

~~RECORD OF BOARD MEETINGS~~
MIAMI TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

APRIL 20, 2021

Held _____

_____20_____

Mr. Wright advised of the need for the Board to accept the resignation of part-time Fire Inspector Larry Felix effective April 29, 2021. He shared Mr. Felix has worked for the Township in various capacities for 47 years and wished him well in retirement.

Mr. Tracy made a motion to accept the resignation of part-time Fire Inspector Larry Felix, effective April 29, 2021, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of multiple vacant positions to fill for part-time seasonal help in the Service Department. He stated four individuals Ben Stetter, Tom Stevens, William Rooks and Philip Johnson, are partially through the process and if they successfully complete the process would like to start them in May. He stated pending successful completion their hourly starting rate would be \$12.36 per hour with a potential starting date not before May 10, 2021.

Mr. Schultz made a motion to grant a conditional offer of part-time seasonal employment as a maintenance worker to Ben Stetter, Tom Stevens, William Rooks, and Philip Johnson at a rate of \$12.36 per hour effective May 10, 2021, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that as Mr. Elliff presented to the Board at the work session, the Township does have a need to replace its almost 16 year old pick up truck utilized in the Community Development Department. It was noted the vehicle has over 95,000 miles on it. Utilizing the Ohio public bidding process, the Township is able to have a full-size Chevy Silverado four-wheel drive vehicle so that it is usable 365 days out of the year, a double-cab, and with the addition of a few after-market basic safety equipment items, the vehicle was priced at \$27,276.94.

Mr. Tracy made a motion to approve the purchase of a 2022 Chevrolet Silverado 1500 four wheel drive double cab vehicle including outfitting of safety lighting for a total cost of \$27,276.94 from Ganley Chevrolet, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that the salt conveyor cooperative purchase is a good example of how Miami Township is recognized as being very cooperative with other communities to save tax dollars. He stated there is a salt conveyor that had been utilized for about two decades by several communities. The salt conveyor is no longer functional and needs to be replaced.

Mr. Wright reported that Miami Township and seven other communities in this region have cooperated for a new salt conveyor. He stated that he appreciated Mr. Musselman's leadership on the project. The share per community would be \$8,728. He stated each community would be a joint owner of the conveyor and would be housed nearby for ready access. He highlighted while there is a one-time purchase cost the Township would save annually \$3-4,000 by not having the salt blown into the storage dome and noted this method degrades the quality of the salt. He stated this item would pay for itself in 2 to 3 winters and is expected to last 15-20 years. He added that should there be a year in which the equipment would need repaired, all eight communities would share in the repair cost.

Ms. Wolff held discussion regarding an MOU noting it as a separate instrument from the maintenance agreement. Mr. Braun reported a document was added relative to insurance coverage, and the agreement covers maintenance and storage also. Ms. Wolff emphasized the use of such instruments as vital in protecting the Township's resources.

Mr. Tracy made a motion to approve the Township's participation in the joint purchase of a salt conveyor with a purchase made from Kimco USA in an amount not to exceed \$8,728 and authorize the Administrator to sign the Maintenance Agreement, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that the Federal Emergency Management Agency has a requirement for local jurisdictions to have adopted a mitigation plan which must be in place for a local government to receive disaster mitigation grants. He stated that every five years the Clermont County EMA updates its All-Hazards Mitigation Plan. He informed the Board it was in the

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best interest of the Township to adopt Clermont County's plan as that would satisfy the federal requirement.

Mr. Schultz made a motion to approve Resolution 2021-14 to adopt the Clermont County All-Hazards Mitigation Plan and dispense with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised of a replacement mower anticipated within the 2021 budget. He stated the equipment is utilized weekly to mow over 200 acres of the four main parks. The replacement mower is proposed to be a Batwing mower because it is better on the turf and more versatile for the terrain. He stated that Mr. Musselman's team obtained quotes from two different area vendors for the mower. After the pricing and specifications were reviewed, it is being proposed that a Toro Groundmaster be purchased from Century Equipment with a final cost after trade-in of \$47,874.14.

Mr. Tracy made a motion to approve the purchase of a Toro Groundsmaster 4000-D from Century Equipment for the final cost of \$47,874.14 after trade-in of the 2014 Toro Groundsmaster mower valued at \$14,200, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that as Chief Kelly presented at the work session, the Fire Department has worked on equipment necessary for the replacement ladder truck which do not come from the manufacturer. Multiple quotes were received, and two vendors are proposed for the various equipment. Two positive pressure ventilation fans are proposed for purchase from First In, Last Out Fire Equipment & Training in the amount of \$7,970. The various lights, hose, nozzles and fittings for the truck would be purchased from Vogelpohl Fire Equipment in the amount of \$8,936.24.

Mr. Schultz made a motion to approve equipment for the new ladder truck to include two positive pressure ventilation fans from First In, Last Out Equipment & Training in the amount of \$7,970 and various lights, hose, nozzles and fittings from Vogepohl Fire Equipment in the amount of \$8,936.24, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that the replacement fence at the entrance of Miami Meadows came in under the budgeted amount by approximately \$24,000. The new fence will replace the nearly 22 year old existing fence and noted the Board at that time installed it for the purpose of creating separation and privacy for the adjacent homes. He noted the fence length was one-third of a mile and is likely the longest fence the Township owns.

Mr. Wright stated there are three different area fence companies that Mr. Musselman and Mr. Roetelle sought bids from and the recommendation would be for Eads Fence. This was lowest and most responsive bid which also included removal and disposal of the one-third mile of existing fence. The total price would be in the amount of \$51,500. He stated that as previously discussed, this would be of the type of construction that would allow the wind to go through the fence to extend its service life.

Mr. Tracy made a motion to contract with Eads Fencing to provide 1,380 feet of 8' high, treated dog-eared fencing along the entry road at Miami Meadows Park for a total expenditure of \$51,500, to include the removal and disposal of the existing fence, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that as the new replacement ladder truck is being manufactured, it is customary when purchasing equipment of that value, that Fire Departments will send individuals who work on the planning, outfitting and training of the vehicle to the manufacture site to ensure the specifications as a quality control measure. The proposal is to send designated personnel to Ocala, Florida for the inspection with a total expense of \$1,700 - \$2,000 for all four personnel.

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~~Mr. Schultz made a motion to approve four Fire Department personnel to travel to E-One in Ocala, Florida for a total cost not to exceed \$2,000 for the purpose of conducting the mid-point inspection on the new ladder truck being manufactured, seconded by Mr. Tracy with all voting "AYE".~~

Mr. Wright advised of an out of township travel request for the Police Department. He and Chief Mills are proposing to send a detective to Nashville, Tennessee. Detective Davila will be able to drive a township-issued vehicle for the training which is an entire work-week. He stated it was an international conference specifically for training in forensic crime scene recreation and lab studies. The total cost is \$2,180.50.

Mr. Tracy made a motion to approve \$2,180.50 in travel and training expenses for Detective Davila to attend the International Association of Identification Conference August 1 – 7, 2021 in Nashville, Tennessee, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that at the work session the BolaWrap device was discussed and a video played introducing the product. The BolaWrap restraint device has been in use with other police agencies in the United States. He stated he and Chief Mills are proposing four devices be purchased as well as extra cartridges and the cost would include training for all officers. He stated this would be one more safe non-lethal and humane tool. He stated that often times when police departments utilize the BolaWrap it has been with persons who are under temporary impairment from drugs or mental health crisis. The tool would allow for persons to be placed in custody safely with respect and dignity as well as keep individuals safe that are close to the situation. It was noted that the sergeant or corporal would have the device for each shift as high-risk scenarios will involve the supervisor responding to the scene. He stated if the device is successful, then we may consider purchasing additional devices.

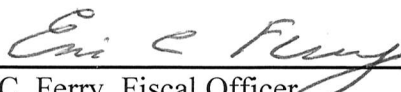
Mr. Schultz made a motion to approve the purchase of four BolaWrap devices including cartridges and holders for a total cost of \$5,092.90, seconded by Mr. Tracy with all voting "AYE".

Public Comment: None.

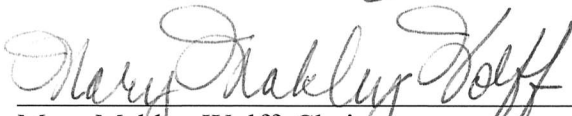
Executive Session: None.

With no further business to come before the Board the meeting was adjourned at 8:00 p.m.

ATTEST:



 Eric C. Ferry, Fiscal Officer



 Mary Makley Wolff, Chairperson