

REQUEST POLICE DETAIL

**Miami Township Police Department
5900 McPicken Drive
Miami Township, Ohio 45150
513-248-3721**

requestpolicedetail@miamitwpoh.gov

Standard fee is **\$65.00** per hour for each officer, with a 3-hour minimum charge per officer. Some details require use of a police vehicle which is **\$10.00** per hour, 3 hour minimum. **Persons requesting officers with less than 36 hours advance notice will be charged \$75.00 per hour for each officer. Cancellation with less than 24 hours notice incurs a 3-hour minimum charge. Payment is due upon receipt of invoice to 'Miami Township Police Department' for all charges. This request MUST be emailed only to the above address.**

*** Non-profits are not required to pay for the use of the police vehicle.

Requesting Organization: _____

Address: _____

City: _____ Zip: _____

Scheduling Personnel: _____ Phone: _____

Billing Personnel: _____ Phone: _____

Billing Personnel Email: _____ Fax: _____

Work Location: _____

Work Date(s): _____

Work Time(s): from: _____ to: _____

Number of Officers Needed: _____ Uniform or Plainclothes: _____ Vehicles: _____

Describe nature of work:

Your signature below indicates acceptance of the Terms above and responsibility for payment.

Name and Title

Date

Reviewed & Assigned

Chief or Designee