

RECORD OF PROCEEDINGS

Minutes of

Meeting

MIAMI TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20 _____

FEBRUARY 20, 2018

The Miami Township Board of Trustees met in regular session on Tuesday, February 20, 2018 at 7:00 PM. Trustee Wolff called the meeting to order and led the Pledge of Allegiance. The invocation was given by Ms. Wolff. Mr. Ferry called the roll. Attending were Mary Makley Wolff and Karl Schultz. Ken Tracy was not able to make the meeting. Mr. Schultz made a motion to approve the minutes of the January 16, 2018 business meeting, the January 29, 2018 special zoning hearing and the February 12, 2018 work session, seconded by Ms. Wolff with all voting "AYE".

Correspondence: Mr. Ferry advised of a liquor permit request for LaGuacamaya and the Police Department is not requesting a hearing for this.

Mr. Ferry read a letter from Connie Menke of Further Financial Group advising of a donation from Mike Morger, John Fidler and Mike Broughton in memory of the 10th anniversary of the passing of Karl Coldewey. It was requested the funds be utilized for maintenance/equipment on the Karl Von Coldewey Disc Golf Course. The Board thanked the gentlemen that donated and the family of Karl Coldewey.

Proclamations and Special Presentations: Chris Wick and Teresa Herron of the Clermont County Public Library were in attendance. Ms. Wick came forward to advise they had sent an invitation to the Trustees to the VIP event of the opening of the new Miami Township branch library. The opening is March 17th, the VIP event is at 11:00 a.m. and the grand opening is at 1:00 p.m. with the ribbon cutting at 1:15 p.m.

Department Reports: A representative of each department presented a report of activities during the month of January 2018.

Community Development	Mr. Elliff
Finance	Mr. Ferry
Fire/EMS	Chief Kelly
Police	Asst. Chief Mills
Recreation	Mrs. Thibodeau
Service	Mr. Musselman
Administration	Mr. Wright

Old Business: None

New Business: Mr. Schulz made a motion to pay the bills of the Township with 326 checks numbered 129663-129989 and 22 electronic checks numbered 1084-1106 for the total amount of \$1,821,619.02 plus payroll and payroll taxes for the check date 1/19/2018 in the amount of \$278,999.13 and payroll and payroll taxes for the check date 2/1/2018 in the amount of \$273,871.66 and payroll and payroll taxes for the check date 2/16/2018 in the amount of \$260,426.04, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$165,344.19.

Mr. Schultz made a motion to adopt Resolution 2018-03 a resolution authorizing the township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$165,344.19 and dispensing with the second reading, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright presented the following personnel actions. In the Fire/EMS Department to grant final offer of employment for part time employment with a one year probationary period starting March 20, 2018 to Andrew Logan as a EMT/FF2 at a starting rate of \$14.14/hour; Caden Smolenski as a EMT/FF1 at a starting rate of \$14.14/hour and Jason Stevens as a Medic/FF2 at a starting rate of \$16.41/hour.

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Mr. Schultz made a motion to approve the Fire/EMS Department personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

In the Fire/EMS Department to rescind the conditional offer of part time employment to Nicholas McCune and Timothy Chitwood.

Mr. Schultz made a motion to approve the Fire/EMS Department personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

In the Fire/EMS Department to accept the resignation of Rusty King from his part time FF/Medic position effective January 26, 2018 and to accept the resignation of Taylor Hester and Russ Stansel from their part time FF/Medic positions effective February 1, 2018.

Mr. Schultz made a motion to approve the Fire/EMS Department personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

In the Fire/EMS Department to remove Lieutenant Jim Petry from his one year probationary period, after successful completion of that requirement effective February 11, 2018.

Mr. Schultz made a motion to approve the Fire/EMS Department personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

In the Fire/EMS Department to remove volunteer members Christopher Hilton, David Thomas and LeeAnn Thacker from their one year probationary periods effective March 5, 2018.

Mr. Schultz made a motion to approve the Fire/EMS Department personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

In the Recreation Department to make a conditional offer of employment to Allison Abas, Lydia Byrd, Max Steinmetz, Madeline Stewart and Renate Von Holle as Camp Assistants and Kelly Paul as a Camp Leader.

Mr. Schultz made a motion to approve the Recreation Department personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that the Community Development Department submitted a memo and resolution for a Nuisance Abatement. However, Mr. Braun stated the way it is written, as an emergency, it will take a full Board to adopt. The resolution has the emergency language in the body of the document however the title of the resolution does not declare it an emergency. Mr. Braun advised the Board can amend the resolution to remove Section 6 with the emergency language and then adopt the resolution.

Mr. Schultz made a motion to remove Section 6 and adopt Resolution 2018-04 a resolution authorizing the abatement, control or removal of vegetation, garbage, rubbish or debris and dispensing with the second reading as amended, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the Township has received the Annual Township Highway System Mileage Certification for 2017 and is requesting the Board accept this certification. There was 0.516 additional miles of roadway added in 2017.

Mr. Schultz made a motion to accept the 2017 Annual Township Highway System Mileage Certification, seconded by Ms. Wolff with all voting "AYE".

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Mr. Braun advised the Board to reschedule the speed limit reduction resolution to the March work session because of the emergency language in the title. The Board agreed to bring the speed limit reduction resolution to the March 12, 2018 work session.

Mr. Wright advised the Fire/EMS Department is asking for permission to dispose of surplus equipment that is no longer of value to their operations. They intend to dispose of these items by internet auction and if no qualified bidders are found then the Fire Chief will recycle them appropriately.

Mr. Schultz made a motion to adopt Resolution 2018-06 a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by internet auction pursuant to Section 505.10 of the Ohio Revised Code and dispensing with the second reading, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright presented out of Township travel requests that were discussed at the February work session. The Police Department is requesting approval to send Officer Rasfeld to the Annual DARE America International Conference in Orlando, Florida, July 10th through 12th at a cost not to exceed \$1,300.00.

Mr. Schultz made a motion to approve the out of Township travel to send Officer Rasfeld to the annual DARE America International Conference in Orlando, Florida from July 10-12, 2018 at a total cost not to exceed \$1,300.00, seconded by Ms. Wolff with all voting "AYE".

The Police Department is requesting approval to send Assistant Chief Mills, Lieutenants Jenkins and Swain to the Axon Body Worn Camera Conference in Scottsdale, June 4-6 at a total cost not to exceed \$2,471.00.

Mr. Schultz made a motion to approve the out of Township travel to send Assistant Chief Mills, Lieutenants Jenkins and Swain to the Axon Body Worn Camera Conference in Scottsdale, Arizona June 4-6, 2018 at a total cost not to exceed \$2,471.00, seconded by Ms. Wolff with all voting "AYE".

The Fire/EMS Department is requesting approval to send Chief Kelly and FF/Medic Greg Ortman to the annual Labor Management Alliance conference in Denver, Colorado from April 4th through 6th. Local #3768 is willing to pay for the costs associated with travel and lodging for both members if the department is willing to pay the costs associated with the registration which comes to \$975.00 for both.

Mr. Schultz made a motion to approve the out of Township travel request for Chief Kelly and FF/Medic Greg Ortman to attend the annual Labor Management Alliance Conference in Denver, Colorado from April 4th through 6th at a total cost not to exceed \$975.00, seconded by Ms. Wolff with all voting "AYE".

The Fire/EMS Department is requesting approval to send Capt. Brian Gulat and Capt. Dean Miracle to the annual Fire Department Instructors' Conference in Indianapolis, Indiana from April 22nd through 28th at a total cost not to exceed \$3,200.00.

Mr. Schultz made a motion to approve the out of Township travel request for Capt. Brian Gulat and Capt. Dean Miracle to attend the annual Fire Department Instructors' Conference in Indianapolis, Indiana from April 22nd through 28th at a total cost not to exceed \$3,200.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the Fire/EMS Department is requesting approval to proceed with the network wi-fi replacements and improvements that have been planned as a part of their capital

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projects budgeted for 2018. Last year it was recommended to replace the wi-fi components in all four fire stations and the Public Safety Training Center due to their lifespan and inability to have them supported moving into the future. The total cost would be \$15,000.00 and Intrust would perform the work.

Mr. Schultz made a motion to approve the purchase and installation of wi-fi and network improvements from Intrust IT at a cost not to exceed \$15,000.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised, as discussed at the work session, the Fire/EMS Department is requesting approval to replace the existing complement of vehicle and patient extrication equipment that was budgeted as a capital project for 2018. The total cost is \$124,086.00. However, we can trade in our existing equipment for a discount of \$12,300.00. That will bring the total package price for the new equipment to \$111,786.00.

Mr. Schultz made a motion to approve the purchase of a complete set of replacement rescue extrication equipment through Howell Rescue Systems at a cost not to exceed \$112,000.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised, as discussed at the work session, the Fire/EMS Department is requesting to purchase a used 2007 E-One fire engine from the Brighton Fire District in Rochester, New York. Chief Kelly negotiated a price of \$180,000.00. Chief Kelly is requesting and additional \$50,000.00 to have funds available to service the vehicle and to paint and apply our department's graphics. Chief Kelly is also requesting the vehicle be placed on a flatbed trailer and hauled to Miami Township at a cost of \$3,500.00. The total cost would be \$233,500.00.

Mr. Schultz made a motion to approve the purchase of a 2007 E-One fire engine from the Brighton Fire District in Rochester, New York at a cost of \$180,000.00 and to set aside an additional \$50,000.00 for services and graphics and an additional \$3,500.00 to have the vehicle placed on a flatbed trailer and hauled to Miami Township for a total cost of \$233,500.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised, as discussed at the work session, the Service department is requesting to replace one of the salt trucks. This was a 2018 budgeted item. The new truck would be a single axle cab and chassis and up-fitted with a swaploader system which would give a myriad of options for using this vehicle and a v-box spreader. The cost budgeted for the salt truck was \$150,000.00. The cost for the cab and chassis and swaploader system and a v-box spreader is \$169,015.00.

Mr. Schultz made a motion to approve the purchase of the State Bid Freightliner Single Axle cab and chassis with the V-Bos spreader at a cost not to exceed \$169,015.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised, as discussed at the work session, the Service Department had budgeted \$8,000.00 to purchase an enclosed trailer for the Parks Department. This would allow them to have their mowing equipment in a weather proof enclosure that will help extend the longevity of the equipment. Mr. Musselman feels the best one for this purpose will cost \$9,494.00, which includes a \$2,000.00 trade in allowance for the existing older trailer which is not enclosed. Mr. Musselman will make up the difference in savings from the reduced purchase price of the Kubota Z-Mower replacement. Mr. Wright is recommending the Board approve this purchase.

Mr. Schultz made a motion to approve the purchase of a Parks Department trailer from Smith Trailers and Equipment at a cost not to exceed \$9,494.00, seconded by Ms. Wolff with all voting "AYE".

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The Board asked about the bucket lift for the cab and chassis truck. Mr. Wright stated they were going to see how the Road mower does and possibly order the lift later in the year by getting one more year out of the Road mower. The Board asked about savings by ordering it with the vehicle and Mr. Musselman state there would be an advantage to ordering it at the same time. The cost of the lift will be \$49,000.00.

Mr. Schultz amended his motion on the cab and chassis to approve the purchase of the State Bid Freightliner Single Axle cab and chassis with the V-Box spreader and the bucket lift at a cost not to exceed \$218,015.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised, as discussed at the work session, the Service Department had budgeted \$14,500.00 to purchase a Kubota ZD1211-60 Commercial zero turn mower. The mower sells for \$13,232.00 which includes a Kubota governmental bid discount of \$2,491.00. We also propose to trade in two older Kubota zero turn mowers for a combined trade in value of \$1,600.00 making a final purchase price of \$11,632.00.

Mr. Schultz made a motion to approve the purchase of a Kubota ZD1211-60 Commercial zero turn mower on the State bid contract at a total cost of \$11,632.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised, as discussed at the work session, the Service Department had budgeted a total of \$65,000.00 to purchase a new skid steerer with an asphalt milling attachment. This would be a replacement for a 2004 Bobcat skid steerer that is no longer consistently reliable. The new machine will be purchased through the Ohio Das purchasing agreement. The machine would cost \$62,075.60 minus a trade in value for our 2004 Bobcat of \$13,000.00 for a final cost of \$49,075.60.

Mr. Schultz made a motion to approve the purchase of a T630T4 Bobcat Compact Track Loader with a 74 inch bucket and 24 inch planer at a total cost not to exceed \$49,075.60, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the Recreation Department has received the 2018 Summer Camp contract from our vendor, Skyhawks Sports Academy. We have been using this vendor for 12 years and they provide our residents a quality and value driven camp experience. The contract is the same as previous years and Mr. Braun has reviewed and approved the contract as to form.

Mr. Schultz made a motion to approve the Skyhawks Sports Academy contract for the 2018 Summer Camp, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright updated the Board on the Pavement Condition Assessment Draft Report, performed by Stantec, that was discussed at the work session, noting on a scale of 1-100 the average ranking of our streets is a 52. This study and report will be used as a significant tool this spring when we propose streets to be included in the 2018 paving program. Mr. Wright is recommending the board allow Stantec to continue with the final pavement assessment report.

Mr. Schultz made a motion to allow Stantec to move ahead with the production of the final pavement assessment report, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that we have received a petition for a new street lighting district for Pine Bluffs Subdivision Section 2B. The developer is the owner of all of the lots in that section. Mr. Wright is recommending the Board set Monday, March 12, 2018 at 8:30 a.m. during the regularly scheduled work session for the public hearing.

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Mr. Schultz made a motion to set a public hearing for a street lighting district on Monday, March 12, 2018 at 8:30 a.m., during the regular work session and any other business to come before the Board, seconded by Ms. Wolff with all voting "AYE".

Public Comment: State Representative John Becker came forward to updated the Board on Issue 1, Redistricting, that will be on the Ballot in May. Mr. Becker advised he is against the hotel tax that was put into the State budget, he locally supported the capital budget, he met with ODOT regarding branding signage for Miami Township and wants to know if there is anything else the Board would like him to do for Miami Township.

Claire Corcoran came forward to state she is running for Clermont County Commissioner and the reasons why and thanked everyone for their service. Ms. Corcoran praised the Township parks and the new Township signage.

Executive Session: Mr. Schultz made a motion to go into Executive Session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance which is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project pursuant to Section 121.22(G)(8) of the Ohio Revised Code, seconded by Ms. Wolff with all voting "AYE".

Mr. Schultz made a motion to come out of Executive Session, seconded by Ms. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:05 p.m.

ATTEST:


Eric C. Ferry, Fiscal Officer


Mary Makley Wolff, Chairperson