

MIAMI TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

NOVEMBER 17, 2020

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The Miami Township Board of Trustees met in a regular virtual session, as permitted in Bill 197 passed by the Ohio General Assembly, on Tuesday, November 17, 2020 at 7:00 PM. Trustee Tracy called the meeting to order and Scout Theo Weeks led the Pledge of Allegiance. The invocation was given. Mr. Ferry called the roll. Attending were Ken Tracy, Mary Makley Wolff and Karl Schultz.

Ms. Wolff made a motion to approve the minutes of the October 20, 2020 Trustee Business Meeting, and November 9, 2020 Work Session, seconded by Mr. Schultz with all voting "AYE".

Special Personnel: Mr. Wright advised of the recommendation to the Board of Trustees to approve the promotion of Robert Hirsch to Police Lieutenant and Daniel Tobias as Police Sergeant. Also being recommended is reassignment of Shane Thompson to the grade of Police Corporal. Payrates would become effective November 29, 2020 as follows: Robert Hirsch \$53.56 per hour, Daniel Tobias \$41.47 per hour, and Shane Thompson \$39.25 per hour.

Mr. Schultz made a motion to grant the promotion of Robert Hirsch to Police Lieutenant at the payrate of \$53.56 per hour and Daniel Tobias to Police Sergeant at a payrate of \$41.47. Additionally, approve reassignment of Shane Thompson to Corporal at a payrate of \$39.25. All effective November 29, 2020, seconded by Ms. Wolff with all voting "AYE".

Next, Chief Mills presented introductions of Lt. Hirsch, Sgt. Tobias and Cpl. Thompson. Mr. Braun conducted the swearing-in for each. Their families were present and assisted in the badge pinning ceremony.

Mr. Wright next advised that he and Chief Kelly recommend the Board accept the resignation of part-time Firefighter/Paramedic Andrew Petronio effective November 4, 2020, and resignation of Brittany Dryden effective December 1, 2020, and to approve the reclassification of full-time FF/Medic Christopher Dotson to part-time FF/Medic effective November 28th with a base hourly rate of \$17.68. Chris has accepted a career Captain position with the Salem-Morrow Fire Department.

Ms. Wolff made a motion to accept the resignations of Andrew Petronio effective November 4, 2020 and Brittany Dryden effective December 1, 2020, and to approve the reclassification of full-time FF/Medic Christopher Dotson to part-time FF/Medic effective November 28, 2020 with a base hourly rate of \$17.68, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised he and Mr. Musselman are recommending the Board accept end of employment for part-time Maintenance Worker Jack Ward, effective November 6, 2020.

Mr. Schultz made a motion to accept end of employment for Jack Ward, effective November 6, 2020, seconded by Ms. Wolff with all voting "AYE".

Special Presentation: Mr. Tracy introduced Scout Theo Weeks for a presentation on a proposed Eagle Scout project. Mr. Weeks thanked the Board for the opportunity to present a flag retirement box project for the community. He described the box as a traditional mailbox where old flags can be deposited for retirement in a respectful fashion. The location for the receptacle was proposed to be installed securely in front of the Police Department. Timing was proposed for late winter or early spring.

Mr. Tracy expressed the idea as favorable, and asked Trustee Schultz as a retired colonel from the United States Armed Forces to speak about the importance of proper flag disposal. Mr. Schultz expressed his appreciation for the project and stated there are very few places in the area to retire a flag respectfully. He thanked Mr. Weeks for bringing forward a very important project.

Mr. Tracy also thanked Mr. Weeks for the flag box project and making a positive impact in the community.

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Department Reports: A representative of each department presented a report of activities during the month of October 2020.

Old Business: None.

New Business: Mr. Schultz made a motion to pay the bills of the Township: 263 checks numbered 137960 to 138222 and 21 electronic checks numbered 1897 to 1917 for the total amount of \$3,363,511.23 plus payroll and payroll taxes for the check dates 10/23/2020 in the amount of \$311,383.45 and 11/6/2020 in the amount of \$297,111.42, seconded by Ms. Wolff with all voting "AYE".

Mr. Tracy advised of the need for a Then and Now Certificate in the amount of \$43,043.00.

Ms. Wolff made a motion to adopt Resolution 2020-35 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$43,043.00 and declaring an emergency, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that as presented by Chief Kelly at the November Work Session, the Fire Department has utilized one proprietary software platform for online training of firefighters and paramedics and that program has reached its lifecycle and material has been exhausted. Research was conducted by the Fire Department and it is recommended to move the training over to Target Solutions Training, at a cost of \$7,515, which will gain desired efficiencies and last several years.

Mr. Schultz made a motion to approve a one-year agreement with Vector Solutions for the online training program Target Solutions Learning at a cost of \$7,515, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of a request from Police, Fire and Administration Departments for permission to dispose of surplus equipment items that are no longer any value to the operations. The proposed items will first go up on auction and if there are no bidders, then be properly disposed of.

Ms. Wolff made a motion to adopt Resolution 2020-36, Authorizing the Disposal of Surplus Property and Authorizing the Sale of Unneeded or Obsolescent Personal Property No Longer Necessary for Township Use by Internet Auction Pursuant to Section 505.10 of the Ohio Revised Code and Dispensing with the Second Reading, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised the Fiscal Office, as it proposes each year, has requested the Board adopt a resolution that would permit the Township to request an advance on payments of real estate taxes from our county auditor in 2021, pursuant to Ohio Revised Code 321.34.

Mr. Schultz made a motion to adopt Resolution 2020-37 a Resolution Requesting the County Auditor to Make Advance Payments of Taxes and dispensing with the second reading, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that as discussed at the November Work Session, staff has researched available software communication platforms that other communities throughout Ohio utilize to communicate emergencies with residents. He provided examples such as water main breaks, natural disasters, road closings, etc. Referrals were sought from other communities on their satisfaction of the platforms available. He stated that the research identified the CodeRED system has the highest customer satisfaction. Capabilities include unlimited messaging, geocoding, two-way messaging and a free upgrade to include the weather component for an annual cost of \$13,000 with OnSolve.

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20

Ms. Wolff made a motion to approve the purchase of the CodeRED community notification system from OnSolve for the annual cost of \$13,000 which includes a weather notification component, development and training for the program, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that as the Board is aware a resolution was passed at its November Work Session that resulted in a bond redemption five years early related to a prior real estate acquisition 10 years ago. He stated it is next necessary to re-appropriate funds. He stated the aggregate effect of the supplemental appropriations would be to increase it by \$290,000 which is the amount of the current outstanding principle. This allows the Township to save \$36,000 in interest payments.

Mr. Schultz made a motion to adopt Resolution 2020-38 a Resolution to Amend Appropriations for Current Expenses and Other Expenditures of Miami Township, State of Ohio, During the Fiscal Year ending December 31, 2020 and Declaring an Emergency, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that he recently received correspondence from OKI that the Township will again receive a direct appointment of one of the elected officials to the OKI Board of Directors because the Township's population exceeds 40,000. For the past year Mr. Schultz served in that capacity and there is interest in having a rotating seat. To meet the deadline, it is recommended that Ms. Wolff be appointed for 2021.

Mr. Tracy acknowledged Mr. Schultz' dedicated service on the Board for the past 15 years on the OKI Board. Mr. Tracy stated that Mr. Schultz has done an outstanding job serving and the Trustees as a group have decided to make the appointment rotating.

Mr. Schultz made a motion to appoint Mary Makley Wolff as the Miami Township representative to the Ohio Kentucky Indiana Regional Council of Governments Board of Directors for 2021, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that there is an opportunity if Mr. Schultz would like to continue to serve the Board of Directors for OKI in a slightly different capacity. There is an ability for him to send in his resume and continue on the Board, as in the eight-county area five residents of those eight counties may request to be on the Board of Directors in an at-large capacity. Mr. Wright stated it would be in good form that the Board consider making a recommendation for Mr. Schultz to serve in that capacity.

Ms. Wolff made a motion to recommend the appointment of Karl Schultz as an At-Large member of the Ohio Kentucky Indiana Regional Council of Governments Board of Directors for 2021, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that he and Mr. Elliff discussed zoning text amendments with the Board in early October. Two zoning items come up frequently and it is time to have the zoning text reflect the trends. One amendment proposed would allow for mobile food vendors that would include a permitting process to manage locations of the vendors. It was noted that special events are excluded. Zoning Commission member feedback was also incorporated by Mr. Elliff into the proposed amendments. The second proposed text amendment would change the minimum setbacks from decks in residential districts to be right sized to alleviate hardships of residents.

Mr. Wright presented a resolution from Mr. Elliff requesting the Board initiate the text amendments, which would then be taken back to the Zoning Commission for their formal process and then the amendments will come back to the Trustees to finalize.

Mr. Schultz made a motion to adopt Resolution 2020-39 Agreeing to Initiate Amendments to the Zoning Resolution of Miami Township, Clermont County, Ohio and Dispensing with the Second Reading, seconded by Ms. Wolff with all voting "AYE".

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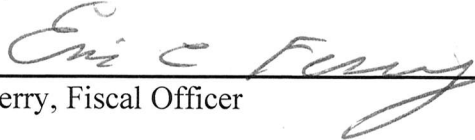
Held _____ 20 _____

Public Comment: None.

Executive Session: None.

With no further business to come before the Board the meeting was adjourned at 8:09 p.m.

ATTEST:



Eric C. Ferry, Fiscal Officer



Ken Tracy, Chairperson