

RECORD OF PROCEEDINGS
MIAMI TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

SEPTEMBER 22, 2020

Held _____

_____20_____

The Miami Township Board of Trustees met in a regular virtual session on Tuesday, September 22, 2020 at 7:00 PM. Trustee Tracy called the meeting to order and led the Pledge of Allegiance. The invocation was given. Ms. Wolff made a motion to appoint Kelly Flanigan as Acting Fiscal Officer, seconded by Mr. Schultz with all voting "AYE". Ms. Flanigan called the roll. Attending were Ken Tracy, Mary Makley Wolff and Karl Schultz.

Mr. Schultz made a motion to approve the minutes of the August 18, 2020 Business Meeting and September 14, 2020 Work Session, seconded by Ms. Wolff with all voting "AYE".

Proclamation: Ms. Debby Farmer with Magnolia Springs senior living was presented with a proclamation recognizing National Assisted Living Week designated for the week of September 13-19, 2020.

Department Reports: A representative of each department presented a report of activities during the month of August 2020.

Old Business: None.

New Business: Mr. Schultz made a motion to pay the bills of the Township: 259 checks numbered 137460 to 137718 and 27 electronic checks numbered 1843 to 1869 for the total amount of \$1,819,348.78 plus payroll and payroll taxes for the check dates 8/28/2020 in the amount of \$299,992.78 and 9/11/2020 in the amount of \$287,929.11, seconded by Ms. Wolff with all voting "AYE".

Mr. Tracy advised of the need for a Then and Now Certificate in the amount of \$17,081.79.

Ms. Wolff made a motion to adopt Resolution 2020-28 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$17,081.79 and declaring an emergency, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that Chief Kelly requested the Board accept the resignation of volunteer Taylor Gildersleeve effective September 22, 2020.

Mr. Schultz made a motion to accept the resignation of Taylor Gildersleeve effective September 22, 2020, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that he and Chief Mills are recommending full-time employment be offered to Caitlin Dressler for Police Administrative Assistant with a one-year probationary period at a pay rate of \$27.00 per hour with a starting date of October 5, 2020. Ms. Dressler possesses a bachelor's degree from Ohio State University and has nearly eight years of government administrative and fiscal office experience.

Ms. Wolff made a motion to grant full-time employment to Caitlin Dressler for the position of administrative assistant with a one-year probationary period, at a pay rate of \$27.00 per hour with a starting date of October 5, 2020, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that he and Mr. Musselman are requesting performance-based pay increases in accordance with the next step progression outlined in the collective bargaining agreement for two maintenance workers in the Service Department. Eric Wiederhold would move from Maintenance Worker 2, Step 3 (\$23.78) to Maintenance Worker 2, Step 4 (\$24.71) and Zach Ober would move from Maintenance Worker 1, Step 2 (\$20.40) to Maintenance Worker 1, Step 3 (\$20.93), both effective Septembers 23, 2020.

Mr. Schultz made a motion to approve Eric Wiederhold be advanced to Maintenance Worker 2, Step 4 at \$24.71 per hour and Zach Ober be advanced to Maintenance Worker 1, Step 3 at \$20.93 per hour, effective September 23, 2020, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that as Chief Kelly presented at the September Work Session, the items discussed for purchase with CARES Act funding were two LUCAS compression devices. This

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equipment purchase would bring uniformity across the fleet of ambulances. Quotes were presented and the two devices would cost \$23,762.80 from Stryker Medical. There is also a proposed purchase for video laryngoscopy equipment which will be utilized to enter a patient's airway when acute care is occurring in the field. The McGrath MAC EMS Video Laryngoscope equipment would outfit the entire fleet for a total cost of \$13,483 also from Stryker Medical.

Ms. Wolff made a motion to purchase (2) LUCAS Chest Compression devices for \$23,762.80 and a new McGrath MAC EMS video Laryngoscopy equipment from Stryker Medical in the amount of \$13,483, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that Mr. Musselman sought bids from three area contractors to make repairs to the wall around Miami Meadows Lake, including grading work at the south end of the wall. It is being recommended to contract with Millstone Valley, including grading, for a total cost of \$19,900.

Mr. Schultz made a motion to approve retaining wall repair and regrading work at Miami Meadows lake in the amount of \$19,900 to be performed by Millstone Valley, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that as Mr. Musselman presented at the September Work Session, in addition to the annual paving program, another expense included line striping. He stated there are two contractors that have bid on the work which were A&A Safety and Aero-Mark. This work is to apply the centerlines and edge lines on roads recently repaved. The lowest and best bid was received from Aero-Mark in the amount of \$12,067.02.

Ms. Wolff made a motion to perform the 2020 Pavement Restriping program with Aero-Mark for a total cost not to exceed \$12,067.02, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that Mr. Elliff and his department had two properties this month for abatement after responding to complaints received and multiple attempts to work with the offending property owners. The Township has reached the final step of enacting its right to hire a contractor to cut the grass and/or remove refuse. Resolution 2020-29 has been prepared to declare these properties a nuisance.

Mr. Schultz made a motion to adopt Resolution 2020-29 Authorizing the Abatement, Control or Removal of Vegetation, Garbage, Rubbish, or Debris and Declaring an Emergency, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that as Chief Kelly presented at the September Work Session, a decade has passed since the Fire & EMS received through an Ohio BWC Safety Grant a bariatric cot and ramp for safety in loading when necessary into ambulances. He shared, as the Board is aware, the Township is going through a process to re-chassis an ambulance for additional service life. He stated that there is a need to replace the existing equipment with a modern winch system for the bariatric cot. The new winch and ramp system from TranSafe cost is a total amount of \$8,439.

Ms. Wolff made a motion to purchase a winch and ramp support system through TranSafe in the amount of \$8,439, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that about two years ago the Township identified Redbird Road, a long dead-end street, that has a number of single-family homes that rely on it as the only means of ingress and egress, along with the Loveland school bus transportation. He explained that over several decades, the creek has created erosion and it has reached the point where road closure can occur. He informed the Board there is also a water service line that runs through and could be impacted.

Mr. Wright reviewed that in 2019 the Township sought a grant from the Ohio Public Works Commission to pay for 49% of the cost. With complete construction documents prepared by an

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engineering firm, authorization to bid is being requested with the intent to return bid results in October.

Mr. Schultz made a motion to authorize for the advertisement of bids for the Redbird Road Slope Stabilization Project, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the date change to an upcoming zoning hearing. Mr. Schultz made a motion to change the date of the Special Trustee Meeting from October 7, 2020 to October 13, 2020 at 7 p.m., seconded by Ms. Wolff with all voting "AYE".

Public Comment: Mike Mason, 5272 Deer Path, spoke in support of improvements occurring on Dry Run Road and its importance to the residents, noting that he submitted petitions to the Township Administration representing the neighborhoods of Whitetail Woodlands, Foxwood, Pine Bluffs, Greystone and Whitegate Farm. He stated he wanted to speak a second time to the Board to convey the high level of concern residents have about accidents and near misses occurring on this road and its deteriorating condition.

The Board held discussion with Mr. Mason acknowledging again their agreement that Dry Run Road would benefit from improvement and their focus to identify solutions for the road to include in the 2021 Budget. Mr. Tracy concluded with the offer for Mr. Mason to schedule a time to meet with Mr. Wright to become further informed of the overall process for road projects and coordinate receiving information being sought related to traffic count data available from the Police Department.

Tracy Dominguez, a 14-year resident in Whitegate Farm, spoke in support of Mr. Mason's comments regarding Dry Run Road. She expressed her excitement for the receptiveness of the Trustees to create a plan for improvement. She shared that she avoids the lower sections of the road and advises her teen driver to do the same. She stated she looks forward to future improvements as she has two future drivers in the household.

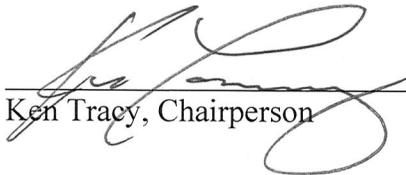
Executive Session: None.

With no further business to come before the Board the meeting was adjourned at 8:01 p.m.

ATTEST:



Kelly Flanigan, Acting Fiscal Officer



Ken Tracy, Chairperson