

RECORD OF PROCEEDINGS
MIAMI TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

MAY 19, 2020

Held _____

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The Miami Township Board of Trustees met in regular session on Wednesday, April 22, 2020 at 7:00 PM. Trustee Tracy called the meeting to order and led the Pledge of Allegiance. The invocation was given. Mr. Ferry called the roll. Attending were Ken Tracy, Mary Makley Wolff and Karl Schultz. Ms. Wolff made a motion to approve the minutes of the April 22, 2020 Business Meeting, and May 11, 2020 Work Session, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy presented and read a proclamation to recognize and designate May 17-23, 2020 as Emergency Medical Services Week.

Department Reports: A representative of each department presented a report of activities during the month of April 2020.

Old Business: None.

New Business: Mr. Schultz made a motion to pay the bills of the Township with 331 checks numbered 136399 to 136729 and 23 electronic checks numbered 1740 to 1762 for the total amount of \$3,307,659.59 plus payroll and payroll taxes for the check dates 4/24/2020 in the amount of \$283,870.06 and 5/6/2020 in the amount of \$274,335.68, seconded by Ms. Wolff with all voting "AYE".

Mr. Tracy advised of the need for a Then and Now Certificate in the amount of \$14,990.14.

Ms. Wolff made a motion to adopt Resolution 2020-10 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$14,990.14 and declaring an emergency, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that Steven Pielage was granted a conditional status as a volunteer police officer position by the Board at its April meeting and has since successfully completed the final phases of the Police Department's hiring process. He noted Mr. Pielage was previously a full-time police officer with Miami Township. While Mr. Pielage has engaged with a private employment opportunity, he would like to return to serving Miami Township in a volunteer capacity beginning May 20, 2020.

Mr. Schultz made a motion to grant a final offer to Steven Pielage for the position of Volunteer Police Officer with a starting date of May 20, 2020 at 8:00 a.m., seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of Ms. Thibodeau's request for part-time seasonal workers Emily Abas, Peyton Fiegel, Connor Pace, Candace Wilson and Marla Conrad as Recreation Assistants or Leads at the \$9, \$10 or \$15 hourly rate.

Ms. Wolff made a motion to grant a final offer of part-time seasonal employment effective May 20, 2020 to Emily Abas, Peyton Fiegel, Connor Pace, and Candace Wilson as Recreation Assistants at \$9.00 per hour or Lead at \$15.00 per hour, and Marla Conrad as a Recreation Assistant at \$10 per hour and \$15 per hour for Lead, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of Ms. Thibodeau's request to grant a special rate of \$15 per hour to part-time seasonal worker Mollie Vonderhaar as she will be leading classes this summer.

Mr. Schultz made a motion to approve the special rate of \$15.00 per hour for Recreation Leader Mollie Vonderhaar effective May 20, 2020, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that Mr. Musselman has requested an offer of employment be granted to William Naylor, pending successful completion of the background process, at the rate of \$12.36 per hour for part-time seasonal work effective May 20, 2020.

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Ms. Wolff made a motion to grant employment to William Naylor, pending successful completion of the remainder of the background process, as a part-time seasonal employee in the Service Department effective May 20, 2020 at an hourly rate of \$12.36 per hour, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that the Board had a discussion last week with Chief Kelly about the progress nearly completed on the boat ramp at the Kelley Nature Preserve. He advised of the need for a change order with the contractor Rack & Ballauer. Modifications are necessary to extend the ramp to the normal high water mark that will allow the Fire Department to back in a boat on a trailer in order to get the boat to the water's edge. He stated that if the ramp is not extended to the high water mark, there could be a Bureau of Worker's Compensation claim arising out of personnel getting the boat to the water. He clarified that a portion of the cost will be paid by the Clermont County Park's Department, as the property owners. When the Township is not utilizing the ramp, the park will allow residents to use it as a kayak put-in location. It was noted the bulk of the project, \$50,000, was funded by the Ohio Capital Budget Bill.

Mr. Schultz made a motion to approve a change order request from Rack & Ballauer to the Kelley Nature Preserve Boat Ramp project for an amount not to exceed \$11,785.97, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the request to repair brick at the Civic Center entrance which was in the 2020 capital budget. He informed the Board that the public access area at the main entrance does have the original brick, approximately 47 years old, and is showing some deterioration. To avoid a safety issue arising in the future, Mr. Musselman received quotes from three Miami Township-based businesses for repairs. The lowest bid received from Osborne Reconstruction Services in the amount of \$2,776 is being recommended.

Ms. Wolff made a motion to approve repairs to portions of the brick at the Civic Center entrance at a cost not to exceed \$2,776 to be performed by Osborne Reconstruction Service, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised the 2020 turnout gear purchase was also placed in the 2020 Fire & EMS Capital Budget. He clarified that the Township does not replace all of its turnout gear every year, however, there is a several year rotation required. The NFPA is the national set of standards in the United States for this type of fire and life safety equipment. There is a percentage of the turnout gear replaced per year. This year 20 sets are due for replacement for existing employees and the same vendor, Phoenix Safety Outfitters, is being recommended.

Mr. Schultz made a motion to approve the purchase of 20 sets of turnout gear from Phoenix Safety Outfitters in an amount not to exceed \$52,780, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of a one-to-one replacement of a pick-up truck which was also in the 2020 Capital Budget. Because the personnel that utilizes the truck works at the Civic Center, throughout the four parks of the Township, and also within the Service Department we are able to divide the cost among the three funds.

This will replace a 21-year old Ford Crown Victoria that is used as a transport vehicle for other vehicle repairs, as well as signs, and trips to the cemetery. The Crown Victoria will be sent to auction and the current pick-up truck with just under 100,000 miles would remain in service and rotate to replace the Crown Victoria. A quote was obtained, utilizing the state bid, from Sherry Chrysler which is also the low bid. Clermont County-based dealers were also contacted but were not able to match the state bid.

Discussion was held regarding the servicing needs and parts related to the purchase of a vehicle manufacturer other than Ford.

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Ms. Wolff made a motion to approve the purchase of a ½-ton pick-up truck from Sherry Chrysler in the amount of \$25,707, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that Mr. Musselman presented, at the May work session, three bids to perform full-depth repairs to the asphalt at the Civic Center. He referenced an aerial exhibit of the property noting the dark blue areas are proposed for the full-depth repair which are the areas largely utilized by the public. He informed the Board Neyra Paving submitted the low bid which is a reputable company and they also produce their own materials. He noted their ability to produce their own materials is the cost advantage reflective in the quotes and a cost savings of \$25,000.

Mr. Schultz made a motion to contract with Neyra Paving to perform asphalt patching, sealcoating, re-striping of the Civic Center parking lot in the amount of \$44,758.77, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that the Police and Fire Departments each have items of equipment no longer able to be in service and will be posted on internet auction for disposal.

Ms. Wolff made a motion to adopt Resolution 2020-11, a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by internet auction pursuant to Section 505.10 of the Ohio Revised code and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that each May, OKI sends a reminder to local governments which have a member on the ICC (Intermodal Coordinating Committee) that it is time to renew the appointment and alternate. He stated that he was previously the appointee about three years ago and is now the TID appointee. For the prior three years, the Board has appointed Mr. Elliff as the designee. It is a 12-month appointment that runs July 1st – June 30th for 2021.

Mr. Schulz made a motion to appoint Brian Elliff as the primary representative for Miami Township and Jeff Uckotter as the alternate for Miami Township to the Intermodal Committee for the Ohio-Kentucky-Indiana Regional Council of Governments, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that Miami Township diligently and consistently complies with the Ohio Revised Code regulation on public records. The next meeting of the Records Commission is proposed for the regular June 16 Trustee Business Meeting date and can begin at 7 p.m. Before the regular meeting starts notification will be made to the public. It is not anticipated there will be a heavy agenda.

Ms. Wolff made a motion to hold a Records Commission meeting on Tuesday, June 16, 2020 at 7:00 p.m. during the regularly scheduled business meeting, seconded by Mr. Schultz with all voting "AYE".

Mr. Elliff presented the proposed zoning text changes which were requested for the Board to initiate. The text changes were proposed at the Zoning Commission on May 7, 2020. The text changes would concern regulation of household pets, chickens and hobbyist bee-keeping. Detailed information was provided to the Zoning Commission and to the Board in a separate packet. He stated that should the Board decide to initiate the text change, a formal resolution would be presented at an upcoming Trustee meeting.

Discussion was held regarding the overall regulation of household pets, chickens and bee-keeping including subjectivity as to cleanliness, predators related to chickens, and numbers of animals on a property, and the potential liabilities created by a homeowner when keeping such.

Mr. Wright advised that as a result of the CARES Act passing, Senate Bill 310 was adopted and now being discussed on the floor of the Ohio House and is expected to pass soon. One of

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the requirements of the act will include passing a resolution as proposed. To receive funds a coronavirus relief fund will need to be set up. The Township has been very careful in recordkeeping and receipt keeping of eligible expenses in our departments. Passing the resolution complies with the first requirement and next we will work with the fiscal office to establish the account.

Ms. Wolff made a motion to adopt Resolution 2020-12 affirming that all coronavirus relief funding received by Miami Township shall be expended only for such costs permitted under Section 5001 of the "Coronavirus Aid, Relief, and Economic Security Act" and declaring an emergency, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that last fall we discussed the rehabilitation project of the State Route 28 overpass of I-275 in our budget sessions. The Ohio Department of Transportation (ODOT) has funding in place to repair the State Route 28 overpass of I-275. He stated that typically a chain-link fence would be installed by ODOT, however, if the local jurisdiction chooses to partner in the design and construction of the project, aesthetics can be upgraded. He noted a few examples have been provided as to how it could look. The action being requested is to authorize an agreement with Barge Design Solutions.

Mr. Wright stated that ODOT has already awarded the design work for the bridge to Barge, located in Miamisburg. The Township can benefit from economic efficiencies by utilizing the same contractor and avoid new surveying work. Should Barge be approved, they will bring numerous examples over the next few months, specific to Miami Township including stamped and different colors for the parapet concrete walls. He shared there are 72,000 cars per day that pass under the overpass. This would be a significant milestone in reaching our goal of branding and increasing the market awareness throughout the region of Miami Township.

Mr. Wright stated that he would bring back several ideas to the Board to review, discuss and ultimately make the selection for Barge to incorporate into the construction documents for the bidding of the project in 2021, and construction in 2022.

Mr. Schultz thanked Mr. Wright for his effort to bring this to where we are today. Mr. Schultz made a motion to accept an engineering agreement with Barge Design Solutions, Inc. for the design of the aesthetic bridge design features for the State Route 28 overpass of I-275 overpass in the amount of \$47,500, seconded by Ms. Wolff with all voting "AYE".

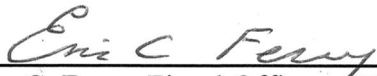
Public Comment: None.

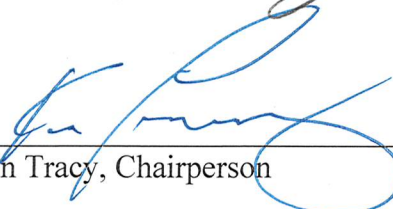
Executive Session: Ms. Wolff made a motion to go into executive session to conference with counsel related to pending or imminent litigation, pursuant to Section 121.22(G)(3) of the Ohio Revised Code, seconded by Mr. Schultz with all voting "AYE".

Ms. Wolff made a motion to come out of executive session, seconded by Mr. Schultz with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:40 p.m.

ATTEST:


Eric C. Ferry, Fiscal Officer


Ken Tracy, Chairperson