be assigned to the CCSO SRT with the approval of the Miami Township Chief of Police.

The criteria for selection will be based upon minimum criteria and an interview with a panel of staff designated by the Chief of Police and an interview with designated personnel at the Clermont County Sheriff's office. Minimum criteria are:

- Must have successfully completed the probationary period as a Miami Township Police Officer and have at least two years experience as a police officer.
- May not have had any disciplinary action within the past 24 months.
- Must have an acceptable attendance record within the past 24 months.
- Must present a physically fit appearance and correctly wear the duty uniform.
- Must successfully pass a physical fitness test as determined by the CCSO.
- Ability to work as part of a team with SRT personnel.
- Pass an in-depth psychological examination.
- Proficiency with duty weapons as determined by the SRT supervisor.
- Review of personnel file including evaluations, commendations, discipline and sick time use.
- A written recommendation by immediate supervisor.
- Family support for service in such a unit.

Assignment to this position is for an indefinite period based upon performance. Work schedules will vary dependent upon Miami Township Police Department and CCSO needs. Training will be on a scheduled basis as directed by the CCSO. Members receive no additional compensation with exception of approved overtime.

46.2.3 Tactical Team Equipment

The Miami Township Police Department will provide basic equipment and uniforms for its personnel selected to be on the CCSO SRT. The equipment to be provided is:

- Black BDU Set (2)
- Camo BDU Set (1)
- Field Jacket Alpha (1)
- Kevlar Helmet (1)
- Nylon Web Gear (1)

- Flight Gloves (1)
- Balaclava (1)
- Goggles (1)
- Winter Camo Set (1)
- Ponch & Liner (1)
- SRT Vest (1)

46.2.4 Hostage Negotiation Selection – N/A By Function

Hostage negotiation is performed by the Clermont County Special Response Team.

46.2.5 Search and Rescue – N/A By Function

The department has adopted the Miami Township Integrated Emergency Management Plan (IEMP). Search and Rescue responsibilities are assigned to the Clermont County Special Response Team and/or the Miami Township Fire/EMS Department.

46.2.6 VIP Security

To establish guidelines for the security of celebrities, presidential visits, and other important persons who, due to their prominence may require special security precautions while traveling through, visiting or staying in Miami Township.

To delegate responsibility and when required, provide for the coordination with Federal, State and other local law enforcement agencies as well as private security to provide the safest possible environment for important persons.

Responsibilities

The Patrol Division Supervisor will supervise and coordinate any detail requiring security for an important person, unless otherwise designated by the Chief of Police. The Chief of Police will approve the overall security plan developed.

Officers assigned to any important person security detail will work in the uniform of the day with their normally issued weapons and personal equipment, unless otherwise instructed by the Patrol Division Supervisor.

If special equipment or weapons are deemed necessary for the security detail, only persons qualified in the use of any special equipment or weapons, and then only be used in conjunction with an overall security plan approved by the Chief of Police.

Specialized vehicles (unmarked cars, bulletproof cars, buses, vans, etc.) and other transportation needs shall be considered in pre-event planning sessions and arranged for in advance by the Patrol Division Supervisor.

Soft body armor shall be available for important persons, if they so desire. The Patrol Division Supervisor shall plan for this loan of this equipment.

All intelligence gathering and coordination of intelligence information will be the responsibility of the Patrol Division Supervisor.

Routes and Sites to be used by Important Persons

Planning for and reconnoitering travel routes will be conducted to determine the safest and most expedient route. In addition to a primary route no less than two alternate routes will be planned.

Advance on-site inspections will be conducted including aerial overview when available of the area or areas to be traveled by and or occupied by the important person. A final inspection prior to arrival will be made of the immediate area the important person is likely to occupy, and the area will be guarded from that point until the arrival of the important person.

Dissemination of Information

Prior to the VIP's arrival, a briefing will be conducted by the supervisor of the detail. This briefing will be attended by all affected officers and a representative from all outside agencies involved. Duties and assignment of each agency will be outlined, as will the duties of all officers with the Miami Township Police Department.

Emergency Medical Care

The Miami Township Fire/EMS Department will be available for emergency medical services. Any transport of an important person will be to the closest or most appropriate hospital as directed by the EMS supervisor.

A Miami Township Police officer or other authorized law enforcement officer will accompany the EMS unit to the hospital.

If necessary or as required, University Hospital Air Care Medical service may be placed on standby or activated.

Communications

All assigned officers will carry a portable radio and maintain communications with the dispatcher on the primary frequency. If necessary, assigned units may be directed to use an alternate channel for other communications.

Identification of Security Personnel

Issued, color coded identification will be worn by all personnel assigned to the security detail, conspicuously worn on the lapel, front pocket, or collar. The supervisor of the detail (in conjunction with other agencies) will determine what color and designation will be worn.

46.2.7 Special Events Planning

Supervision and Coordination

When a special event is contemplated, a single person or position shall be designated as the coordinator or supervisor of the event planning process and coverage. The person designated shall have the skills and experience appropriate for planning or supervising the type of event considered. Before the person is designated as the event coordinator/supervisor, consideration shall be given to that person's regular work assignment and the compatibility of those duties with the special events assignment

Planning Considerations

When planning a special event, the special event coordinator/supervisor shall, at a minimum, make the following considerations.

Develop a written estimate of the potential:

- Traffic volume and problems associated with traffic and the event
- Size of the crowd and the need for crowd control measures
- Crime problems expected

Development of a contingency plan for traffic direction and control, including:

- Ingress and egress of vehicles and pedestrian traffic
- Parking
- Public Transportation
- Alternate traffic routes
- Temporary Traffic Controls
- Temporary Parking Restrictions
- Logistical requirements
- Coordination inside and outside of the agency

Use of Special Operations Personnel

- Depending upon the nature of the event, it may be necessary to employ Special Operations Personnel. In such a case, coordination shall be made with the Clermont County Sheriff's Office SRT.
- If the planned event or situation is of such magnitude as to require additional SRT resources, contact may be made with the Ohio State Highway patrol SRT, the Hamilton County Sheriff's Office SRT, the Warren County Sheriff's Office SRT, and/or the City of Cincinnati Police Division SRT.

Logistical Requirements

Consideration must be given to logistical requirements for a special event. These may include:

- Fuel for Motor Vehicles;
- Portable Toilets;
- Tarps or Flies for Protection from Direct Sunlight;
- Food and Water.

Early planning and coordination must take place to assure logistical requirements will be met when needed. All purchasing procedures must be followed when acquiring logistical support for a special event.

Coordination Inside and Outside the Agency

Successful planning requires coordination of the plan both inside and outside the agency. Key personnel must be kept abreast of the plan as it is developed. Input should be sought, within the constraints of time and other factors, from potential event participants.

Copies of the plan should be produced and distributed early enough in advance of the plan implementation to permit others to prepare for their responsibilities under the plan.

When possible, a briefing of the plan should be presented to participants before the plan is implemented.

If needed, a rehearsal of the plan or its key components may be made before the plan is implemented.

After Action Report

After the special event has concluded, the person designated as the coordinator/supervisor for that event shall prepare a written after-action report to be submitted to the Chief of Police not later than 30 days following the completion of the event.

The After-Action Report shall include, at a minimum, a discussion of the planning sequence, the successes enjoyed, the problems encountered, and recommendations for improvement during future events.

46.2.8 Event Deconfliction Process – N/A By Function

Miami Township Police Department does not participate in an Event Deconfliction System.