

MIAMI TOWNSHIP FIRE & EMS APPLICATION PACKET DOCUMENT

This Document Consists of 4 Primary Sections.
Please Carefully Read and Examine Each Section.

TABLE OF CONTENTS

- SECTION 1** (1 Page) - Table of Contents (This Page)
- SECTION 2** (1 Page) - Job Announcement
- SECTION 3** (1 Page) - Application Instructions
- SECTION 4** (1 Page) - Application Addendum that should be filled out and returned
- SECTION 5** (4 Pages) - The application form itself which must be filled out and returned
- SECTION 6** (3 Pages) - Additional reference information



FIREFIGHTER 2/PARAMEDIC FULL-TIME

Miami Township Fire and EMS is accepting applications for the position of Full-Time Firefighter 2/Paramedic in order to establish an eligibility list for existing openings and future needs.

MINIMUM QUALIFICATIONS: Persons applying for these positions must be at least 18 years of age; must possess at a minimum a high school diploma or equivalent; possess a valid Ohio driver's license, and must possess valid and current certification as a Firefighter 1 and Emergency Medical Technician from the State of Ohio at time of application.

Applicants will be required to possess their State of Ohio Firefighter 2 and Paramedic certification prior to appointment to this position.

Miami Township offers a comprehensive benefit package. Starting salary range is \$56,682.23 to \$66,382.18 dependent on previous years of full-time fire service and/or EMS experience.

As part of the qualifying process, applicants must submit a completed Miami Township Fire and EMS Application for Employment. The application is available online at www.miamitwpoh.gov or can be picked up in person at Station 26 at 5888 McPicken Drive, Milford, Ohio 45150.

All applications must be received before 5:00 PM, Thursday, September 5, 2019. Return to 5888 McPicken Drive, Milford, Ohio 45150 marked Attn: Capt. Brian Gulat or via email at FireEMSApps@miamitwpoh.gov



Miami Township is an Equal Opportunity Employer

APPLICATION INSTRUCTIONS

Please fill out all pages of the application and sign in two places on the final page.
ALSO COMPLETE AND INCLUDE THE FOLLOWING FORM:

- “**EMPLOYMENT APPLICATION ADDENDUM #1**”

Please Note The List Of Copies Of Documents Which Must Be Included

Completed forms can be scanned and e-mailed to:

FireEmsApps@miamitwpoh.gov

Or, the completed forms can be dropped off at or mailed to our HQ station:

Miami Twp. Fire & EMS
Attn: Capt. Brian Gulat
5888 McPicken Drive
Milford, OH 45150

If you have any questions, please call Capt. Gulat at 513-965-6820 or
Asst. Chief Mack or Capt. Rita Burroughs at 513-248-3700.

APPLICATIONS MUST BE RETURNED BY September 5, 2019 AT 1700 HRS

***Physical Ability And Written Test To Be Offered
September 13 & 14 from 08:00 until Completion
(Must Attend One of The Days)***

STUDY GUIDELINES

Written Test Questions Will Be Based On The Following:

NFPA 1001 Firefighter I and Firefighter II Objectives

National DOT Paramedic Curriculum Based Materials

American Heart Association Advanced Cardiac Life Support

EMPLOYMENT APPLICATION ADDENDUM #1

THIS PAGE MUST BE COMPLETED AND RETURNED WITH THE APPLICATION

PLEASE ANSWER THE FOLLOWING QUESTIONS:

Have you received a complete series of Hepatitis-B vaccinations? ___ Yes ___ No ___ Decline to answer
If Yes, You Will Need To Provide Proof And Dates When Hired

**COPIES OF THE FOLLOWING DOCUMENTS / INFORMATION
MUST BE INCLUDED WITH YOUR APPLICATION**

Please Check-Off Items To Ensure Inclusion

- ___ Driver's License
- ___ Ohio firefighter certification card
- ___ Ohio EMS certification card

Please Include Copies Of The Following Cards Or Certificates If You Have Them:

- ___ Current ACLS card
- ___ Specialty cards (i.e. PALS, BTLS, Fire Service Inspector)
- ___ Haz-Mat certifications

PLEASE PRINT:

NAME _____

DATE _____

**** PLEASE CHECK WHICH SESSION YOU WILL TAKE THE PHYSICAL ABILITY AND WRITTEN TEST:**

- ___ Friday, September 13, 2019 08:00 Until Completion
(Written, Physical Ability, & Practical Assessment)
- ___ Saturday, September 14, 2019 08:00 Until Completion
(Written, Physical Ability, & Practical Assessment)

**** At the Live Oaks Career Center, 5956 Buckwheat Road, Milford OH 45150 ****

You MUST BRING YOUR DRIVER'S LICENSE WITH YOU TO THE TEST SITE

NOTE – You are automatically confirmed on the above date and will NOT receive a confirmation.



Miami Township Fire & EMS

Application For Employment

App Rcvd _____	
Cond Offer _____	Accept? _____
Final Offer _____	Accept? _____

Please Print

Position Applied For		Date of Application	
Last Name		First Name	Middle Name
Address	Number & Street	City	State
			Zip Code
Telephone Numbers (<i>Home, Cell, Pager, Work</i>)		Social Security Number	
Cell:	Home:		
Work:	E-Mail		

Have you ever filed an application with us before? Yes No

If Yes, give date: _____

Have you ever been employed with us before? Yes No

If Yes, give date: _____

Are you related to any current Township employee(s) or elected official(s)? Yes No

If Yes, give name(s): _____

If hired, are you willing to work overtime? Yes No

Are you currently employed? Yes No

May we contact your present and former employers? Yes No

On what date would you be available for work? _____

Do you have a valid Ohio driver's license? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes No

Can you provide required proof of your eligibility to work? Yes No

Are you physically or otherwise unable to perform the duties of the job for which you are applying? Yes No

Have you ever been discharged from a job? Yes No

Discharge will not necessarily disqualify an applicant from employment

We Are An Equal Opportunity Employer

Education

	High School or GED				College / University				Other (Specify)			
School Name and Location												
Years Completed	9	10	11	12	1	2	3	4	1	2	3	4
Diploma / Degree / Certificate												
Describe Course of Study												
Describe Any Honors Received												

Fire and EMS Related Training <i>Please Attach Copies of Certification Cards to Application</i>			
EMT	Year Completed:	Certification Number:	Institution / Location:
Paramedic	Year Completed:	Certification Number:	Institution / Location:
Firefighter 1A	Year Completed:	Certification Number:	Institution / Location:
Firefighter, Other Level:	Year Completed:	Certification Number:	Institution / Location:
Hazmat	Level:	Year Completed:	Institution / Location:

Describe any other specialized training or qualifications you have relating to the position applied for

Describe any computer skills you possess, including software and hardware experience

Indicate any foreign languages (including American Sign Language) you can speak, read and/or write	Fluent	Good	Fair
Speak			
Read			
Write			

Employment Experience

Start with your present or last job. *List ALL employers for the last 5 years.* Include any job-related military service assignments and volunteer activities. *Use an additional sheet of paper if needed.*

1.	Employer	Dates Employed		Describe Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title	Supervisor		
	Reason for Leaving			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Employer	Dates Employed		Describe Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title	Supervisor		
	Reason for Leaving			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
3.	Employer	Dates Employed		Describe Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title	Supervisor		
	Reason for Leaving			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
4.	Employer	Dates Employed		Describe Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title	Supervisor		
	Reason for Leaving			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

If there are any employers listed above whom you do not wish contacted, briefly explain why:

References

Give name, address and telephone number of three references who are not related to you and are not previous employers

1.
2.
3.

Miami Township considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. We are an Equal Opportunity Employer.

In Case Of Emergency, Notify:

Name: _____

Address: _____

Phone Number: _____ Relationship: _____

Applicant's Statement

1. I certify that the facts contained in this application are true and complete to the best of my knowledge. I hereby authorize you to conduct a thorough investigation of all statements, written and oral, made by me during the employment application process. I release all parties from any liability in connection with the provision and use of such information.
2. I understand and agree than any falsification, misrepresentation, or omission either on the employment application form or in my responses to questions asked during the interview or examination process may disqualify me from further consideration for employment, or if employed, will subject me to immediate termination whenever the falsification, misrepresentation, or omission is discovered. In this regard, where an item is left blank on the employment application, it is because there is no information within its scope.
3. I understand and agree that, if employed by this organization, I will abide by its rules and regulations which I understand are subject to change.
4. I understand that a physical examination and a chemical test for the presence of illegal and controlled substances may be required before the commencement of and/or during my employment. I release Miami Township, its authorized agents, and its employees, and all other persons, companies, and other entities from any and all liability arising out of any physical examination or chemical testing or for the taking of any action based on the results of any physical examination or chemical testing.

Signature of Applicant

Date

Background Inquiry Release

In connection with, and for the duration of my employment (including contract for services) with **Miami Township**, I understand that investigative background inquires are to be made on myself including consumer, criminal, driving and other reports. These reports will include information as to my character, work habits, performance and experience along with reasons for termination of past employment from previous employers. Further, I understand that you will be requesting information from various Federal, State and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil and other experiences as well as claims involving me in the files of insurance companies. This also may be used to request workers compensation records.

I AUTHORIZE, WITHOUT RESERVATION, ANY PARTY OR AGENCY CONTRACTED BY THIS AGENCY TO FURNISH THE ABOVE MENTIONED INFORMATION:

Signature of Applicant

Date

Driver's License Number

State

Date of Birth*

MIAMI TOWNSHIP FIRE & EMS

SYNOPSIS OF FULL-TIME PRE-EMPLOYMENT TESTING PROCESS

Applicants Must Bring A **DRIVER'S LICENSE**
To The Testing Site

All Testing Is At LIVE OAKS VOCATIONAL SCHOOL
5956 Buckwheat Road, Milford, Ohio 45150
(See Map On Next Page)

STEP ONE

- **WRITTEN TEST:**

Candidates must pass a multiple choice written test based on materials shown in Study Guidelines section on earlier page.

- **PHYSICAL ABILITY TEST:**

Candidates wear a weighted vest and do not wear turnout gear and SCBA. Suggested clothing: Physical fitness attire, e.g., shorts, gym shoes, loose-fitting top. Wearing of work or structural firefighting gloves is encouraged.

- **PRACTICAL ASSESSMENT**

Candidates will be tested on common fire and EMS skills based on regional protocols

STEP TWO

- **INTERVIEW PROCESS:**

Candidates who pass the Physical Ability, Written Test, and Practical Assessment will sit for an oral interview at a later date.

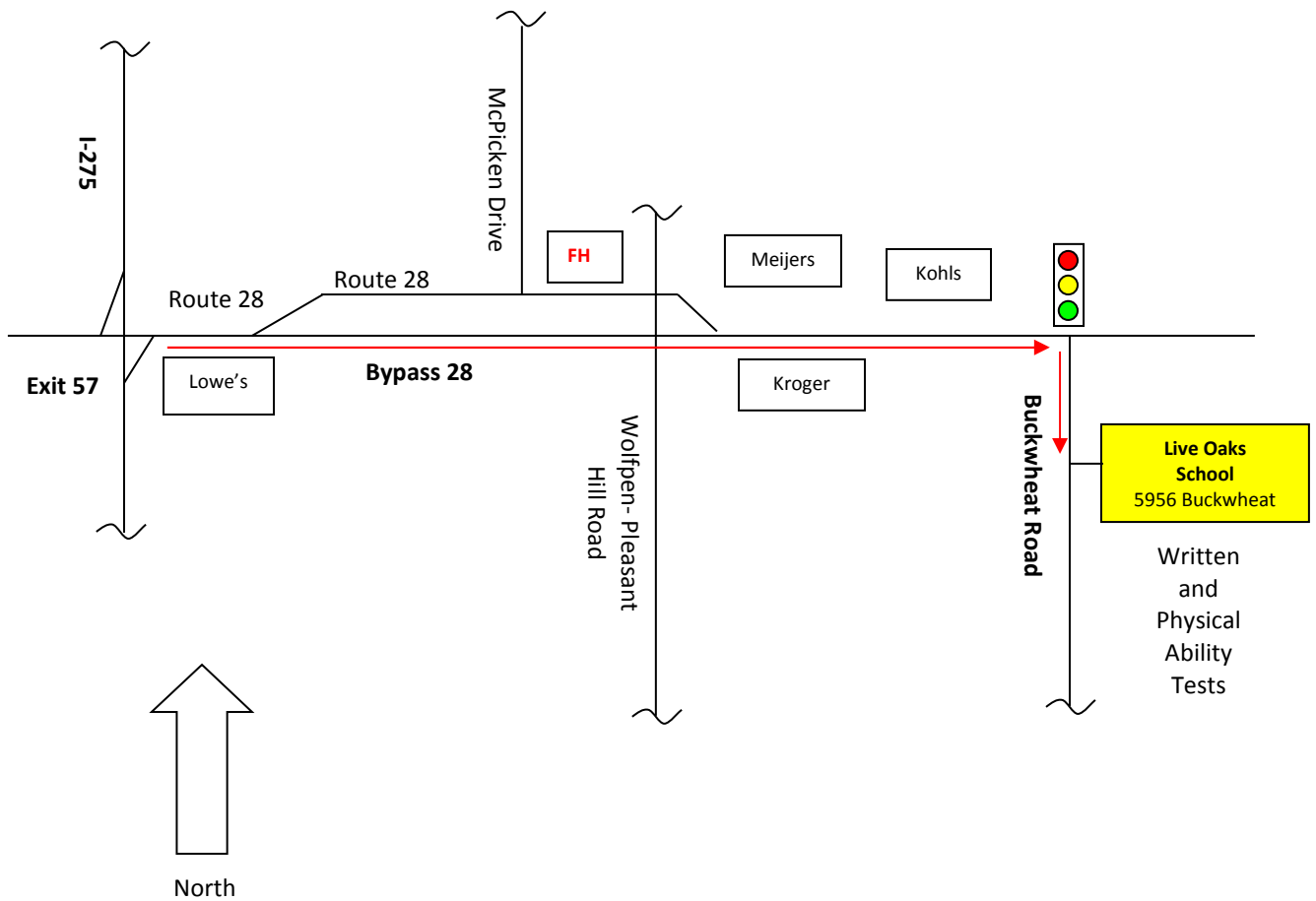
- **BACKGROUND CHECK:**

Candidates will be fingerprinted for a BCI criminal background check the day of their interview. An additional extensive background check will be conducted by an outside agency.

- **ADDITIONAL TESTING:**

If conditional employment is offered, candidates will be required to complete a medical physical exam, psychological exams, and polygraph exam.

MAP TO LIVE OAKS SCHOOL TESTING SITE



MIAMI TOWNSHIP FIRE & EMS

DEPARTMENT INFORMATION

POPULATION AND AREA: Over 42,000 residents; 33 Square mile response area; Primarily residential with some commercial/retail/industrial in all 4 districts

NUMBER OF STATIONS: 4

NUMBER OF RUNS: Approximately 4100 EMS and 1000 Fire in 2018

PERSONNEL: 59 full-time and approximately 25 part-time

STAFFING: Minimum of 16 personnel on duty 24-hours a day, plus Chief, Asst. Chief, Deputy Chief, Administrative Services Captain, and Captain of Training on duty Monday through Friday

APPARATUS: Five (5) Braun medium duty ambulances

Five (5) Engines (2 Emergency One and 3 Rosenbauer)

1 - Paramedic transport unit at each station

1- Paramedic engine at each station (rescue pumper at Station 27)

1 - Supervisor's vehicle at Central District

1 – Aerial platform

1 - Brush unit

1 - Water rescue truck and boat

1 - Mass Casualty Incident response truck and trailer

2 - Gator 6-wheel drive ATVs

1 - Fire safety house (trailer)

Miscellaneous staff and support vehicles