

**DIRECTIVE 44.1
JUVENILE ADMINISTRATION**

Issue Date: 05/12/2020	By Order of Chief of Police
Rescinds: (Issue 08/27/2015)	CALEA Standards
Pages: 3	Referenced: 44.1.1; 44.1.2 & 44.1.3

This directive consists of the following sections:

- [44.1.1 Juvenile Operations Policy](#)
- [44.1.2 Policy Input, Others](#)
- [44.1.3 Annual Program Review](#)

POLICY AND PROCEDURE:

It is the policy of the Miami Township Police Department to maintain a juvenile function that is committed to developing and perpetuating programs designed to prevent and control juvenile delinquency as well as developing and maintaining a positive relationship between juveniles and the police. It shall be the responsibility of all members of the Miami Township Police Department to participate in or support the department's juvenile operations function and programs.

[44.1.1 Juvenile Operations Policy](#)

The Miami Township Police Department is committed to the development and perpetuation of programs designed to prevent and control juvenile delinquency and to divert juveniles from the Juvenile Court System where possible.

The department shall refer juveniles to the Clermont County Juvenile Court, other criminal justice agencies, public social service agencies and/or private social service agencies within the parameters of the Juvenile Justice System in order to divert non-serious and/or social problems from the formal justice system. This will assist in solving individual, family and community problems using community and regional resources.

Enforcement of laws with respect to juveniles is a major objective. However, the Miami Township Police Department also recognizes the need for and is committed to participating in activities and designing programs geared toward preventing and controlling juvenile delinquency. The Miami Township Police Department is committed to the development, implementation and perpetuation of programs designed to:

- Protect Children from Abuse and Neglect.
- Prevent and Control Juvenile Delinquency.

- Divert Juveniles from the Juvenile Court System where possible.

In an effort to solve individual, family and community problems, the Miami Township Police Department will utilize a variety of community and regional resources. The department will refer juveniles to the Clermont County Juvenile Court and other criminal justice agencies when deemed appropriate and necessary based on the circumstances of a particular incident. When appropriate, the department will make referral to public and/or private social service agencies within the parameters of the Juvenile Court in order to divert non-serious and/or social problems from the formal justice system.

All personnel of the Miami Township Police Department share in the responsibility or participating in and supporting the juvenile operations function of the department. The Support Services Supervisor or designee will be responsible for the day to day, juvenile related activities, including, but not limited to:

- Reviewing, assigning, managing and coordinating juvenile investigations.
- Filing of juvenile charges and other records with the Juvenile Court.
- Follow-up of juvenile arrests.
- Follow-up of adult arrests related to juvenile victims of crime.
- Serving as counsel or resource person to other components within the department regarding follow-up investigation of juvenile crime and coordination and preparations of juvenile court cases.
- Diverting juvenile offenders out of the juvenile justice system when appropriate.
- Designing and implementing programs intended to prevent and control delinquent and criminal behavior by youths.

All officers and employees will be alert to any situation that could result in potential dangers or problems for juveniles and to take appropriate action so as to remedy the problem. Employees shall be watchful of the physical and mental welfare of children. Additionally, personnel are responsible for having a basic knowledge of the philosophy and procedures of the Clermont County Juvenile Justice System and a working knowledge of the Ohio Revised Code as it related to juveniles.

Each officer, upon dealing with a juvenile offender, is to take the following action when appropriate:

- Prepare all necessary reports and forms necessary to process youth arrests.
- When possible, conduct all follow-up to bring the case to a successful conclusion.
- Make notification to the Support Services Supervisor of any serious offenses committed by a juvenile.

44.1.2 Policy Input, Others

The Support Services Supervisor or designee shall act as a liaison between the department and other elements of the juvenile justice system to ensure that the department's policy, procedures and directives are consistent with other juvenile justice system components.

Procedural recommendations from other juvenile justice system components are encouraged and shall be forwarded to the Chief of Police for review.

44.1.3 Annual Program Review

No less than annually, the Support Services Supervisor or designee shall review all enforcement and preventive programs relating to juveniles. The written evaluation will consider both the quantitative and qualitative elements of each program. A recommendation will then be made to the Chief of Police, based upon the review, as to the individual programs and whether the programs should be retained as is, be modified or be discontinued. Additionally, new programs may be submitted for consideration by the Chief of Police.