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ADMINISTRATION
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513-248-3700
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MIAMI TOWNSHIP

6101 MEIJER DRIVE • MILFORD, OH 45150-2189

Posted 11/17/2025

Q1: Miami Township has demonstrated strong commitment to long-range planning through several recent and ongoing studies. Will the Parks Master Plan, Economic Development Strategy, and Safe Routes to School Study be completed prior to the February 2026 kickoff, or will their consultants be available to coordinate with the Comprehensive Plan team? We want to ensure alignment and avoid duplicating efforts as these initiatives are integrated into a unified, actionable plan.

The Parks Master Plan (Kleingers Group) and the Economic Development Strategy (Envision Group) should be done by Feb. They are running a little bit behind due to the public engagement piece. The Safe Routes to School will still be in progress, but we will definitely have ODOT and the other parties available for any necessary conversations. We are looking for that "unity" and not duplicating efforts as you stated.

Q2: The RFP requests both in-person and digital engagement methods. Can Miami Township specify its expectations regarding the number or scale of engagement events (e.g., public meetings, stakeholder interviews, surveys), or is this left to the consultant's discretion?

We don't have any expectations around public engagement specifically; we just want it to be inclusive. We have found that some residents are willing to participate in person, and some prefer an online survey. If there is a best practice that you have found works better or in some combination with other methods, we are always happy to try something new.

Posted 11/10/2025

FAQ – Comprehensive Master Plan RFP

Q1: Will hard copies be required, and when will that be announced?

The RFP states: 'A hard copy submission (number of copies to be determined) may also be requested.' However, at this time, we are only asking for **email submissions**. Any updates will be

communicated in writing to all interested consultants.

Q2: Can I confirm that your GIS systems are in-house, not at the County?

Yes. The Township uses a GIS contractor who works on an as-needed basis. He is not part of the County system.

Q3: Is there a reason you identified a year+ time frame for this project?

The anticipated timeframe of approximately 18 months is based on typical experience for projects of this scope. Factors such as public engagement may influence the duration. The Township may allow the project to extend over two budget cycles if needed.

Q4: Are there any upcoming or regularly scheduled events or deadlines that the schedule needs to include?

There are no specific events or deadlines that the schedule must include. The Township does not have any schedule constraints at this time.

Q5: What is the required method for proposal submission?

Proposals must be submitted electronically in PDF format to Jennifer Ekey at jennifer.ekey@miamitwpoh.gov by November 28, 2025, at 5:00 p.m. Late submissions will not be considered.
