

SEPTEMBER 9, 2019

Held _____

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The Miami Township Board of Trustees met in work session on Monday, September 9, 2019 at the Miami Township Civic Center. Mr. Schultz called the meeting to order and led the Pledge of Allegiance. Mr. Ferry called the roll and present were Karl Schultz and Mary Makley Wolff.

Mr. Wright presented the resignation of Michael Holloway effective September 9, 2019 after 21 years of service. He thanked Mr. Holloway for his service to the community.

Ms. Wolff made a motion to accept the resignation of Michael Holloway effective September 9, 2019, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised he and Chief Kelly are recommending final offers of employment to Perry Fisher and Stephen McClanahan effective October 6, 2019, and to Jack Ward effective September 22, 2019.

Ms. Wolff made a motion to grant final offers of employment to Perry Fisher and Stephen McClanahan effective October 6, 2019, and to Jack Ward effective September 22, 2019, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright recommended the Board rescind the conditional offer of volunteer employment for Jacob Emenaker.

Ms. Wolff made a motion to rescind the conditional offer of volunteer employment for Jacob Emenaker, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised Chief Kelly is recommending a final offer of part-time employment as Firefighter/Paramedic to Richard Kraft at an hourly rate of \$16.72 with a one-year probationary period effective October 6, 2019.

Ms. Wolff made a motion to grant a final offer of part-time employment as Firefighter/Paramedic to Richard Kraft at an hourly rate of \$16.72 with a one-year probationary period effective October 6, 2019, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised Chief Mills is recommending a conditional offer of employment to Jordan Haggerty and Timothy Brinker for the full-time positions of Police Officer. The offers will be contingent upon the successful completion of the remaining steps in the selection process. The vacant positions to fill were created through a recent resignation and a retirement.

Ms. Wolff made a motion to grant a conditional offer of employment to Jordan Haggerty and Timothy Brinker as full-time Police Officers, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that Ms. Flanigan will present the acceptance of rates resolution.

Ms. Flanigan reported that as the Township prepared the Tax Budget for 2020, a review step took place at Clermont County and also prepared was an estimate of the rates necessary to be levied. She stated the Township is statutorily required to approve the estimated rates provided by the County by October 1 each year. The Schedule A attachment breaks down the tax rates for each levy. It is recommended to make a motion to adopt Resolution 2019-29.

Ms. Wolff made a motion to adopt Resolution 2019-29 a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

Chief Kelly proposed replacement of a cardiac monitor as an annually scheduled replacement item. He stated that due to the cost of the monitors one is scheduled for replacement each year. For consideration is one X-Series cardiac monitor from Zoll Medical Corporation at a cost not

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to exceed \$26,000 to replace an old M-Series monitor that is no longer being supported. This will be brought back to the next business meeting for approval.

Mr. Wright advised that during the last budget discussions, funds were allocated in the 2019 budget to perform a facilities study and capital needs assessment. He stated there is value in having an increased amount of intelligence of the needs of all the Township's buildings to assist in preventing surprises of emergency failures and to better program out future budget years for capital expenses.

Mr. Wright reported the assessment would include a report on the conditions of the sites, drainage, structural integrity, HVAC, electrical plumbing, ADA compliance, and will include a capital needs inventory program that would have prioritized anticipated repairs and specific replacement costs. American Structurepoint, Inc. does this exercise for local governments and the total cost for nine campuses would be \$42,400, and the various expenses would be apportioned across the various department funds. He concluded this item would be brought back to the business meeting.

The Board held discussion and advised that it would be preferable to have additional companies quoted, cost avoidance information, and a prioritizing and phase in as to the order in which the facilities would be assessed based on needed repairs.

Mr. Musselman advised that an additional quote was obtained for the 2019 Pavement Restriping program which was received from Aeromark in the amount of \$15,544.76. He noted it was half of the cost quoted by A&A Safety. He stated that Aeromark was recommended by Green Township. He stated that while the price was lower, the paint specifications match that of the Ohio Department of Transportation. He mentioned that with the Board previously discussing this item it could either be brought back to the business meeting or approved at this meeting.

Ms. Wolff made a motion to contract with Aeromark to perform the 2019 Pavement Restriping Program in the amount of \$15,544.76, seconded by Mr. Schultz with all voting "AYE".

Mr. Elliff advised there is a proposed new development in Miamiville which is a restaurant. In that zoning district, new B-2 developments are required to have sidewalks. He stated that it is common and preferable to have them in the right of way. He stated that prior to the Ohio Department of Transportation (ODOT) issuing a right of way permit, they require the Township to accept the maintenance of the sidewalk. He advised that upon receiving ODOT's response a resolution will be prepared and presented at an upcoming business meeting.

Chief Kelly advised of the annual request to proceed with the turnout gear replacement. He stated this was part of compliance with NFPA 1851, a standard that requires replacement of turnout gear for firefighters every ten years. He stated we have a regular cycle for replacement, and this year was different with 12 new, full-time hires. He stated the request is to purchase 24 sets of gear at a total cost of \$60,888, including shipping and handling. He also shared that a \$50 per set discount was achieved by Firefighter/Paramedic Lynn Mesley due to the volume of sets being purchased.

Ms. Flanigan advised that the Township is now required on a semi-annual basis to review our existing credit cards, amounts of limits, etc. which will come to the Board in the form of a report twice per year. She reported there are 14 township credit cards and there have not been any changes in limits, number of cards, or changes to expiration dates. One account number was inactivated and a new card re-issued due to fraudulent external activity. She requested the Board accept this information by motion and look for this report every six months.

Ms. Wolff made a motion to accept the credit card report for the period of February through August 2019, seconded by Mr. Schultz with all voting "AYE".

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Mr. Musselman advised that Truck 14 has reached its useful service life and received a quote for a cab and chassis in the amount of \$34,813. The budgeted amount was \$45,000. He stated a flat bed would be installed on the cab and chassis. The state pricing for an optional 2-yard dump bed is \$10,200 and a flat bed would come in well under that amount. He informed the Board this item would come back on the next business meeting agenda.

Mr. Schultz shared a reminder that there will be a Special Trustee Meeting on Monday, September 16, 2019 at 7:00 p.m.

Public Comment: None.

Executive Session: Ms. Wolff made a motion to go into executive session pursuant to Ohio Revised Code Section 121.22(G)(8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance that involves public infrastructure improvements and that it is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development, and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official, pursuant to section 121.22(G)(1) of the Ohio Revised Code, seconded by Mr. Schultz with all voting "AYE".

Ms. Wolf made a motion to come out of executive session, seconded by Mr. Schultz with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:39 a.m.

ATTEST:


Eric Ferry, Fiscal Officer


Karl Schultz, Chairperson