

## RECORD OF PROCEEDINGS

Minutes of MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

August 14, 2023

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The Miami Township Board of Trustees met in a work session on Monday, August 14, 2023, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Tracy called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll. Attending were Mark Schulte, Ken Tracy, and Mary Makley Wolff.

Mr. Wright recommended the following actions for personnel:

#### **Fire Department**

Accept the retirement notice from William Doss effective August 4, 2023, and thank him for his dedicated service to our community for the last 29 years.

Make a conditional offer of volunteer employment to Reagan Schultze as a part-time Volunteer Firefighter contingent on successful completion of the remaining steps in the selection process.

Accept the resignation of part-time Firefighter/EMT Nicole Phillips effective July 21, 2023.

Accept the resignation of full-time Firefighter/Paramedic Justin Allen effective August 15, 2023.

#### **Police Department**

Accept the request from Melanie Scherer to move from full-time status to part-time status in her role as Police Clerk effective September 11, 2023.

Make a conditional offer of employment to William Dossenback for the position of full-time Police Officer contingent on successful completion of the remaining steps in the selection process. This position is being filled due to a vacancy.

Ms. Wolff made a motion to accept the personnel actions as stated, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright presented an update on the MOU in place with the Clermont County Commissioners for the joint project we are performing together on Business 28. The County is having the existing water line replaced and when that work is finished our contractor will install curb, gutter, storm water pipes and sidewalks between Orchard Lake Drive and Highview Drive. The County is paying for the cost of the waterline replacement portion of the project. Miami Township has the contract with the general contractor, so we make monthly payments to the contractor and then we are reimbursed by the County for their waterline expenses.

The original MOU had estimated \$375,000 of waterline expenses, but the full bid amount for waterline components are \$705,657. Thus, it is necessary to amend our MOU with the County to reflect the new cost of the waterline portion.

Mr. Schulte made a motion to amend the existing Memorandum of Understanding between the Miami Township Board of Trustees and the Board of County Commissioners of Clermont County for the Business 28 Sidewalk and Water Main Project to increase the not-to-exceed estimated amount for the water main replacement portion of the contract from \$375,000.00 to \$705,657.00, seconded by Ms. Wolff and all voted "AYE."

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Mr. Wright noted that we have budgeted in the 2023 General Fund Capital Improvements, \$32,000 for electronic sign upgrades. The sign at Trailside (6750 Branch Hill Guinea Pike) is one of our oldest, being installed in 2016 and is out of warranty. The signs have proved to be a valuable tool to connect with our residents and broadcast important information.

An upgrade would consist of a new Samsung 8mm 120 x 270 Matrix Display. This would give us a bit more than 4.5 times the pixels that the current 16 mm sign has (6,912 in current display compared to 32,400 in new display). The smaller the pixel number means less space between the pixels for a much higher resolution image. This upgrade would also give us the ability to display videos up to 60 frames per second. The new display would also be about 6 inches taller, so the estimate includes the necessary modifications to the exiting cabinet.

We received two quotes from Signarama – one from the Cincinnati location and one from Lawrenceburg. Triumph Signs did not respond to our request for a quote. Signarama of Lawrenceburg came in slightly lower at a cost of \$31,582.35. We have utilized Signarama of Lawrenceburg for service repairs, and they have installed all of the signs located in the Township.

Mr. Eliff presented a recommendation of approval with conditions in Zoning Case #589 from the Zoning Commission. The case involves a requested rezoning for a 36.47± acre parcel from “B-2” General Business District and “I” Planned Industrial Park District to “R-3” Residence District with an “R-PUD” overlay plan. The project proposes 189 ranch style apartment units.

With the Board of Trustees receiving the case on August 14, 2023 and the earliest notice publication, the time window for the hearing is from Monday September 4, 2023 to Thursday September 14, 2023.

Recommended date and time to hold the hearing:

- Monday, September 11, 2023, at 6:00 p.m. preceding the regularly scheduled 7:00 p.m. Work Session.

Ms. Wolff made a motion to set a special Board of Trustees meeting for Monday September 11, 2023 at 6:00 p.m. to hear zoning case #589, and any other business that may come before the Board, seconded by Mr. Schulte and all voted “AYE.”

Mr. Elliff presented background on several properties that are in need of maintenance and noted that he will be bringing them back to the Business meeting for action.

Mr. Wright noted that in the past we have discussed the need to coordinate with the County Engineers Office and Goshen Township to have safety and capacity improvements made to the intersection of Woodville Pike and Deerfield Road. The traffic volume through this intersection has increased several fold in the last two decades as it is a connector to SR 28 and subdivisions have been completed in both townships on those corridors.

The intersection is a four-way stop without any turn lanes and there are not sufficient shoulders. Response times for Fire & EMS and Police services are delayed during high traffic times as the Woodvill Pike leg often backs up past the Baptist Church and School property with ten-minute waits occurring for motorists. We have seen an increase in the number of accidents and accidents with injuries. Due to the traffic patterns being heavier for two legs of the intersection and the geometry of the intersection, installing a roundabout would be the optimal improvement.

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The Clermont County TID has added this project to its Regional Transportation Improvement Program. The total cost estimate for engineering design, right-of-way acquisition, and construction is \$2.7 million. Fortunately, the TID has been approved for a competitive grant from the Federal government that will pay for 80% of the construction costs. The other 20% of the construction costs and the design and right-of-way costs will need to be matched locally. We believe that the County can apply for an OPWC grant to pay for 79% of the balance of the construction costs, with construction estimated to occur in 2028. The engineering costs of \$271,311 are proposed to be shared by \$50,000 each from Miami and Goshen Townships and the County Engineer or TID picking up the balance of \$171,311.

The request for us to fund \$50,000 towards a \$2.7 million project is a great investment so that this does not linger any further and our residents can start to benefit in five years from improved response times, a safer intersection and a reduction from the daily backups. We have ample funds for the \$50,000 contribution as the adjacent Deerfield Pointe neighborhood is in a TIF district that is budgeted to have a carryover at the end of this year of \$350,000.

Chief Mills gave a taser presentation on the updates to the technology, and Mr. Musselman gave updates on ongoing projects.

There were no public comments.

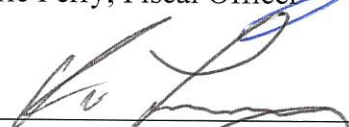
Mr. Schulte made a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, which is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project and Section 121.22(G)(1) to consider the compensation of a public employee, seconded by Ms. Wolff and all voted "AYE."

Mr. Schulte made a motion to come out of Executive Session, seconded by Ms. Wolff and all voted "AYE."

There being no other business the meeting adjourned at 8:50 p.m.

ATTEST:

  
Eric Ferry, Fiscal Officer

  
Ken Tracy, Chairperson