

Held _____ August 8, 2022 _____ 20 _____

The Miami Township Board of Trustees met in a work session on Monday, August 8, 2022, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Schulte called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll. Attending were Mark Schulte, Ken Tracy and Mary Makley Wolff.

Mr. Wright is requesting to make a final offer of full-time employment to Madison Tamm for the position of FF/EMT with a starting hourly rate of \$21.15 and a one-year probationary term effective September 11, 2022. To extend a conditional offer of full-time employment to FF/EMT Evan Malott, part-time employment to FF/EMT Leann Thacker, and volunteer employment to FF Charles Graham so that they may continue with our hiring processes. To make a final offer of part-time employment to Amanda Delaney and volunteer employment to Beatriz Hernandez effective August 21st. To accept the resignation of part-time employees Kaiden Gibson-Hartness, Kaylob Sales, and Michael Kappa effective August 1st; volunteer Paramedic Casey Duncan effective August 3rd; and full-time FF/Medic Matt Wendel effective August 16th. And, to rescind the conditional offers of part-time employment for Zachary Doran and Ronald Wallace from the Fire Department.

Mr. Wright is also requesting to make a final offer of employment for Christina Store for part-time Preschool Coordinator at a rate of \$18 per hour with an effective date of August 17, 2022. Mr. Tracy made a motion to approve the personnel action items as presented, seconded by Ms. Wolff and all voted "AYE."

Chief Kelly noted he has been working with his Labor Management Committee and the Executive Board of Local #3768 to consider reclassifying the position of "Shift Captain" in the Fire Department to that of "Battalion Chief". The timing for this change is good given that two of three existing Shift Captains retired within the last month. The position of Shift Captain was created during the merger in the early 1990's and reflected supervisory positions at that time in the fire service. Subsequently, the fire service has worked hard to continually professionalize the industry and has grown to include more of an "all-hazards" approach to incident management. In today's service, roughly 85% of our calls are EMS-based and have virtually nothing to do with managing fires.

Collectively, we believe now is the time to reclassify our Shift Captains to Battalion Chiefs and alter the job description to reflect the duties that position is responsible for, namely things like scheduling, payroll, personnel management, employee recruitment and development, and a host of other things that work to assist us with the continuous improvement and professionalization of our department. The job description was a joint effort between Administration, HR, the Fire Department and the Law Director.

We are proposing the adoption of the revised job description presented for the position of Battalion Chief. This position will remain a part of the Collective Bargaining Agreement as a non-exempt position and will be a "paper title" change that is agreed to in a MOU that will be developed with the assistance of our legal counsel. The position of "Shift Captain" will then change to "Battalion Chief" in the CBA and will have all the current rights and benefits that are afforded to the Shift Captains transferred to the new title. There will be no other changes to rights or benefits under this agreement and anyone currently holding the title of Shift Captain will automatically change to that of Battalion Chief. This would only apply to Capt. Steve Monterosso. Anyone else hired into one of these roles will be appointed to the rank of Battalion Chief.

Chief Kelly is requesting approval to move forward with the next phase of our facility assessment program for Station 27. As you know, we previously partnered with MSA Design in 2020 and 2021 to review the site conditions for the possibility of remodeling and expanding the current footprint of Station 27 versus a full replacement of that station as part of our overall facility planning program. Three of our existing stations are over 30 years old

RECORD OF PROCEEDINGS

~~Minutes of~~ now and Station 27 is the one that requires the most attention currently based on the needs of ~~Meeting~~ the area they serve. We are currently working with Clermont County Water Resources to ~~partner on the project~~ to gain access to sanitary sewer at that location and abandon our failing septic system. That project is almost ready to go out to bid. 20

~~The next phase for the facility assessment would be to perform a full review of the structural, mechanical, electrical, and plumbing components of the existing facility to see what options we might have with a remodel/expansion versus a complete tear down and replacement. MSA Design has worked to secure a team of experts who can perform these assessments for us and who can make recommendations that we can use for our decision-making process in the next year or two regarding this station.~~

MSA Design has provided a quote for \$15,000.00 to perform this detailed assessment of Station 27 and make formal recommendations to the Township for the options as we look to make improvements to that facility. These fees would be eligible to be covered by existing ARPA funds that can be used for infrastructure improvements.

Mr. Musselman presented current rates from similar cemeteries for the 48-niche columbarium that should be available in mid-November. The rates for our columbarium will be decided at the Business Meeting

Mr. Musselman noted that we are members of a regional consortium SWOP4G (Southwest Ohio Purchasers for Government). They seek bids for the winter salt supply for nearly 100 government entities with the goal of getting competitive prices for those entities.

This year's pricing went up dramatically. Last year we were at \$63.42 per ton from Compass Minerals and this year's price is \$90.97 per ton for 2022/2023. There is an option for a two-year contract, but the price goes up \$7.00 per ton so I do not recommend we accept the two-year deal. The quote from Compass Minerals was the only one we received. We need to purchase 3,500 tons of salt to stock up before winter arrives and have some remaining to re-fill next spring. Out of the many neighboring communities (including the County) included in this bid, two received the same price, all others received a higher price.

During the 2022 Budget meeting while discussing air duct cleaning for one of our buildings, the Board directed staff to seek quotes to have all of our occupied buildings completed. The work would include having an air duct cleaning service improve indoor air quality by removing dirt, dust and debris from our HVAC systems.

We collected three competing bids for air duct cleaning at all the Miami Township buildings, which includes four fire stations, the workout facility, the police station and training center, the Service Department building, and the Civic Center. The three competing bids are: Teasdale Fenton \$27,858.00, Ductz \$70,400, and Champion \$33,270. As you and I discussed, the use of American Rescue Plan Act funds is eligible for this project.

Ms. Wolff noted that there has been an increase in Covid cases and it would be beneficial to resume our weekly sanitization of buildings. Mr. Wright agreed and noted the cleaning would start up again.

Mr. Musselman gave an update on the paving project and expect to finish up within the next two to three days. He thanked our mutual aid partners from Sycamore, Montgomery and Springfield Township, which were a tremendous help in getting the brush all cleared up from the storm damage in July.

Mr. Elliff presented information on the OKI Regional Planning Conference that focuses on the Midwest region. He is requesting Township Planner, Jamie Kreindler receive approval to attend the meeting in Louisville.

Mr. Wright noted that in 2021 the State of Ohio entered into a memorandum of understanding as part of a settlement agreement with opioid manufacturers. The settlement included funds to be distributed to each local government in Ohio to hold the pharmaceutical companies

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responsible for the negative impacts in communities over the malfeasance of the companies and their roles in the national opioid crises.

In August of 2021 the Board passed a Resolution that established our participation in the OneOhio settlement agreement. We recently learned that we will receive \$18,900 of funding as part of the agreement. The Ohio Auditor of State has recently rendered an opinion that local governments shall need to establish a special fund for these settlement funds prior to us take receipt of them. Mr. Ferry has asked that the Board consider this Resolution creating the necessary fund as soon as practical.

Mr. Tracy made a motion to adopt Resolution 2022-26 Establishing a Special Revenue Fund # 2903 OneOhio Opioid Settlement Fund and dispensing with the second reading, seconded by Ms. Wolff and voted "AYE."

Mr. Schulte welcomed Ms. Jillian Hinchliffe from the Milford Junior National Honor Society to the meeting and congratulated her on her appointment to the Jr. National Honor Society.

PUBLIC COMMENTS: There were no public comments.

Mr. Tracy made a motion to go into executive session.

- (1) to consider the sale or purchase of property, pursuant to Section 121.22(G)(2) of the Ohio Revised Code.
- (2) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance that involves public infrastructure improvements and that it is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project pursuant to Section 121.22(G)(8) of the Ohio Revised Code.

Seconded by Ms. Wolff and all voted "AYE."

Mr. Tracy made a motion to come out of executive session, seconded by Ms. Wolff and all voted "AYE."

The meeting was adjourned at 8:00 pm.

ATTEST:


 Eric C. Ferry, Fiscal Officer


 Mark C. Schulte, Chairperson